

AGENDA
AUGUSTA TOWNSHIP
OPERATIONS AND WASTE MANAGEMENT COMMITTEE
Thursday February 21st, 2019 at 1:30pm

1. Call to Order
2. Chair's Remarks
3. Approval of Agenda
4. Approval of minutes of the last meeting
5. Disclosure of Interest
6. Business Arising from the Minutes
7. Delegations
8. Correspondence
9. New and Unfinished Business
 - 9.1. Digester Composters
 - a. Including the potential to use agricultural biodigesters
 - 9.2. ROMA
 - 9.3. Maynard Wetland Update
 - 9.4. BDL Update
 - 9.5. North Frontenac converting plastics
 - 9.6. Update from Fast Eddie's
 - 9.7. Pitch-In Day Committee
 - 9.8. Resident Identification
 - 9.9. Curbside Pickup
10. Question Period for the Public/ Press
11. Date of next meeting
12. Adjournment

Augusta Township
Operations and Waste Management Committee
MINUTES
January 17th, 2019 at 1:30 pm

In Attendance:

Committee: Deputy Mayor Jeff Shaver- Chair, Glen Mackey, Mark Primeau, Sherry McDougall, Susan Kinghorn, Mayor Malanka (ex-officio)

Staff: Mike Riberdy; Public Works Manager, Ray Morrison; CAO, Ashleigh Trickey; Operations and Fire Services Co-ordinator

Absent: James Dinsmore, Rob Wright

Guests: Carrie Patterson and Sydney Taylor, Contractor

1. Call to Order

Chair Deputy Mayor Shaver called the meeting to order at 1:36 p.m.

2. Approval of Agenda

Moved by Mark Primeau seconded by Sherry McDougall

THAT this Committee approves the Agenda dated January 17th, 2019.

CARRIED

3. Approval of Minutes from the last meeting

Minutes from meeting held on June 21, 2108 will be circulated for information as there was not two members from the previous committee present to approve the minutes.

4. Disclosure of Interest

NONE

5. Business Arising from the Minutes

6. Delegations

7. Correspondence

8. New and Unfinished Business

8.1. Introduction of committee members

8.2. **Orientation, Confidentially Agreement, Terms of Reference, AODA training**

a) **All documents signed by all present committee members**

- I. The committee requested a couple changes to the Terms of Reference Moved by Glen Mackey seconded by Sherry McDougall
BE IT RESOLVED THAT this Committee recommend the amended Terms of Reference be sent to Council for approval at the next regular meeting.
CARRIED

8.3. **Upcoming Amnesty Day and Pitch-In Day**

a) Deputy Mayor Jeff Shaver asked to confirm the days for this calendar year.

- I. As per the report and resolution from the August 17, 2017 committee meeting:
Treasure Day to be held the second Saturday in September and May
Amnesty Day to be held the fourth Saturday in September and May
Pitch-In Day to be held the fourth Saturday in April. If this date is a holiday weekend, then Pitch In will be moved one week prior or after as per the committee.
- II. Ashleigh has registered the Township for Pitch-In Day with Pitch-In Ontario and bags are expected to be delivered. Lunch has also been confirmed with the Grenville Fish and Game Club.

8.4. **OFA Handout**

a) Through the agenda all members received a copy.

8.5. **Road and Drainage project lefts over**

- a) George Street, Richmond and Amherst
- b) Lords Mills Road Section B
- c) All municipal drains are cleaned, and regular maintenance will be ongoing
- d) Mayor Malanka would like an engineer from the Roads Needs Study to come as a delegation to Council to explain the process and purpose of the Roads Needs Study, which this committee would be invited to
- e) The Roads Needs Study is a large document but Ashleigh to investigate the potential of sending out the suggested road construction schedule as well as all Council members receiving the document
- f) Ray Morrison spoke that McIntosh Perry is working on a drainage act checklist and when available Susan Kinghorn would like a copy

8.6. **Public Works Department Activities**

- a) Regular winter activities which include snow plowing, sanding and ice blading with a crew of only 5 individuals to complete 400 lane km.
- b) Minor pothole repair
- c) Amendment to the ECA for the Maynard wetland to induce cell leachate to settle

8.7. Report from January 15th session

- a) Deputy mayor Jeff Shaver spoke to the session hosted by UCLG and AMO and Ashleigh to investigate sending the PowerPoint out to all members for information
- b) Sydney stated that there are many changes coming to the recycling programs with a projected date of 2023, but no firm dates set
- c) Mayor Malanka reiterated that the staff are very helpful at the transfer stations and that changes are coming but unsure what they are.

8.8. Garbage pick up

- a) Glen Mackey requested that the idea of curbside collection be researched.
 - b) Mayor Malanka suggested that there could be a potential for the fee of bag tags to cover the cost of pick up
 - c) Mayor Malanka also reminded the committee that there are private operators that could provide curbside pick-up for our residents.
 - d) A survey will be distributed with the tax bills, made available online and at the transfer station sites to help determine if it is something residents are interested in.
- b) Carrie spoke to the need for the daily logs at North Augusta Transfer Station and stated that the employees will start doing them.

9. Question Period for Public/Press

NONE

10. Date of next Meeting

February 21, 2019 at 1:30pm

11. Adjournment

Moved by Susan Kinghorn seconded by Glen Mackey

THAT this Committee does now adjourn at 3:29pm until February 21st, 2019 at 1:30pm or until the call of the chair subject to need. CARRIED

Committee	Operations and Waste Management Committee
Report No.	OP- 19-001
Date	February 21, 2019
Title	Digester Composters

1.0 REPORT

We have had a request from a resident to look into selling digester composters. Below is some more information about what a digester composter is.

Staff has reached out to three different manufacturers of digester composters to collect more information however, a response has not been received.

Residents are able to purchase them individually for about \$265, shipped to their door if they would like them, there is the potential for a bulk discount but it is unknown at this time.

THE GREEN CONE

The solar powered food waste digester.



The Green Cone is an integral part of dealing with your household waste.

It is a completely natural system that reduces your food waste to its natural components of water, carbon dioxide and a small residue. This solar-heated unit takes ALL cooked and uncooked food waste including meat, fish, bones, dairy products, vegetables and fruit. The only exceptions are bulk amounts of food related materials that require a very long time to breakdown, namely: cooking oil/fat and the hard shells of nuts and seafood, such as oysters and crabs. Put all your food waste into your Green Cone, situated in a sunny part of your garden, and forget about it - almost everything disappears!

The Benefits

Waste food can be disposed of cleanly and quickly, before it becomes smelly. With no food waste in your garbage bags your other waste is drier and lighter. Safe for you, your pets and your plants. It's easy to set up and maintain. Saves up to 33% of household waste having to be collected.

The Green Cone Difference

Traditional home composting is an excellent way of recycling garden waste back into the soil. However, unlike a Green Cone, a garden composter is not suitable for recycling many types of food waste, including cooked vegetables, pasta, meat, bones, dairy products and also pet feces. The Green Cone has been designed to break down these materials in a safe way. The waste is digested rather than composted and is primarily reduced to water. This nutrient rich water enters the soil under the base of the digestion unit. Very little waste residue is produced by a well operating Green Cone and you do not need to turn the waste.

Maintenance

Your Green Cone needs very little maintenance. It is important to ensure that the top of the basket and the bottom lip of the outer green cone are below ground level and always fully covered with soil. In a well operating Green Cone very little waste residue will be produced. Should the residue build-up to ground level and not decrease, the cones can be removed to access the basket. The residue can be dug into any suitable area of ground.

Committee	Operations and Waste Management Committee
Report No.	OP- 19-002
Date	February 21, 2019
Title	Resident Identification

1.0 REPORT

Attached is a report that was brought to the committee back in March 2018 regarding resident identification options. Staff is bringing the report back to allow further discussions on the topic and determine if any recommendations shall be made.

Respectfully Submitted



Michel Riberdy
Public Works Manager

Committee	Operations and Waste Management Committee
Report No.	OP- 18-002
Date	March 15, 2018
Title	Resident ID

1.0 REPORT

As part of the ECA and COA for both Transfer Stations all waste and recycling brought into the transfer stations must be generated in Augusta and from residents of Augusta Township.

Currently if a Transfer Station employee is not certain that a resident resides in the Township, they ask the resident for their driver's license or name and address and refer to the resident listing provided yearly to them from the Township's MPAC list. If a resident has recently moved to the Township, the Transfer Station employees ask for a sale agreement or a recent bill or sends the resident to the Township Office to receive notice from our receptionist that they recently moved.

As the listing from the Township is only updated yearly and is kept in the buildings at the Transfer Stations it can be difficult for employees of the Transfer Station to confirm that the resident resides in Augusta.

A couple of options are being considered to help ease this process:

- A sticker that each resident would place on the inside of their windshield that states they are a resident of Augusta.
 - Vista Print: 5" X 5" sticker
 - Quantity: 250
 - \$1,674.99 plus tax and shipping
 - Sticker Mule
 - 2" X 2" sticker
 - Quantity: 5000
 - \$944 plus tax and shipping
- An ID card that residents carry that has their name/address/roll number or a combination of data on it to present when arriving at Transfer Station
 - Groove ID
 - Township purchases machine to make ID cards on site
 - \$2,551.47 including tax and shipping
 - Plus additional blank ID cards at \$0.14/each
- License Plate program
 - Still awaiting information for Joe Computer
- Continue with the MPAC list provided yearly by the Township

Another requirement of the ECA is that all waste/recycling entering North Augusta Transfer Station must be logged daily. Currently employees of the N.A T. S are asked to record the data in a binder however it is loosely followed.

A suggestion has been brought forward to have notepads that residents fill out themselves and bring to the transfer station that has a record of their waste/recycling. If they need help or extra notepads then the transfer station attendants would assist/hand out extras.

- Vista print
 - 4" X 5.5" -50 sheets per pad
 - Quantity: 200
 - \$1,306.49

- St. Lawrence Printing
 - 5" X 7" – 50 sheets per pad
 - Quantity: 5,000
 - \$3,299.76

- Current system of binder

Respectfully Submitted

Michel Riberdy
Public Works Manager

Committee	Operations and Waste Management Committee
Report No.	OP- 19-003
Date	February 21, 2019
Title	Curbside Pick up

1.0 REPORT

Staff has placed a poll on Facebook to gauge interest in the possibility of weekly curbside garbage and recycling pick-up. The poll results will be available for the meeting.

Staff is also looking at doing a survey to residents to see if the want is there for the municipality to provide weekly curbside pick-up. This survey will be sent out with the tax bills in March, placed on our website and Facebook page and the results will be tallied for the May meeting.

Attached is list of draft survey questions that we would like to committee to review and provide any edits or additional questions that you would like asked. The survey is limited to 10 questions though, through survey monkey. Staff can investigate additional survey companies if the committee feels the need for more than 10 questions at this time.

Respectfully Submitted



Michel Riberdy
Public Works Manager

1. Are you interested in curbside pickup for both garbage and recycling?

Yes

No

2. If curbside pick up cost you about \$300 a YEAR is that reasonable?

Yes

No

If no, what do you think is a reasonable amount?

3. Are you in favour of a bag tag system with curbside pickup?

Yes

No

4. What do you think is a fair price for a bag tag?

\$0

\$1.00

\$1.50

\$2.00

\$2.50

\$3.00

Other

5. Would weekly curbside garbage pick up be sufficient?

Yes

No

6. One week would be garbage and paper pick up and the following week would be garbage and other recycling products, would this be sufficient?

Yes

No

7. Would you be in favour of reduced hours at the Transfer Stations if the Township opts for curbside pickup?

Yes

No