

**AGENDA
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
September 24, 2018 at 6:30 P.M.**

REGULAR COUNCIL – EXECUTIVE SESSION

- A. Call to Order
- B. Mayor's Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Interest and Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
 - LG Approved Professionals Introduction
 - Waste Reduction Week Proclamation
- H. Correspondence and Petitions
 - Letter to the Honourable Carla Qualtrough re: Future of Canada Post
 - Letter to the Honourable Steve Clark re: FPPA Changes
 - Correspondence from Residents re: Speed Limit on McCully Road

I. MOVED TO COMMITTEE OF THE WHOLE

J. COMMITTEE/STAFF REPORTS

**UCLG Council
Recreation
EDTC
Library Board
Operations
Admin & Finance
Fire Department**

Administration and Finance

- Report 2018 – 106 – 2017 Audited Financial Statements
- Report 2018 – 107 – Finance and Variance
- Report 2018 – 108 – A/P

Operations

Planning and Building Services

Protective Services

- Report 2018 – 104 – Fire Station Update
- Report 2018 – 105 – Semi-annual Report

K. RETURN TO REGULAR MEETING OF COUNCIL

L. New and Unfinished Business

M. Notice of Motions

N. By-Laws

O. Announcements

P. Question Period for the Public

Q. Question Period for the Press

R. Closed Session as per Section 239 of the Municipal Act 2001

- ☐ Legal Advise – Property Tax Collection
- ☐ Lease of land by the Municipality

S. RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

T. Reporting Out from Closed Session

U. By-law to confirm Proceedings of Council

V. Adjournment



**MINUTES
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
September 10, 2018**

6:30 p.m. at the Municipal Office, 3560 County Road 26

PRESENT:

Mayor Malanka
Deputy Mayor Buckler
Councillor Conklin
Councillor Schapelhouman
Councillor Wynands

PRESS: The Recorder and Times

STAFF PRESENT: Ray Morrison, Annette Simonian, Mike Riberdy, Chief Rob Bowman

REGRETS: Deputy Chief Chad Davis

CALL TO ORDER

Mayor Malanka called the meeting to order at 6:30 p.m.

MAYOR'S OPENING REMARKS

APPROVAL OF AGENDA

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT the Agenda for September 10, 2018 be adopted.
Carried

APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler
BE IT RESOLVED THAT Council approve the minutes of the August 13, 2018 Council meeting as printed and distributed to all members.
Carried

DISCLOSURE OF INTEREST

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS & PETITIONS

- South Nation Conservation Authority
- Canadian Union of Postal Workers
- Concern Regarding Lack of Dust Control at 1000 Island Village

CORRESPONDENCE

MOVED TO COMMITTEE OF THE WHOLE

Moved by Deputy Mayor Buckler seconded by Councillor Schapelhouman
BE IT RESOLVED THAT Council resolve itself into the Committee of the Whole meeting.
Carried

COMMITTEE REPORTS

UCLG:	Mayor Malanka provided an update
Recreation:	Councillor Conklin provided an update
EDTC:	Deputy Mayor Buckler provided an update
Library Board:	Councillor Wynands provided an update
Operations:	Councillor Schapelhouman provided an update
Finance and Admin:	CAO Ray Morrison provided an update
Fire Department:	Chief Bowman provided an update

ADMINISTRATION AND FINANCE

Report 2018-094

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler
BE IT RESOLVED THAT Council receive this recreation activities update report for information purposes.
Carried

Report 2018-096

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT Council adopt By-Law 3372-2018 to appoint members to a Joint Leeds and Grenville County Election Compliance Audit Committee for the Township of Augusta.
Carried

Report 2018-104

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler
BE IT RESOLVED THAT Council receive, review and approve the payment of the accounts payable invoices 23358 to 23454 and online payments on account through to September 7, 2018 in the amount of \$272,351.24.
Carried

Report 2018-105

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council accepts for information the attached Statement of Revenue and Expenditures – July 2018.

Carried

OPERATIONS**Report 2018-097**

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler

BE IT RESOLVED THAT Council authorize the CAO to enter into a contract with G. Tackaberry & Sons Construction Company Limited in the amount of \$1,090,387.10 plus H.S.T. for 2018 road construction work projects on Bisseltown Road, Lords Mills Road, Kyle Road, George Street, Algonquin Road, Richmond Street, Amherst Street and Lords Mills Road, *Section A (from Blue Church Rd to 800m East of Ashby Rd) - 1.1Km*, per tender 2018-13

THAT Council defer authorization of entering into a contract for phase two of the project, *(Lords Mills Road, Section B (from Blue Church Rd to Charleville Rd) - 0.93km* in the amount of \$194,677.50 until 2019, to be subject to the review and approval of the Council elect.

Carried

Report 2018-102

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council receive this report for information purposes and authorize the reduction of the speed limit on McIntosh Road, from County Road 18 to North Campbell Road from 80 km/h to 60 km/h.

Carried.

PLANNING AND BUILDING SERVICES**Report 2018-095**

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler

BE IT RESOLVED THAT Council receive the building department activity report for June, July and August, 2018 for information.

Carried

Report 2018-103

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council receive the Planning Advisory Committee Report for information and action in accordance with the individual resolutions.

Carried

Report 2018-103

Moved by Councillor Conklin, seconded by Deputy Mayor Buckler

BE IT RESOLVED THAT Council recommend to the Land Division Committee of Leeds and Grenville that consent applications B73-18 be approved subject to the following conditions:

1. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.
2. An acceptable reference plan or legal description of the severed lands and the deed or instrument conveying the severed lands shall be submitted to the Township.
3. That the applicant submits the required 2% cash-in-lieu of parkland levy which shall be based on a site valuation report prepared by a qualified real estate professional.
4. That the severed lot be rezoned to permit the mini-storage use; and
5. That the proponent obtains site plan control approval for the proposed commercial development.

Carried

Report 2018-103

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council recommend to the Land Division Committee of Leeds and Grenville that consent applications B82-18 be approved subject to the following conditions:

1. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.
2. An acceptable reference plan or legal description of the severed lands and the deed or instrument conveying the severed lands shall be submitted to the Township.
3. That the applicant submits the required cash-in-lieu of parkland levy of \$500 to Augusta Township.
4. That the road allowance for Maple Avenue be widened along the frontage of the severed and retained lots as required to 10 metres from the centerline of the road, and that a Transfer/Deed of Land conveying the said land to Augusta Township be prepared and executed in consideration of the payment of \$ 1.00.
5. That a Hydrogeology study which demonstrates that sufficient water quantity and quality as well as private waste water treatment capacity exists and that private services can be implemented without impacts to adjacent wells, be prepared by a qualified professional.

Carried.

Report 2018-103

Moved by Councillor Conklin, seconded by Deputy Mayor Buckler

BE IT RESOLVED THAT Council recommend to the Land Division Committee of Leeds and Grenville that consent applications B88-18 be approved subject to the following conditions:

1. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.
2. A copy of the Reference Plan and/or legal description of the severed land and the deed or instrument conveying the severed land to the owner of the abutting property to the south known municipally as 5525 Charleville Road, so that no new lot is being created.
3. An Undertaking from a solicitor authorized to practice law in the Province of Ontario, and in good standing with the Law Society of Upper Canada, as follows:
 "I undertake on behalf of the Owner, within 20 days of the registration on title of the transfer document to file an Application to Consolidate Parcels including the severed land (Part of PIN insert number) and the abutting land (PIN insert number). This PIN consolidation is intended to reinforce the Planning Act stipulation that both parcels have merged on Title and cannot be conveyed separately in the future."
4. That the road allowance for Charleville Road be widened along the frontage of the enlarged lot as required to 10 metres from the centerline of the road, and that a Transfer/Deed of Land conveying the said land to Augusta Township be prepared and executed in consideration of the payment of \$ 1.00.

Carried.

Report 2018-103

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council recommend that the proposed site plan be approved subject to the following condition:

1. That the applicant obtains the necessary permits from the South Nation Conservation under Ontario Regulation 170/6.
2. That a stormwater management plan be developed to the satisfaction of the Township of Augusta Chief Building Official.

Carried.

Report 2018-103

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler

BE IT RESOLVED THAT Council approve the proposed zoning by-law amendment 3373-2018 providing for a change of zoning from Rural to Rural Exception 8 on the property identified as roll number 070600001513040000 also known as 4748 McCully Road.

Carried.

Report 2018-103

Moved by Councillor Conklin, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council adopt Zoning By-law Amendment 2018-3374 which rezones the subject property from Village Commercial to Village Commercial Exception One (CV-X1) to allow the additional use of mini-storage units.

Carried.

PROTECTIVE SERVICES

Report 2018-098

Moved by Councillor Wynands, seconded by Councillor Conklin

BE IT RESOLVED THAT Council receive this report for information on the update of the fire station in Maitland.

Carried

Report 2018-099

Moved by Councillor Schapelhouman, seconded by Councillor Conklin

BE IT RESOLVED THAT Council receive this report for information.

Carried.

Report 2018-100

Moved by Councillor Conklin, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council accept this report for information purposes.

Carried.

RETURN TO REGULAR MEETING OF COUNCIL

Moved by Councillor Schapelhouman seconded by Councillor Conklin

BE IT RESOLVED THAT Council move to a regular meeting of Council.

Carried

NEW AND UNFINISHED BUSINESS

NOTICE OF MOTIONS

BY-LAWS

Moved by Councillor Conklin seconded by Councillor Schapelhouman

BE IT RESOLVED THAT By-Law Numbered 3372-2018 being a By-Law to appoint members to an election compliance audit committee for the Township of Augusta be read a first time, a second time, a third time, and be enacted as read.

Carried.

Moved by Councillor Schapelhouman seconded by Councillor Conklin

BE IT RESOLVED THAT By-Law Numbered 3373-2018 being a By-Law to amend By-Law 2965 be read a first time, a second time, a third time, and be enacted as read.

Carried.

Moved by Councillor Conklin seconded by Councillor Schapelhouman

BE IT RESOLVED THAT By-Law Numbered 3374-2018 being a By-Law to amend By-Law 2965 be read a first time, a second time, a third time, and be enacted as read.

Carried.

ANNOUNCEMENTS

- SGCC Banquet Awards Dinner – October 30, 2018
- Rabies Clinic – September 19, 2018
- Business/Trailblazer of the Year nominations due October 12, 2018. Event is November 2, 2018
- Grenville Federation of Agriculture All Candidates Meeting in Roebuck

QUESTION PERIOD FOR THE PUBLIC

QUESTION PERIOD FOR THE PRESS

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

REPORTING OUT OF CLOSED SESSION

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Councillor Schapelhouman, seconded by Councillor Conklin

BE IT RESOLVED THAT By-Law No. 3376-2018 confirm the proceedings of council of the Township of Augusta at its meeting held on September 10, 2018 be read a first time, a second time, a third time, and be enacted as read.

Carried

ADJOURNMENT

Moved by Councillor Conklin, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT this Council do now adjourn at 8:42 pm until September 24, 2018 at 6:30 p.m. or until the call of the Mayor subject to need.

Carried



DELEGATION REQUEST TO APPEAR BEFORE COUNCIL

Name of Individual/ Organization:	LG Approved Professionals.
Council Meeting Date Requested:	Sept 24 @ 6:30.

Topic: (If necessary, please attach additional correspondence) Information Attached
To introduce 'LG Approved', our objectives vision & how we contribute to business improvement for both consumers & local business owners & professionals. - See attached.
Contact Information: Name (if different from above): David Annable / Caroline Davidson. Mailing Address: 7- 2211 Parkedale Ave. Brockville, K6V 6M2 Phone Number: 613-805-8999 Email: Membership@LGApproved.ca.
NOTE: All documents provided are open to the public. If you are providing communication to the township please be aware that your name and information will appear on the Township's website and become part of the public record, unless you expressly request the Township to remove it. If requesting a closed (In-Camera) meeting with Council, the subject matter must meet the requirements of section 239(2) of the Municipal Act.

Additional Information:

1. Delegations on an agenda shall be determined on a first come first served basis.
2. No more than two (2) delegations shall be heard at any meeting.
3. Delegations shall be limited to five (5) minutes of presentation time and five (5) minutes for questions.

LG Approved
Professional Program



Membership@LGApproved.ca
www.LGApproved.ca

What is:

Leeds & Grenville Approved Professional?

The **LG Approved Professionals** Program was established to help the general public of Leeds and Grenville County connect with High Quality and Authentic Professionals.

Our goals at **LG Approved Professionals** are:

- To ensure quality, integrity and consistency in local professionals who offer services to the public
- To connect local consumers with our Approved Professionals who represent a variety of business sectors within the Leeds and Grenville County
- To ensure that our Approved Professionals possess the necessary certifications, insurances and / or educational training to provide the products and services they offer
- Follow a Code of Conduct to ensure consumers receive the highest level of service

Why Join with the LG Approved Program:

Aligning with **LG Approved Professionals**, you're promoting your company as one of High Quality, with guarantees to the public.

- As a member, you benefit from the "Go To" network we've created for consumers and members alike
- The LG Approved Professionals logo serves as a symbol of quality, integrity, and consistency of service
- Our "Go To" Network is utilized by potential Clients and Professionals through our Social Media presence, website and active community involvement
- Participating in Monthly Events/Meetings
- LG Approved Professionals are heavily involved in our local communities by way of Private & Public Events, Training & Information Programs and Charity Functions
- Group Insurance for Members
- Save money through Member to Member Referral Programs and Discount Offers

LG Approved
Professional Program



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What Types of **Professionals** do we Support?

LG Approved Professionals supports all segments and sizes of local Professionals providing High Quality products and services, are accountable, credible and possess all of the necessary insurances, certifications and education.

The **LG Approved Professional** Network is looking for all ranges, types and branches of Professionals! If your company follows the rules, regulations and standards of your Trade, Showcase yourself with us and set your firm apart from the rest!

Today's consumer is savvy and well-researched, taking the steps to check the backgrounds and Certifications of the Professionals they seek to hire. They require proof or evidence that they are hiring and entrusting a True Professional. Our network showcases these types of professionals to today's savvy consumer.

LG Approved **Code of Conduct:**

All **LG Approved Professionals** are required to sign off upon registration, follow and adhere to our Code of Conduct.

- Service the clients with courtesy & respect.
- Maintain a clean, safe workplace.
- Present yourself in a tidy, clean & professional manor.
- Provide written quotes / estimates that are honest, accurate and accountable.
- Communicate project status with client on regular basis and upon modification.
- Complete work to an acceptable professional industry standard.
- Ensure all employees are trained to complete tasks assigned and to ensure a safe working environment.
- Maintain Insurances and Comply with all Relevant Regulations.
- Comply with all Municipal By-laws and Regulations.
- Encourage the Use of LG Approved Professionals.

LG Approved
Professional Program



Membership@LGApproved.ca
www.LGApproved.ca

Selecting Our **Members?**

LG Approved Professionals complete a standard Member Application, which will verify Professional Standing, Insurances, Education, Government Regulations, Recent Work and Professional References. *(Credentials will all be in relation to the Applicants Trade / Service)*
All this will help us ensure that we can label successful applicants as an **LG Approved Professional**.

The application process includes an extensive screening process, which generally includes:

- Trade References: Reaching out to Trade References, to get professional feedback on Professionalism, Conduct in the Workplace and Quality of Workmanship.
- Client References: Reaching out to recent Client References, to get first hand client experiences and feedback on Conduct in the Workplace and Quality of Workmanship.
- Professional Requirements: We ask all applicants to provide evidence of Trade Professional Certifications *(BCIN, Master Licenses, Tarion Warranty, etc....)*
- Insurance Requirements: All applicants are to provide evidence of required Insurance Coverages (Liability Insurance, WSIB, Workers Compensation, etc....)

All applications are Reviewed & Verified by our Membership Review Team. This is a confidential review panel of professionals. This Membership Review Team will be made up of three existing members.

Where do **Membership Fees Go?**

LG Approved Professionals operates as a Private Affiliation Organization. Membership fees will be used primarily for the following:

- Advertisement & Print Media for Group
- Recruitment
- Subsidy for Member expenses towards: Group Events / Meetings / Trainings / Education
- Website Hosting & management and dedicated Social Media presence
- Sponsorships or Charitable Contributions based on Members/Group.

LG Approved
Professional Program



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LG Approved **Public Review System:**

The work of **LG Approved Professionals** Network is to be one of high standards. We consistently seek feedback from our members' clients with respect to the quality of work completed, quality of service, professionalism and overall experience. The public of Leeds and Grenville are a key component to our system, and are encouraged to contact us and provide us with feedback, both positive and negative.

Should an **LG Approved Professional** fall short on their service requirements, or is not compliant with the Code of Conduct, the LG Approved will review the issues / situations and the member may be removed from the LG Approved Professional Program.

Professional or Public Comments or Complaints are submitted in confidence, and reviewed by the Membership Review Board. They will then act as a disciplinary committee and review the complaint to validate, confirm and suggest solutions to the Member in question.

Complaints will remain confidential until reviewed & investigated.

LG Approved **Group Benefits for Members:**

LG Approved, Investors Group-Team Rios & Great-West Life working together to provide you with access to individual health and dental insurance. With the added bonus to members that, Great-West Life offers a *guaranteed acceptance plan* under their *Sonata Core Plan* - there is no underwriting (medical) requirement.

Value of products not set by price alone as they are not the same – when comparing with other carriers, it is necessary to compare benefits vs. price.

The Great-West Life advantage:

- Competitive, if not better, pricing
- Higher benefit levels on major benefits
- No step maximums; no difference in coverage per year
- Optional add-on Out of country coverage to age 75
- No policy lifetime maximum
- Online underwriting and issue capability

Need more **Information:**

Contact:

Membership Services

613-865-8999

Membership@LGApproved.ca

Head Office Location:

Unit #7, 2211 Parkedale Avenue

Brockville, Ontario



*We Have a
Professional
for that!*

WWW.LGAPPROVED.ca



Waste Reduction Week in Canada

October 15-21, 2018

Whereas: As a municipality, we are committed to reducing our waste, conserving resources, and educating our community about sustainable living; and

Whereas: We recognize the generation of solid waste and the needless waste of resources as global environmental problems and endeavour to take the lead in our community towards environmental sustainability;

NOW THEREFORE, I, Doug Malanka, Mayor of Augusta Township, do hereby proclaim October 15-21, 2018 as "Waste Reduction Week", and encourage everyone to support Waste Reduction Week in Canada.

Dated at Augusta, this 24 day of September, 2018

Doug Malanka, Mayor Augusta Township



September 24, 2018

Honourable Carla Qualtrough
Minister of Public Services and Procurement
11 Laurier Street
Place du Portage III,
Floor 18A1
Gatineau, Quebec K1A 1C9

Dear Minister Qualtrough:

Subject: Future of Canada Post

The review of Canada Post has now been completed and the Standing Committee on Government Operations and Estimates (OGGO) has tabled its 45 recommendations. On January 24th 2018, you announced the government's vision for renewal at Canada Post. Your announcement partly answered some of the recommendations of OGGO, but left many others unanswered. The Township of Augusta would like to provide its views on the recommendations tabled by the Parliamentary Committee.

We are pleased that your government followed the recommendation of the Committee by terminating Canada Post's program of converting door-to-door delivery to community mailboxes. The Township supports and encourages Canada Post's continued door-to-door delivery to rural mailboxes.

Here are some of the Committee's recommendations that, we hope, will be among those your Government will be applying:

- Maintain the moratorium on rural post office closures and examine how to expand their opening hours;
- Assess how Canada Post could offer more services through its existing retail network;
- Study how to transform post office buildings into community hubs;
- Develop a specific and rigorous process for collaboration between Canada Post and municipalities.



Surprisingly, even though more than 900 municipalities as well as many organizations adopted resolutions in favour of postal banking services, we have noticed a total lack of reflection and instructions on this matter in the Parliamentary Committee's report. We would like the Government to seriously study the possibility of offering such services and give a clear mandate to Canada Post to implement it.

We believe that these proposals represent an excellent opportunity to expand the mandate of the Corporation and thereby develop new services that would better respond to citizens' needs and that would reflect what a 21st century post office should look like.

We hope you will take our concerns in to consideration in drafting your recommendations.

Sincerely yours,

Doug Malanka, Mayor
Township of Augusta

cc:

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Mike Palecek, President
Canadian Union of Postal Workers
377 Bank Street
Ottawa, ON K2P 1Y3



September 19, 2018

Honourable Steve Clark
Minister of Municipal Affairs and Housing
MPP Leeds Grenville Thousand Islands and Rideau Lakes

Dear Honourable Minister Clark;

The *Ministry of Community Safety and Correctional Services* (MCCS), along with the *Ontario Fire Marshal (OFM)* and other stakeholders made changes to the *Fire Protection and Prevention Act (FPPA)*, which will be coming into effect over the next three (3) years.

Part of the changes made to the *F.P.P.A* included a timeline for firefighters to receive certification. The timeline of two (2) years is exceptionally difficult to meet especially for volunteer firefighters. In order to become certified as an interior and exterior attack firefighter they must attend approximately two hundred and sixty (260) hours in training courses. This works out to just over six (6) weeks of training which as a volunteer is almost impossible. The *Employment Standards Act* states that employees receive two (2) weeks of vacation a year, which is not enough to receive the new mandatory training requirements. In order to meet this timeline volunteer firefighters would have to use all their personal vacation time, as well as attend courses on nights and weekends above and beyond the regular training that firefighters must do. Volunteers already give so much time and dedication to their community and we do not believe that this timeline is fair, reasonable or attainable for the volunteers who make up the majority of fire departments in Ontario.

We believe that the requirement for training certification is needed, however, we are asking your government to extend or remove the restrictive timeline for firefighters, specifically volunteers to allow them to receive the training required. Allowing volunteers to take more time to complete the mandatory training will assist municipalities in continuing successful recruitment and retention of their volunteers.



The costs to a municipality for one (1) firefighter to become certified for interior and exterior attack is approximately four thousand dollars (\$4,000), see attached. This cost is very difficult for municipalities to absorb, especially as that is the cost for only one (1) firefighter and most recruitment programs welcome six (6) plus firefighters at each intake.

Former Ontario Premier Wynne, while at the *Northwestern Ontario Municipal Association Conference* in May 2018 made a commitment to fund the re-certification cost for full-time and volunteer firefighters. MCCS Minister *Marie-France Lalonde* also made a funding commitment in a Letter sent out to stake holders in May 2018, that stated "*To ensure any challenges small or rural fire services may have adapting to the new requirements are mitigated, we will work with these municipalities to assess their current state of readiness and we will provide funding to cover all additional costs associated with this initiative*".

Will your government honour these funding announcements and when can municipalities expect to see documentation from the current government with regards to this.

We thank you for your continued commitment to our riding and rural lifestyles and believe that committing to the funding and extending or removing the timeline will assist with the efficient, effective, community based provision of services in your riding and other municipalities across Ontario.

Sincerely,

Doug Malanka, Mayor
Township of Augusta

ONTARIO FIRE COLLEGE				
NFPA 1001 Firefighter 1				
	Hours	Course Cost	Fuel	Meals
HAZMAT Awareness	4	\$65.00	\$400.00	\$40.00
HAZMAT Core Operations	40	\$65.00	\$400.00	\$60.00
Legislation 101	8	\$65.00	\$400.00	\$40.00
First Aid CPR Level C AED(NOT OFC)	16	\$120.00	\$0.00	\$60.00
NFPA Firefighter 1A	40	\$65.00	\$400.00	\$60.00
NFPA Firefighter 1B	40	\$65.00	\$400.00	\$60.00
NFPA Firefighter 1C	40	\$65.00	\$400.00	\$60.00
NFPA Firefighter 2A	40	\$65.00	\$400.00	\$60.00
NFPA Firefighter 2B	40	\$65.00	\$400.00	\$60.00
Totals	268	\$640.00	\$3,200.00	\$500.00
			\$ \$ Total	\$4,340.00

LOCAL REGIONAL FIRE SCHOOL				
NFPA 1001 Firefighter 1				
	Hours	Course Cost	Fuel	Meals
HAZMAT Awareness	4	\$65.00	\$50.00	\$0.00
HAZMAT Core Operations	40	\$550.00	\$250.00	\$0.00
Legislation 101	8	\$65.00	\$50.00	\$0.00
First Aid CPR Level C AED(NOT OFC)	16	\$120.00	\$0.00	\$60.00
NFPA Firefighter 1A	40	\$550.00	\$250.00	\$0.00
NFPA Firefighter 1B	40	\$550.00	\$250.00	\$0.00
NFPA Firefighter 1C	40	\$550.00	\$250.00	\$0.00
NFPA Firefighter 2A	40	\$550.00	\$250.00	\$0.00
NFPA Firefighter 2B	40	\$550.00	\$250.00	\$0.00
Totals	268	\$3,550.00	\$1,600.00	\$60.00
			\$ \$ Total	\$5,210.00

NON-LOCAL REGIONAL FIRE SCHOOL					
	Hours	Course Cost	Fuel	Meals	Hotel
HAZMAT Awareness	4	\$65.00	\$50.00	\$20.00	\$0.00
HAZMAT Core Operations	40	\$65.00	\$250.00	\$200.00	\$550.00
Legislation 101	8	\$65.00	\$50.00	\$20.00	\$0.00
First Aid CPR Level C AED(NOT OFC)	16	\$120.00	\$0.00	\$80.00	\$0.00
NFPA Firefighter 1A	40	\$550.00	\$250.00	\$200.00	\$550.00
NFPA Firefighter 1B	40	\$550.00	\$250.00	\$200.00	\$550.00
NFPA Firefighter 1C	40	\$550.00	\$250.00	\$200.00	\$550.00
NFPA Firefighter 2A	40	\$550.00	\$250.00	\$200.00	\$550.00
NFPA Firefighter 2B	40	\$550.00	\$250.00	\$200.00	\$550.00
Totals	268	\$3,065.00	\$1,600.00	\$1,320.00	\$3,300.00
				Total	\$9,285.00

Sept 14-18

To Whom It May Concern:

We are a group of very concerned Residents living along the gravel Portion of McCully Road.

This road is a narrow-straight stretch - Gravel Road with no Shoulders which, unfortunately has become a very dangerous Speedway.

McCully Road is popular with and used by many Walkers, Joggers + bikers of all ages + we fear that it is just a Matter of time until someone is injured or killed. As concerned Residents we believe that the entire section needs to become a 60 KPH ZONE as soon as possible!

We thank you in advance for your help in this Urgent Matter. Andre & Barbara DeDecker

→ Tessa Grant
→ J. B. [unclear]
→ [unclear]
→ [unclear]
→ Kory Easterbrook
→ Andre & Barbara DeDecker
→ D. [unclear]
→ Sarah [unclear]
→ [unclear] Henry Arbeau

REPORT NUMBER: 2018-106

DATE SUBMITTED TO COUNCIL: September 24, 2018

RE: 2017 Audited Financial Statements

AUTHOR: Ray Morrison, Treasurer

RECOMMENDATION:

THAT Council receive, approve and sign the 2017 Audited Financial Statements and receive and accept the 2017 Financial Audit results prepared by the Township's Treasurer and Auditors, as distributed at the meeting in draft form and

THAT Council authorize the Treasurer to submit the final signed 2017 Audited Financial Statements and related FIR MPMP/Performance Measures to the Ministry of Municipal Affairs and Housing and...

THAT Council authorize the Treasurer to submit the final 2017 Audited Financial Statements to other stakeholder's as required by contract (i.e. RBC Royal Bank), and post the audited financial statements and financial audit results to the Township's website.

BACKGROUND:

Management would like to acknowledge the constructive assistance and guidance provided by the auditors during completion of the 2017 Audited Financial Statements and related FIR MPMP/Performance Measures.

Management has reviewed the draft audited financial statements and statement of audit findings and discussed related issues with the corporation's auditors.

ATTACHMENT 1 – Consolidated Audited Financial Statements
ATTACHMENT 2 – 2017 Financial Highlights
ATTACHMENT 3 - 2017 Financial Audit Results
(Attachments *to be distributed separately*)

After detailed discussions with the Auditors, Management found no items requiring change and recommend the audited financial statements as presented in draft format be presented to Council for approval.

ANALYSIS:

Upon approval of the 2017 Audited Financial Statements, Financial Information Return (FIR) and related MPMP reports will be submitted immediately following the Council meeting, to the MMAH, the Township's bank RBC, and posted to the Township's website.

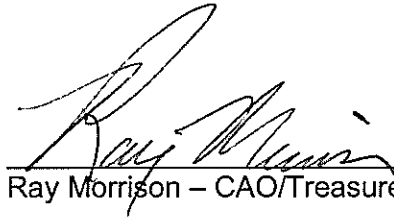
FINANCIAL CONSIDERATIONS:

Professional fees have been budgeted at \$20,000 in 401-01-015 – Professional Fees. Additional Professional Fees have been incurred related to accounting assistance relating to preparation of

certain reconciliations and working papers and the FIR MPMP/Performance Measures, which can be offset in Administration staff compensation costs.

CONSULTATIONS:

Consultations have been ongoing between the Township's auditors and staff.



Ray Morrison – CAO/Treasurer

REPORT NUMBER: 2018-107

DATE SUBMITTED TO COUNCIL: Sept 24, 2018

RE: Financial and Indicator Variance Reports

AUTHOR: Ray Morrison, CAO/Treasurer

RECOMMENDATION:

THAT Council accepts for information the attached Statement of Revenue and Expenditures – August 2018.

BACKGROUND:


Finance will provide the attached reports on a regular basis and supporting detailed information as required for Council's review and feedback.


ANALYSIS:

Variance analysis and commentary is provided for each line item where appropriate. Detailed supporting analysis and documentation is available from the Finance department as identified.

FINANCIAL CONSIDERATIONS:

The attached report is part of standard Finance/Treasury reporting responsibility and will be provided on a regular basis with other supporting reports going forward. Individual financial considerations will be highlighted in the attachments as identified throughout the year.



Ray Morrison – CAO/Treasurer

Annette Simonian – Clerk

Township of Augusta - Key Financial Indicators - August 31, 2018

Selected Balance Sheet Items:

A separate report identifies key Balance Sheet accounts, with comparison to prior year balances, identifying follow-up required and planned actions.

Statement of Revenues and Expenditures:

Protective Policing - The Township has received its 2018 contract from the OPP. Total 2018 estimated costs are \$1,032,979, a \$23,259 or 2.3% increase over 2017 gross payments of \$1,009,720. From 2013 to 2016, the Township received credits in the year end adjustment and set them aside in a Reserve for Policing. The 2017 budget authorized using \$55,000 from this reserve (2018 - \$50,000), then reducing the draw in 2019 as assessment growth returns.

Completed annual roads work includes street sweeping in the villages, gravel replacement on specific roads and calcium of all gravel roads, crack filling and line painting. Planning related to ditching (both rural and within our built up areas) and drainage/culvert improvements are ongoing. Spraying for wild parsnip was performed through a County contract on approximately 89 km of roads, generally in the southern portion of the Township in 2018 (89 km in the northern portion in 2019).

Planning and collaboration continues on a number of economic development initiatives including: Shoreside estates, Augusta landing, Aquaworld and the Industrial Park. Significant interest, time and effort is being provided through many partners including our County Economic Development department, the St. Lawrence Corridor Economic Development Commission, Ministry of Economic Development, the Bio Industrial Network (BIN), OMAFRA, and other third party stakeholders. Our Economic Development Committee continues to plan the successful Mayors Breakfast, Business Showcase and Expo and Business of the Year events. Our Business Retention and Expansion survey interviews (joint venture with the UCLG) in underway with approximately 50% of the targetted companies interviewed to date.

Capital Expenditure Summary:

Road reconstruction as listed in the Roads Needs Study 2018 plan; 4th Concession, Bisseltown road, Kyle Road, George and Richmond streets has been awarded and is underway. Planning related to the reconstruction of stormwater systems and road at North Augusta's Main street east of CR15, continues.

Preliminary discussions relating to the planning and design for two new grants continues; CycleON Commuter Cycling grant \$25,000 and Main Street Revitalization grant \$45,000.

Roads equipment received include the new water tank ordered in November, then modified in post winter use. We replaced the Fire Department multiuse van with a 3/4 ton truck and outfitting of it is being completed..

Township of Augusta - Key Financial Indicators - August 31, 2018

Three Municipal drain maintenance tenders were awarded in August 2017; The Young-Ruigrok and Martin municipal drains were completed in 2017. Work on the Mud Creek municipal drain is currently underway, nearing completion. Tendering for the Fox and Streight drains north of Branch Road is complete with work underway. McIntosh Perry and Nuisance Wildlife Control regularly review all drains to extend the life expectancy of the benefits of major work done over the last 6 years.

The Admin & Building department SUV was written off in an accident in February and replaced. The new SUV is being well utilized by Bldg, Rec, Admin departments and Council for day to day activities and conference attendances.

Completed Parks, Recreation and Cultural projects include the replacement of the steps at the North Augusta Rec hall, new washrooms facilities at North Augusta ball park and upgrades to the North Augusta Cenotaph. Other improvements planned for this summer include fencing and parking areas at MERC, a new outdoor wedding venue at MERC.

Ground has broken and foundation work is underway for the new Maitland Fire Hall. Detailed photographic, written and financial progress reports will be provided on a regular basis for this project.

Staff continue to seek out grant opportunities from a wide variety of government programs and departments.

Other notes:

Statutory payroll remittances are being reconciled and paid monthly.

HST, Gas Tax Rebate, Stewardship Ontario, RIDE, Other Grant and other receivables/claims are being monitored and filed in a timely manner.

Township of Augusta
Key Balance Sheet Items

31-Aug-18

	2018	2017	Change	Percent Change	Comments
Cash	1,936,296	2,342,358	(406,062)	-17%	See taxes receivable and HST receivable below.
Taxes Receivable	1,209,671	1,178,513	31,158	3%	Per GL & Tax Rec
Total Current Year Levies	9,409,990	9,191,669	218,321	2%	Per Property Tax Reconciliation W/P; Large Industrial sector red'n
% of Current Year Levies	12.86%	12.82%	0.03%		Targetting 5-8%.
					Several properties went to tax sale in August 2017. Process continues in 2018, down from 18% at Dec 2017, targetting 10% by year end.
HST Receivable	373,305	83,235	290,070		Received \$326,285 re 2017 final & 6 months Jan-June 2018, Sept 12, 2018

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Aug-18

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
Revenue									
Taxation and Payments in Lieu	3,108,549	3,134,595	26,046	1%	4,720,601	4,701,892	18,709	0%	
Grants	861,649	785,922	-75,727	-10%	1,196,855	1,178,883	17,972	2%	TBC - Recreation grants.
Licences and Permits	44,914	51,519	6,605	13%	68,289	77,278	-8,989	-12%	Bldg Permits is highly variable
Fees and Services and Misc	60,632	33,697	-26,935	-80%	71,420	50,545	20,875	41%	
Interest Income and Penalties	168,908	146,000	-22,908	-16%	226,028	219,000	7,028	3%	
Transfer From Reserves	14,706	892,897	878,191	98%	1,339,345	1,339,345	0	0%	
Total Revenues	4,259,358	5,044,629	785,270	16%	7,622,537	7,566,943	55,594	1%	
Expenditures									
General Government									
Council	69,443	80,640	11,197	14%	122,290	120,960	-1,330	-1%	
Administration	411,523	375,188	-36,335	-10%	563,043	562,782	-261	0%	Benefits, re turnover, family coverage
Administration Capital	101	6,667	6,566	98%	10,000	10,000	0	0%	
Administration - Trsf to Reserve	27,445	27,445	0	0%	41,168	41,168	0	0%	
Total General Government	508,512	489,940	-18,572	-4%	736,502	734,910	-1,592	0%	
Protective Services:									
Fire	214,322	299,644	85,322	28%	437,230	449,466	12,236	3%	
Fire Capital	207,444	58,667	-148,777	-254%	88,000	88,000	0	0%	
Fire - Transfer to Reserves	282,554	282,554	0	0	423,831	423,831	0	0%	
Police	683,751	655,319	-28,432	-4%	982,979	982,979	0	0%	RIDE Program spent, recovery later in year
Conservation Authority	31,660	30,621	-1,039	-3%	44,523	45,932	1,409	3%	
Protection, Inspection and Control	23,026	22,735	-291	-1%	37,858	34,102	-3,756	-11%	
Emergency Measures	10,541	10,731	190	2%	15,906	16,096	190	1%	
Total Protective Services	1,453,298	1,360,271	-93,027	-7%	2,030,327	2,040,406	10,079	0%	

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Aug-18

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
Public Works									
Roads - Maintenance	907,359	984,279	76,920	8%	1,425,353	1,476,418	51,065	3%	Timing, most expenses in second half of year
Roads - Transfer to Reserves	603,419	603,419	0	0%	905,129	905,129	0	0%	
Roads - Capital	491,018	785,629	294,611	38%	1,178,444	1,178,444	0	0%	
Winter Control	788	60,376	59,588	99%	88,776	90,564	1,788	2%	Budget includes new lights program, to come
Street Lighting	8,325	15,475	7,150	46%	21,540	23,213	1,673	7%	
Public Works subtotal	2,010,909	2,449,179	438,269	18%	3,619,242	3,673,768	54,526	1%	
Environmental Services									
Garbage Disposal	240,294	280,984	40,690	14%	422,706	421,476	-1,230	0%	
Waste Disposal Capital	0	0	0	#DIV/0!	0	0	0	#DIV/0!	
Capital Infrastructure	6,667	6,667	0	0%	10,000	10,000	0	0%	
Garbage Transfer to Reserve	6,667	6,667	0	0%	10,000	10,000	0	0%	
Recycling	1,350	929	-421	-45%	1,815	1,394	-421	-30%	
Total Environmental Services	254,978	295,247	40,269	14%	444,521	442,870	-1,651	-0.4%	

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Aug-18

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
Health Services:									
Cemetaries	10,743	6,667	-4,076	-61%	15,000	10,000	-5,000	-50%	Incls NA Cenotaph, offset in Grants above
Total Health Services	10,743	6,667	-4,076	-61%	15,000	10,000	-5,000	-50%	
Parks & Recreation:									
Recreation Administration	58,539	56,433	-1,270	-2%	87,462	84,650	-2,812	-3%	
Programs	22,226	45,831	23,605	52%	67,814	68,747	933	1%	
Recreation Capital	73,504	20,000	-53,504	-268%	30,000	30,000	0	0%	
Reserve for Recreation Projects	14,149	14,149	0	0%	21,224	21,224	0	0%	
Libraries	91,367	77,479	-13,888	-18%	118,637	116,218	-2,419	-2%	Incls Furnace repairs, offset through Reserve
Donations	1,500	6,333	4,833	76%	9,500	9,500	0	0%	
Total Parks and Recreation	261,285	220,226	-40,223	-18%	334,637	330,339	-4,298	-1%	
Planning and Development:									
Building Official	69,727	69,300	-427	-1%	102,825	103,950	1,125	1%	Outside backup not utilized todate
Planning and Zoning	9,808	41,940	32,132	77%	59,942	62,910	2,968	5%	
Commercial and Industrial	54,511	56,575	2,064	4%	85,722	84,863	-859	-1%	
Agricultural	37,487	50,000	12,513	25%	75,000	75,000	0	0%	
Tile Drainage	0	5,285	5,285	100%	7,927	7,927	0	0%	
Total Planning and Development	171,533	223,100	51,567	23%	331,415	334,650	3,235	1%	
Total Expenditures	4,671,258	5,044,629	374,206	7%	7,511,643	7,566,943	55,300	1%	

REPORT #: 2018-108

REPORT TO COUNCIL: September 24, 2018

RE: REVIEW AND APPROVAL OF A/P CHEQUES

PREPARED BY: Ray Morrison, CAO/Treasurer

RECOMMENDATION:


THAT Council receive, review and approve the payment of the accounts payable invoices 23455 to 23496 and online payments on account through to September 20, 2018 in the amount of \$1,535,521.30.

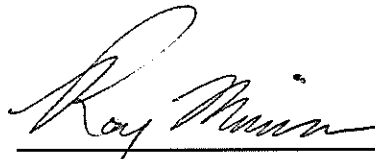
PURPOSE

To provide Council the opportunity to review and approve the payment of the above noted invoices as provided on the attached list.

ATTACHMENT 1

Any questions that Councilors may have can be directed to the Treasurer prior to or subsequent to the Council meeting for follow up.


Annette Simonian
Clerk


Ray Morrison
CAO/Treasurer

Report Date
9/20/2018 4:20 PM

Township of Augusta
List of Accounts for Approval
As of 9/20/2018
Batch: 2018-00093 to 2018-00097

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - ACC/PAYABLE					
Computer Cheques:					
23455 0247	9/07/2018	DRL HEATING & COOLING 605-01-090 - LIBRARY - CAPITAL 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	FURNACE FOR LIBRARY FURNACE FOR LIBRARY HST Tax Code HST Tax Code	2,908.01 321.20 371.50	3,229.21
23456 14157	9/20/2018	AJ STONE COMPANY LTD 402-01-015 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	REPAIR JAWS OF LIFE REPAIR JAWS OF LIFE HST Tax Code HST Tax Code	201.49 22.25 25.74	223.74
23457 689212-1	9/20/2018	BEACH HOME HARDWARE 402-01-015 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MISC PARTS MISC PARTS HST Tax Code HST Tax Code	68.24 7.54 8.72	75.78
692096-1		438-01-011 - P.W. SHOP SUPPLI 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	CLEANING SUPPLIES HST Tax Code HST Tax Code	23.17 2.56 2.96	25.73
692700-1		438-01-011 - P.W. SHOP SUPPLI 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	GARBAGE BAGS HST Tax Code HST Tax Code	71.21 7.87 9.10	79.08
				Payment Total:	180.59
23458 13085241	9/20/2018	BENSON TRUCK PARTS (913) 477-01-002 - #6 -2006 INT'L TANI 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	TRUCK #6 TRUCK #6 HST Tax Code HST Tax Code	64.31 7.11 8.22	71.42
23459 1811-1	9/20/2018	BOURGON CONSTRUCTION 402-01-090 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	NEW FIREHALL NEW FIREHALL- INV #1 HST Tax Code HST Tax Code	75,631.97 8,353.83 9,662.08	83,985.80
23460 55645	9/20/2018	BROCKVILLE TRACTOR-TRAILER 467-01-002 - 2004 - 924G CAT LC LOADER 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	LOADER HST Tax Code HST Tax Code	5.94 0.66 0.76	6.60
55630		438-01-011 - P.W. SHOP SUPPLI 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	COOLANT HST Tax Code HST Tax Code	111.65 12.33 14.26	123.98
				Payment Total:	130.58
23461	9/20/2018	K+S WINDSOR SALT LTD	BULK SALT		

Report Date
9/20/2018 4:20 PM

Township of Augusta
List of Accounts for Approval
As of 9/20/2018
Batch: 2018-00093 to 2018-00097

Page 2

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
5300386638		432-01-002 - SAND & SALT - PAF BULK SALT		13,162.99	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1,453.90	
		900-01-099 - HST TRACKING	HST Tax Code	1,681.59	14,616.89
23462	9/20/2018	CATHOLIC DISTRICT SCHOOL	QUARTERLY PAYMENT		
SEP192018		640-01-003 - REQUISITION ENGI	QUARTERLY PAYMENT	68,206.00	68,206.00
23463	9/20/2018	CHAD BELANGER	MILEAGE FOR COURSE IN KINGSTO		
SEP112018		402-01-012 - FIRE PROTECTION	MILEAGE FOR COURSE IN KIN	154.91	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.11	
		900-01-099 - HST TRACKING	HST Tax Code	19.79	172.02
23464	9/20/2018	CONSEIL SCOLAIRE DE DISTRI	QUARTERLY PAYMENT		
SEP192018		640-01-004 - REQUISITION FREN	QUARTERLY PAYMENT	8,220.00	8,220.00
23465	9/20/2018	CONSEIL DE ECOLES PUBLIQU	QUARTERLY PAYMENT		
SEP192018		640-01-002 - REQUISITION FREN	QUARTERLY PAYMENT	1,676.00	1,676.00
23466	9/20/2018	CRISTILL ROCK	MAIN OFFICE WATER		
457425		401-01-004 - OFFICE SUPPLIES	MAIN OFFICE WATER	50.80	50.80
23467	9/20/2018	DOUG MALANKA	BIO DESIGN CONFERENCE		
SEP142018		616-01-002 - ECONOMIC DEVEL	BIO DESIGN CONFERENCE	276.25	
		102-01-099 - HST RECEIVABLE	HST Tax Code	30.51	
		900-01-099 - HST TRACKING	HST Tax Code	35.29	306.76
23468	9/20/2018	FAST EDDIE'S AUTO RECYCLIN	PITCH-IN EXPENSES		
6167		510-01-018 - PITCH IN EXPENSE	PITCH-IN EXPENSES	105.53	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.65	
		900-01-099 - HST TRACKING	HST Tax Code	13.48	117.18
23469	9/20/2018	FUTURE OFFICE PRODUCTS	THREE MONTH LEASING COST		
159944		401-01-020 - POSTAGE	THREE MONTH LEASING COS	97.93	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.82	
		900-01-099 - HST TRACKING	HST Tax Code	12.51	108.75
160201		401-01-020 - POSTAGE	INK CARTRIDGE	223.87	
		102-01-099 - HST RECEIVABLE	HST Tax Code	24.73	
		900-01-099 - HST TRACKING	HST Tax Code	28.60	248.60
160627		401-01-020 - POSTAGE	FIX FOLDER MACHINE FOR TA	201.86	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.30	
		900-01-099 - HST TRACKING	HST Tax Code	25.79	224.16
				Payment Total:	581.51
23470	9/20/2018	G.C. HUDSON SUPPLY LTD	CAT LOADER		
348223		467-01-002 - 2004 - 924G CAT LC	CAT LOADER	298.73	
		102-01-099 - HST RECEIVABLE	HST Tax Code	32.99	

Report Date
9/20/2018 4:20 PM

Township of Augusta
List of Accounts for Approval
As of 9/20/2018
Batch: 2018-00093 to 2018-00097

Page 3

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-01-099 - HST TRACKING	HST Tax Code	38.16	331.72
23471 1728	9/20/2018	GORDON SIGNS	SIGN REPLACEMENTS		
		436-01-002 - SAFETY DEVICES -	SIGN REPLACEMENTS	407.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	44.96	
		900-01-099 - HST TRACKING	HST Tax Code	52.00	452.00
23472 SEP102108	9/20/2018	GRENVILLE PLOWMEN'S ASSO	ANNUAL DONATION		
		610-01-001 - DONATIONS	ANNUAL DONATION	200.00	200.00
23473 G-0056821	9/20/2018	G. TACKABERRY & SONS	GRADALL RENTAL		
		416-01-002 - DITCHING - PARTS	GRADALL RENTAL	2,350.67	
		102-01-099 - HST RECEIVABLE	HST Tax Code	259.64	
		900-01-099 - HST TRACKING	HST Tax Code	300.30	2,610.31
23474 110802	9/20/2018	HOWARD CAMPBELL & SONS	L DIVE UNIT		
		600-01-005 - RECREATION PAR	L DIVE UNIT	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
110817		600-01-005 - RECREATION PAR	L DIVE UNIT	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
110821		102-01-044 - DUE FROM FAST E	MAYNARD WDS	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
110849		600-01-014 - MAITLAND RECRE	MERC REC CENTRE	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
110848		600-01-005 - RECREATION PAR	L DIVING UNIT	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
110874		600-01-014 - MAITLAND RECRE	MERC BALL FIELD	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
MR1666		102-01-044 - DUE FROM FAST E	MONTHLY PORTABLE RENTAL	189.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.89	
		900-01-099 - HST TRACKING	HST Tax Code	24.16	210.00
111703		600-01-014 - MAITLAND RECRE	MERC HALL	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
111702		600-01-005 - RECREATION PAR	L DIVING UNIT	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00

Report Date
9/20/2018 4:20 PM

Township of Augusta
List of Accounts for Approval
As of 9/20/2018
Batch: 2018-00093 to 2018-00097

Page 4

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
111724		600-01-005 - RECREATION PARK DIVE UNIT		45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
111731		102-01-044 - DUE FROM EAST MAYNARD WDS		45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
				Payment Total:	710.00
23475	9/20/2018	JJ CONSTRUCTION	MAIN OFFICE GRASS		
1070		401-01-016 - REPAIRS & MAINTENANCE MAIN OFFICE GRASS		152.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.86	
		900-01-099 - HST TRACKING	HST Tax Code	19.50	169.50
1071		600-01-010 - ALGONQUIN RECREATION GRASS ALGONQUIN BALLPARK		254.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.10	
		900-01-099 - HST TRACKING	HST Tax Code	32.50	282.50
1072		605-01-021 - LIBRARY - R & M STREET GRASS LIBRARY		203.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.48	
		900-01-099 - HST TRACKING	HST Tax Code	26.00	226.00
1073		520-01-002 - CEMETARIES	GRASS CEMETERY	254.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.10	
		900-01-099 - HST TRACKING	HST Tax Code	32.50	282.50
1074		520-01-002 - CEMETARIES	GRASS CEMETERY	152.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.86	
		900-01-099 - HST TRACKING	HST Tax Code	19.50	169.50
1075		600-01-005 - RECREATION PARK GRASS KEMP PARK		203.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.48	
		900-01-099 - HST TRACKING	HST Tax Code	26.00	226.00
1076		600-01-005 - RECREATION PARK GRASS CEDAR ST PARK		254.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.10	
		900-01-099 - HST TRACKING	HST Tax Code	32.50	282.50
				Payment Total:	1,638.50
23476	9/20/2018	GFL ENVIRONMENTAL INC	WDS CONTRACT SERVICES		
25949		510-01-013 - CONTRACT SERVICES WDS CONTRACT SERVICES		3,745.25	
		102-01-099 - HST RECEIVABLE	HST Tax Code	413.68	
		900-01-099 - HST TRACKING	HST Tax Code	478.46	4,158.93
23477	9/20/2018	M & L SUPPLY	SCBA FLOW TESTING		
151615		402-01-018 - FIRE PROTECTION SCBA FLOW TESTING		1,897.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	209.58	
		900-01-099 - HST TRACKING	HST Tax Code	242.40	2,107.01

Report Date
9/20/2018 4:20 PM

Township of Augusta
List of Accounts for Approval
As of 9/20/2018
Batch: 2018-00093 to 2018-00097

Page 5

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
23478 SEP142018	9/20/2018	MARK MCDONALD	OMTRA CONFERENCE		
		401-01-017 - CONFERENCES & I	OMTRA CONFERENCE	425.36	
		401-01-010 - MILEAGE	OMTRA CONFERENCE	376.96	
		102-01-099 - HST RECEIVABLE	HST Tax Code	88.62	
		900-01-099 - HST TRACKING	HST Tax Code	102.50	890.94
23479 39708	9/20/2018	McINTOSH PERRY	DRAINAGE SUPERINTENDENT		
		625-01-001 - DRAINAGE SUPERI	DRAINAGE SUPERINTENDENT	3,632.84	
		102-01-099 - HST RECEIVABLE	HST Tax Code	401.26	
		900-01-099 - HST TRACKING	HST Tax Code	464.10	4,034.10
39684		615-01-001 - PLANNING & ZONIN	RECONSTRUCTION MAIN ST	1,132.08	
		102-01-099 - HST RECEIVABLE	HST Tax Code	125.05	
		900-01-099 - HST TRACKING	HST Tax Code	144.63	1,257.13
39765		625-01-001 - DRAINAGE SUPERI	DRAINAGE SUPERINTENDENT	2,442.24	
		102-01-099 - HST RECEIVABLE	HST Tax Code	269.76	
		900-01-099 - HST TRACKING	HST Tax Code	312.00	2,712.00
				Payment Total:	8,003.23
23480 121009181110020	9/20/2018	MINISTER OF FINANCE	MONTHLY POLICING		
		404-01-090 - PROTECTIVE POLI	MONTHLY POLICING	86,082.00	86,082.00
23481 1009460	9/20/2018	NORTRAX CANADA INC	REPAIRS		
		470-01-002 - 2012 - 310J TC - JD	REPAIRS BACKHOE	3,459.05	
		102-01-099 - HST RECEIVABLE	HST Tax Code	382.07	
		900-01-099 - HST TRACKING	HST Tax Code	441.90	3,841.12
23482 401098457	9/20/2018	NOVEXCO INC	OFFICE SUPPLIES		
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	8.14	
		402-01-005 - FIRE PROTECTION	OFFICE SUPPLIES	147.93	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.23	
		900-01-099 - HST TRACKING	HST Tax Code	19.93	173.30
401275190		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	67.45	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.45	
		900-01-099 - HST TRACKING	HST Tax Code	8.62	74.90
				Payment Total:	248.20
23483 3811	9/20/2018	OPERASOFT	GPS TRACKER DEVICE		
		438-01-019 - PW - GPS RENTAL	GPS TRACKER DEVICE	218.78	
		102-01-099 - HST RECEIVABLE	HST Tax Code	24.17	
		900-01-099 - HST TRACKING	HST Tax Code	27.95	242.95
23484 F124298	9/20/2018	OPTIMA SANTE GLOBALE	FD BENEFITS		
		402-01-011 - WORKERS COMPE	FD BENEFITS	134.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.82	

Report Date
9/20/2018 4:20 PM

Township of Augusta
List of Accounts for Approval
As of 9/20/2018
Batch: 2018-00093 to 2018-00097

Page 6

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-01-099 - HST TRACKING	HST Tax Code	17.14	149.01
23485 81492	9/20/2018	OSGOOD SAND & GRAVEL LTD OVERBUREN PIT/BULLDOZER			
		432-01-002 - SAND & SALT - PAF OVERBUREN PIT/BULLDOZER		4,187.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	462.52	
		900-01-099 - HST TRACKING	HST Tax Code	534.95	4,649.95
81519		432-01-002 - SAND & SALT - PAF WINTER SAND		63,091.32	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6,968.68	
		900-01-099 - HST TRACKING	HST Tax Code	8,060.00	70,060.00
Payment Total:					74,709.95
23486 SEP112018	9/20/2018	PAUL ARKEVELD	DRIVERS LICENSE MEDICAL		
		402-01-005 - FIRE PROTECTION	DRIVERS LICENSE MEDICAL	130.00	130.00
23487 1498452	9/20/2018	POSTMEDIA NETWORK INC	ADVERTISEMENT P/W OPERATOR		
		438-01-014 - P.W. ADVERTISING	ADVERTISEMENT P/W OPERA	934.16	
		102-01-099 - HST RECEIVABLE	HST Tax Code	103.18	
		900-01-099 - HST TRACKING	HST Tax Code	119.34	1,037.34
23488 18-166	9/20/2018	RYCON	REPLACE RECEPTACLES		
		401-01-016 - REPAIRS & MAINTENANCE	REPLACE RECEPTACLES	254.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.10	
		900-01-099 - HST TRACKING	HST Tax Code	32.50	282.50
23489 469818	9/20/2018	SECUREWAY	REPAIR LOCK/KEYS STATION #1		
		402-01-013 - FIRE PROTECTION	REPAIR LOCK/KEYS STATION	227.38	
		102-01-099 - HST RECEIVABLE	HST Tax Code	25.12	
		900-01-099 - HST TRACKING	HST Tax Code	29.05	252.50
23490 754	9/20/2018	SMALL JOBS	TRUCK #6		
		477-01-002 - #6 -2006 INT'L TANI	TRUCK #6	447.21	
		102-01-099 - HST RECEIVABLE	HST Tax Code	49.39	
		900-01-099 - HST TRACKING	HST Tax Code	57.13	496.60
23491 SEP92018	9/20/2018	SUSAN BOSMAN	CLEANING SERVICES		
		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
SEP152018		401-01-001 - STAFF SALARIES	CLEANING SERVICES	105.05	105.05
Payment Total:					184.10
23492 124756	9/20/2018	1000 ISLANDS SALES	MISC SUPPLIES		
		438-01-011 - P.W. SHOP SUPPLIES	MISC SUPPLIES	154.47	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.06	
		900-01-099 - HST TRACKING	HST Tax Code	19.73	171.53
23493	9/20/2018	UNITED COUNTIES OF LEEDS & QUARTERLY PAYMENT			

Report Date
9/20/2018 4:20 PM

Township of Augusta
List of Accounts for Approval
As of 9/20/2018
Batch: 2018-00093 to 2018-00097

Page 7

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
17992		635-01-001 - REQUISITION	QUARTERLY PAYMENT	729,353.00	729,353.00
23494	9/20/2018	UPPER CANADA DISTRICT	QUARTERLY LEVY		
SEP192018		640-01-001 - REQUISITION ENGL	QUARTERLY LEVY	379,176.00	379,176.00
23495	9/20/2018	WILLIAM BUCKLER	GAS FOR EOMC CONFERENCE		
SEP192018		616-01-002 - ECONOMIC DEVELOP	GAS FOR EOMC CONFERENCE	50.38	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.57	
		900-01-099 - HST TRACKING	HST Tax Code	6.44	55.95
23496	9/20/2018	WSIB ONTARIO	AUGUST WSIB		
AUG312018		204-01-009 - WSIB PAYABLE	AUGUST WSIB	3,988.30	3,988.30
Other:					
515-Man	9/13/2018	BELL CANADA	MAYNARD WDS		
4604AUG192018		102-01-044 - DUE FROM FAST E	MAYNARD WDS	31.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.45	
		900-01-099 - HST TRACKING	HST Tax Code	3.99	34.73
680-Man	9/13/2018	BELL CANADA	MAIN OFFICE PHONE		
4231AUG192018		401-01-003 - TELEPHONE & FAX	MAIN OFFICE PHONE	199.39	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.02	
		900-01-099 - HST TRACKING	HST Tax Code	25.47	221.41
719-Man	9/13/2018	HYDRO ONE NETWORKS	N/A RECREATION		
5844SEP72018		600-01-018 - NORTH AUGUSTA F	N/A RECREATION	104.62	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.56	
		900-01-099 - HST TRACKING	HST Tax Code	13.37	116.18
795-Man	9/13/2018	HYDRO ONE NETWORKS	N/A REC SOCCER		
9061SEP72018		600-01-018 - NORTH AUGUSTA F	N/A REC SOCCER	32.72	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.61	
		900-01-099 - HST TRACKING	HST Tax Code	4.18	36.33
843-Man	9/13/2018	HYDRO ONE NETWORKS	DOMVILLE REC		
2041AUG302018		600-01-012 - DOMVILLE RECRE/	DOMVILLE REC	87.15	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.62	
		900-01-099 - HST TRACKING	HST Tax Code	11.13	96.77
878-Man	9/13/2018	HYDRO ONE NETWORKS	N/A FIRE DEPT		
3997SEP72018		402-01-002 - FIRE PROTECTION	N/A FIRE DEPT	230.73	
		102-01-099 - HST RECEIVABLE	HST Tax Code	25.49	
		900-01-099 - HST TRACKING	HST Tax Code	29.48	256.22
3219-Man	9/13/2018	ROYAL BANK VISA	AUGUST MAIN OFFICE VISA CHARG		
7818SEP42018		401-01-016 - REPAIRS & MAINTEN	PAINT FOR PARKING LOT	125.55	
		401-01-016 - REPAIRS & MAINTEN	PAINT FOR PARKING LOT	125.55-	
		401-01-017 - CONFERENCES & T	OMTRA CONFERENCE	212.68	

Report Date
9/20/2018 4:20 PM

Township of Augusta
List of Accounts for Approval
As of 9/20/2018
Batch: 2018-00093 to 2018-00097

Page 8

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	291.82	
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	71.94	
		401-01-009 - OTHER/MISCELLAN	STAFF BAR B Q	139.93	
		401-01-022 - COMPUTER EXPEN	NORTON ANTIVIRUS	108.89	
		401-01-017 - CONFERENCES & I	RAY MORRISON ROMA CONFE	559.68	
		401-01-017 - CONFERENCES & I	RAY MORRISON ROMA CONFE	229.66	
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	108.29	
		400-01-002 - COUNCIL- OTHER	MAYOR CONFERENCE	55.11	
		400-01-002 - COUNCIL- OTHER	OEMC CONFERENC REFUND	254.40-	
		616-01-001 - ECONOMIC DEVEL	OEMC CONFERENC REFUND	254.40-	
		401-01-007 - BANK SERVICE CH.	OEMC CONFERENC REFUND	11.96	
		102-01-099 - HST RECEIVABLE	HST Tax Code	140.19	
		900-01-099 - HST TRACKING	HST Tax Code	162.14	1,421.35
3564-Man	9/13/2018	HYDRO ONE NETWORKS	FIRESTATION TABLETS		
9109SEP32018		402-01-004 - FIRE PROTECTION	FIRESTATION TABLETS	40.91	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.52	
		900-01-099 - HST TRACKING	HST Tax Code	5.23	45.43
5190-Man	9/13/2018	ROYAL BANK VISA	CHARGERS FOR USB DEVICES		
4595SEP42018		402-01-014 - FIRE PROTECTION	CHARGERS FOR USB DEVICE:	106.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.80	
		900-01-099 - HST TRACKING	HST Tax Code	13.65	118.62
5639-Man	9/13/2018	HYDRO ONE NETWORKS	MAYNARD WDS		
3573AUG312018		102-01-044 - DUE FROM FAST E	MAYNARD WDS	223.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	24.68	
		900-01-099 - HST TRACKING	HST Tax Code	28.55	248.16
5770-Man	9/13/2018	BELL CANADA	STATION #1 MAIN LINE		
3455AUG162018		402-01-004 - FIRE PROTECTION	STATION #1 MAIN LINE	67.13	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.42	
		900-01-099 - HST TRACKING	HST Tax Code	8.58	74.55
5864-Man	9/13/2018	BELL MOBILITY INC.	DEPUTY CHIEF CELL		
8921AUG242018		402-01-004 - FIRE PROTECTION	DEPUTY CHIEF CELL	129.25	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.27	
		900-01-099 - HST TRACKING	HST Tax Code	16.51	143.52
6296-Man	9/13/2018	HYDRO ONE NETWORKS	ELLIS HOUSE		
7331SEP62018		401-01-012 - ELLIS HOUSE EXPE	ELLIS HOUSE	19.71	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.18	
		900-01-099 - HST TRACKING	HST Tax Code	2.52	21.89
7078-Man	9/13/2018	HYDRO ONE NETWORKS	PUBLIC WORKS		
8173SEP52018		438-01-026 - P.W. HYDRO	PUBLIC WORKS	161.84	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.88	
		900-01-099 - HST TRACKING	HST Tax Code	20.68	179.72

Report Date
9/20/2018 4:20 PM

Township of Augusta
List of Accounts for Approval
As of 9/20/2018
Batch: 2018-00093 to 2018-00097

Page 9

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
8567-Man 0192SEP72018	9/13/2018	HYDRO ONE NETWORKS 600-01-018 - NORTH AUGUSTA F	N/A REC HALL N/A REC HALL	83.58	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.23	
		900-01-099 - HST TRACKING	HST Tax Code	10.68	92.81
8699-Man 9094SEP72018	9/13/2018	HYDRO ONE NETWORKS 102-01-044 - DUE FROM FAST E	N/A WDS N/A WDS	59.05	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.53	
		900-01-099 - HST TRACKING	HST Tax Code	7.55	65.58
8726-Man 586055	9/13/2018	CST CANADA CO. 120-01-001 - STOCK - GAS	REGULAR GASOLINE REGULAR GASOLINE	1,413.91	
		102-01-099 - HST RECEIVABLE	HST Tax Code	156.17	
		900-01-099 - HST TRACKING	HST Tax Code	180.63	1,570.08
9479-Man 4594AUG312018	9/13/2018	HYDRO ONE NETWORKS 600-01-016 - MAYNARD RECREA	MAYNARD REC MAYNARD REC	86.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.55	
		900-01-099 - HST TRACKING	HST Tax Code	11.05	96.03
9518-Man 586083	9/13/2018	CST CANADA CO. 120-01-002 - STOCK - DIESEL	CLEAR DIESEL CLEAR DIESEL	1,717.65	
		102-01-099 - HST RECEIVABLE	HST Tax Code	189.72	
		900-01-099 - HST TRACKING	HST Tax Code	219.43	1,907.37
9706-Man 5014AUG312018	9/13/2018	HYDRO ONE NETWORKS 401-01-002 - HYDRO	MAIN OFFICE MAIN OFFICE	430.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	47.51	
		900-01-099 - HST TRACKING	HST Tax Code	54.95	477.62
9747-Man 8473AUG272018	9/13/2018	UNION GAS LIMITED 402-01-003 - FIRE PROTECTION	STATION #1 GAS STATION #1 GAS	34.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.81	
		900-01-099 - HST TRACKING	HST Tax Code	4.41	38.33
3016926 AUG152018	9/04/2018	MINISTER OF FINANCE 204-01-001 - PAYROLL DEDUCTI	GOV'T REMITTANCES GOV'T REMITTANCES	9,998.36	9,998.36
3016980 AUG312018	9/03/2018	MINISTER OF FINANCE 204-01-001 - PAYROLL DEDUCTI	AUG GOV'T REMITTANCES AUG GOV'T REMITTANCES	16,216.20	16,216.20
3018781 MAR152018	9/04/2018	MINISTER OF FINANCE 204-01-001 - PAYROLL DEDUCTI	MARCH PAYROLL PAID LATE MARCH PAYROLL PAID LATE	17,111.61	17,111.61
3025033 AUG312018	9/03/2018	ONTARIO EHT 204-01-002 - EHT PAYABLE	AUGUST HEALTH TAX AUGUST HEALTH TAX	1,660.24	1,660.24

REPORT NUMBER: 2018-104
REPORT TO COUNCIL: September 24, 2018
RE: Fire Station Update
PREPARED BY: Robert Bowman; Fire Chief

RECOMMENDATION:

THAT Council receive this report for information on the update of the fire station in Maitland.

PURPOSE:

To provide Council all incoming information and supporting documentation regarding the current and new fire station on an ongoing basis

BACKGROUND:

Construction is ongoing at the new station. They are continuing site preparation for footings and the forms are almost all in place. The site work for the main truck entrance way has also begun.

CEL engineer reported back on the pictures of the OZA gauges that were sent on September 5, 2018. In the attached report you will see that CEL stated that none of the cracks widened and one (1) narrowed by 1mm. CEL engineer requested that we continue to send them monthly pictures.

We will continue to keep Council informed as this project moves forward.

FINANCIAL IMPACTS:

None at this time.



Robert Bowman
Fire Chief



Ray Morrison
CAO/Treasurer

Ashleigh Trickey

From: Jim Quinn <jimquinn@celottawa.ca>
Sent: Friday, September 07, 2018 8:12 AM
To: Ashleigh Trickey; Yasha Sinitski
Cc: Maurice Quinn; Isabella Carias; Rob Bowman; Ray Morrison; Karen Lavigne
Subject: Re: Augusta Fire- September Gauges Email 1
Attachments: Augusta Fire Hall - Ozagauge Readings (September 5 2018).pdf

Chief Bowman: Attached is our comparative review of the latest Oza Gauge photos.

Our engineering intern (Yasha Sinitski) completed a desktop review of the five cracks yesterday, comparing current conditions to those photographed in June 2018. Both Maurice and I have reviewed the results and agree with his findings. In order to measure/compare Yasha printed all 5 photos in large size and compared their widest widths. It appears that none of the cracks widened, and 1 of the 5 narrowed by 1 mm. This is not terribly surprising as July and August were quite warm. The results are noted on the photos' captions.

Please send us a set of photos again in early October. In the interim call us anytime if a concern arises.

Regards, Jim
cell: 613 371 1337

James E. Quinn, P.Eng., PMP
Capacity Engineering Ltd.
148 Wharhol Private
Ottawa, ON K2H 1G5
(613) 325 - 7735
jimquinn@celottawa.ca

On 5 September 2018 at 11:32, Ashleigh Trickey <atrickey@augusta.ca> wrote:

Good Morning,

Chief Bowman has provided pictures of the OZA gauges taken today, September 5th. There are 5 in total and I will be sending them in 2 emails as they are large file sizes.

Thanks,

Ashleigh Trickey

Operations and Fire Services Coordinator

Township Of Augusta

3560 County Road 26

Prescott, ON

K0E 1T0

P: 613-925-4231 ext. 101

F: 613-925-3499

atrickey@augusta.ca

www.augusta.ca

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Augusta Fire Hall - OZAGAUGE Level Readings

North-West Outside Wall

Figure 1: Ozagauge reading on June 16, 2018

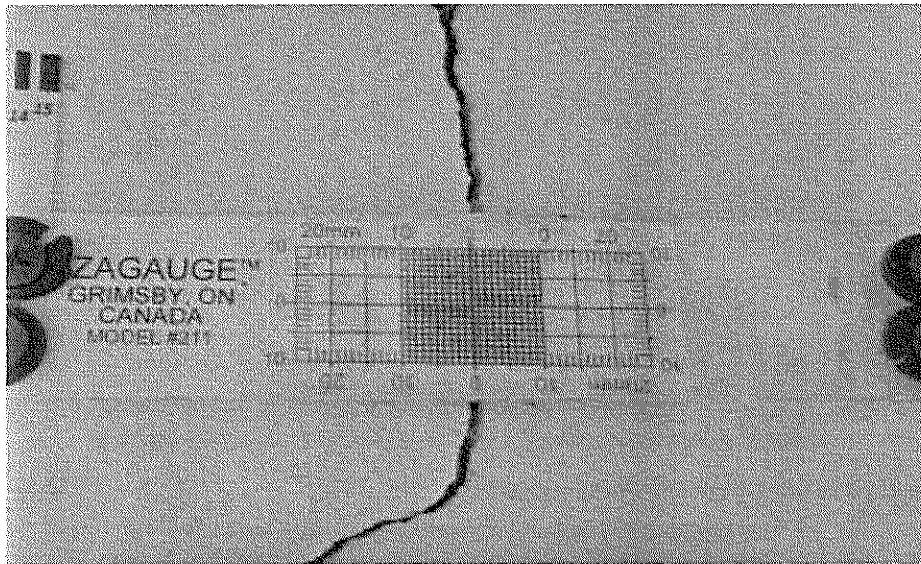
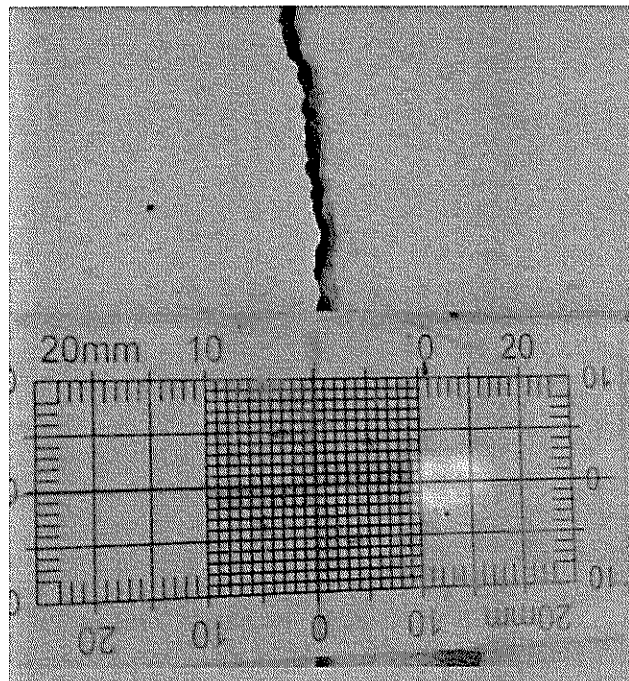


Figure 2: Ozagauge reading on September 5, 2018



Ozagauge readings remain the same; therefore, there has been no apparent change/displacement.



North-West Inside Wall

Figure 3: Ozagauge reading from June 16, 2018

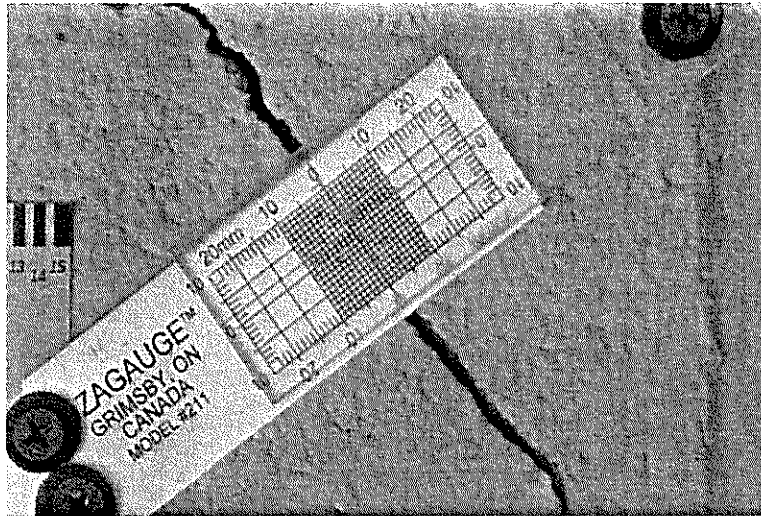
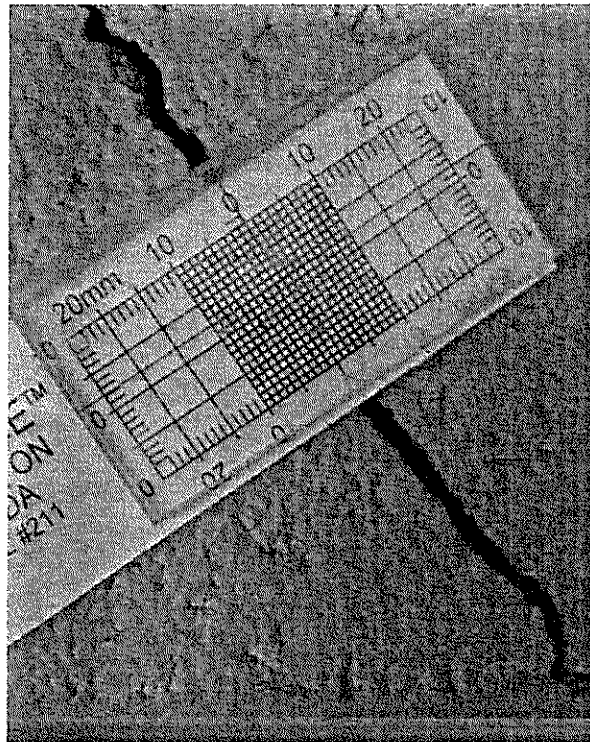


Figure 3: Ozagauge reading from September 5, 2018



Ozagauge readings remain the same; therefore, there has been no apparent change/displacement.



East Outside Wall

Figure 5: Ozagauge reading from June 16, 2018

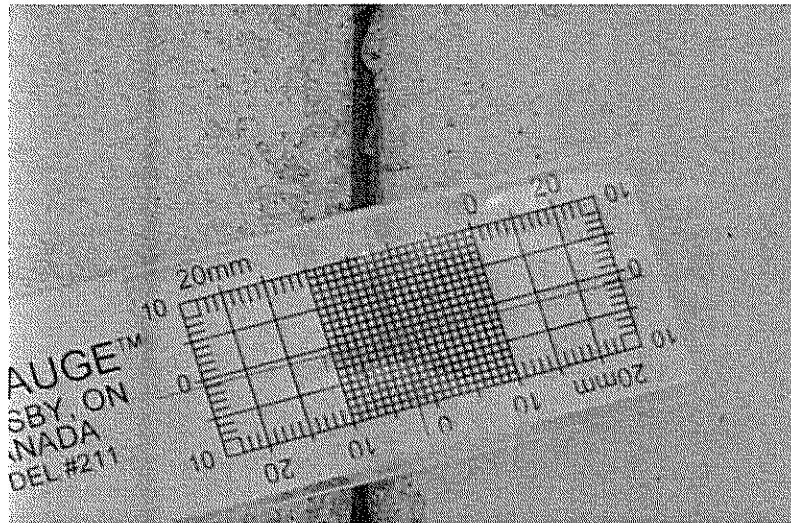
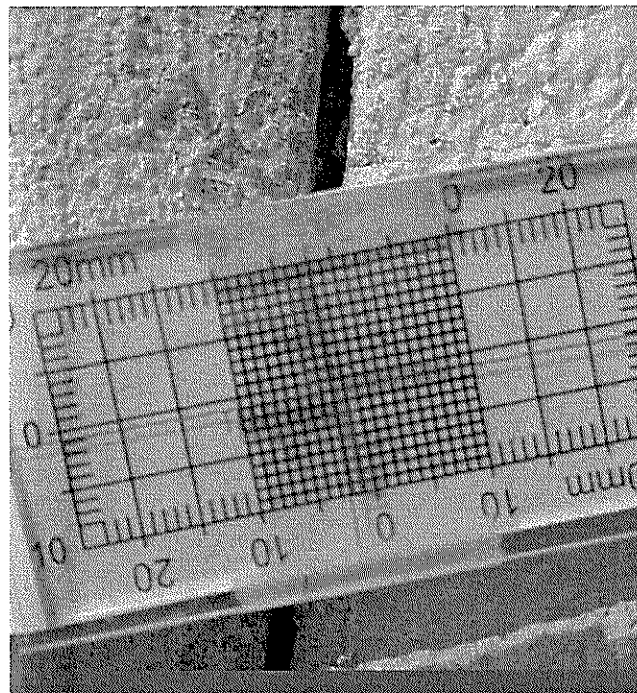


Figure 6: Ozagauge reading from September 5, 2018



It appears that the crack has narrowed by approximately 1 mm. This is not unusual, as the months of August and July have been extremely warm. Continue to monitor further changes.



East Inside Wall

Figure 7: Ozagauge reading from June 16, 2018

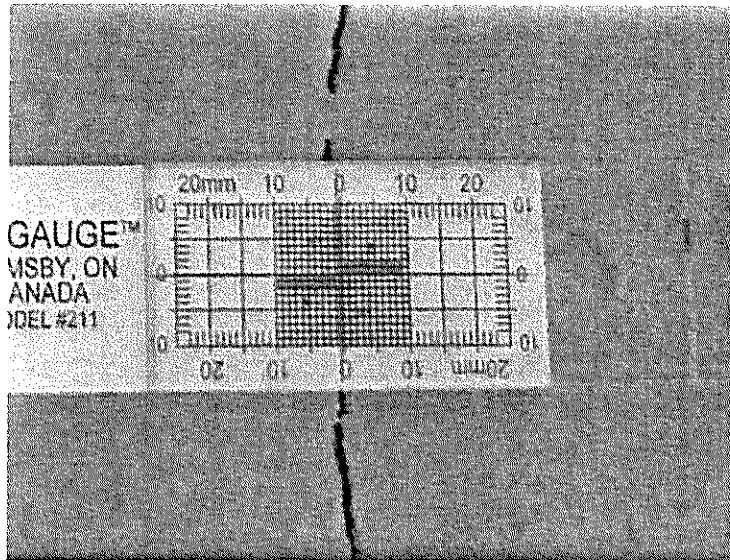
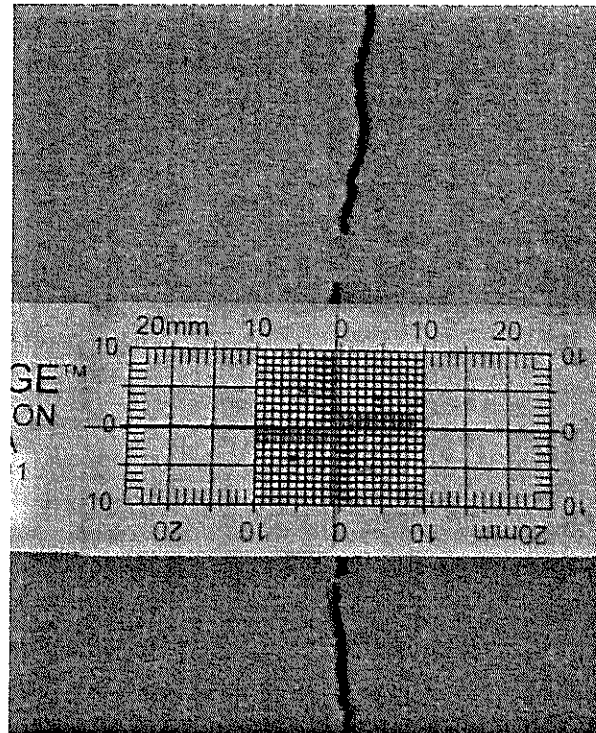


Figure 8: Ozagauge reading from September 5, 2018



Ozagauge readings remain the same; therefore, there has been no apparent change/displacement.



**Capacity
Engineering
Limited.**

www.celottawa.ca

**148 Wharhol Private
Ottawa, ON K2H 1G5
613-325-7735**

South-West Outside Wall

Figure 9: Ozagauge reading from June 16, 2018

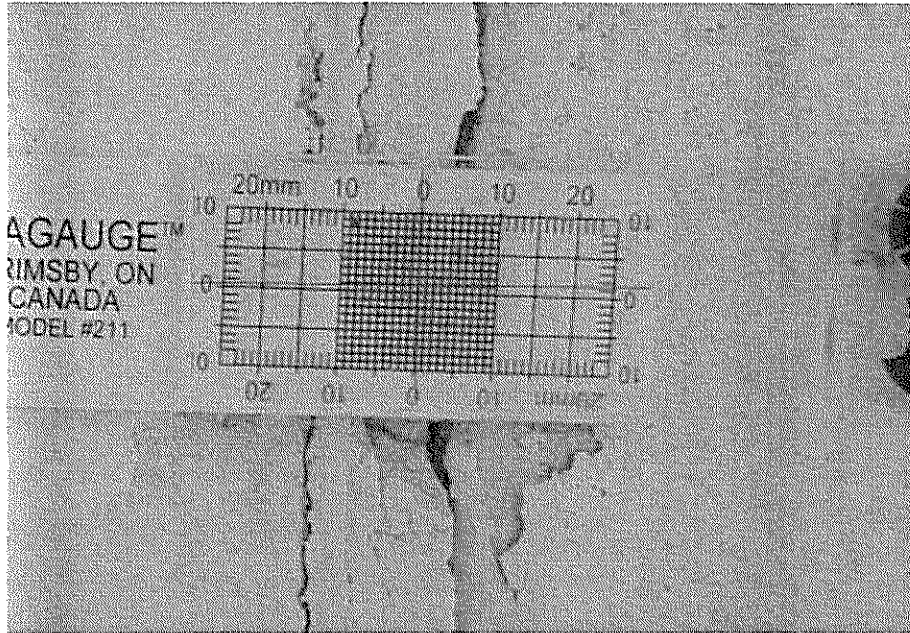
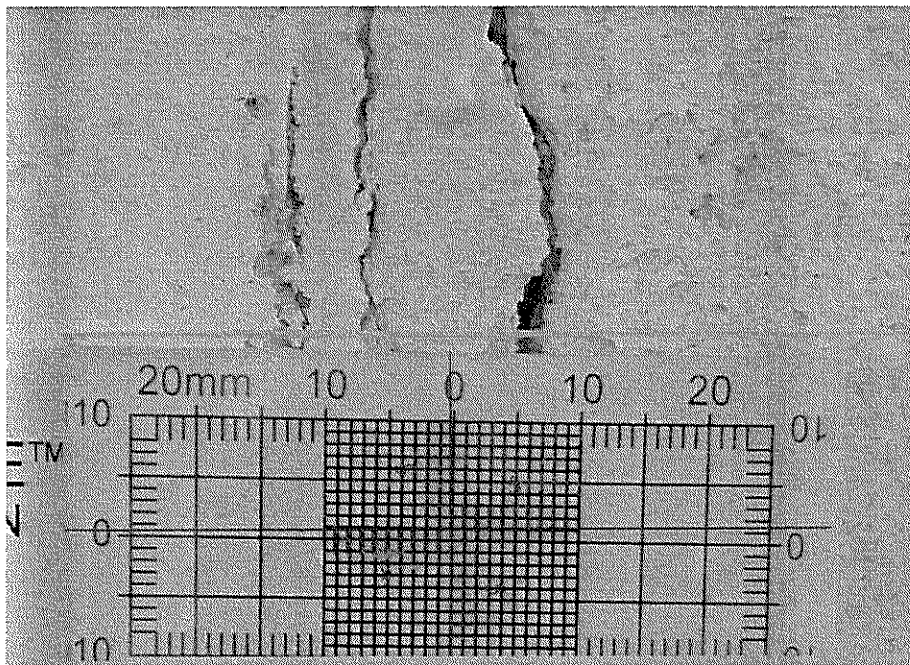


Figure 10: Ozagauge reading from September 5, 2018



Ozagauge readings remain the same; therefore, there has been no apparent change/displacement.

REPORT NUMBER: 2018-105
REPORT TO COUNCIL: September 24, 2018
RE: Fire Semi Annual Report
PREPARED BY: Robert Bowman; Fire Chief

RECOMMENDATION:

THAT Council receive this report for information on the semi- annual activity report for the Fire Department

BACKGROUND:

One of the recommendations from the Fire Master Plan is to complete a quarterly report to Council, however with the new station research and implementation it was delayed. We will continue to move forward from here on a quarterly basis.

FINANCIAL IMPACTS:

None at this time.



Robert Bowman
Fire Chief



Ray Morrison
CAO/Treasurer



Augusta Fire Rescue Semi Annual Activity Report

To: Ray Morrison, CAO

From: Chief Robert Bowman

Date: September 24, 2018

For the period ending June 30, 2018

Section 1: Operations Summary

Augusta Fire Rescue Responses 2018

Response Type	Jan Feb Mar	April May June	2018 Year To Date	% of Total Calls	2017 Year To Date	Increase / Decrease
Vehicle Accidents, Water/Special Rescue	10	17	27	28%	18	9
Medical First Responder incidents	10	10	20	20%	12	8
Alarms (No Fire - Residential or Commercial)	2	7	9	9%	3	6
Burning Complaint	2	6	8	8%	8	0
Vehicle Fires	3	4	7	7%	4	3
Public Hazards(spills, gas leaks, hydro, etc)	2	4	6	6%	6	0
Public Assistance Miscellaneous	2	4	6	6%	6	0
Structure Fires	2	2	4	4%	7	-3
Activated Carbon Monoxide Alarm – CO Not Present	2	2	4	4%	6	-2
Mutual Aid Provided	3	0	3	3%	4	-1
Fire Investigation	0	2	2	2%	2	0
Fires (Other - Electrical etc)	0	1	1	1%	2	-1
Grass/Brush Fires.	0	1	1	1%	2	-1
Activated Carbon Monoxide Alarm – CO Present	0	0	0	0%	1	-1
Hoarding	0	0	0	0%	1	-1
TOTAL	38	60	98	100%	82	20%

Augusta Fire Rescue Station #1 Responses 2018

Response Type	Jan Feb Mar	April May June	2018 Year To Date	% of Total Calls		Increase / Decrease
Vehicle Accidents, Water/Special Rescue	8	15	23	23%	15	8
Medical First Responder incidents	10	6	16	16%	5	11
Alarms (No Fire - Residential or Commercial)	1	7	8	8%	2	6
Burning Complaint	2	3	5	5%	6	-1
Vehicle Fires	3	1	4	4%	4	0
Public Hazards(spills, gas leaks, hydro, etc)	1	3	4	4%	5	-1
Public Assistance Miscellaneous	2	4	6	6%	5	1
Structure Fires	1	1	2	2%	3	-1
Activated Carbon Monoxide Alarm – CO Not Present	1	2	3	3%	5	-2
Mutual Aid Provided	1	0	1	1%	3	-2
Fire Investigation	0	0	0	0%	2	-2
Fires (Other - Electrical etc)	0	1	1	1%	1	0
Grass/Brush Fires.	0	1	1	1%	2	-1
Activated Carbon Monoxide Alarm – CO Present	0	0	0	0%	0	0
Hoarding	0	0	0	0%	1	-1
TOTAL	30	44	74	76%	59	25%

Augusta Fire Rescue Station #2 Responses 2018

Response Type	Jan Feb Mar	April May June	2018 Year To Date	% of Total Calls		Increase / Decrease
Vehicle Accidents, Water/Special Rescue	2	2	4	4%	3	1
Medical First Responder incidents	0	4	4	4%	7	-3
Alarms (No Fire - Residential or Commercial)	1	0	1	1%	1	0
Burning Complaint	0	3	3	3%	2	1
Vehicle Fires	0	3	3	3%	0	3
Public Hazards(spills, gas leaks, hydro, etc)	1	1	2	2%	1	1
Public Assistance Miscellaneous	0	0	0	0%	1	-1
Structure Fires	1	1	2	2%	4	-2
Activated Carbon Monoxide Alarm – CO Not Present	1	0	1	1%	1	0
Mutual Aid Provided	2	0	2	2%	1	1
Fire Investigation	0	2	2	2%	0	2
Fires (Other - Electrical etc)	0	0	0	0%	1	-1
Grass/Brush Fires.	0	0	0	0%	0	0
Activated Carbon Monoxide Alarm – CO Present	0	0	0	0%	1	-1
Hoarding	0	0	0	0%	0	0
TOTAL	8	16	24	24%	23	4%

Prescott Fire Department Responses Within Automatic Aid Area 2018

Response Type	Jan Feb Mar	April May June	2018 Year To Date	% of Total Calls	2017 Year To Date	Increase / Decrease
Vehicle Accidents, Water/Special Rescue	4	8	12	50%	5	7
Medical First Responder incidents	1	2	3	13%	0	3
Alarms (No Fire - Residential or Commercial)	0	2	2	8%	0	2
Burning Complaint	0	1	1	4%	0	1
Vehicle Fires	0	1	1	4%	0	1
Public Hazards(spills, gas leaks, hydro, etc)	0	1	1	4%	0	1
Public Assistance Miscellaneous	0	1	1	4%	0	1
Structure Fires	0	1	1	4%	1	0
Activated Carbon Monoxide Alarm – CO Not Present	0	1	1	4%	1	0
Fires (Other - Electrical etc)	0	1	1	4%	0	1
Grass/Brush Fires.	0	0	0	0%	1	-1
TOTAL	5	19	24	100%	8	200%

Station Zones:

- Augusta Fire Rescue has always separated the Municipality into two Station Response areas although both Stations respond to all incidents.
- Using the Fifth concession, Algonquin Road and Skakum Road.
- South of that line is Station #1 area
- North of that line is Station #2 area

Critical Response Times:

- Turn-out time is the time from the when the firefighter's pagers activate until the first apparatus leaves the Station
- Average Turn-Out time 7:59 minutes
- Response time is the time from the when the firefighter's pagers activate until the first apparatus arrives at the scene of the incident
- Average Response time 15:39 minutes

Section 2: Training

Regular in-house training sessions, topics covered:

- Training about On-line training
- Post Traumatic Stress Disorder + Critical Incident Stress
- Firefighter Safety
- SCBA Introduction
- SCBA Use and Maintenance
- Tour of Retirement Home
- Pumper Operations
- Utility Task Vehicle (UTV) and Trailer
- Forestry Equipment
- Ropes and Knots
- **Total of 403 hours of in-house training**

Recruit training sessions, topics covered:

- Occupational Health and Safety – Section 21
- Augusta Fire Rescue Operating Guidelines and Policies
- Self-Contained Breathing Apparatus introduction
- Bunker Gear
- Self-Contained Breathing Apparatus Practical
- **Total of 80 hours of recruit training**

On-line Training :

- EF101 – EF102 Firefighter Safety
- EF104 - SCBA Introduction
- EF105 - SCBA Use and Maintenance
- EF108 – Ropes and Knots
- **Total of 275 hours of On-Line training**

Specialty training :

- 2 members attended NFPA 1001 Firefighter 1A training
- 2 members attended First Aid / CPR / AED training
- 1 member attended a Ontario Fire Code Parts 3+5 course (Outdoor + indoor storage, Hazardous Materials, Process and Operations)
- 2 members attend an Air Brakes endorsement course
- 1 member attended a Ontario Fire Code Part 4 course (Flammable and Combustible Liquids)
- 1 member attended a Ontario Fire Code Part 9 course (Retrofit)
- **Total of 264 hours of specialty training**

Total of 1022 hours of training from January to June 2018

Section 3: Fire Prevention & Public Education

Fire Inspections

- Dyno Nobel
- Grenville Snowmobile Club
- 1000 Islands Village
- More Than Just Babysitting
- Sunnyview Home
- 1 Complaint inspection

Fire Prevention & Education

Facebook Report: Total Fire Prevention / Safety reach – 267,515

- Weather Warnings / Road Closures – 143,491
- Heat Emergencies – 33,089
- Plugged Exhaust Vents – 31,094
- Smoke Alarms – 25,345
- Wildland Fires/Burn Bans Etc. – 16,014
- Carbon Monoxide – 10,125
- Recalls – 3,251
- Clear 911 Signs – 2,933
- Closed bedroom doors – 1,303
- Texting and Driving – 870
- Crews attended South Grenville Business Fair and Maitland Snow-fest

Section 4: Master Plan Implementation Status

Strategic Direction	Status
1) <i>Safe Community</i>	<u>Recommendations</u> Total-17, Complete-0, On Going-5, In Process-6, Not Started-3, Ceased-3
2) <i>To Develop an Organizational Culture that Supports Service Excellence.</i>	Total-1, Complete-1
3) <i>Accountability</i>	Total-1, In Process-1
4) <i>Supporting Innovation</i>	Total-8, Complete-0, On Going-4, In Process-2, Not Started-2, Ceased-0
5) <i>Strategic Management</i>	Total-25, Complete-8, On Going-6, In Process-3, Not Started-7, Ceased-1
6) <i>Collaborative Relationships</i>	Total-4, Complete-0, On Going-2, In Process-1, Not Started-1, Ceased-0
<u>Total Recommendations and Status's</u>	<u>Total – 56</u> Complete – 9 On Going – 17 In Process – 13 Not Started – 13 Ceased - 4

Section 5: Fire Station and Vehicle Status

<u>Fire Station Planning</u>	<ul style="list-style-type: none"> • 9 Fire Station update reports presented to council from January to June • Open House held at Station #1 • Drawings on display at Township office for a number of months • Multiple meetings held by Steering and Advisory committees • Large number of hours worked by Chief and Admin to research answers asked by council and residents • 17 meetings attended re: New Station • Construction started week of August 12 / 2018
<u>Vehicle Replacement Status</u>	<ul style="list-style-type: none"> • Truck to replace Van 3 ordered on June 12 / 2018 • Tender winner did not take into account line changeover from 2018 to 2019 models, truck to be 6 – 8 weeks late.

Section 6: Budget

Account	YTD Actual	2018 Budget	Variance	Forecast	Forecast Variance	
Salaries	\$57,507.13	\$119,562.00	-\$62,054.87	\$115,014.26	-\$4,547.74	
Hydro	\$3,443.77	\$7,925.00	-\$4,481.23	\$6,887.54	-\$1,037.46	
Heat	\$4,970.51	\$6,943.00	-\$1,972.49	\$9,941.02	\$2,998.02	
Telephone	\$3,328.63	\$6,539.00	-\$3,210.37	\$6,657.26	\$118.26	
Supplies	\$15,741.58	\$22,438.00	-\$6,696.42	\$31,483.16	\$9,045.16	*****
Grant	\$0.00	\$85,113.00	-\$85,113.00	\$85,113.00	\$0.00	
Conferences and Dues	\$2,331.26	\$6,000.00	-\$3,668.74	\$4,662.52	-\$1,337.48	
Insurance	\$3,587.76	\$25,992.00	-\$22,404.24	\$25,992.00	\$0.00	*
Prescott Fire Coverage	\$0.00	\$15,297.00	-\$15,297.00	\$15,297.00	\$0.00	*
Workers Compensation	\$536.76	\$38,931.00	-\$38,394.24	\$38,931.00	\$0.00	*
Training	\$4,738.43	\$22,000.00	-\$17,261.57	\$9,476.86	-\$12,523.14	****
Buildings and Property	\$7,282.20	\$11,000.00	-\$3,717.80	\$14,564.40	\$3,564.40	
Vehicle Expense	\$12,070.43	\$30,000.00	-\$17,929.57	\$24,140.86	-\$5,859.14	
Equipment Expense	\$6,854.16	\$25,500.00	-\$18,645.84	\$13,708.32	-\$11,791.68	***
Fire Prevention	\$3,015.41	\$4,457.00	-\$1,441.59	\$6,030.82	\$1,573.82	
Vehicle Fuel and Oil	\$3,891.17	\$9,569.00	-\$5,677.83	\$7,782.34	-\$1,786.66	
SCBA Repairs and Upgrades	\$457.58	\$7,200.00	-\$6,742.42	\$915.16	-\$6,284.84	**
Firefighter Appreciation	\$0.00	\$5,000.00	-\$5,000.00	\$5,000.00	\$0.00	*
	\$129,756.78	\$449,466.00	\$319,709.22	\$421,597.52	-\$27,868.48	

* Fixed costs that will finish very close to budget

** Fit Testing and Flow testing done after June, purchased SCBA masks for new recruits

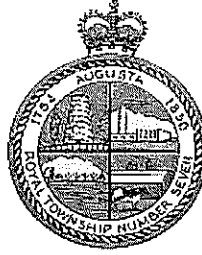
*** Large number of gloves, and breathing air compressor maintenance done/purchased after June

**** A number of other courses being attended, some software renewals to occur

***** Expected to finish lower than forecast formula

Section 7: External Meetings Attended

- Leeds and Grenville Chiefs Meetings – 2
- Ontario Association of Fire Chiefs Zone 6 Meeting – 1
- Invista/Kemira re: emergency response – 1
- Health Unit re: Naloxone – 2
- South Nation Conservation Authority – 1
- CEMC yearly training and exercise – 1
- Assist CBO with inspection at 1000 Islands Village – 1
- Brockville Fire Dispatch re: response boundaries, mutual aid departments - 2
- Chief's Morehouse and Moore re: joint training and other issues – 1
- Chief's Moore and Urquhart re: new training regulations – 1



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA BY-LAW NUMBER 3377-2018

A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF AUGUSTA AT ITS MEETING HELD ON SEPTEMBER 24, 2018

WHEREAS section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 8 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on September 24, 2018, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 24th day of September, 2018

MAYOR

CLERK