

**AUGUSTA TOWNSHIP  
MINUTES  
C.O.W./REGULAR MEETING  
January 11, 2021 at 6:30 P.M.  
Municipal Office, 3560 County Road 26**

**PRESENT**

Mayor Malanka  
Deputy Mayor Shaver  
Councillor Bowman  
Councillor Schapelhouman

**PRESS**

The Brockville Recorder and Times (Electronically)

**STAFF PRESENT**

Ray Morrison, Annette Simonian, Brad Thake, Chief Rob Bowman

**REGRETS**

Councillor Henry

**CALL TO ORDER**

Mayor Malanka called the meeting to order at 6:30 p.m.

**MAYOR'S OPENING REMARKS**

**APPROVAL OF AGENDA**

Moved by Deputy Mayor Shaver, seconded by Councillor Bowman  
**BE IT RESOLVED THAT** the Agenda for January 11, 2021 be adopted.  
Carried

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

Moved by Councillor Bowman, seconded by Deputy Mayor Shaver  
**BE IT RESOLVED THAT** Council approve the minutes of the December 14,  
2020 Council meeting as distributed to all members.  
Carried

# AUGUSTA TOWNSHIP

## DISCLOSURE OF INTEREST

## BUSINESS ARISING FROM THE MINUTES

## DELEGATIONS & PETITIONS

## CORRESPONDENCE & PETITIONS

## MOVED TO COMMITTEE OF THE WHOLE

Moved by Deputy Mayor Shaver, seconded by Councillor Bowman  
**BE IT RESOLVED THAT** Council resolve itself into the Committee of the Whole meeting.  
Carried

## COMMITTEE REPORTS

<b>UCLG:</b>	Mayor Malanka provided an update
<b>Health Unit Board:</b>	Mayor Malanka provided an update
<b>Recreation:</b>	Councillor Bowman provided an update
<b>Library Board:</b>	Councillor Bowman provided an update
<b>EDTC:</b>	Deputy Mayor Shaver provided an update
<b>Community Development:</b>	
<b>Ag &amp; Rural Affairs:</b>	Mayor Malanka provided an update
<b>Finance and Admin:</b>	CAO/Treasurer Ray Morrison provided an update
<b>Public Works:</b>	
<b>Fire Department:</b>	Chief Rob Bowman provided an update
<b>Police Services:</b>	CAO/Treasurer Ray Morrison provided an update
<b>MECG:</b>	CAO/Treasurer Ray Morrison provided an update

## ADMINISTRATION AND FINANCE

### Report 2021-001

Moved by Councillor Bowman, seconded by Deputy Mayor Shaver  
**BE IT RESOLVED THAT** Council adopt By-Law 3501-2021 to enact the Retention Policy to establish the records management policy and retention periods for corporate records of the Township of Augusta.  
Carried

### Report 2021-003

Moved by Deputy Mayor Shaver, seconded by Councillor Bowman  
**BE IT RESOLVED THAT** Council receive this Resident Relations program report for the final quarter of 2020 as well as the year end statistics for information.  
Carried

## **AUGUSTA TOWNSHIP**

### **Report 2021-004**

Moved by Councillor Bowman, seconded by Deputy Mayor Shaver

**BE IT RESOLVED THAT** Council receive, review and approve the payment of the accounts payable invoices paid on cheques #25954 - 26045 and online payments through to January 8, 2021 in the amount of \$505,953.11.

Carried

## **OPERATIONS**

### **PLANNING AND BUILDING SERVICES**

#### **Report 2021-002**

Moved by Deputy Mayor Shaver, seconded by Councillor Bowman

**BE IT RESOLVED THAT** Council receive the building department activity report for December 2020 for information and consideration; and

**THAT** Council authorize the temporary suspension of the Renewal fee in Schedule A of Building By-Law 3413 for the year 2021.

Carried

## **PROTECTIVE SERVICES**

### **RETURN TO REGULAR MEETING OF COUNCIL**

Moved by Councillor Bowman seconded by Deputy Mayor Shaver

**BE IT RESOLVED THAT** Council move to a regular meeting of Council.

Carried

## **NEW AND UNFINISHED BUSINESS**

### **NOTICE OF MOTIONS**

### **BY-LAWS**

Moved by Councillor Bowman seconded by Deputy Mayor Shaver

**BE IT RESOLVED THAT** By-Law Numbered 3502-2021 being a By-Law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2021 be read a first time, a second time, a third time and enacted as read.

Carried

Moved Deputy Mayor Shaver seconded by Councillor Bowman

**BE IT RESOLVED THAT** By-Law Numbered 3503-2021 being a By-Law to authorize an interim levy in advance of the adoption of the estimates for 2021 be read a first time, a second time, a third time and enacted as read.

Carried

## **AUGUSTA TOWNSHIP**

Moved by Councillor Schapelhouman seconded by Councillor Bowman  
**BE IT RESOLVED THAT** By-Law Numbered 3501-2021 being a By-Law to establish a records retention policy for the Corporation of the Township of Augusta as amended be read a first time, a second time, a third time and enacted as read.  
Carried

### **ANNOUNCEMENTS**

#### **QUESTION PERIOD FOR THE PUBLIC**

#### **QUESTION PERIOD FOR THE PRESS**

#### **CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001**

Moved by Councillor Bowman, seconded by Deputy Mayor Shaver  
**BE IT RESOLVED THAT** this Council move to a closed meeting at 7:33 pm., as per the Municipal Act c25, S.O. 2001 section 239 (2) to discuss:

- Identifiable Individual
  - CAO Interview Summary

Carried

#### **RISE FROM COMMITTEE OF THE WHOLE IN CAMERA**

Moved by Deputy Mayor Shaver, seconded by Councillor Bowman  
**BE IT RESOLVED THAT** the closed session adjourned at 7:53 pm and that Council resumed the open meeting to report out.  
Carried

#### **REPORTING OUT OF CLOSED SESSION**

Moved by Councillor Bowman, seconded by Deputy Mayor Shaver  
**BE IT RESOLVED THAT** Council met in closed session to discuss an identifiable individual.  
Council

- Took no action beyond receiving the information from staff

Carried

#### **BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL**

Moved by Deputy Mayor Shaver, seconded by Councillor Bowman  
**BE IT RESOLVED THAT** By-Law No. 3504-2021 confirm the proceedings of Council of the Township of Augusta at its meeting held on January 11, 2021 be read a first time, a second time, a third time, and be enacted as read.  
Carried

# AUGUSTA TOWNSHIP

## ADJOURNMENT

Moved by Councillor Bowman, seconded by Deputy Mayor Shaver

**BE IT RESOLVED THAT** this Council do now adjourn at 8:00 pm until January 19, 2021 at 2:00 p.m. or until the call of the Mayor subject to need.

Carried