

**AGENDA**  
**AUGUSTA TOWNSHIP**  
**OPERATIONS AND WASTE MANAGEMENT COMMITTEE**  
**Thursday September 19<sup>th</sup>, at 1:30pm**

1. Call to Order
2. Chair's Remarks
  - 2.1. Welcome new Public Works Manager
3. Approval of Agenda
4. Approval of minutes of the last meeting
5. Disclosure of Interest
6. Business Arising from the Minutes
7. Delegations
8. Correspondence
  - 8.1. MOECP Blue Box Direction
9. New and Unfinished Business
  - 9.1. Transfer Stations Update
    - a. Oil tank
    - b. Resurfacing of Maynard
    - c. Brush pile at North Augusta
  - 9.2. Update from Fast Eddie
  - 9.3. North Augusta Cenotaph
    - a. Maintenance
  - 9.4. Boundary Sign
  - 9.5. Main Street Redesign
  - 9.6. Operations Update
10. Question Period for the Public/ Press
11. Round table
12. Date of next meeting
13. Adjournment

**Augusta Township  
Operations and Waste Management Committee  
MINUTES  
June 13, 2019 at 1:30 pm**

**In Attendance:**

**Committee:** Deputy Mayor Jeff Shaver- Chair, Sherry McDougall, Glen Mackey, Norman Palmer, Emily Robinson, Mayor Malanka (ex-officio)

**Staff:** Mike Riberdy; Public Works Manager, Ray Morrison; CAO, Ashleigh Trickey; Operations and Fire Services Co-ordinator

**Absent:** James Dinsmore, Susan Kinghorn, Mark Primeau

**Guests:** Carrie Patterson and Sydney Taylor, Contractor

**1. Call to Order**

Chair Deputy Mayor Shaver called the meeting to order at 1:35 p.m.

**2. Chair Remarks**

- 2.1. Welcomed new members Norman Palmer and Emily Robinson to the committee
- 2.2. Announced the Mike Riberdy has accepted a job for another municipality and last days with Augusta is June 14<sup>th</sup>.

**3. Approval of Agenda**

Moved by Glen Mackey seconded by Doug Malanka  
THAT this Committee approves the Agenda as amended dated June 13<sup>th</sup>, 2019.  
CARRIED

**4. Approval of Minutes from the last meeting**

Could not be completed as there was no members from the previous meeting in attendance

**5. Disclosure of Interest**

NONE

**6. Business Arising from the Minutes**

**7. Delegations**

**8. Correspondence**

- 8.1. MOECC announcement- There is a report due by July 20<sup>th</sup> that will speak to the transition of blue box to producer's responsibility

## **9. New and Unfinished Business**

### **9.1. Transfer Station Update**

- a) Contractor will determine how large of a problem animal feces is for our transfer stations and determine a course of action
- b) Would like another copy of the ECA and CoA sent to Contractor
- c) Oil tank at Maynard to be installed this year and will ensure it meets MOE specifications
- d) Maynard Compactor has had parts replaced/rebuilt frame to allow it to last longer
- e) North Augusta brush pile to be grinded shortly
- f) Maynard resurfacing is in the budget

### **9.2. Update from Contractor**

- a) Amnesty day went well and was busy.
- b) The fall Amnesty day is scheduled for September 28, 2019.

### **9.3. Maintenance and Care of Land By-Law**

- a) Moved by Norman Palmer seconded by Glen Mackey  
BE IT RESOLVED THAT this Committee supports the By-law respecting maintenance and care of property in the Township as amended  
CARRIED

### **9.4. Pitch-In Recap**

- a) Grant from South Nation Conservation Authority was received.

### **9.5. County Road 6 Boundary Sign**

- a) To be replaced

### **9.6. Speed Monitor**

- a) Would like it on County Road 15 near the Soccer field in North Augusta and on County Road 2

### **9.7. County Road 2**

- a) Would like signage to notify the truckers to not use their air brakes near South Campbell Road and County Road 2 intersection
  - I. Staff will ask the County

### **9.8. Creek near Ellis house**

- a) Is an eyesore and needs some trees and brush cleaned up

### **9.9. Residents request for 4 way stop at County Road 6 and County Road 15 as well as Branch Road and County Road 15**

- a) Police Service Board does not suggest 4 way stops at those intersections

## **10. Question Period for Public/Press**

### **11. Committee round table**

Would like railings on hinges

**9. Date of next Meeting**

September 12<sup>th</sup>, 2019

**10. Adjournment**

Moved by Norman Palmer seconded by Glen Mackey

THAT this Committee does now adjourn at 3:08 pm until September 12<sup>th</sup>, 2019 at 1:30pm or until the call of the chair subject to need. CARRIED

Ministry of the Environment,  
Conservation and Parks

Ministère de l'Environnement,  
de la Protection de la nature et des  
Parcs

Office of the Minister

Bureau du ministre

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August 15, 2019

Ms. Glenda Gies  
Chair  
Resource Productivity and Recovery Authority  
4711 Yonge Street, Suite 408  
Toronto, ON M2N 6K8

Dear Ms. Gies:

The Blue Box program has been providing Ontarians with a convenient option for collecting and recycling paper products and packaging for many years. In recent years, it has become apparent that the growing challenges in delivering and funding the program must be addressed. After hearing from many interested parties, I believe the time has come to modernize and improve Ontario's Blue Box services by transitioning from the existing program that provides industry funding to reimburse a portion of municipalities' costs to a full producer responsibility model where industry will have control of both funding and operations. The transition to producer responsibility will ensure Ontarians' experience and access to existing Blue Box services will not be negatively impacted and that there are province-wide services available, including for Northern, rural and Indigenous communities.

As a necessary complementary step to transitioning to a producer responsibility model, I have issued direction to Stewardship Ontario (SO), pursuant to Section 14 of the Waste Diversion Transition Act, 2016 (WDTA), to develop a plan in respect of the funding program for blue box materials under the WDTA (the SO Program) and for SO itself.

This direction will begin the process by which Ontario will implement a modern, producer-operated system that will provide consistent province-wide recovery of Blue Box materials under the Resource Recovery and Circular Economy Act, 2016 (RRCEA), and ensure there is no disruption to Blue Box services.

Pursuant to Section 29 of the RRCEA, I am issuing policy direction to the Resource Productivity and Recovery Authority (the Authority) with respect to its duties relating to the SO Program under the WDTA.

This policy direction is complementary to my direction letter dated August 15, 2019 to SO issued pursuant to Section 14 of the WDTA to develop a plan in respect of the SO Program and SO.

I am directing the Authority, further to its duties under the WDTA related to its oversight of the SO Program and SO; determine the amount of money required by SO to carry out its responsibilities related to the SO Program under the WDTA; and monitor the effectiveness of SO while the plan is being implemented. To undertake these duties, the Authority should conduct the following activities.

- Ensure that real, potential or apparent conflict of interest concerns have been addressed prior to and during the development of the plan.
- Review the 2020-2025 program budgets for the SO Program jointly with SO to:
  - Develop an approach to ensure sufficient funds are available in relation to the plan.
  - Review SO's proposal to apportion assets, liabilities, rights and obligations among stewards of paper products and packaging and ensure the apportionment is fair and equitable.
- Administer the Datacall, calculate the annual steward obligation, and allocate steward funding to municipalities and First Nation communities including through the administration of the Continuous Improvement Fund in such a way that reflects the following expectations and conditions:
  - While allowing for natural growth of Blue Box services to new residential development or redevelopment, municipalities shall not reduce or expand existing level of Blue Box services that are eligible for funding under the program.
  - The funding for municipalities and First Nation communities to participate in the SO Program shall end over a three-year period between January 1, 2023 and December 31, 2025.
  - SO's role in transferring payments to a municipality or First Nation community under the SO Program shall end on the date that obligated producers have assumed full responsibility for the collection and management of blue box materials from that municipality or First Nation community.
  - The plan shall recognize, and be responsive to, the fact that a future regulation under the RRCEA shall set the criteria and process by which municipalities and First Nation communities will transfer to full producer responsibility.
  - The calculation of the funds due to be paid to each municipality and First Nation community under the SO Program shall be proportional to the number of months in a calendar year in which the municipality or First Nation community remains under the SO Program.
  - The Continuous Improvement Fund shall receive no additional contributions and shall end as soon as practical prior to December 31, 2025.

To facilitate such activities, it is expected that the Authority will obtain quarterly reports from SO within four weeks of the end of each remaining quarter in 2019-2025 regarding SO' revenues and expenditures in order for the Authority to oversee SO's development of the plan and, if approved by the Authority, the implementation of the plan.

When reviewing the plan, the Authority shall assess whether it is consistent with the direction letter issued to SO and its compliance with the WDTA and its regulations.

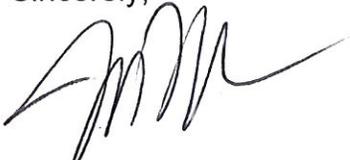
I also expect that the Authority will consult with representatives of municipalities, Indigenous peoples, stewards and other affected parties when assessing SO's proposed plan, as required by subsection 14(14) of the WDTA.

It is my expectation that the Authority shall approve the plan for the SO Program and SO no later than December 31, 2020.

I trust the Authority will engage with SO on an ongoing basis to ensure management of SO's affairs in accordance with the WDTA and its regulations, having regard to the plan for the SO Program and SO.

Lastly, the Authority shall make publicly available on the Authority's website my direction letter to SO as well as this policy direction letter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Yurek', with a long horizontal flourish extending to the right.

Jeff Yurek  
Minister

c: Mr. Serge Imbrogno, Deputy Minister, Ministry of the Environment, Conservation and Parks  
Mr. John Coyne, Chair, Stewardship Ontario



Ministry of the Environment,  
Conservation and Parks

Office of the Minister

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Ministère de l'Environnement,  
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Bureau du ministre

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August 15, 2019

Mr. John Coyne  
Chair  
Stewardship Ontario  
1 St Clair Ave. West, 7<sup>th</sup> Floor  
Toronto, ON M4V 1K6

Dear Mr. Coyne:

The Blue Box program has been providing Ontarians with a convenient option for collecting and recycling printed paper and packaging for many years. In recent years, it has become apparent that the growing challenges in delivering and funding the program must be addressed. After hearing from many interested parties, I believe the time has come to modernize and improve Ontario's Blue Box services by transitioning from the existing program that provides industry funding to reimburse a portion of municipalities' costs to a full producer responsibility model where industry will be responsible for both funding and operations. The transition to producer responsibility will ensure Ontarians' experience and access to existing Blue Box services will not be negatively impacted and that there are province-wide services available, including for Northern, rural and Indigenous communities.

As a necessary complementary step to transitioning to a producer responsibility model, pursuant to Section 14 of the Waste Diversion Transition Act, 2016 (WDTA) I am directing Stewardship Ontario (SO), to develop a plan in respect of the funding program for blue box materials under the WDTA (the SO Program) and for SO itself. SO must submit the plan to the Resource Productivity and Recovery Authority (the Authority) for approval no later than June 30, 2020.

This direction will begin the process by which Ontario will implement a modern, producer-operated system that will provide consistent province-wide recovery of Blue Box materials under the Resource Recovery and Circular Economy Act, 2016, and ensure there is no disruption to Blue Box services.

The development of the plan must be conducted in accordance with this direction as well as the provisions of the WDTA and its regulations, including O. Reg. 357/17.

I am directing that the plan describe a mechanism for determining the steward fees necessary to provide for payments to municipalities and First Nation communities until the time they transfer responsibility for providing Blue Box services to producers. The plan will establish criteria for a three year period in which municipalities and First Nation communities will no longer be eligible to receive funding under the SO Program, starting on January 1, 2023 and ending on December 31, 2025, which is the date that SO Program will end and the new producer responsibility framework will be fully implemented.

It is in the public interest that the plan is consistent with the following principles:

Demonstrate transparent communications and meaningful consultation

- Parties affected by the transition should be consulted and have opportunities for meaningful engagement during the development and implementation of the plan.
- The public, Indigenous peoples and affected stakeholders, including stewards, municipalities and service providers (e.g. collectors, haulers, processors, recycled product manufacturers) will receive transparent and clear communications from SO on a regular basis during development and implementation of the plan.

Support competition and prevent conflict of interest

- The plan shall support competition in, and not adversely affect, Ontario's current and future marketplace for the collection and recovery of paper products and packaging. The plan shall not provide for unfair or preferential treatment of the public or any affected parties, or barrier to competition during or following the transition of the program.
- SO shall take all necessary steps to ensure there is no real, potential or apparent conflict of interest when developing and implementing the plan.
- SO's sharing of data and information to parties other than the Resource Productivity and Recovery Authority (the Authority) must be done through a fair, open and transparent process that does not result in preferential treatment of one person or group over another or release of any confidential information.

Demonstrate Fairness to Stewards and Protect Consumers

- The assets, liabilities, rights and obligations of SO related to the SO Program must be dealt with in a fair, open and transparent process in accordance with applicable law.
- All monies held in trust by SO related to the SO Program shall be treated appropriately in accordance with the WDTA and its regulations.

Maintain Program Performance

- There shall be no disruption in payments made by SO to a municipality or First Nation community under the SO Program until the time when that municipality or

First Nation community is no longer eligible to receive funding based on criteria established in the plan.

- Ontarians' access to and experience with the Blue Box program shall not be negatively impacted. It is my expectation that, while allowing for natural growth of Blue Box services to new residential development or redevelopment, municipalities and First Nation communities shall not reduce or expand existing levels of Blue Box services that are eligible for funding under the SO Program.

An addendum to this letter provides specific direction related to the details that SO must include in its plan for the SO Program and for SO.

The implementation of the plan shall begin on the date on which the Authority approves the plan. It is my expectation that the Authority will approve the plan no later than December 31, 2020.

It is expected that SO will engage and work cooperatively with the Authority in implementing any policy direction issued to the Authority pursuant to Section 29 of the *Resource Recovery and Circular Economy Act, 2016* (RRCEA). This includes ensuring that real, potential or apparent conflict of interest concerns have been addressed prior to and during the development of the plan.

If it is in the public interest to do so, I will provide further direction or clarification at a later date related to the matters set out in this direction.

Lastly, SO shall make publicly available on SO's website this direction letter, as well as the complementary policy direction letter issued to the Authority.

Sincerely,



Jeff Yurek  
Minister

c: Mr. Serge Imbrogno, Deputy Minister, Ministry of the Environment, Conservation and Parks  
Ms. Glenda Gies, Chair, Resource Productivity and Recovery Authority

## **Addendum to the Minister's Direction Letter for the Blue Box Waste Diversion Program and Stewardship Ontario**

Stewardship Ontario (SO) is directed to develop a plan for the funding program for blue box materials (the SO Program) under the Waste Diversion Transition Act, 2016 (WDTA) and for SO itself that includes the following:

- A description of the designated wastes that are covered in the Blue Box program.
- A description of how the SO Program will be operated while the plan is being implemented, acknowledging the following:
  - The funding for municipalities and First Nation communities to participate in the SO Program shall end over a three-year period between January 1, 2023 and December 31, 2025.
  - SO's role in transferring payments to a municipality or First Nation community under the SO Program shall end on the date that obligated producers have assumed full responsibility for the collection and management of blue box materials from that municipality or First Nations community.
  - The plan shall recognize, and be responsive to, the fact that a future regulation under the *Resource Recovery and Circular Economy Act, 2016* will set the criteria and process by which municipalities and First Nation communities will transfer to full producer responsibility.
  - The calculation of the funds due to be paid to each municipality and First Nation community under the SO Program shall be proportional to the number of months in a calendar year in which the municipality or First Nation community remains under the SO Program.
  - The Continuous Improvement Fund shall receive no additional contributions and shall end as soon as practical prior to December 31, 2025.
- A proposed timeline according to which key aspects of the plan will be implemented.
- A description of and a proposal for dealing with the assets, liabilities, rights and obligations of SO in relation to the SO Program including:
  - All monies held in trust by SO related to the SO Program pursuant to Section 35 of the WDTA.
  - An approach that outlines how SO will deal with any information technology systems related to the SO Program to ensure fair and equitable access to all users, as an alternative to disposing of these assets for fair market value.
  - Any other assets of SO related to the SO Program, including, and without limitation, any intellectual property, physical assets or real property.

- Any liabilities incurred by SO during the development and implementation of the SO Program and anticipated to be incurred during the development and implementation of the plan.
- A detailed account of anticipated costs arising from the plan, and a detailed account of how SO will finance these costs.
- A detailed account of how SO proposes to equitably apportion its assets, liabilities, rights and obligations among stewards of Blue Box materials.
- The plan shall set out a proposal to deal with any residual funds after the SO Program has ended and SO has finished its final financial reconciliations for the program and organization.
- A description of all data and information that is within SO's custody or control and that is related to the operation of the SO Program since the Minister's program request letter of September 23, 2002, and a proposal for transferring all data and information to the Resource Productivity and Recovery Authority (the Authority), including:
  - The process for transferring all the data and information to the Authority within any timeframes specified by the Authority.
  - The data and information that is to be transferred to the Authority, including, but not limited to:
    - A list of all registered stewards, including their business addresses and contact information; the nature of each steward's designation under the WDTA (e.g. whether designated because the steward is a brand holder, a first importer, or other person); the type and amount of Blue Box materials supplied by the steward into the Ontario marketplace; and,
    - Other additional data and information requested by the Authority.
  - Data and information related to the SO Program that is in SO's custody or control shall not be for sale.
- A proposal for identifying confidential or personal data and information and indicating how such data and information will be supplied in confidence when transferring it to the Authority, which will assist the Authority in determining its treatment of such data and information based on applicable law and policies.
- Demonstration and documentation that any party currently having access to SO data and information only retain data that is equivalent to the information that will be shared through a fair, open and transparent process
- The procedures that SO is putting in place to ensure there is no real, potential or apparent conflict of interest in respect of the plan's development, contents or implementation. Without limiting the scope of these procedures, the plan should address:
  - Any real, potential or apparent conflict of interest in respect to SO's relationship with the Canadian Stewardship Services Alliance (CSSA)

- Any necessary steps to ensure that the CSSA does not receive preferential treatment over other potential market participants in respect of Blue Box resource recovery markets that may be created under the RRCEA.
- A description of changes to the SO Program that are anticipated to be necessary to implement the plan.

I am further directing that the plan include the following:

- A detailed report of SO's communications with affected parties and the public during the development of the plan.
- A detailed proposal for a communications plan for all affected parties and the public during the implementation of the plan, if approved, including:
  - The process by which SO will provide information to the affected parties and the public on a regular basis.
  - A description of the key steps that will be taken related to the plan and show how affected parties and the public will be affected by the transition.
- A detailed report of how SO has met the consultation requirements of subsection 14(13) of the WDTA during the development of the plan, including:
  - A list of the stewards, municipalities, Indigenous peoples, service providers and other affected parties that were consulted during the development of the plan.
  - A summary of comments received by SO from affected parties.
  - A report of how the comments were considered by SO in the development of the plan.

## **Ontario Announces Next Steps to Improve Recycling and Tackle Plastic Waste**

*Improving the Blue Box Program Will Save Taxpayers Money and Help Divert More Waste from Landfills*

August 15, 2019 10:10 A.M.

TORONTO — Ontario is taking action to improve recycling across the province and address the serious problem of plastic pollution and litter, as committed to in our Made-in-Ontario Environment Plan.

Jeff Yurek, Minister of the Environment, Conservation and Parks, and Steve Clark, Minister of Municipal Affairs and Housing, were at Canada Fibers today to announce the next steps to transition the costs of the Blue Box Program away from municipal taxpayers and make the producers of products and packaging fully responsible.

"Transitioning the Blue Box Program to full producer responsibility will promote innovation and increase Ontario's recycling rates while saving taxpayers money," said Minister Yurek. "This shift is a big step towards diverting waste, addressing plastic pollution and creating a new recycling economy that everyone can be proud of in Ontario."

Ontario is moving forward immediately by issuing direction to Stewardship Ontario outlining the next steps and timelines to transitioning the program to producer responsibility starting in 2023.

Over the coming year, Ontario will develop and consult on regulations to support the new producer responsibility framework for the Blue Box Program. Once producer responsibility is fully in place, recycling across the province will be more consistent, with a standard list of materials that can be recycled.

Based on recommendations from Special Advisor David Lindsay's [report](#) on Recycling and Plastic Waste, the Blue Box Program will transition to producer responsibility in phases over a three-year period. This approach will provide time to consult with the public, stakeholders and Indigenous communities, while providing certainty for municipalities and adequate time for producers to engage service providers. The first group of municipalities or First Nations will transfer responsibility of their programs to producers starting January 1, 2023. By December 31, 2025, producers will be fully responsible for providing blue box services provincewide.

Starting this fall, Ontario will begin early engagement with a broad range of stakeholders, including the municipal and industry stakeholder working group that took part in Mr. Lindsay's previous mediation sessions, to continue thorough consultations and facilitate the Blue Box Program's transition to producer responsibility.

The Blue Box Program will continue to be convenient and accessible for the people of Ontario. Residents who currently receive municipal blue box services will continue to receive the same services throughout the transition period. Once producers are fully responsible for the program, Ontarians will experience the same or improved access to blue box services across the province.

Reducing plastic waste and litter and making producers responsible for the end-of-life management of their products is a key part of the [Made-in-Ontario Environment Plan](#) commitment to balance a healthy economy and a healthy environment and keep our province clean and beautiful.

## **QUOTES**

" Our government is supporting municipalities by moving to put accountability for recycling where it belongs – on the companies who make the products. Municipalities are the closest level of government to the people, and we will take the time to get it right by supporting our municipal partners to make sure future policy reflects local needs and concerns."

- Steve Clark

Minister of Municipal Affairs and Housing

" There's global momentum building to reduce waste, increase diversion and make sure plastic waste does not end up littering our land and waters. Transitioning the Blue Box Program to full producer responsibility demonstrates Ontario's commitment and leadership on these issues. Today's announcement is a testament to the collaborative efforts by the province, municipal governments and the business community to find solutions."

- Mac Bain

AMO Board Member, and Chair of AMO's Waste Management Taskforce

" Retail Council of Canada (<abbr>RCC</abbr>) supports the Ontario government's commitment to improving the blue box recycling system. For our part, retailers are committed to full producer responsibility. We share a common view that plastics, printed paper and packaging do not belong in landfill. <abbr title="Retail Council of Canada">RCC</abbr> looks forward to working with all stakeholders to ensure better environmental outcomes."

- Diane J. Brisbois

President & CEO, Retail Council of Canada

" The Canadian Beverage Association supports the move to full producer responsibility. We share the Government of Ontario's goals of reducing litter, increasing recycling and advancing innovation in the circular economy. We look forward to working with the provincial government, municipalities and producers to build on the success of the Blue Box Program by establishing a more harmonized recycling system for Ontarians."

- Jim Goetz

President, Canadian Beverage Association

" Food & Consumer Products of Canada (<abbr>FCPC</abbr>) welcomes the government's commitment to strengthen Ontario's Blue Box Program. The orderly transition to full producer responsibility is a positive and necessary step in achieving a harmonized, efficient and cost-effective residential recycling program. By incrementally shifting costs and operational oversight to industry, full producer responsibility will allow for greater innovations in recycling technologies and the use of recyclable materials as we work toward achieving a circular economy, minimized disposal, and consistency in service for Ontarians."

- Michael Graydon

CEO, Food & Consumer Products of Canada

" This is an important step forward in the evolution of Ontario's iconic blue box. It puts the responsibility for recycling on those that have the greatest ability to make change – the producers. Residents may not see a big difference at the curb, but it will make a difference for our environment, spur more innovation and importantly, lower costs for taxpayers."

- AMO President Jamie McGarvey

Mayor Parry Sound

## QUICK FACTS

- Ontario's recycling rates have been stalled for 15 years and up to 30 per cent of what is put into the blue box is sent to landfill.
- There are over 240 municipal blue box programs that have their own separate lists of accepted recyclable materials, which affects cost savings and contamination.
- In June, Ontario engaged David Lindsay as a [Special Advisor on Recycling and Plastic Waste](#) to help address plastic litter and improve recycling in the province.
- For six weeks, Mr. Lindsay held mediation sessions with municipal and industry stakeholders, and in July delivered his report on how Ontario can better manage recycling and plastic waste.
- Stewardship Ontario, which manages the current Blue Box Program, will submit a plan to the [Resource Productivity and Recovery Authority](#) by June 30, 2020.
- The Blue Box Program will begin preparing for transition once the Resource Productivity and Recovery Authority approves the plan, no later than December 31, 2020.

## LEARN MORE

- Read the [Special Advisor on Recycling and Plastic Waste report](#)

- Read the [minister's direction letter for the Blue Box Program](#)
- Read the [Made-in-Ontario Environment Plan](#)
- Read the [Waste Discussion Paper](#)

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[Available Online](#)  
[Disponible en Français](#)