

THE TOWNSHIP OF AUGUSTA

**AGENDA
C.O.W./REGULAR MEETING
July 12, 2021 at 6:30 P.M.**

REGULAR COUNCIL – EXECUTIVE SESSION

- A. Call to Order
- B. Mayor’s Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Pecuniary Interest and General Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
- H. Correspondence and Petitions
 - Leeds and Grenville Media Release
 - Leeds, Grenville & Lanark Health Unit – Board Meeting Minutes
 - Letter of Support for the Digital Main Street Program Grant Application
 - Communique - Animals Left in Vehicles

I. MOVED TO COMMITTEE OF THE WHOLE

J. COMMITTEE/STAFF REPORTS

- UCLG Council**
- Health Unit Board**
- Recreation**
- Library Board**
- EDTC**
- A&RAC**
- CDC**
- MECG – COVID-19**

Administration and Finance

- Report 2021 – 062 – A/P
- Report 2021 – 063 – Finance and Variance

THE TOWNSHIP OF AUGUSTA

Operations

- Report 2021 – 061 – Tender Award
- Report 2021 – 064 – Bosley Delegation Response

Planning and Building Services

Protective Services

- Report 2021 – 060 – Purchase of Coveralls

K. RETURN TO REGULAR MEETING OF COUNCIL

L. New and Unfinished Business

M. Notice of Motions

N. By-Laws

O. Announcements

P. Question Period for the Press

Q. Question Period for the Public

R. Closed Session as per Section 239 of the Municipal Act 2001

S. RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

T. Reporting Out from Closed Session

U. By-Law to confirm Proceedings of Council

V. Adjournment

THE TOWNSHIP OF AUGUSTA
MINUTES
C.O.W./REGULAR MEETING
June 28, 2021 at 6:30 P.M.
Municipal Office, 3560 County Road 26

PRESENT

Mayor Malanka
Deputy Mayor Shaver
Councillor Bowman
Councillor Henry
Councillor Schapelhouman

PRESS

The Brockville Recorder and Times (Electronically)

STAFF PRESENT

Bryan Brown, Ray Morrison (Electronically), Vikki Werner-Mackeler, Brad Thake, Chief Rob Bowman

REGRETS

Annette Simonian

CALL TO ORDER

Mayor Malanka called the meeting to order at 6:30 p.m.

MAYOR'S OPENING REMARKS

APPROVAL OF AGENDA

Moved by Councillor Henry, seconded by Deputy Mayor Shaver
BE IT RESOLVED THAT the agenda for June 28, 2021 be adopted.
Carried

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Moved by Deputy Mayor Shaver, seconded by Councillor Henry
BE IT RESOLVED THAT Council approve the minutes of the June 14, 2021 and June 15, 2021 Council meeting as distributed to all members.
Carried

DISCLOSURE OF INTEREST

Councillor Bowman declared a conflict of interest on item identified on this meeting's agenda as By-Law 3526-2021/Report 2021-059 due to Robert Bowman being her husband.

THE TOWNSHIP OF AUGUSTA

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS & PETITIONS

Mary Ann Van Berlo - Speed Limit Reduction Petition

CORRESPONDENCE & PETITIONS

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council accept this correspondence from Rae & Donna Wallin and from Helen Bovaird for information.

Carried

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive the correspondence from the Health Unit regarding the annual Rabies Vaccination Clinic; and

THAT Council support the Clinic through the use of the Public Works Garage on September 22, 2021 from 4:00pm to 6:00pm and provide two volunteers for administrative assistance.

Carried

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council authorize the Mayor to sign a letter to the Community Foundations of Canada in support of the Maynard Public School Parent Council and More Than Just Babysitting Childcare Centre regarding the Healthy Communities Initiative.

Carried

MOVED TO COMMITTEE OF THE WHOLE

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council resolve itself into the Committee of the Whole meeting.

Carried

COMMITTEE/STAFF REPORTS

UCLG:

Mayor Malanka provided an update

Health Unit Board:

Mayor Malanka provided an update

Recreation:

Councillor Bowman provided an update

Library Board:

Councillor Bowman provided an update

EDTC:

Ag & Rural Affairs:

Community Development:

MECG:

THE TOWNSHIP OF AUGUSTA

ADMINISTRATION AND FINANCE

Report 2021-059

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT By-Laws be adopted to appoint By-Law Enforcement Officers and a CBCO.

Carried

OPERATIONS

Report 2021-058

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive the Public Works Activity Report as prepared by the Public Works Manager dated June 28, 2021, for information.

Carried

PLANNING AND BUILDING SERVICES

PROTECTIVE SERVICES

RETURN TO REGULAR MEETING OF COUNCIL

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council move to a regular meeting of Council.

Carried

NEW AND UNFINISHED BUSINESS

NOTICE OF MOTIONS

BY-LAWS

Moved by Councillor Henry, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT By-Law Numbered 3526-2021 being a By-Law to appoint a By-Law Officer for the Township of Augusta.

Carried

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT By-Law Numbered 3527-2021 being a By-Law to appoint a By-Law Officer and Certified Building Official Intern for the Township of Augusta.

Carried

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT By-Law Numbered 3528-2021 being a By-Law to appoint a Certified Building Code Official for the Township of Augusta.

Carried

THE TOWNSHIP OF AUGUSTA

ANNOUNCEMENTS

QUESTION PERIOD FOR THE PUBLIC

QUESTION PERIOD FOR THE PRESS

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

Moved by Councillor Schapelhouman, seconded by Councillor Bowman
BE IT RESOLVED THAT this Council move to a closed meeting at 7:05 pm., as per the Municipal Act c25, S.O. 2001 section 239 (2) to discuss:

- Educational and Training Session
 - Obtaining Industrial Owned Waterfront Property

Carried

RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

Moved by Councillor Bowman, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT the closed session adjourned at 7:20 pm and that Council resumed the open meeting to report out.

Carried

REPORTING OUT OF CLOSED SESSION

Moved by Councillor Schapelhouman, seconded by Councillor Bowman
BE IT RESOLVED THAT Council met in closed session to discuss educational and training session.

Council

- Took no action beyond receiving the information from staff

Carried

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Councillor Bowman, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT By-Law No. 3529-2021 confirm the proceedings of Council of the Township of Augusta at its meeting held on June 28, 2021 be read a first time, a second time, a third time, and be enacted as read.

Carried

ADJOURNMENT

Moved by Councillor Schapelhouman, seconded by Councillor Bowman
BE IT RESOLVED THAT this Council do now adjourn at 7:27 pm until July 12, 2021 at 6:30 p.m. or until the call of the Mayor subject to need.

Carried.



MEDIA RELEASE
FOR IMMEDIATE RELEASE
June 24, 2021

The highlights of the regular United Counties of Leeds and Grenville Council Meeting held on Thursday, June 24, as well as the Committee of the Whole meetings earlier this month, are listed below.

Counties Council approves carbon development plan for Limerick Forest:
Counties Council has passed a by-law to enter into a carbon development and marketing agreement with Bluesource Canada.

Council approved the agreement to produce revenues based on the sale of carbon offsets from Limerick Forest, a 6,000-hectare forest owned by the United Counties. Net revenues from the sale of forest carbon offsets are estimated to generate between \$4.7-million to \$7.7-million in the first 30 years of the 100-year agreement. The carbon offset revenues will ensure that future forest management objectives can be sustainably funded over the long term without relying on the tax base.

“The key thing is the Counties commitment to a higher standard of long-term sustainable forest management. As a landowner under a program like this, we are being rewarded for maintaining or increasing the forest carbon stock above common forest management practices, while at the same time ensuring a healthy Limerick Forest will remain on the landscape for future generations”, said Counties Forest Manager Geoff McVey.

As Limerick Forest is Forest Stewardship Council® (FSC®) certified through the Eastern Ontario Model Forest (EOMF) certification program, it qualifies for the Improved Forest Management (IFM) carbon project. Under FSC certification, landowners undergo annual, independent third-party audits to ensure sustainable forest management principles are being met.

Bluesource Canada is the oldest and largest carbon offset developer in North America. It has developed the continent’s largest portfolio of carbon offsets with more than 200 projects representing over 150 million tonnes of emissions reductions. For more information contact Counties Forest Manager Geoff McVey at 613-342-3840, ext. 2416.

THE TOWNSHIP OF AUGUSTA

Financial audit shows surplus: A resolution to approve the 2020 Audited Financial Statements has been approved by Counties Council.

Howard Allan and Partners LLP presented its report to the Committee of the Whole meeting earlier in June. Mr. Allan noted the Counties had \$99-million in expenditures. Mr. Allan concluded that looking at the financial indicators the numbers are well beyond the low risk area and strong financial management is in place.

The Counties ended the 2020 fiscal year with a \$4.5-million surplus, largely due to Safe Restart Funding received from the Province to help mitigate the financial impacts of COVID-19.

“We are in sound financial shape,” Counties’ Treasurer Pat Huffman said. “We have an infrastructure deficit, like all municipalities in Ontario, which we are addressing by updating our asset management and long-range financial plan in 2021.”

Council approved the distribution of \$3.8-million of the year-end surplus to the Roads and Bridges Amortization Reserves to help address the infrastructure deficit.

Reserves in 2020 increased by \$5.3-million. This is largely due to the year-end surplus, savings realized on capital work completed and the paying down of debt. For more information, contact Counties Treasurer Pat Huffman at 613-342-3840, ext. 2468.

Upcoming meetings: The Joint Services Committee is on Tuesday, July 6; the Committee of the Whole meeting is on Wednesday, July 7; Counties Council is on Thursday, July 22. All regular meetings begin at 9 a.m. Council Chambers remain closed to the public but can be viewed via livestream or video after the meeting, on the Counties website. For more information, contact County Clerk Lesley Todd at 613-342-3840, ext. 2454.

Media inquiries:

Deanna Clark, Economic Development Officer/media releases
United Counties of Leeds and Grenville
32 Wall Street, Suite 300, Brockville, ON, K6V 4R9
613-342-3840, ext. 5360 or deanna.clark@uclg.on.ca
Cell: 613-803-0249

THE TOWNSHIP OF AUGUSTA



Board of Health Meeting June 24, 2021

Summary

Auditor's Report

The 2020 Audit was presented to the Board by Ms. Serena Deschamps, auditor for Allan and Partners LLP. She stated that: the accompanying financial statements present fairly, in all material aspects, the financial position of the entity as of December 31, 2020, and its result of operations, its changes in net debt, and its cash flows for the year that ended in accordance with the Canadian Public Sector Accounting Standards. The auditors did not find any new deficiencies in the course of the Audit. The Board of Health approved the 2020 Audit.

Provincial Appointments to the Board

Both Sherryl Smith and Toni Surko have been reappointed to the Board of Health and bring a valuable perspective to the work of the Board.

COVID-19 Update

The number of new infections is low throughout the Leeds, Grenville and Lanark area. There are no outbreaks, or hospitalizations. This reflects the broad adherence to public health precautions and provincial Step One regulations, and the high level of vaccine uptake by our population.

Vaccine Program

As of Monday, June 21st 125,594 (83%) people aged 18 and older in Leeds, Grenville and Lanark have received at least one dose of COVID-19 vaccine and 28,285 (20%) their second dose through one of the vaccine fixed or community clinics, primary care clinics or pharmacies. The proportion of the population age 18 plus with a first vaccine dose is among the highest in the province. The collaborative effort among all our partners, including health care providers, community organizations, school boards, and municipalities, has made this possible.

The youth vaccine program for ages 12 to 17 is progressing well with 56% receiving the vaccine as of June 21, 2021.

The mobile clinic teams are collaborating with ten municipalities (Carleton Place, Perth, Lanark Village, Beckwith, Westport, Gananoque, Elgin, Athens, Portland, Cardinal) and local health care providers to do community vaccine clinics around the region to increase access to the vaccine. Seven municipal clinics for youth and families are being held in the last two weeks in June, and eleven municipal clinics are in the first two weeks of July with a second dose for people who received their first dose at community clinics in April/May. The July clinics will also have space for first doses for people age 12 plus and second doses for others.

THE TOWNSHIP OF AUGUSTA

The Health Unit is holding a special vaccine clinic in Smiths Falls on June 29, 2021 that will be staffed by Health Unit employees. This is a chance for those who haven't been involved in the vaccine program to contribute to it and experience the positive reaction of the people who are getting their vaccine.

LGL pharmacies now have Moderna or Pfizer vaccine for people age 12 plus. People are encouraged to check the provincial website for local pharmacy availability in the coming weeks.

LGL primary care providers are being given Moderna and some AstraZeneca vaccine for their clinic group.

Canada's [National Advisory Committee on Immunization](#) (NACI) supports 'mixing vaccines' or vaccine interchangeability meaning one can receive one vaccine product for the first dose and a different vaccine product for your second dose to complete your two-dose vaccine series.

- **Moderna and Pfizer are both mRNA vaccines that work in the same way and are considered interchangeable.**
- Individuals who have received AstraZeneca for their first dose may choose to have their second dose 8 to 12 weeks after the first dose and can choose an mRNA vaccine or AstraZeneca if available.

THE TOWNSHIP OF AUGUSTA



July 12, 2021

Kay Matthews, Executive Director
Ontario BIA Association (OBIAA)
92 Lakeshore Road East, Suite 201
Mississauga, ON L5G 4S2

Re: Digital Main Street Grant Program Application

Dear Ms. Matthews,

The Township of Augusta is pleased to provide this letter of support for the Town of Prescott's funding application in the newest round of the Digital Main Street Grant Program.

The Town of Prescott was a recipient of funding in the Digital Main Street 2020 program to employ a Digital Service Squad (DSS) Member to service businesses across the South Grenville region as part of a partnership between the Township of Augusta, Town of Prescott, Township of Edwardsburgh Cardinal and Prescott BIA.

Our DSS Member successfully delivered the previous iteration of this program to eligible businesses, many of whom reported very positive results with regards to their digital marketing and branding, social media outreach and e-commerce through their participation in the 2020 Digital Main Street programs. These included the Digital Transformation Grant, Future Proof and Shop Here. Engagement in these programs enabled the recovery of businesses from the impacts of COVID-19 with assistance to grow their revenue and customer base online.

As part of a regional effort to deliver program benefits to as many businesses as possible, the Township of Augusta once again welcomes the opportunity to partner with the Town of Prescott, Township of Edwardsburgh Cardinal, and Prescott BIA. We are excited about the prospect of employing a new Digital Service Squad team to continue providing the Digital Service Squad Program to eligible businesses throughout the South Grenville Region.

Supporting business retention and expansion programs and economic development opportunities are key mandates for the Township of Augusta. Township representatives will work actively with the Town of Prescott and other partners to recruit eligible businesses and promote the overall benefits of this exciting program.

Doug Malanka
Mayor, Township of Augusta

THE TOWNSHIP OF AUGUSTA

Solicitor General

Office of the Solicitor General

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Toronto ON M7A 1Y6
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132-2021-2894
By email

July 8, 2021

Dear Heads of Council:

With warmer weather underway, it is important to ensure pets across the province remain safe, cool and comfortable. The Ontario government is strongly urging everyone to take the necessary precautions to keep their pets safe and protected during the hot summer months including making sure that pets are not left unattended in a vehicle.

Temperatures inside a vehicle can quickly become much hotter than the temperature outside. The most dramatic rise in temperature occurs within the first 10 minutes that a vehicle is idle. Even at an outdoor temperature of only 25°C, the inside temperature of a car can reach 34°C in as little as 10 minutes and up to 50°C by the time an hour has passed. Pets can be put at risk of serious illness and possibly death as a result of being left in a vehicle during hot weather. If an individual sees an animal in a hot car in distress and is concerned the animal's life is in danger, they should call 911 immediately as it is an emergency. Members of the public are not encouraged to enter a vehicle in these situations.

Pursuant to the *Provincial Animal Welfare Services Act, 2019*, police officers, First Nations Constables, and animal welfare inspectors may enter motor vehicles to remove animals in critical distress. Police officers commonly provide primary response to 911 calls for service across the province related to animals left in motor vehicles.

In addition, the *Fire Protection and Prevention Act, 1997*, provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress, noting that municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles.

To support firefighters in exercising this rescue function, the Ministry of the Solicitor General, through the Office of the Fire Marshal, has issued the attached Fire Marshal's Communiqué which provides information about a new, voluntary training e-module available to firefighters. This additional resource may assist fire services to effectively respond to animals left in hot or cold motor vehicles to best safeguard animal welfare.

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THE TOWNSHIP OF AUGUSTA

Heads of Council
Page 2

Where appropriate, municipal councils, through their fire departments, may wish to work with and share this information with local communications and dispatch personnel to support effective dispatch of 911 calls for service related to animals left in hot or cold motor vehicles.

I appreciate your continued partnership to help protect animals in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones', written in a cursive style.

Sylvia Jones
Solicitor General

Enclosure

c: Chief Administrative Officers
Municipal Clerks

Fire Marshal's

COMMUNIQUÉ

du commissaire des incendies

July 8, 2021

No. 2021-06

Responding to Animals Left in Motor Vehicles Training E-Module

Ontario's *Provincial Animal Welfare Services Act, 2019* (PAWS Act) came into effect on January 1, 2020 and allows police, First Nations constables and provincial animal welfare inspectors to enter motor vehicles to remove animals in critical distress. In accordance with the *Fire Protection and Prevention Act, 1997* (FPPA), municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles. The FPPA provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress.

To support firefighters in exercising this rescue function, the Ministry of the Solicitor General has developed a new voluntary, training e-module for fire services on responding to animals left in motor vehicles. The training e-module is available at the following link: <https://ofc.cerps.ca/mod/scorm/view.php?id=47233>. If prompted, users should log in as a guest.

The module includes information related to:

- The risks of an animal being left in a motor vehicle, and where the ministry directs the public to report these incidents;
- Authorities and protections under the FPPA related to rescuing animals left in motor vehicles;
- How to assess whether an animal in a motor vehicle is in distress, guidance on handling of the animal and immediate steps that can be taken to relieve the animal's distress; and,
- Who to contact when an animal has been removed from a motor vehicle.

In addition to this Communiqué, a letter is being sent to municipal councils and a copy of this Communiqué is attached to that letter.

For further information, please contact your local Fire Protection Adviser.

THE TOWNSHIP OF AUGUSTA

REPORT NUMBER: 2021 - 062
REPORT TO COUNCIL: July 12, 2021
RE: Review and Approval of A/P Cheques
AUTHOR: Ray Morrison, Treasurer

RECOMMENDATION:

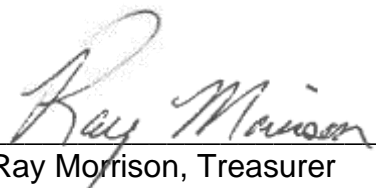
THAT Council receive, review, and approve the payment of the accounts payable invoices paid on cheques #26368 - # 26449 and online payments in the amount of \$1,755,962.37.

PURPOSE:

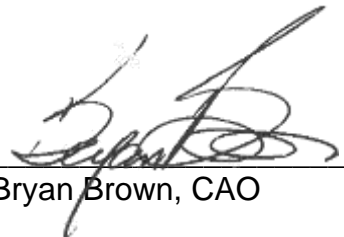
To provide Council the opportunity to review and approve the payment of the above noted invoices as provided on the attached list.

ATTACHMENT 1

Any questions that Councilors may have can be directed to the Treasurer prior to or after the Council meeting for follow up.



Ray Morrison, Treasurer



Bryan Brown, CAO

THE TOWNSHIP OF AUGUSTA

REPORT NUMBER: 2021 - 063
REPORT TO COUNCIL: July 12, 2021
RE: Financial and Indicator Variance Reports
AUTHOR: Ray Morrison, Treasurer

RECOMMENDATION:

THAT Council accepts for information the attached preliminary Statement of Revenue and Expenditures – June 30, 2021.

BACKGROUND:

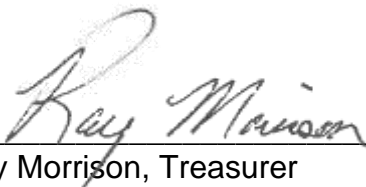
Finance will provide the attached reports on a regular basis and supporting detailed information as required for Council’s review and feedback.

ANALYSIS:

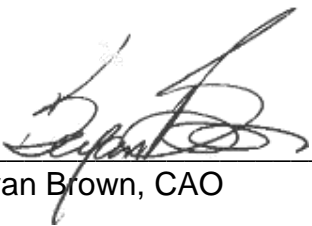
Variance analysis and commentary is provided for each line item where appropriate. Detailed supporting analysis and documentation is available from the Finance department as identified.

FINANCIAL CONSIDERATIONS:

The attached report is part of standard Finance/Treasury reporting responsibility and will be provided on a regular basis with other supporting reports going forward. Individual financial considerations will be highlighted in the attachments as identified throughout the year.



Ray Morrison, Treasurer



Bryan Brown, CAO

THE TOWNSHIP OF AUGUSTA

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Jun-21

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
Revenue									
Taxation and Payments in Lieu	2,615,365	2,674,569	59,204	2%	5,279,009	5,349,138	-70,129	-1%	Awaiting Supplementary SCIFs
Grants	832,578	681,496	-151,082	-22%	1,418,659	1,362,992	55,667	4%	Cdn Healthy Communities
Licences and Permits	55,724	56,078	354	1%	108,872	112,156	-3,284	-3%	
Fees and Services and Misc	42,151	38,920	-3,232	-8%	95,034	77,839	17,195	22%	PW Culverts; Planning; Donations
Interest Income and Penalties	110,829	109,684	-1,145	-1%	220,513	219,368	1,145	1%	
Miscellaneous Revenue	0	275	275	100%	275	550	-275	-50%	
Transfer From Reserves	1,415,685	1,415,685	0	0%	2,831,370	2,831,370	0	0%	Ongoing appl/management
Total Revenues	5,072,332	4,976,707	-95,625	-2%	9,953,732	9,953,413	319	0%	
Expenditures									
General Government									
Council	50,463	53,465	3,002	6%	106,927	106,929	2	0%	
Administration	453,408	413,401	-40,007	-10%	829,091	826,802	-2,289	0%	IT Offset in Grants;Legal
Administration Capital	7,114	0	-7,114	#DIV/0!	7,114	0	-7,114	#DIV/0!	Should be offset from Reserve
Administration - Trsf to Reserve	45,991	20,000	-25,991	-130%	40,000	40,000	0	0%	
Total General Government	556,976	486,866	-70,111	-14%	983,132	973,731	-9,401	-1%	
Protective Services:									
Fire	185,548	288,313	102,764	36%	541,595	576,625	35,030	6%	Equip Mtce under YTD
Fire Capital	8,657	116,767	108,110	93%	233,533	233,533	0	0%	
Fire - Transfer to Reserves	90,425	197,288	106,863	1	394,576	394,576	0	0%	
Police	493,616	507,682	14,066	3%	1,015,364	1,015,364	0	0%	
Conservation Authority	12,807	23,248	10,441	45%	46,496	46,496	0	0%	
Protection, Inspection and Control	4,235	20,848	16,613	80%	35,513	41,696	6,183	15%	
Emergency Measures	8,103	10,047	1,944	19%	18,150	20,094	1,944	10%	
Total Protective Services	803,391	1,164,192	360,801	31%	2,285,227	2,328,384	43,157	2%	

THE TOWNSHIP OF AUGUSTA

Public Works									
Roads - Maintenance	932,229	855,212	-77,017	-9%	1,749,377	1,710,424	-38,953	-2%	Proactive mtce; Bldg mtce; Fuel
Roads - Transfer to Reserves	494,371	494,371	-1	0%	988,742	988,741	-1	0%	
Roads - Capital	344,966	1,068,000	723,034	68%	2,136,000	2,136,000	0	0%	Lighter spring, Oct & Nov Upgrades in fall; Defer
Winter Control	62,482	59,343	-3,140	-5%	121,825	118,685	-3,140	-3%	
Street Lighting	5,437	15,190	9,753	64%	29,635	30,379	745	2%	
Public Works subtotal	1,839,485	2,492,115	652,630	26%	5,025,578	4,984,229	-41,349	-1%	

Environmental Services									
Garbage Disposal	174,220	238,152	63,932	27%	471,430	476,303	4,873	1%	WMS Project deferred/delayed
Waste Disposal Capital	0	90,000	90,000	100%	180,000	180,000	0	0%	
Capital Infrastructure	0	67,500	67,500	100%	135,000	135,000	0	0%	
Garbage Transfer to Reserve	5,306	5,306	0	0%	10,612	10,612	0	0%	
Recycling	1,724	2,250	526	23%	3,974	4,500	526	12%	
Total Environmental Services	181,250	403,208	221,958	55%	801,016	806,415	5,399	1%	

Health Services:									
Cemetaries	2,750	3,000	250	8%	5,750	6,000	250	4%	
Total Health Services	2,750	3,000	250	8%	5,750	6,000	250	4%	

Parks & Recreation:									
Recreation Administration	68,172	58,144	-10,028	-17%	111,763	116,288	4,525	4%	Rec IT upgrades-Comm Res fund
Programs	18,346	25,540	7,805	31%	54,016	51,080	-2,936	-6%	
Recreation Capital	0	0	0	#DIV/0!	40,000	0	-40,000	#DIV/0!	
Reserve for Recreation Projects	11,262	11,262	-1	0%	22,523	22,523	0	0%	
Libraries	87,310	63,654	-23,656	-37%	133,892	127,307	-6,585	-5%	
Donations	50	4,000	3,950	99%	8,000	8,000	0	0%	
Total Parks and Recreation	185,140	162,599	-21,930	-13%	370,194	325,198	-44,996	-14%	

THE TOWNSHIP OF AUGUSTA

Planning and Development:								
Building Official	71,309	66,134	-5,175	-8%	129,469	132,268	2,799	2%
Planning and Zoning	44,919	119,134	74,215	62%	224,453	238,267	13,815	6%
Commercial and Industrial	67,755	64,525	-3,230	-5%	117,066	129,050	11,984	9%
Agricultural	1,488	10,972	9,484	86%	12,460	21,944	9,484	43%
Tile Drainage	0	3,964	3,964	100%	7,927	7,927	0	0%
Total Planning and Development	185,471	264,728	79,257	30%	491,374	529,456	38,082	7%

DF, OP, ZBLA timing delayed
Main St. CIP Grants, offset
PW Mgr/Drainage Supervisor

Total Expenditures	3,754,462	4,976,707	1,222,855	25%	9,962,271	9,953,413	-8,858	-0.1%
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Check Numbers - Expense	0	0	0	0	0	0	0	0
Check Numbers - Revenue	0	0	0	#DIV/0!	0	0	0	0

THE TOWNSHIP OF AUGUSTA

**Township of Augusta
Key Balance Sheet Items 30-Jun-21**

	2021	2020	Change	Comments
Cash	4,860,033	5,319,376	(459,343)	Fire Hall capital used significant reserves, offset by 3.4M RBC loan, being repaid. No large capital expenditures YTD 2021
Taxes Receivable	1,498,219	1,567,677	(69,458)	Increasing assessment offset by more aggressive receivables management
Total Current Year Levies	10,003,669	9,982,498	21,171	Per Property Tax Rec W/P; Large Industrial sector red'n; No Supps YTD
% of Current Year Levies	14.98%	15.70%	-0.73%	Targeting 5-8%.
				Large institutional collected and another in dispute.
				Three steps into tax collection/sale process
HST Receivable	105,904	647,814	(541,910)	Prior year included HST on final Fire Hall holdback, and July-Dec 2019 & Jan-Jun 2020. Claimed in July.

Acct #s
 100-01-001 Cash
 101-01-001 Current Taxes
 101-01-002 Previous Years
 101-01-003 2 Years Previous
 101-01-004 3 Years and Prior
 101-01-005 Penalty & Interest
 101-01-010 PIL Receivable
 102-01-099 HST Receivable
 102-01-014 GST Receivable

THE TOWNSHIP OF AUGUSTA

REPORT NUMBER: 2021-061
REPORT TO COUNCIL July 12, 2021
RE: Plate Tamper Purchase
AUTHOR: Brad Thake, Public Works Manager

RECOMMENDATION:

THAT Council authorizes the Public Works Manager to purchase a diesel plate tamper from Sunbelt Rentals in the total amount of \$16,385.

BACKGROUND:

The township started undertaking more extensive “in house” construction projects that were previously contracted out. Some of these projects include larger road drainage culverts, road construction, road asphalt cutting and reinstatement as examples.

The Township currently has an older, well used, and undersized plate tamper. With the Township’s current plate tamper being undersized, we must rent a proper sized plate tamper to preform these projects to achieve granular compaction specifications. With the purchase of this piece of equipment, we will eliminate rental costs, improve job efficiency, and improve desired results with construction projects.

Public Works released a tender for this equipment June 24th with a closing date of July 7th, 2021.


ANALYSIS:

Tender(s) received for a new plate tamper are listed below.

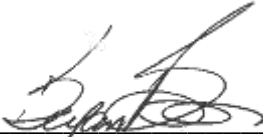
SUNBELT: \$16,385.00

FINANCE:

Sufficient funds in the amount of \$20,000 dollars have been allotted in the 2021 Capital Public Works Budget for this equipment.



Brad Thake, Public Works Manager



Bryan Brown, CAO

THE TOWNSHIP OF AUGUSTA

REPORT NUMBER: 2021-064

REPORT TO COUNCIL: July 12, 2021

RE: Bosley Delegation - April 26, 2021- "Removal of culvert draining water onto private property"

AUTHOR: Brad Thake, Public Works Manager

RECOMMENDATION:

THAT Council authorize staff to improve and monitor the current drainage in this area through our roadside ditches by way of ditch clean out, culvert replacements or elevation adjustments, improve flooding mitigation techniques such as higher back slopes in ditches, rip rap stone and to sustain a suitable positive grade to convey water through our drainage network.

BACKGROUND:

Mr. and Mrs. Bosley presented a delegation to Council April 26, 2021 "Removal of culvert draining water onto private property, Bissetown Road."

ANALYSIS:

Mr. Bosley's concerns with water overflowing the banks from the ditches, ultimately led to surveying the area terrain, past history and spending time at this location during precipitation events. The current drainage patterns, roadside ditches, culverts and ultimately outlets for collected water appear to be an effective solution for this area. With ongoing preventive maintenance such as minor ditch clean outs, this drainage system has the capacity to handle the amounts of water generated in this catchment area.

Addressing Mr. Bosley's concerns and thoughts regarding other options challenged me to look at other viable solutions but challenges presented because of the terrain and potential capacity issue's with ditches discouraged those options. Eliminating the culvert in question and conveying the water to the East ditch only would likely result in flooding to numerous residents as the capacity of the ditch is not adequate for the amount of new water volume you would be adding to it. The terrain to the East rises substantially caused by an underground rock ledge. While the option exists to petition the courts for perspective rights, ultimately asking the courts to let the water flow where it did for years is an option, the current drainage system, after improvements seems adequate to prevent flooding for the Bosley residents. The current ditch where the culvert outlets in front of this residence has filled in for some reason ultimately reducing the catchment area to allow it flow through the culverts in the West ditch. The clean out of this ditch will help mitigate possible overflow onto the Bosley property, in turn eliminating the issue he presented.

THE TOWNSHIP OF AUGUSTA

After elevation measurements were obtained, studying drainage patterns, along with background information obtained, including Mr. Bosley's delegation, my conclusion and recommendation is as follows.

The current location of the culvert has had a culvert present for at least 50 years. Historically the water conveyed through this culvert continued in a North Easterly direction across Bisseltown Road, eventually joining a collection point behind the current Bosley property, and eventually out letting into the South Nation Municipal Drain until such time the residence located at 4116 Bisseltown Road was built and landscaped, thus impeding the established drainage patterns.

It is my recommendation we improve the current drainage in this area through our roadside ditches by way of ditch clean out, culvert replacements or elevation adjustments, improve flooding mitigation techniques such as higher back slopes in ditches, rip rap stone and to sustain a suitable positive grade to convey water through our drainage network. It is recommended all culverts remain in their locations but replaced as deemed necessary as the drainage capacity appears to be adequate.

FINANCIAL CONSIDERATIONS:

No additional costs as construction is scheduled for this area including general drainage improvements.

OPTIONS:

Option 1: Improve and monitor the current drainage in this area through our roadside ditches by way of ditch clean out, culvert replacements or elevation adjustments, improve flooding mitigation techniques such as higher back slopes in ditches, rip rap stone and to sustain a suitable positive grade to convey water through our drainage network.

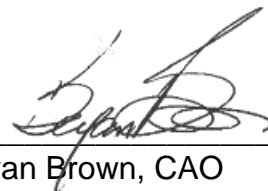
Option 2: Drainage patterns and infrastructure remain status quo, with no improvements implemented.

Option 3: Petition for a Municipal Drain for this area

Option 4: Propose a Mutual Drain Agreement through discussions with property owners.



Brad Thake, Public Works Manager



Bryan Brown, CAO

THE TOWNSHIP OF AUGUSTA

REPORT NUMBER: 2021-060
REPORT TO COUNCIL: July 12, 2021
RE: Purchase of Coveralls
AUTHOR: Robert Bowman, Fire Chief

RECOMMENDATION:

THAT Council authorizes the Fire Chief to purchase 10 (ten) sets of coveralls from M&L Supply in the amount of \$6,400 plus HST.

PURPOSE:

Our firefighters use coveralls for brush fires and sometimes for motor vehicle accidents. This is because bunker gear can be very heavy and hot especially while fighting a brush fire. Coveralls do not provide the same level of protection as bunker gear, which is why they are not able to be worn in house fires, however out in a field on a hot summer day, they are perfect to protect our firefighters while helping to keep them cooler.

BACKGROUND:

Our current coveralls are over 15 years old and need to be replaced. In the 2021 Budget Council approved the purchase of 10 sets of Coveralls for a cost of \$6,000. Due to the cost of coveralls, we are looking at purchasing 10 sets a year over the next 4 to 5 years to ensure all our members receive the same level of protection. We reached out to 3 (three) companies to receive quotes and the quotes are below. The 3 companies also sent a sample for our firefighters to try on and see in person.

ANALYSIS:

The three quotes received are:

AJ Stone Company LTD: \$670 plus HST a set
Darch Fire: \$619 plus HST a set
M&L Supply: \$640 plus HST a set

After looking at the coveralls and having your firefighters try them on, they have chosen the coveralls from M&L Supply. While they are not the cheapest quote, they provide the best warranty of 10 years and the shortest delivery time of 8-10 weeks. The coveralls from M&L are the lightest and therefore the coolest ones of the three options. They are also the ones that your firefighters were most comfortable in.

In speaking with other Fire Departments within Leeds and Grenville who have also purchased their coveralls from M&L they are very happy with them.

THE TOWNSHIP OF AUGUSTA

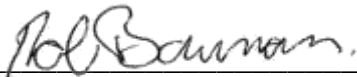
FINANCIAL CONSIDERATIONS:

Sufficient funds are available in the Small Capital Budget. We recognize that we are requesting more than the approved amount, however the funds are available in the small capital budget as other items were purchased for lower costs than the budgeted amounts, such that overall we will remain under the total \$47,000 approved.

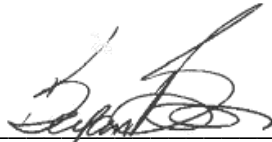
OPTIONS:

Option 1: Approve the purchase of 10 sets of coveralls from M&L Supply for a cost of \$6,400 plus HST

Option 2: Approve the purchase of 9 sets of coveralls from M&L Supply for a cost of \$5,760 plus HST to stay under the original budgeted amount.



Robert Bowman, Fire Chief



Bryan Brown, CAO

THE TOWNSHIP OF AUGUSTA



**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA
BY-LAW NUMBER 3529-2021**

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF
AUGUSTA AT ITS MEETING HELD ON JULY 12, 2021**

WHEREAS section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 9 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on July 12, 2021, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 12th day of July, 2021.

MAYOR

CLERK