



**AUGUSTA TOWNSHIP
MINUTES
REGULAR MEETING
September 08, 2025 at 05:00 PM
Municipal Office, 3560 County Road 26**

PRESENT:

Mayor Shaver, Deputy Mayor Wynands, Councillor Henry and Councillor Pape

STAFF PRESENT:

Shannon Geraghty, CAO, Lindsey Veltkamp, Clerk, Vikki Werner-Mackeler, Deputy Clerk, Steve Lunn, Treasurer, Jon Stadig, Mgr. of Public Works, Rob Bowman, Mgr. of Protective Services, Melissa Banford, Planner, Kathleen Cole, Mgr. of Parks, Recreation & Facilities and Willow Anderson, Communications Coordinator

REGRETS:

Councillor Bowman

1. Call to Order

Mayor Shaver called the meeting to order at 5:00pm.

2. Land Acknowledgement Statement

3. Mayor's Opening Remarks

4. Approval of Agenda

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Pape

BE IT RESOLVED THAT the Council agenda for September 8, 2025, be adopted.

Carried

5. Disclosure of Interest and Nature Thereof

6. Approval of Minutes of Previous Meetings

6.1 Regular Council Minutes - August 11, 2025

Moved By: Councillor Pape

Seconded By: Deputy Mayor Wynands

BE IT RESOLVED THAT Council approve the minutes of the August 11, 2025 Council meeting as distributed to all members.

Carried

7. Business Arising from the Minutes

Kathleen Cole joined the meeting at 5:03 p.m.

8. Delegations/Presentations

8.1 Short Term Rental Management & Enforcement - Jack Alexander & Burnside Drive Area Residents

Marg Alexander spoke to the short term rental at 1115 Burnside Drive. She provided Council with an overview of the concerns.

CAO, Shannon Geraghty spoke to conversations with the Township's solicitors, South Nation Conservation Authority, and provided an update on the deadline for compliance by the property owner.

Manager of Protective Services, Rob Bowman, spoke to the potential amendments to the Rental Property By-Law.

Marg & Jack Alexander left the meeting at 5:18pm.

9. Correspondence and Petitions

9.1 Whistle Cessation at CN South Campbell Road Crossing Request - Caitlyn McDougall

Council discussed the CN Rail Whistle Cessation request at the South Campbell Road crossing and a similar request that was received in 2024.

Further discussion was held regarding the possible safety repercussions of supporting the whistle cessation at this location and the financial implications associated with the cessation.

Caitlyn McDougall (online) left the meeting at 5:25 p.m.

9.2 Association of Municipalities of Ontario (AMO) 2025 Conference

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Pape

THAT Council accept the Association of Municipalities of Ontario (AMO) 2025 Conference report for information.

Carried

10. Committee Reports

10.1 United Counties of Leeds & Grenville Council

Mayor Shaver noted that County Council is scheduled to meet this week and announced the hiring of the new County Public Works Director, Sarah McDonald.

10.2 South Nation Conservation Authority/Rideau Valley Conservation Authority

Deputy Mayor Wynands spoke to the current Level 3 Water Advisory for Rideau Valley Conservation Authority and South Nation Conservation Authority. Deputy Mayor Wynands spoke to the upcoming South Nation Conservation Authority's Watershed Tour.

10.3 Recreation Committees

Deputy Mayor Wynands congratulated the North Augusta Recreation Committee on another successful Labour Day Festival and parade.

CAO Geraghty gave an update regarding the lights and poles at the North Augusta ball diamonds.

10.4 Public Library Board

10.5 Economic Development & Tourism Advisory Committee

Councillor Pape spoke to the Economic Development and Tourism Advisory Committee meetings held in September. He referenced the upcoming Community Awards and the deadline to submit nominations.

10.6 Planning Advisory Committee

Deputy Mayor Wynands spoke to the Planning Advisory Committee meeting held on September 3.

11. Staff Reports

11.1 Report 2025-089 - Drainage Improvements

Moved By: Councillor Pape

Seconded By: Deputy Mayor Wynands

THAT Council receive this report for information regarding drainage improvements completed by the Public Works Department during the summer of 2025 and to highlight the need for continued investment in our municipal drainage infrastructure.

Carried

11.2 Report 2025-090 - Completion of Cell Zero

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Pape

THAT Council receive this report for information regarding the recently completed Cell Zero settling pond.

Carried

11.3 Report 2025-091 - Communication Quarterly Activity Report

Moved By: Councillor Pape

Seconded By: Deputy Mayor Wynands

THAT Council receive the Communications Department's Quarterly Activity Report for information.

Carried

11.4 Report 2025-092 - Monthly Building Department Activity Report

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Pape

THAT Council receive the Building Department's Monthly Activity Report for information.

Carried

11.5 Report 2025-093 - Alternative Voting Methods for the 2026 Municipal and School Board Election

Moved By: Councillor Henry

Seconded By: Deputy Mayor Wynands

THAT Council authorize the alternative voting method of internet and telephone voting for the 2026 Municipal Elections; and

THAT Council approve sole sourcing the provision of electronic voting services to

Intelivote Solutions Inc. for the 2026 Municipal Elections.

Carried

11.6 Report 2025-094 - 2025 Community Garden Project Update

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Henry

THAT Council approves an allocation of \$5,000, to be funded through the Economic Development Budget for 2025, to support the matching requirements of the Community Futures Grenville Grant awarded to the Township for the development of the Community Garden Project.

Carried

11.7 Report 2025-095 - Enhancing Access to Spaces for Everyone (EASE) Grant

Moved By: Councillor Henry

Seconded By: Deputy Mayor Wynands

THAT Council approve the submission of an application under the Enhancing Access to Spaces for Everyone (EASE) Grant for the North Augusta Community Hall; and

THAT Council authorize staff to engage with GrantMatch to assist with the writing and submission of the application on behalf of the Township of Augusta.

Carried

11.8 Report 2025-096 - New Horizons for Seniors Program

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Henry

THAT Council approve the submission of an application under the New Horizons for Seniors Program-Community Based Projects; and

THAT Council authorize staff to engage with GrantMatch to assist with the writing and submission of the application on behalf of the Township of Augusta.

Carried

12. Notice of Motion

13. By-Laws

13.1 By-Law 3795-2025 - Development Agreement with Collette

Moved By: Councillor Henry

Seconded By: Deputy Mayor Wynands

BE IT RESOLVED THAT By-Law Numbered 3795-2025 being a By-Law to authorize the execution of a Development Agreement between Karl Ronald Collette and the Corporation of the Township of Augusta be read a first time, a second time, a third time, and be enacted as read.

Carried

13.2 By-Law 3796-2025 - Development Agreement with Wittfooth & Winnel

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Henry

BE IT RESOLVED THAT By-Law Numbered 3796-2025 being a By-Law to authorize the execution of a Development Agreement between Martin Wittfooth and Elizabeth Winnel and the Corporation of the Township of Augusta be read a first time, a second time, a third time, and be enacted as read.

Carried

14. Announcements

Councillor Pape spoke to the upcoming Community Awards ceremony to be held on November 7th at MERC and thanked Augusta Fire Rescue for their Jr. Firefighter program.

Deputy Mayor Wynands spoke to the upcoming Spencerville Fair taking place from September 11-14 and the Township taking part in the parade.

15. Questions on Agenda Items for the Public

16. Questions on Agenda Items for the Press

Mayor Shaver announced Veronica Burchell's retirement from the South Grenville Beacon, thanked her and wished her well.

17. Closed Meeting as per Section 239 of the Municipal Act

18. Rise and Report Out from Closed Meeting

19. By-Law to confirm Proceedings of Council

Moved By: Councillor Henry

Seconded By: Deputy Mayor Wynands

BE IT RESOLVED THAT By-Law No. 3797-2025 being a By-Law to confirm the proceedings of Council of the Township of Augusta at its meeting held on September 8, 2025, be read a first time, a second time, a third time, and be enacted as read.

Carried

20. Adjournment

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Henry

BE IT RESOLVED THAT this Council meeting be adjourned at 6:12pm p.m. until September 22, 2025, at 5:00 p.m. or at the call of the Mayor subject to need.

Carried

Jeff Shaver, Mayor

Lindsey Veltkamp, Clerk