

**AGENDA
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
Tuesday November 13, 2018 at 6:30 P.M.**

REGULAR COUNCIL – EXECUTIVE SESSION

- A. Call to Order
- B. Mayor's Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Interest and Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
 - SGDHS Leadership Program Conference Presentation
 - Property Upkeep Concern – Vince Aldrich
- H. Correspondence and Petitions
 - Petition regarding safety on Highway 2 – Linda Smith, Judy Dare

I. MOVED TO COMMITTEE OF THE WHOLE

J. COMMITTEE/STAFF REPORTS

**UCLG Council
Recreation
EDTC
Library Board
Operations
Admin & Finance
Fire Department**

Administration and Finance

- Report 2018 – 118 – Police Services Contract
- Report 2018 – 119 – Social Media Stats
- Report 2018 – 123 – A/P
- Report 2018 – 124 – Finance and Variance

Operations

- Report 2018 – 122 – Snow Clearing Tender Award

Planning and Building Services

- Report 2018 – 116 – PAC Report
- Report 2018 – 120 – CBCO Report

Protective Services

- Report 2018 – 121 – Fire Station Update

K. RETURN TO REGULAR MEETING OF COUNCIL

L. New and Unfinished Business

M. Notice of Motions

- Request for Recount

N. By-Laws

- 3381 – 2018 – ZBLA
- 3382 – 2018 – Police Services Contract By-law

O. Announcements

P. Question Period for the Public

Q. Question Period for the Press

R. Closed Session as per Section 239 of the Municipal Act 2001

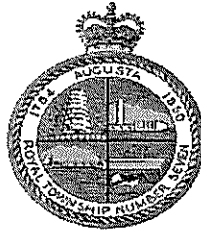
- Labour Relations – OPSEU Bargaining Negotiations Preparation

S. RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

T. Reporting Out from Closed Session

U. By-law to confirm Proceedings of Council

V. Adjournment



**MINUTES
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING**

October 9, 2018

6:30 p.m. at the Municipal Office, 3560 County Road 26

PRESENT:

Mayor Malanka
Deputy Mayor Buckler
Councillor Conklin
Councillor Schapelhouman
Councillor Wynands

PRESS: The Recorder and Times

STAFF PRESENT: Ray Morrison, Annette Simonian, Mike Riberdy, Chief Rob Bowman

REGRETS:

CALL TO ORDER

Mayor Malanka called the meeting to order at 6:30 p.m.

MAYOR'S OPENING REMARKS

APPROVAL OF AGENDA

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT the Agenda for October 9, 2018 be adopted.

Carried

APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler

BE IT RESOLVED THAT Council approve the minutes of the September 24, 2018 Council meeting as printed and distributed to all members.

Carried

DISCLOSURE OF INTEREST

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS & PETITIONS

- Delegation requesting Dust Control at 1000 Islands Village

CORRESPONDENCE

MOVED TO COMMITTEE OF THE WHOLE

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT Council resolve itself into the Committee of the Whole meeting.
Carried

COMMITTEE REPORTS

UCLG:	Mayor Malanka provided an update
Recreation:	Councillor Conklin provided an update
EDTC:	Deputy Mayor Buckler provided an update
Library Board:	Councillor Wynands provided an update
Operations:	Councillor Schapelhouman provided an update
Finance and Admin:	CAO Ray Morrison provided an update
Fire Department:	Chief Bowman provided an update

ADMINISTRATION AND FINANCE

Report 2018-110

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler
BE IT RESOLVED THAT Council adopt a By-Law appointing the firm of Allan and Partners LLP be reappointed as the auditing firm for the Township of Augusta, for the fiscal year ended December 31, 2018 and that the appointment process be revisited annually.
Carried

Report 2018-111

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT Council receive this recreation activities update report for information purposes.
Carried

Report 2018-113

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler
BE IT RESOLVED THAT Council receive, review and approve the payment of the accounts payable invoices 23497 to 23542 and online payments on account through to October 4, 2018 in the amount of \$460,546.40.
Carried

Report 2018-114

Moved by Councillor Wynands, seconded by Councillor Conklin

BE IT RESOLVED THAT Council receive the attached report and authorize payment related to the following requests...

Victoria United Church – Augusta Township portion of Taxes - \$518.30

Prescott Light up the Night annual parade - \$200 (regular annual contribution)

South Grenville DHS – Busing to Leadership conference - \$900.

Carried

OPERATIONS**PLANNING AND BUILDING SERVICES****Report 2018-112**

Moved by Councillor Conklin, seconded by Councillor Wynands

BE IT RESOLVED THAT Council receive the building department activity report for September, 2018 for information.

Carried

PROTECTIVE SERVICES**Report 2018-115**

Moved by Councillor Wynands, seconded by Councillor Conklin

BE IT RESOLVED THAT Council receive this report for information on the update of the fire station in Maitland.

Carried

RETURN TO REGULAR MEETING OF COUNCIL

Moved by Councillor Conklin seconded by Councillor Wynands

BE IT RESOLVED THAT Council move to a regular meeting of Council.

Carried

NEW AND UNFINISHED BUSINESS

- Councillor Wynands requested information regarding where we are with deciding the Council's honourariums and whether Council wanted to declare their position on the matter.

NOTICE OF MOTIONS

- Mayor Malanka asked staff to prepare a report to establish a policy to mitigate the effects on farms when working on infrastructure projects.

BY-LAWS

Moved by Councillor Wynands, seconded by Councillor Conklin

BE IT RESOLVED THAT By-Law Numbered 3378-2018 being a By-Law to appoint an auditor for the Township of Augusta be read a first time, a second time, a third time, and be enacted as read.

Carried

Moved by Councillor Conklin, seconded by Councillor Wynands

BE IT RESOLVED THAT By-Law Numbered 3379-2018 being a By-Law to authorize the acceptance of certain deeds and land and to assume and dedicate the said lands for road purposes be read a first time, a second time, a third time, and be enacted as read.

Carried

ANNOUNCEMENTS

QUESTION PERIOD FOR THE PUBLIC

QUESTION PERIOD FOR THE PRESS

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

REPORTING OUT OF CLOSED SESSION

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Councillor Wynands, seconded by Councillor Conklin

BE IT RESOLVED THAT By-Law No. 3380-2018 confirm the proceedings of council of the Township of Augusta at its meeting held on October 9, 2018 be read a first time, a second time, a third time, and be enacted as read.

Carried

ADJOURNMENT

Moved by Councillor Conklin, seconded by Councillor Wynands

BE IT RESOLVED THAT this Council do now adjourn at 7:20 pm until November 13, 2018 at 6:30 p.m. or until the call of the Mayor subject to need.

Carried



DELEGATION REQUEST TO APPEAR BEFORE COUNCIL

Name of Individual/ Organization:	YINKE ALDRICH
Council Meeting Date Requested:	NOV 13 2018

Topic: (If necessary, please attach additional correspondence) Information Attached <input type="checkbox"/>
RESIDENTS of County RD 21 ARE CONCERNED WITH THE PROPERTY UPKEEP OF A NEIGHBOR. WOULD LIKE TO BRING TO THE ATTENTION OF THIS COUNCIL.
Contact Information: Name (if different from above): Mailing Address: 24 ALTA VISTA DRIVE Phone Number: 613 795 4804 Email: AUGUSTA ALDRICH@GMAIL.COM
NOTE: All documents provided are open to the public. If you are providing communication to the township please be aware that your name and information will appear on the Township's website and become part of the public record, unless you expressly request the Township to remove it. If requesting a closed (In-Camera) meeting with Council, the subject matter must meet the requirements of section 239(2) of the Municipal Act.

Additional Information:

1. Delegations on an agenda shall be determined on a first come first served basis.
2. No more than two (2) delegations shall be heard at any meeting.
3. Delegations shall be limited to five (5) minutes of presentation time and five (5) minutes for questions.

No later than
4:30pm on
the Wed. before.

3560 County Rd 26 RR 2 Prescott Ontario, ON K0E 1T0
Phone 613-925-4231 Fax 613-925-3499
asimonian@augusta.ca



DELEGATION REQUEST TO APPEAR BEFORE COUNCIL

Name of Individual/ Organization: <i>LINDA SMITH Judy DARE</i>
Council Meeting Date Requested: <i>NOV 13th</i>

Topic: (If necessary, please attach additional correspondence) Information Attached
<i>Presentation of A petition with regards to SAFETY ON County Rd 2.</i>
Contact Information: Name (if different from above): <i>Linda Smith</i> Mailing Address: <i>1187 Hwy 2 RR#1 EAST Brockville ONTARIO K6V5T1</i> Phone Number: <i>613-348-7122</i> Email: <i>nikiandginger.15@gmail.com</i>
NOTE: All documents provided are open to the public. If you are providing communication to the township please be aware that your name and information will appear on the Township's website and become part of the public record, unless you expressly request the Township to remove it. If requesting a closed (In-Camera) meeting with Council, the subject matter must meet the requirements of section 239(2) of the Municipal Act.

Additional Information:

1. Delegations on an agenda shall be determined on a first come first served basis.
2. No more than two (2) delegations shall be heard at any meeting.
3. Delegations shall be limited to ten (10) minutes of presentation time

Petition to make our road safe

Page 1

To: Council of Augusta Township, and the United counties of leeds and
Grenville

Organizers: Linda Smith 1187 County rd. 2 E. Brockville, Ont.
Judy Dare 1150 County rd. 2 E. Brockville, Ont.

Background:

The section of county rd. 2 in the maitland village area has become unsafe. Unsafe for seniors walking along the shoulder, cyclists, and residents going to their mailbox and turning into their driveway. There has been too many serious accidents and near misses.

The speed limit needs to be reduced for a longer section, and **it needs to be enforced**. Making it a no passing zone would prevent vehicles dangerously passing while people are making a left turn into their driveways.

Motorists need to made aware that they share the roadway with others. Appropriate signage such as “no passing”, “seniors walking”, will help to get motorists to think about what they are doing. Council needs to ask the OPP to enforce the speed limits.

Furthermore speeding transport trucks cause much damage to the roadway which we will pay for in our taxes.

Maitland village is a village, And it need to be respected as one.

Petition:

This petition concerns the section of county rd. 2 from county rd. 15 to Irace drive.

We ask that the speed limit be reduced to 60 km. Per hr. for the entire section;
That the section be designated a no passing zone;
And that signage be erected to make motorists aware of walkers, pedestrians, and cyclists.

Petition to make our road safe

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Name (print)	Address	signature
DAVE QUESNEL	1255 County Rd 2	Dave Quesnel
Susan Devitt	1255 Cnty Rd 2	Susan Devitt
DAVE C. SMITH	1253 County Rd 2	Dave Smith
PATRICIA SMITH	1253 County Rd 2	Patricia Smith
Ray Edwards-SR	1260 County Rd 2	Ray Edwards
Bonnie Cairn	1260 County Rd 2	Bonnie Cairn
MARIO DIGIOSIA	1240 CR-2	Mario Digiosia
Kathy Digiosia	1240 CR-2	Kathy Digiosia
Margaret Trasser	1914 Sharpes Lane	M. Trasser
Jennifer Baker	1259 Cty Rd 2	J. Baker
Brian Baker	1259 Cty Rd 2	B. Baker
A VANDERWOUDE	24 BERNARD CRES	A. Vanderwoude
Maureen McKinnis	1260 CR 2	Maureen McKinnis
GARY DAWSON	1260 APT 1A	Gary Dawson
SHARON LAUSMAN	1033	Sharon Lausman
Julie Vout	1219 Hwy 2 RR1	Julie Vout
Ernie Thomas	1250 Hwy 2	Ernie Thomas
Jeff Parker	2 Wood St Dallas	Jeff Parker
Audrey Hankins	1205 Cnty Rd 2 Brockville, ON	Audrey Hankins
Mary Hunsy	1105 ERICE	Mary Hunsy
Dave McEwen	485 Dilligent w Rte 2	Dave McEwen
WARNER BISCHOF	8 MITLAND DR	Warner Bischof
Jeff Longstaff	4435 ASHBY RD	Jeff Longstaff
Adam Hagan	19 Bernard cres	Adam Hagan
Amanda Hagan	19 Bernard cres	Amanda Hagan

Petition to make our road safe

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Name (print)	Address	signature
D M CRAE	1189 COUNTY RD 2E	DM Crae
GORD / EILEEN	1185 COUNTY Rd 2.	Eileen and McCrady
JOHN / DOROTHY LEFAVE	1179 COUNTY RD 2	Dorothy Lefave
Don & Norma Presley	1177 County Rd. 2	Norma G. Presley
Suzanne McDougall	1169 County Rd 2	Suzanne McDougall
Alec Reid & Sherrill Masters	1165 "	Alec Reid
John McDougall	106 OLD ORCHARD DR.	John McDougall
Dorlene Peterson	1137 County Rd 2E	Dorlene Peterson
Dhogie	1139 County Rd 2E	Dhogie
Ed DUFFY	1143 " " 2E	Ed Duffey
Doug & Evelyn Patterson	1181 CTY RD 2 E	Evelyn & Doug Patterson
Kent & Shannon Wilson	1193 county Road 2	Kent Wilson
Jack & Jane Van de Hoef	1242 county road 2	Jack Van de Hoef
Loretta Pickett	1272 county Rd. 2	L. Pickett
TED CLAYTON	1265 CRH 2	T. Clayton
Linda Smith	1187 Ct Rd 2	Linda Smith
BERNIE LACHES	1211 CTAL 2	Bernie Laches
Judy Darc	1150 Cty Rd 2	Judy Darc
Marilyn Smith	1247 County Rd 2	Marilyn Smith
Donna ROBERTSON	1131 IRACE DR.	Donna M. Robertson
John Dain	1141 Hwy 2 E.	John Dain
Phil Nihmey	1183 Hwy 2 E	Phil Nihmey
Nancy Jones	11 Apple Blossom Dr	Nancy Jones
Mary Ann Van Berb	1357 County Rd 2	Mary Ann Van Berb
Lynn LADouceur	1236 County Rd 2	Lynn Ladouceur

Petition to make our road safe

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Name (print)	Address	signature
PAT ALLPORT	136 McLEAN BLVD ^{Maitland}	P. C. Allport
Joy JONES	17 APPLE blossom	J. Jones
Marga MacLaurin	Prescott	M. MacLaurin
Phryn Haushwy	1033 Bridlewood Oakville	Phryn Haushwy
Gail Robinson	42 Cedar St. Maitland	Gail Robinson
Bunnie Fewer	141 EMCLER AVE	B. Fewer
HON ^{Mr} Mary Honeywell	125 Burtless	M. Honeywell
Bob HBE	RR #1 1134	R. HBE
JOANNE FINNEGAN	19 INVERNESS PERTH	Joanne Finney
Jen Stokney	1103 Trace Dr.	J. Stokney
LYNDSEY MACDONALD	305 PARK ST	L. MacDonald
Joanne Gudmundson	1139 Trace Drive	J. Gudmundson
Suzanne Kujawski	1145 Hwy 2 E	SUZANNE KUJAWSKI
Virginia Loucks	1234 Hwy 2	Virginia Loucks
MARK LAROCQUE	22 BERNARD CR	M. Larocque
Neven Combe	RR #2 Prescott	Neven Combe
TOM BIRBECK	16 BERNARD CRES	T. Birbeck
FAITH ALLINGHAM	7 BERNARD CRES	Faith Allingham
Hugh Allingham	7 Bernard Cres	Hugh Allingham
John Haskett	24 Sarah St	John Haskett
* Lyle Chisholm	23 Sarah ST	L. Chisholm
Marjorie Chisholm	22 Sarah St	MARJORIE CHISHOLM
m Van Dyke	18A Sarah St	M. VAN DYKE
Alex Whitney	3302 Glen Smil	A. Whitney
Rebecca Ryan	3302 Glen Amiel Rd	R. Ryan

Petition to make our road safe

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Name (print)	Address	signature
Ray Clarke	9 George St	Ray Clarke
Deborah Kirkland	10 George St	Deborah Kirkland
Donna Duke 10 W	1207 City Rd 2	Donna Duke
* Josh Good	1263 Hwy #2	Josh Good
Mathona Arbuckle	1265 County Rd 2	M. Arbuckle
Cathy W. Conrad	4 Bernard	Cathy W. Conrad
Nancy Hanna	1217 County Rd 2	Nancy Hanna
D. Thomas	" "	D. Thomas
H. Berard	3 Bernard	H. Berard
Ruth Brooks	5 Jane	Ruth Brooks
Tina Haksteen	39 Sarah	Tina Haksteen
Ron Burton	105 EAST McLEAN	Ron Burton
HEATHER HANNA	111 EAST McLEAN	Heather Hanna
HEATHER FITZGERALD	5 Thompson Rd	Heather Fitzgerald
FRED ALLPORT	136 McLEAN E.	F. Allport
* Heather DUFFY	146 E. McLean Blvd.	Heather Duffy
JANET SWARBRICK	150 E McLEAN BLVD	Janet Swarbrick
KEITH SWARBRICK	150 E McLEAN BLVD	Keith Swarbrick
KATHY VANDENBERG	43 SARAH	K. Vandenberg
Murray Vandenberg	" "	M. Vandenberg
ANNE LONGSTIN	36 Sarah St	Anne Longstin
Dan Longstin	31 Sarah St	Dan Longstin
Kevin Bradley	1156 County Rd 2	K. Bradley
Kathie Bradley	" " "	Kathie Bradley

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Petition to make our road safe

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Name (print)	Address	signature
Kevin Berkema	2251 County Rd 15	Kevin Berkema
Brenden som.c	1341 County Rd 2	Brennan
Robin Haystead	331 Pearl St	Robin Haystead
Bill Cady	455 Fernbank Rd	B. Cady
DALE BROWN	7 Main St Lyn	Dale Brown
SANDRA REABER	RR #2 BROCKVILLE	Sandra Reaber
Donna Hunt	Mallorytown	Donna Hunt
L. Bormanman	360 Cold 14 Spruce	Linda Bormanman
P. & K. Lanning		P. & K. Lanning
Ken Fawn Fawcett	1277 City Rd 2	Ken Fawcett
Erika Weissenbach	" "	per Ken Fawcett
Cynthia MABKILL	1211 CR 2	Cynthia M. Mabkille
Hunter Harper	1282 CR 2	Hunter Harper
MIKE CARRIERE	HAITHAWN	Mike Carriere
MARK DYBLE	BROCKVILLE	Mark Dyble
LUDITH HART	1201 Hwy 2 BROCKVILLE	Ludith Hart
SHEILA BIRBECK	16 Bernard Cres	S.A. Birbeck
Austin Wiseman	20 Bernard Cres.	Austin Wiseman
Julie Dixon	20 BERNARD CRES.	Julie Dixon
Ken McKittrick	8 Bernard Cr.	Ken McKittrick
Jaimie + Marc Charbonneau	9 Bernard Cr.	Jaimie + Marc Charbonneau
CHRIS Snelling	19 Sarah St	Chris Snelling
Judy Henweyer	17 SARAH ST	Judy Henweyer
Susan Jarrett	18 & Sarah St.	Susan Jarrett
WELZENWE REZAR	12 SARAH ST Maitland	Welzenwe Rezar
Scott Selleck	12 SARAH ST Maitland	Scott Selleck

Petition to make our road safe

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Name (print)	Address	signature
R.H. DAVISON	110A Old Orchard	R.H. Davison
P.J.B. DAVISON	110A Old Orchard	P. Davison
M. NERLICH	112A Old Orchard	Maryann Nerlich
C. STEELE	184 CARTER CRT BRO	C. Steele
G. McGuire	83 West Hickory Blvd	G. McGuire
E. ROCKBURN	36 WEST MCLEAN BLVD	E. Rockburn
K. Kitter	705 Kenner Blvd	K. Kitter
ANNE MURPHY	35 WEST MCLEAN	Anne Murphy
B. McManis	51 MCLEAN W	B. McManis
71004 Young	1811 Houghton	Young
VALERIE CYR	1346 LINDEN CRES	Valerie Cyr
PAUL CYR	1346 LINDEN CRES	Paul Cyr
J. Harse	P. MEIKLE DR.	J. Harse
P. Bell G. Bell	1010 Knolls	P. Bell
D.N. Holmes	Brookmore Cliffs Dr. E-kam	D.N. Holmes
Josh Raynolds	Good Hope Unit	Josh Raynolds
Sue Hill	15 JONES ST.	Sue Hill
Doris Carmell	1227 Maitland	Doris Carmell
JOHN DANCE/THERESA WALLACE	1203 CR 2	John Dance
GRAEME AUBERT	1280 Co Rd 2	Graeme Aubert
D. Hamm	1244 CR 2	D. Hamm
Lynn Steiner	1212 County Rd 2	L. Steiner
John Kingsbury	" "	J. Kingsbury
GARRY DUKELOR	1207 County Rd. 2	Garry Dukelora
JEFF VAN ALLEN	1899 County Rd 2	Jeff Van Allen

Petition to make our road safe

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Name (print)	Address	signature
Sholto Dickson	1187 County rd 2	Sholto
John Wilson	1261/1195	John Wilson
Andrew Wilson	1195 County rd 2	Andrew Wilson
Cristal Beattie	1241 County Rd 2	Cristal Beattie
Laura Wilson	1261/1195 City Rd 2	Laura Wilson
Melissa Towsley	1278 County Rd 2	Melissa Towsley
Rosalie Manhard	1286 County Rd 2	R. Manhard
Jim Manhard	1286 County Rd 2	J. Manhard
Anne MacMillan	1273 County Rd 2	Anne MacMillan
GEORGIA LODGE	12 GEORGE ST	G. Lodge
JIM MCKINNON	101 EAST McLEAN BLVD	Jim McKinnon
Jeanne Perry	103 " " "	J. Perry
Corrie Hoos	115 " " "	Corrie Hoos
Therese Connolly	123 East McLean Blvd	Therese Connolly
Robert Peters	124 McLean Blvd.	Robert Peters
M. BERNDT	125 McLean Blvd E	M. Berndt
Darin Bennett	127 McLean Blvd E	Darin Bennett
Jamie Parker	130 E. McLean Blvd	J. Parker
Jayne Ferner	5 Thompson Rd	Jayne Ferner
BARBARA A. HEALY	14 CONWAY CR. BROOKVILLE	Barb Healy
Harold HEALY	14 CONWAY CR BROOKVILLE	Harold Healy
Patricia Anne Gagnon	46 Manor	Patricia Anne Gagnon
Philip Gagnon	46 Manor	Philip Gagnon
Sylvia Crupi	102 Old Orchard Dr	Sylvia Crupi
CHARLES SMITH	108 Old Orchard	Charles Smith

REPORT NUMBER: 2018-118
REPORT TO COUNCIL: November 13, 2018
RE: POLICE SERVICES AGREEMENT
AUTHOR: Ray Morrison, CAO/Treasurer

RECOMMENDATION:

THAT the Mayor and Clerk be authorized to enter into an agreement for the provision of police services effective January 1, 2019 to December 31, 2022.

REPORT:

The 2012 Annual Report of the Auditor General of Ontario contained recommendations relative to OPP billing which set out that the OPP, in conjunction with Municipalities, the Ministry of Community Safety, Correctional Services and the Ministry of Finance should:

- Seek ways to simplify and make more transparent its cost-recovery methods and consider whether various grants and credits should be amalgamated into one all- encompassing costing formula;
- Address the issues in its costing and billing methods that result in municipalities paying different rates and consider phasing in cost increases over time rather than when contracts are renewed; and
- Consider establishing a policy that would require identifying all costs for providing services to support municipal police forces as well as the proportion to be recovered.

Municipal Policing costs consist of Base Service costs and Calls for Service costs. Base Service is defined as that part of the cost for providing a base level of infrastructure, supervision, administration and sufficient front-line policing. Calls for Service is defined as that part of the cost related to requests for police assistance that involve attendance by an officer.

Under the former methodology, the Base Service costs were determined on the basis of a standard province-wide average cost per property and Calls for Service Costs were based on the proportionate share of weighted time spent on calls for service, as determined from four years of historical data.

The new billing methodology was approved by the Province on August 13, 2014. The new billing formula is based on a base service cost that each of the 324 OPP-served municipalities will pay plus the cost of the actual calls for service. Base service costs will be an estimated 60% of what a municipality will pay (i.e. fixed costs). Base service costs will be calculated on a per property basis for households, including seasonal,

commercial and industrial properties. The calls for services costs are estimated to be about 40% of what a municipality will pay (i.e. the variable cost) and will be based on the individual municipal usage level.

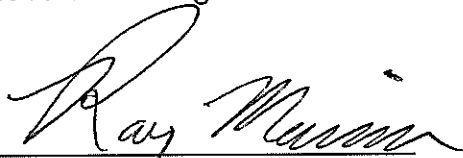
The Township of Augusta has been provided a 2019 Municipal Police Billing Statement from the OPP setting out the associated costs under the new methodology. The calls for service fees are estimated and will be subject to adjustment based on actual calls. Total estimated cost of policing in Augusta for 2019 will increase by \$11,675 (1.1%), from \$1,023,254 to \$1,034,929, offset by a 2017 year-end adjustment of \$10,718 for a net billing for 2019 of \$1,024,211.

In order to continue to provide policing services to the residents of Augusta Township, it is necessary to enter into a contractual agreement with the OPP. The alternative to a contractual agreement would be to form a Township Police Department, an option which is not feasible, or perhaps at some future date to provide the service through a county police force, an option which is not currently available.

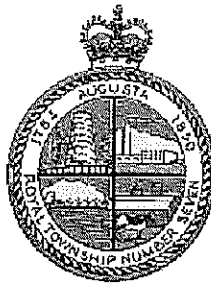
A copy of the proposed contract is attached as Appendix 1 to this report and includes the estimated costs for the provision of Police services in Augusta Township for 2019. The OPP is requesting that we adopt a by-law confirming that we will enter into a contractual relationship for the provision of police services. As noted above there are few options available to the municipality for the provision of a service which is required under provincial legislation to be provided by municipalities. The length of the contract can vary from 3 years to 6 years and the contract includes a clause for cancellation on the basis of a 1 year notice. It is recommended that we contract the OPP for a four year period to align with the term of Council.

FINANCIAL IMPACT:

The impact of the police services funding changes will be taken into consideration in the 2019 draft budget.

A handwritten signature in black ink, appearing to read "Ray Morrison", is written over a horizontal line.

Ray Morrison
CAO/Treasurer



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA

BY-LAW NO. 3382-2018

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN THE MINISTRY OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES OF ONTARIO ("ONTARIO") AND THE CORPORATION OF THE TOWNSHIP OF AUGUSTA ("THE MUNICIPALITY") FOR THE PROVISION OF POLICE SERVICES UNDER SECTION 10 OF THE POLICE SERVICES ACT, R.S.O. 1990, c. P. 15

WHEREAS the Corporation of the Township of Augusta deems it necessary to comply with Section 10 of the Police Services Act, R.S.O. 1990, c. P. 15;

AND WHEREAS under Section 4(1) of the Police Services Act, R.S.O. 1990, c. P. 15, as amended, (the Act), the Municipality is required to provide adequate and effective police services in accordance with its needs;

AND WHEREAS under Section 5 of the Act, the Municipality's responsibility for providing police services may be discharged by entering into an Agreement with Ontario under Section 10 of the Act;

NOW THEREFORE the Council of the Corporation of the Township of Augusta enacts as follows:

1. That the Corporation of the Township of Augusta enter into an Agreement with the Ministry of Community Safety and Correctional Services for Police Services, and that the said contract shall be known as Schedule "A" attached hereto to this By-law.
2. That the Mayor and Chief Administrative Officer are hereby authorized to execute such Agreement and Affix the Corporation Seal thereto.
- 3 By-Law 3146-2015 is hereby rescinded on December 31, 2018.
- 4 All other By-Laws inconsistent herewith are hereby repealed.
- 5 This by-law shall be in force and effect as of January 1, 2019.

Read a first and second time this 13 day of November 2018.

Read a third time and passed this 13 day of November 2018.

Schedule A By-law 3382-2018

The term of this Agreement, made in 2 originally executed copies, is from the 01st day of January 2019, to the 31st day of December 2022.

**AGREEMENT FOR THE PROVISION OF POLICE SERVICES
UNDER SECTION 10 OF THE POLICE SERVICES ACT, R.S.O. 1990, c. P.15, as am.**

BETWEEN:

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE
MINISTER OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES**

(“Ontario”)

OF THE FIRST PART

AND:

**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA
(the “Municipality”)**

OF THE SECOND PART

RECITALS:

- (a) Under s. 4(1) of the *Police Services Act*, R.S.O. 1990, c. P.15, as am., the Municipality is required to provide adequate and effective police services in accordance with its needs;
- (b) Under s. 5 of the *Police Services Act*, the Municipality's responsibility for providing police services may be discharged by entering into an Agreement with the Solicitor General under s. 10 of the Act;
- (c) Pursuant to Order-in-Council 497/2004, the powers assigned to the Solicitor General in law, including those set out in the *Police Services Act*, have been transferred to the Minister of Community Safety and Correctional Services; therefore, all references to the Minister of Community Safety and Correctional Services shall be deemed to include the powers previously exercised by the Solicitor General;
- (d) The Municipality has expressed its intent to provide police services, in pursuance of its responsibilities under s. 5 of the *Police Services Act*, by means of this Agreement, as evidenced by by-law number 3382-2018, dated November 12, 2018 (attached as Schedule “A”);
- (e) This Agreement reflects the intent of the parties to provide an adequate and effective level of police services for the Municipality as set out in the “Contract Policing Proposal,” dated October 11, 2018 (attached as Schedule “B”);

NOW THEREFORE, in consideration of the premises and covenants herein, the parties agree as follows:

1. The parties warrant that the recitals are true.

Definitions

2. In this Agreement:

- (a)** "Annual Billing Statement" means a statement prepared by Ontario and submitted to the Municipality for review and approval which contains:
 - (i) the Municipality's policing costs for the year following the year in which the statement is prepared, based on an estimate of salary, benefits, overtime, shift premium, statutory holiday payouts, prisoner transportation, court security (if applicable), and accommodation/cleaning (if applicable); and
 - (ii) a year-end adjustment reconciling salary, benefits, overtime, shift premium, statutory holiday payouts, prisoner transportation, court security (if applicable), and accommodation/cleaning (if applicable) costs to those billed for the preceding year.
- (b)** "Board" means Township of Augusta Police Services Board.
- (c)** "Commissioner" means the Commissioner of the O.P.P.
- (d)** "Detachment Commander" means the O.P.P. officer in charge of Grenville County Detachments.

General Provisions

- 3.** Ontario shall provide adequate and effective police services in accordance with the needs of the Municipality in compliance with the terms and conditions of the Agreement. The Municipality shall pay Ontario for the police services provided under this Agreement in accordance with this Agreement.
- 4.** The Commissioner shall ensure that the Detachment Commander responds appropriately to the Board's objectives and priorities for police services, developed after consultation with the Detachment Commander, pursuant to s. 10(9)(b) of the *Police Services Act*.
- 5.** The Commissioner shall cause the Detachment Commander or his or her designate to report to the Board at mutually agreed upon intervals in accordance with the *Police Services Act* regarding the provision of police services in and for the Municipality. The O.P.P. will determine the information to be contained in the reports and the format in which they will be provided.
- 6. (a)** For the purposes of s. 10(6) of the *Police Services Act*, the O.P.P. shall provide police services to the Municipality, including the enforcement of mutually agreed upon by-laws. The parties shall review this part of the agreement annually, with a view to revising or updating the list of by-laws requiring O.P.P. enforcement.

(b) Municipal Building Code violations overseen by the Municipality's Building Code inspector and those by-laws related to animal control will not form part of this Agreement.

7. The parties agree that sections 132 and 133 of the *Police Services Act* will be applied as if the Grenville County Detachment of the O.P.P. was a municipal police force, and as if the Detachment Commander was a Chief of Police.

Service Levels

8. (a) Ontario shall cause the Commissioner to assign police officers and other persons to duties relating to the police services in and for the Municipality so as to provide the municipality adequate and effective policing services.
- (b) Where the Municipality receives dedicated enhancement positions, it shall be responsible for all costs associated with those dedicated resources. In the event that the Municipality decides to reduce the number of enhancement positions, it shall provide Ontario with at least one year's prior written notice and shall be responsible for all costs associated with such reduction.

Liability of Ontario

9. The O.P.P. shall be liable for any damages that may arise as a result of any negligent acts or omissions of its members in the performance of this Agreement.

Provincial Services Usage

10. The O.P.P. as legislated by the *Police Services Act*, must be capable of providing provincial level response that can be mobilized for emergencies, disaster or specialized needs. The O.P.P. may meet this requirement by deploying resources that normally would be assigned to the Detachment that serves the Municipality. The O.P.P. shall ensure that in the event resources are deployed to a situation requiring provincial level response, appropriate resources remain available to the Detachment to provide adequate and effective policing to the Municipality. The use of O.P.P. officers in cases where there is a provincial obligation to respond will be accounted for as part of the billing model.

Equipment and Facilities

11. Ontario shall supply or cause to be supplied all vehicles and equipment reasonably necessary and appropriate for the use of the O.P.P. in providing police services under this Agreement.
12. The parties will enter into negotiations concerning the provision and payment of appropriate buildings and rental agreements, including, but not limited to, location, leasehold improvements, and capital costs, where applicable.

Adequacy Standards Regulation

13. The O.P.P. shall undertake and be responsible for ensuring that all mandatory standards of adequate and effective police services as required by *Ontario Regulation 3/99* under the *Police Services Act* are met and maintained.
14. The Detachment Commander shall provide the Board with reasonable documentation, as agreed upon between the Board and the O.P.P., to allow the Board to evaluate the services and satisfy itself that adequate and effective standards and policies are in place.
15. It shall be the responsibility of the Board to monitor the delivery of police services to ensure that the provisions of the *Ontario Regulation 3/99* under the *Police Services Act* are satisfied on an ongoing basis.

Cost of Police Services

16. (a) On or before October 01st in each year, Ontario shall prepare and deliver to the Municipality for review and approval, the Annual Billing Statement for the following year, together with sufficient documentation and information reasonably necessary to explain and support the billing.

(b) The Municipality shall review the Annual Billing Statement upon receipt and, within 90 days of such receipt, shall approve the Annual Billing Statement or deliver to Ontario a request to review the Annual Billing Statement.
17. (a) In the event that the Municipality fails to approve or request a review of the Annual Billing Statement within 90 days of receipt, the Municipality shall be deemed to have approved the Annual Billing Statement.

(b) In the event that the Municipality requests a review of the Annual Billing Statement as provided in this paragraph, the Annual Billing Statement shall be approved, or amended and approved in accordance with Section 18.
18. Where the Municipality has delivered to Ontario a request to review the Annual Billing Statement, Ontario shall carry it out expeditiously, and Ontario shall cooperate to permit such a review to be carried out. If the parties are unable to agree on the Annual Billing Statement, either party may submit the matter to the dispute resolution mechanisms set out in paragraphs 22 and 23. In the event that the Municipality delivers a request to review to Ontario, the Annual Billing Statement shall be deemed to apply during the period of review.
19. The Municipality shall make monthly installment payments to Ontario due no later than 30 days following receipt by the Municipality of each monthly invoice, each one being one twelfth of the Annual Billing Statement for that year. Any amounts which have become due and owing shall bear interest at the rate set by the Minister of Finance from time to time.

20. Ontario shall keep all records, statements of account, invoices and any other such documents necessary to support the Annual Billing Statement, and all such records shall be kept for a period of seven years. Ontario shall permit the Municipality, upon notice to Ontario, to examine all such records and books of account and conduct a review of the Annual Billing Statement.
21. Upon the approval or deemed approval of the Annual Billing Statement, as provided in this Agreement, adjustments shall be made in the amounts paid by the Municipality by installment so that (i) the total amount paid in respect of the preceding year is equal to the amount shown on the approved Annual Billing Statement and (ii) the installments for the year following the year in which the statement is prepared are each equal to one twelfth of the approved Annual Billing Statement. Any amounts payable by one party to the other shall be paid to the appropriate party in the remaining monthly billings for the year following the year in which the statement is prepared.

Dispute Resolution Mechanisms

22. (a) The provisions of this paragraph apply in the event of a dispute between the Municipality and Ontario concerning financial and related issues arising out of the interpretation, application, administration, or alleged violation of this Agreement (“Financial Disputes”) or between the Board and the O.P.P. concerning policing issues arising out of the interpretation, application, administration, or alleged violation of this Agreement (“Policing Disputes”).
 - (b) In the event that a dispute arises, the Detachment Commander, or representative, and the Municipality or the Board, as the case may be, or their representative, shall meet within 30 days of such dispute arising, and use all best good faith efforts to resolve the dispute.
 - (c) If the dispute remains unresolved, the Regional Commander, or representative, and the Municipality or the Board, as the case may be, or representative, shall meet and use all best good faith efforts to resolve the dispute.
 - (d) If the dispute remains unresolved, the Commissioner, or Deputy Commissioner, and the Municipality or the Board, as the case may be, or representative, shall meet and use all best good faith efforts to resolve the dispute.
 - (e) If a Financial Dispute remains unresolved, the issue may be referred to mediation by either party, and each party shall use all good faith efforts to resolve the dispute.
23. (a) Financial Disputes that cannot be resolved through any of the methods described within paragraph 22, may be referred to and settled by binding arbitration. The provisions of the *Arbitration Act, 1991* shall apply to any such arbitration, unless otherwise indicated below:
 - (i) The language of the arbitration shall be English.

- (ii) The place of the arbitration shall be the Township of Augusta
 - (iii) Each party agrees that the arbitration shall be conducted in a summary manner to ensure a full hearing in a cost effective and efficient manner.
 - (iv) Each party shall make prompt full disclosure to the other and, subject to the availability of an arbitrator the arbitration shall be commenced within 30 days of the conclusion of the meeting with the Commissioner, or the mediator, if applicable.
 - (v) Each party shall be responsible for its own legal expenses and for an equal share of the fees and expenses of the arbitration and any other related expenses. Section 54 of the *Arbitration Act* shall not apply; the arbitrator shall have no right to make an award relating to costs.
 - (vi) The parties shall have no right of appeal to a final decision of an arbitrator.
- (b) Policing Disputes shall not be subject to mediation or arbitration.
 - (c) Neither party shall be entitled to proceed to mediation or arbitration until all of the meetings referred to in paragraphs 22 have been held, and each party undertakes to exert all best good faith efforts to resolve the dispute in those meetings.
 - (d) Mediations or arbitrations of disputes conducted under this Agreement shall remain closed to the public. All parties to any dispute shall keep all details, admissions or communications made in the course of the dispute resolution process strictly confidential, nor shall such information be admissible in any legal proceeding, except as follows:
 - (i) on consent of all parties;
 - (ii) as may be ordered by a court of competent jurisdiction;
 - (iii) the final decision of the arbitrator may be released.
 - (e) Each of the meetings outlined in paragraph 22 shall be commenced no earlier than 15 days, and concluded no more than 30 days, from the conclusion of the prior stage unless the parties otherwise agree.
 - (f) Notwithstanding any of the above provisions, nothing in this Agreement shall be construed so as to give the Municipality or the Board the right to alter any policy of the O.P.P. or the Ministry. Nothing in this Agreement shall be construed so as to give the Municipality or the Board, the right to supercede or vary the duties and obligations of the Solicitor General pursuant to s. 3(2) of the *Police Services Act*, or of the Commissioner pursuant to s. 17 and s. 41 of the *Police Services Act*, and further, the rights of the Municipality and the Board pursuant to the Agreement are subject to the Municipality's obligations under s. 4 of the *Police Services Act*.

Detachment Commander Selection

24. The Detachment Commander shall be selected from a short-listed pool of candidates as determined by the OPP in accordance with its relevant provincial policies. Following the formulation of the short-list, a joint committee consisting of Board members and persons nominated by the Commissioner, shall select the successful candidate in accordance with the process set out in the OPP's provincial policies.

Notice

25. Any notice, statement, invoice or account to be delivered or given by any of the below listed groups to any other of them shall be delivered to such groups using the delivery methods as listed below. Any notice, statement, invoice or account sent by mail shall be deemed to be received on the third day following the date of mailing unless shown to the contrary, and if sent by fax or by email, it shall be deemed to be received on the date it was sent. Any group may change its contact information by giving notice provided herein:
- (a) by mail to Ontario addressed to: The Minister of Community Safety and Correctional Services, 25 Grosvenor Street, 11th Floor, Toronto, Ontario, M7A 1Y6, or by fax to (416) 325-6067.
 - (b) by mail to the Commissioner addressed to: The Commissioner, Ontario Provincial Police, 777 Memorial Avenue, Orillia, Ontario, L3V 7V3, to the attention of the Manager, Municipal Policing Bureau, by fax to (705) 330-4191, or by email to opp.municipalpolicing@opp.ca
 - (c) by mail to the Municipality addressed to: The Mayor, Township of Augusta, 3560 County Road 26, R.R. #2, Prescott, Ontario, K0E 1T0, or by fax to (613) 925-3499
 - (d) by mail to the Board addressed to: The Township of Augusta Police Services Board, 3560 County Road 26, R.R. #2, Prescott, Ontario, K0E 1T0, or by fax to (613) 925-3499

Commencement and Termination of Agreement

26. Notwithstanding the date upon which this Agreement is signed, the term of this Agreement shall commence on the 01st day of January 2019, and shall conclude on the 31st day of December 2022.
27. Either party to this Agreement may terminate this Agreement upon one year written notice of termination to the other party, in which case this Agreement shall terminate one year following the delivery of such notice. Should a notice to terminate be given, the Municipality shall continue to be obligated to pay for the cost of providing police services under this contract to, and including the date of such termination and Ontario shall continue to be responsible to provide the services outlined in this Agreement.
28. Should the Municipality's designated responsibility to provide policing under the *Police Services Act* be changed, either by statute or government interpretation, the Municipality maintains its right upon being so informed to give written notice of its intention to terminate this Agreement forthwith.

Entire Agreement

29. This Agreement and the schedules attached constitute the entire Agreement between the parties, and there are no representations, warranties, collateral agreements or conditions affecting this Agreement or the relationship of the parties or supported hereby other than as expressed herein in writing. Any amendment to this Agreement must be in writing, duly executed by the parties.

IN WITNESS WHEREOF, the Municipality has affixed its Corporate Seal attested by the signature of its duly authorized signing officers, and the Deputy Minister of Community Safety, Ministry of Community Safety and Correctional Services has personally signed this Agreement to be effective as of the date set out herein.

FOR ONTARIO

Deputy Minister of Community Safety

FOR THE MUNICIPALITY

Township of Augusta

Mayor

Clerk

Date signed by the Municipality _____

SCHEDULE “B”

PROPOSAL FOR POLICE SERVICES



The Township of Augusta

Contract Policing Proposal

Prepared by: Sergeant Josée Sabourin
Ontario Provincial Police
Municipal Policing Bureau

Date: October 11, 2018

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Executive Summary

The Ontario Provincial Police (OPP) has over 100 years of experience in providing effective community-based policing and protection throughout Ontario. The OPP has provided municipal police services under contract for over 70 years and currently maintains contracts with over 140 communities across Ontario.

The Township of Augusta requested a contract proposal for OPP municipal policing. This proposal is based on the OPP Billing Model, with the Township paying an amount equal to the sum of its allocated portion of the OPP's total municipal policing Base and Calls for Service costs, as well as the costs for Overtime, Prisoner Transportation, Court Security, and Accommodation/Cleaning Services as applicable. Where a municipality chooses to receive police services from the OPP pursuant to a contract, the OPP will provide the level of police services required to provide adequate and effective policing, including providing the services set out in Regulation 3/99, Adequacy and Effectiveness of Police Services under the *Police Services Act*.

This proposal reflects the integrated policing concept, incorporating a police services contract for the Township of Augusta with OPP highway patrol services and provincial responsibilities under one administration. The resources will be deployed to the municipality from the Grenville County OPP Detachments.

The Grenville County OPP Detachment Commander will be responsible to oversee all aspects of service delivery. The detachment management including Staff Sergeant(s) and Sergeant / Platoon Leaders as applicable will provide assistance and supervision to members of the Grenville County Detachments.

It is the intent to maintain all existing community service programs and community policing committees, in consultation with the Police Services Board.

Any new community service program considered may be implemented after consultation with the Township of Augusta Council, the Township's Police Services Board and the Grenville County OPP Detachment Commander.

When a municipality chooses to receive police services from the OPP under contract, the OPP will ensure that the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The shared infrastructure of the OPP broadens local access to resources, expertise, solutions, training and management without duplicating services. The Township of Augusta will continue to benefit as additional staff are readily available from within the Grenville County OPP Detachments as well as neighboring detachments and regions, should the need arise.

The Township of Augusta will be required to maintain a Police Services Board, as mandated by Section 10 of the *Police Services Act* that will generally determine objectives and priorities for police services within the community, after consultation with the Detachment Commander. The Commissioner is committed to ensuring that the Detachment Commander of the Grenville County OPP Detachments responds appropriately to the Board's advice and priorities in a manner consistent with the Board's identified concerns, expectations and needs.

It is long-standing OPP policy and practice to be accountable to the communities we serve. The Commander of the Grenville County OPP Detachments, or designee, will report to the Police Services Board on a regular basis, as per the direction of the Board. The OPP is experienced in being accountable to the municipalities we serve. With over 100 contracts currently in place and future

contracts pending, there is great emphasis placed on OPP accountability to Police Services Boards.

The OPP is required to provide provincial level emergency response that can be mobilized in times of emergency, disaster or a specialized investigative need. The OPP meets such emergent needs, on an on-call, as-needed basis, by deploying small numbers of officers from multiple locations and assignments, both provincial and municipal. During such times, the OPP is responsible to ensure that appropriate resources remain in place to make certain the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The use of OPP officers in cases where there is a provincial obligation to respond will be accounted for as part of the billing model.

If the Township of Augusta chooses to accept an OPP contract for its policing service, the Grenville County OPP Detachment Commander will assign resources, focusing on meeting the Township's unique policing needs.

Value for the Township of Augusta:

- Assurance of adequacy and effectiveness of police services;
- Dedication to resolving community issues through local involvement and community policing committees;
- Availability of additional staffing support from neighbouring detachments, regional headquarters and general headquarters;
- Work with the Detachment Commander in determining the local policing priorities and objectives through the Township's Police Services Board; and
- Access to a comprehensive infrastructure and specialized services

The estimated policing cost for 2019 associated to this proposal as presented in the Annual Billing Statement is **\$1,034,929**. This amount is reflective of the most current cost estimates under the OPP Billing Model, exclusive of the year-end adjustments.

The year-end adjustment for the year 2017 totalling **\$-10,718** is listed separately from the 2019 estimated cost, but forms part of the Grand Total Billing as shown near the bottom of the Annual Billing Statement.

Not included in this proposal are:

- The cost of maintaining the Police Services Board
- Any applicable revenues accruing to the municipality as a result of police activity

OPP 2019 Annual Billing Statement

Augusta Tp

Estimated cost for the period January 1 to December 31, 2019

Please refer to www.opp.ca for 2019 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	3,097		
	Commercial and Industrial	123		
	Total Properties	3,220	189.54	610,319
Calls for Service				
	Total all municipalities	156,778,914		
	Municipal portion	0.2408%	117.23	377,476
Overtime			7.47	24,047
Prisoner Transportation	(per property cost)		2.27	7,309
Accommodation/Cleaning Services	(per property cost)		4.90	15,778
Total 2019 Estimated Cost			321.41	1,034,929
Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)				
2018 Estimated Cost per Property			318.67	
2019 Estimated Cost per Property (see above)			321.41	
Cost per Property Variance	(Increase)		2.74	
2017 Year-End Adjustment				(10,718)
Grand Total Billing for 2019				1,024,211
2019 Monthly Billing Amount				85,351

OPP Contacts

Please forward any questions or concerns to Inspector June Dobson, Detachment Commander, Grenville County Detachments, or Sergeant Josée Sabourin, Municipal Policing Specialist, Municipal Policing Bureau, OPP General Headquarters.

Inspector June Dobson (613) 925-4221

Sergeant Josée Sabourin (705) 329-6238

REPORT NUMBER: 2018-119
REPORT TO COUNCIL: November 13, 2018
RE: Facebook Status
AUTHOR: Vikki Werner-Mackeler, Office Clerk

RECOMMENDATION:

THAT Council receive this Facebook status report for information purposes.

REPORT:

On July 11, 2018 Augusta Township launched its official Facebook page. The goal of our Facebook page was information sharing. Social media has proven itself to be a successful way of getting information to the public quickly, with minimal time and cost commitments. On average we share two new posts per day, one in the morning and one in the afternoon. Occasionally we add a third post in the evening if we feel it is required.

Staff meet once per month to discuss subjects for the following month's posts and plot them out on a calendar. Facebook allows us to write our posts in advance (including adding photos) then set the time and date that we would like it to automatically post for us. All township departments have been included in an effort to inform residents of policies/procedures/services that they may not be aware of. We have also allocated specific days to promote departments that we feel could use the extra attention. Wednesdays, for example, are 'Waste Management Wednesdays' – posts are written to help ease the number of questions and complaints received regarding our waste management policies. On Thursdays we had 'Thursday Business Spotlight', where we would focus on just one Augusta business. Emails were regularly sent to local businesses requesting written details about their business that we could include in a post. We are currently reviewing how to get new material and seek Council's support and suggestions on how to grow this initiative.

Township important dates/events are heavily promoted (tax bill due dates, election information, Business/Trailblazer of the year, etc.) and reminders for all township meetings are posted on the morning of the meeting. Council declared October 14-19 Waste Reduction week therefore we posted information each day on how residents can help reduce waste in the municipality. Promoting events organized by our recreation committees has also been made a priority.

Not surprisingly, the most successful posts have been those that affect our residents directly. July 24th's post regarding drought conditions in the township wherein residents were asked to voluntarily conserve water reached 6,500 screens, was clicked on by 1,200 people and 142 people engaged with the post in some way either through a reaction (example: they 'liked' the post), comment or they shared the post.

Other successful posts:

Date	Description of Post	# Screens Reached	# of Clicks	# of Engagements
08-02-2018	Public Works Job Posting	5,300	821	85
09-14-2018	Skakum Road Closure	4,000	580	82
09-27-2018	401 Ramp Closures	3,700	357	68
09-26-2018	Bisseltown Road Closure	3,000	562	51
10-22-2018	Unofficial Election Results	3,000	357	68

There are three different ways that the public can see Township posts. First, there are those that 'follow' the page. These people will see all of our posts enter their screens. We monitor the number of followers we have with the hope that this number continues to climb daily. As of the 31st of October, the page had 418 followers. Next, there are those who have 'liked' the page, they see our posts but not necessarily all of them. Then finally there are those who see the post because one of their friends has shared it.

Attached are graphs that help to explain our statistics over the last 3 ½ months. The first is 'New Followers'. As mentioned, this lists the number of people who are actively following our page and are receiving all of our posts. We received the bulk of our followers during the first month, a large number of which joined after Chief Bowman shared our page with the Fire Department's large number of followers.


'Page Views' are simply the number of times anyone went to our Facebook profile page. The stats show we had a big upsurge in visitors during October – election month.

The Township needs our residents to be engaged in order to flourish and grow. Engagement on Facebook is also important. It shows us what people find important, what information they want to know about and what they want others to know about.

The last two statistics sound similar but actually show us two very different things. 'Screens Reached' are the number of times Augusta Township posts pop up on anyone's screen. This one person could be on their computer, while on their tablet, while on their phone and the Township's post could show up on each device therefore counting as 3 times it appears on screen. Similarly, one person could go on to Facebook in the morning and see our post, then they could go on later in the day and it pops up again. That would count as having the post on their screen twice. Basically, this stat is telling us the number of times our post is showing up. 'People Reached' however is telling us just the number of individual people who had our post pop up on their screen.

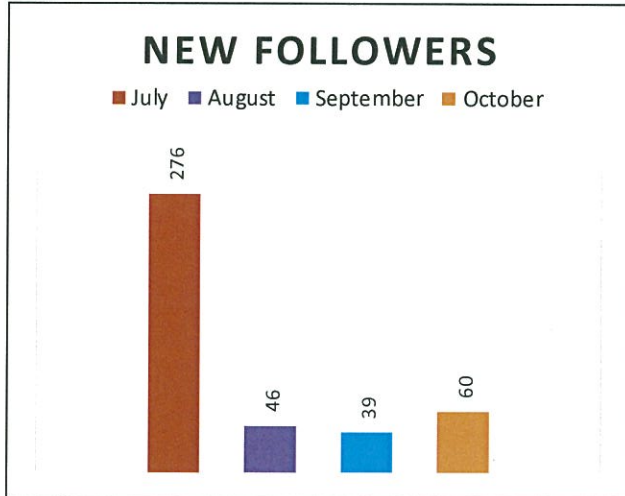
Each of these statistics give us a better understanding of how people are receiving and responding to the information the municipality is sharing. We plan to continue sharing posts relevant to the residents of Augusta, advertising the page's existence with the goal of attaining more page followers and continuing to adapt the page based on the feedback received from Council, residents and staff. We will also continue to monitor our statistics and report our progress back to Council quarterly.


Vikki Werner-Mackeler, Office Clerk


Ray Morrison, CAO/Treasurer

Facebook Statistics (July to October, 2018)

*NOTE: July's information is from when we launched the page – July 11th – until the end of the month.

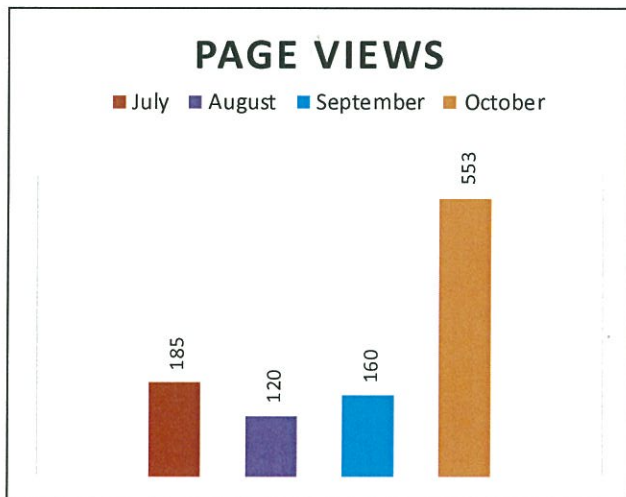


NEW FOLLOWERS:

The number of new people who have chosen to follow our Facebook Page and who will see all of our posts.

IMPORTANCE:

The more people who follow our page the more people our posts eventually reach.

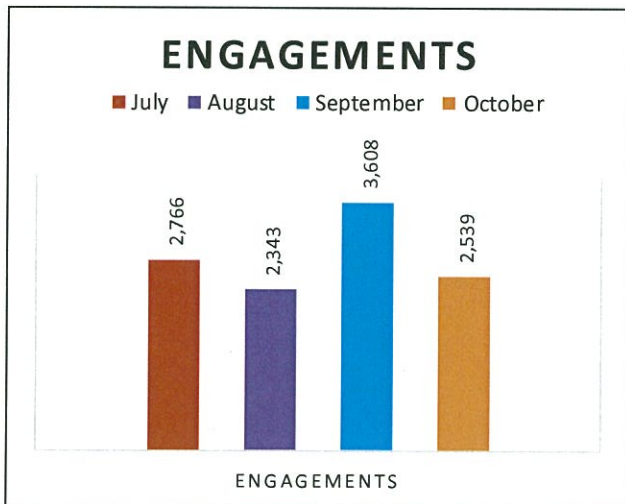


PAGE VIEWS:

The number of times our Facebook page profile has been viewed.

IMPORTANCE:

It shows the number of people who are interested in Augusta Township for whatever reason – it could be our post's information or our office hours, location – any of the information mentioned on our main page.

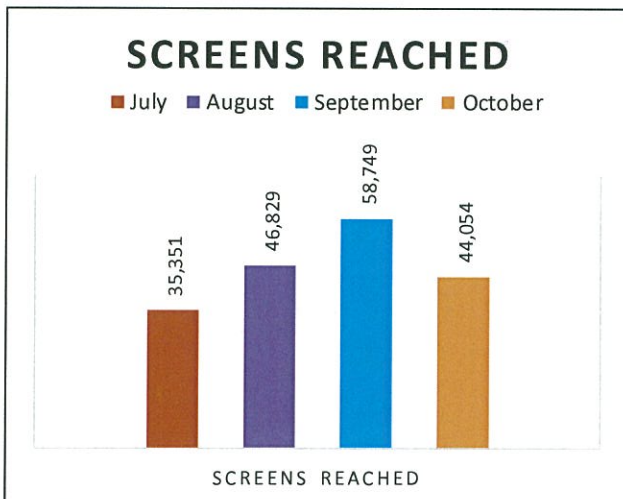


ENGAGEMENTS:

The number of people who engaged in certain ways with our Facebook Page post, for example by commenting on, liking, sharing, or clicking on a post.

IMPORTANCE:

It tells us what residents want to know about, what they deem as important information. It also helps us get our information out to more people who may not be following our page yet.

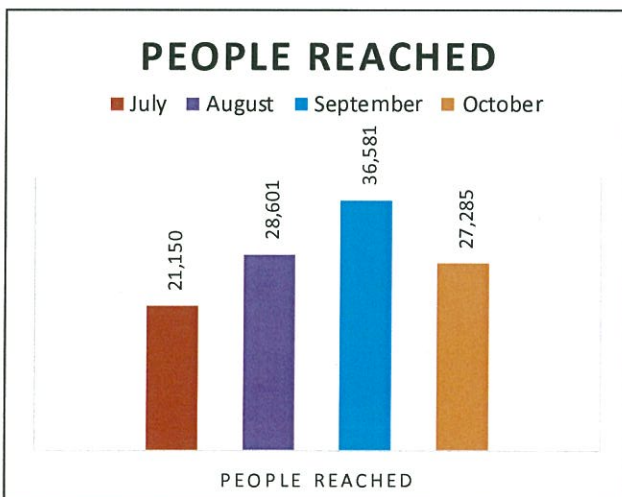


SCREENS REACHED:

The number of times our Page's post entered a person's screen.

IMPORTANCE:

The more our posts pop up on their newsfeed the better the chance that they will read it and share the information.



PEOPLE REACHED:

The number of people who had our Page's post enter their screen.

IMPORTANCE:

Essentially the same as screens reached, the more people the better.

REPORT #: 2018-123

REPORT TO COUNCIL: November 9, 2018

RE: REVIEW AND APPROVAL OF A/P CHEQUES

PREPARED BY: Ray Morrison, CAO/Treasurer

RECOMMENDATION:

THAT Council receive, review and approve the payment of the accounts payable invoices 23543 to 23679 and online payments on account through to November 9, 2018 in the amount of \$458,103.00.

PURPOSE

To provide Council the opportunity to review and approve the payment of the above noted invoices as provided on the attached list.

ATTACHMENT 1

Any questions that Councilors may have can be directed to the Treasurer prior to or subsequent to the Council meeting for follow up.

Annette Simonian
Clerk



Ray Morrison
CAO/Treasurer

Report Date
11/09/2018 10:00 AM

Township of Augusta
List of Accounts for Approval
As of 11/09/2018
Batch: 2018-00103 to 2018-00115

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Bank Code: AP - ACC/PAYABLE

Computer Cheques:

23543	10/18/2018	ALGONQUIN AUTOBODY & GRADER # 1			
1072		450-01-002 - #1- 2013 JOHN DEE GRADER # 1		305.28	
		102-01-099 - HST RECEIVABLE HST Tax Code		33.72	
		900-01-099 - HST TRACKING HST Tax Code		39.00	339.00
23544	10/18/2018	BEACH HOME HARDWARE MISC SUPPLIES			
695687-1		438-01-011 - P.W. SHOP SUPPLI MISC SUPPLIES		8.84	
		102-01-099 - HST RECEIVABLE HST Tax Code		0.98	
		900-01-099 - HST TRACKING HST Tax Code		1.13	9.82
697118-1		438-01-011 - P.W. SHOP SUPPLI KEY SINGLE CUT		6.09	
		102-01-099 - HST RECEIVABLE HST Tax Code		0.67	
		900-01-099 - HST TRACKING HST Tax Code		0.78	6.76
				Payment Total:	16.58
23545	10/18/2018	BERRN CONSULTING LTD/AED- LIFEPAK CR PLUS			
20185704		600-01-090 - PARKS & RECREAT LIFEPAK CR PLUS/MERC		1,599.90	
		102-01-099 - HST RECEIVABLE HST Tax Code		176.72	
		900-01-099 - HST TRACKING HST Tax Code		204.39	1,776.62
23546	10/18/2018	BROCKVILLE TRACTOR-TRAILER TRUCK #2			
55765		464-01-002 - #2- 2011 INT'L TAN TRUCK #2		7,403.98	
		102-01-099 - HST RECEIVABLE HST Tax Code		817.80	
		900-01-099 - HST TRACKING HST Tax Code		945.87	8,221.78
23547	10/18/2018	K+S WINDSOR SALT LTD WINTER SALT			
5300389851		432-01-002 - SAND & SALT - PAF WINTER SALT		19,146.79	
		102-01-099 - HST RECEIVABLE HST Tax Code		2,114.84	
		900-01-099 - HST TRACKING HST Tax Code		2,446.03	21,261.63
5300390113		432-01-002 - SAND & SALT - PAF WINTER SALT		9,578.59	
		102-01-099 - HST RECEIVABLE HST Tax Code		1,057.99	
		900-01-099 - HST TRACKING HST Tax Code		1,223.68	10,636.58
				Payment Total:	31,898.21
23548	10/18/2018	CAPACITY ENGINEERING LTD FD STRUCTURAL REVIEW			
7		402-01-090 - FIRE PROTECTION FD STRUCTURAL REVIEW		490.99	
		102-01-099 - HST RECEIVABLE HST Tax Code		54.24	
		900-01-099 - HST TRACKING HST Tax Code		62.73	545.23
23549	10/18/2018	CHAD DAVIS CLEAN SPARKYS SUIT			
OCT152018		402-01-016 - FIRE PROTECTION CLEAN SPARKYS SUIT		31.52	
		102-01-099 - HST RECEIVABLE HST Tax Code		3.48	
		900-01-099 - HST TRACKING HST Tax Code		4.03	35.00

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23550 OCT52018	10/18/2018	CIBC MORTGAGES INC. 101-01-001 - CURRENT TAXES	DUPLICATE TAX PAYMENT DUPLICATE TAX PAYMENT	3,663.45	3,663.45
23551 20247	10/18/2018	COUNTRYMAN ELECTRIC 402-01-013 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	STATION #2 GENERATOR CHECK STATION #2 GENERATOR CHE HST Tax Code HST Tax Code	350.41 38.71 44.77	389.12
20252		401-01-016 - REPAIRS & MAINTENANCE 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	OFFICE GENERATOR CHECK HST Tax Code HST Tax Code	332.46 36.72 42.47	369.18
Payment Total:					758.30
23552 465415	10/18/2018	CRISTILL ROCK 401-01-004 - OFFICE SUPPLIES	MAIN OFFICE WATER MAIN OFFICE WATER	36.10	36.10
23553 32612	10/18/2018	ELMER'S CONSTRUCTION LTD 410-01-002 - BRIDGES & CULVERTS 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	EXCAVATOR RENTAL EXCAVATOR RENTAL HST Tax Code HST Tax Code	1,180.42 130.38 150.80	1,310.80
32610		600-01-018 - NORTH AUGUSTA 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	NORTH AUGUSTA REC HST Tax Code HST Tax Code	2,953.57 326.23 377.32	3,279.80
32609		600-01-018 - NORTH AUGUSTA 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	NORTH AUGUSTA REC HST Tax Code HST Tax Code	3,447.78 380.82 440.46	3,828.60
Payment Total:					8,419.20
23554 1000053197	10/18/2018	FALCON SECURITY CO. 438-01-028 - P.W. BLDG REPAIR 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	SECURITY CONTRACT PW GARAGE SECURITY CONTRACT PW GA HST Tax Code HST Tax Code	244.22 26.98 31.20	271.20
23555 6186	10/18/2018	FAST EDDIE'S AUTO RECYCLING 510-01-013 - CONTRACT SERVICE 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	WASTE MANAGEMENT FEES AUGUST WASTE MANAGEMENT FEES / HST Tax Code HST Tax Code	1,599.25 176.65 204.31	1,775.90
23556 OCT62018	10/18/2018	GERRY THROOP 402-01-013 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	GRASS STATION #1 GRASS STATION #1 HST Tax Code HST Tax Code	1,260.75 139.25 161.06	1,400.00
23557 382160	10/18/2018	GLENMORE ENTERPRISES 414-01-002 - BRUSHING - PART 1	REMOVAL OF TREES/CLEANUP REMOVAL OF TREES/CLEANUP	3,419.14	

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		102-01-099 - HST RECEIVABLE	HST Tax Code	377.66	
		900-01-099 - HST TRACKING	HST Tax Code	436.80	3,796.80
23558	10/18/2018	GRAND & TOY	OFFICE SUPPLIES		
M779499		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	91.69	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.12	
		900-01-099 - HST TRACKING	HST Tax Code	11.71	101.81
23559	10/18/2018	HOWARD CAMPBELL & SONS L MAYNARD REC CENTRE			
111757		600-01-016 - MAYNARD RECREA	MAYNARD REC CENTRE	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
111767		102-01-044 - DUE FROM FAST E	NORTH AUGUSTA WDS	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
MR1732		102-01-044 - DUE FROM FAST E	MONTHLY PORTABLE RENTAL	189.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.89	
		900-01-099 - HST TRACKING	HST Tax Code	24.16	210.00
				Payment Total:	310.00
23560	10/18/2018	INDUSTRIAL ELECTRICAL	STREETLIGHT MAINTENANCE		
264		500-01-014 - STREETLIGHT MAINT	STREETLIGHT MAINTENANCE	237.17	
		102-01-099 - HST RECEIVABLE	HST Tax Code	26.20	
		900-01-099 - HST TRACKING	HST Tax Code	30.30	263.37
23561	10/18/2018	INDEPENDENT TELEPHONE	FIX PHONES FOR ELECTION		
43520		401-01-003 - TELEPHONE & FAX	FIX PHONES FOR ELECTION	86.50	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.55	
		900-01-099 - HST TRACKING	HST Tax Code	11.05	96.05
23562	10/18/2018	JJ CONSTRUCTION	LIBRARY GRASS SEP/OCT		
1139		605-01-030 - LIBRARY - R&M - GI	GRASS	244.22	
		102-01-099 - HST RECEIVABLE	HST Tax Code	26.98	
		900-01-099 - HST TRACKING	HST Tax Code	31.20	271.20
1140		401-01-016 - REPAIRS & MAINTENANCE	MAIN OFFICE GRASS	183.17	
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.23	
		900-01-099 - HST TRACKING	HST Tax Code	23.40	203.40
1141		520-01-002 - CEMETARIES	PRESBYTERIAN CEMETERY G	305.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	33.72	
		900-01-099 - HST TRACKING	HST Tax Code	39.00	339.00
1142		520-01-002 - CEMETARIES	COOPER RD CEMETERY GRA	183.17	
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.23	
		900-01-099 - HST TRACKING	HST Tax Code	23.40	203.40

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1143		600-01-005 - RECREATION PARK	KEMP PARK GRASS	244.22	
		102-01-099 - HST RECEIVABLE	HST Tax Code	26.98	
		900-01-099 - HST TRACKING	HST Tax Code	31.20	271.20
1144		600-01-005 - RECREATION PARK	CEDAR STREET PARK GRASS	305.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	33.72	
		900-01-099 - HST TRACKING	HST Tax Code	39.00	339.00
1145		600-01-010 - ALGONQUIN RECR	ALONGQUIN PARK GRASS	305.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	33.72	
		900-01-099 - HST TRACKING	HST Tax Code	39.00	339.00
Payment Total:					1,966.20
23563 12568	10/18/2018	JOE COMPUTER	ON SITE REPAIRS MAIN OFFICE		
		401-01-022 - COMPUTER EXPEN	ON SITE REPAIRS MAIN OFFI	128.98	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.25	
		900-01-099 - HST TRACKING	HST Tax Code	16.48	143.23
23564 6029-152511	10/18/2018	KING EDWARD AUTO PARTS	CELL BATTERY		
		438-01-011 - P.W. SHOP SUPPLI	CELL BATTERY	4.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.45	
		900-01-099 - HST TRACKING	HST Tax Code	0.52	4.49
6029-152557		438-01-011 - P.W. SHOP SUPPLI	MISC SUPPLIES	34.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.81	
		900-01-099 - HST TRACKING	HST Tax Code	4.41	38.33
6029-152497		464-01-002 - #2- 2011 INT'L TANI	TRUCK REPAIRS #2	60.76	
		477-01-002 - #6 -2006 INT'L TANI	TRUCK REPAIRS #6	60.76	
		438-01-011 - P.W. SHOP SUPPLI	MIRROR	60.76	
		452-01-002 - #7 -2010 INT'L TANI	MASTER SWITCH TRUCK 7	54.18	
		102-01-099 - HST RECEIVABLE	HST Tax Code	26.12	
		900-01-099 - HST TRACKING	HST Tax Code	30.21	262.58
Payment Total:					305.40
23565 124-50326	10/18/2018	KROWN BODY MAINTENANCE	TRUCK # 8		
		457-01-002 - #8- 2014 FREIGHTL	TRUCK # 8	213.70	
		102-01-099 - HST RECEIVABLE	HST Tax Code	23.60	
		900-01-099 - HST TRACKING	HST Tax Code	27.30	237.30
23566 1248816	10/18/2018	LEVAC SUPPLY LIMITED	10 TRAFFIC VESTS		
		402-01-015 - FIRE PROTECTION	10 TRAFFIC VESTS	141.96	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.68	
		900-01-099 - HST TRACKING	HST Tax Code	18.14	157.64
23567 59369104	10/18/2018	LINDE CANADA LTD 15687	SHOP SUPPLIES		
		438-01-011 - P.W. SHOP SUPPLI	SHOP SUPPLIES	238.79	
		102-01-099 - HST RECEIVABLE	HST Tax Code	26.37	

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		900-01-099 - HST TRACKING	HST Tax Code	30.50	265.16
23568	10/18/2018	M & L SUPPLY	HELMET AND BUNKER GEAR PATCH		
152067		402-01-015 - FIRE PROTECTION	HELMET AND BUNKER GEAR P	331.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	36.61	
		900-01-099 - HST TRACKING	HST Tax Code	42.34	368.01
23569	10/18/2018	MARK DAWSON	INSOLES FOR WORK BOOTS		
OCT152018		438-01-007 - P.W. STAFF BENEF	INSOLES FOR WORK BOOTS	34.72	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.84	
		900-01-099 - HST TRACKING	HST Tax Code	4.44	38.56
23570	10/18/2018	MAXIMUM SIGNS	SAFETY SIGNS & CONES		
76928		437-01-002 - SAFETY DEVICES	SAFETY SIGNS & CONES	50.81	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.61	
		900-01-099 - HST TRACKING	HST Tax Code	6.49	56.42
23571	10/18/2018	McINTOSH PERRY	DRAINAGE SUPERINTENDENT		
40070		615-01-001 - PLANNING & ZONIN	DRAINAGE SUPERINTENDENT	3,953.38	
		102-01-099 - HST RECEIVABLE	HST Tax Code	436.67	
		900-01-099 - HST TRACKING	HST Tax Code	505.05	4,390.05
40072		615-01-001 - PLANNING & ZONIN	DRAINAGE SUPERINTENDENT	3,389.89	
		102-01-099 - HST RECEIVABLE	HST Tax Code	374.42	
		900-01-099 - HST TRACKING	HST Tax Code	433.06	3,764.31
				Payment Total:	8,154.36
23572	10/18/2018	MSC INDUSTRIAL SUPPLY ULC	MISC SUPPLIES		
2407358001		438-01-011 - P.W. SHOP SUPPLI	MISC SUPPLIES	216.68	
		102-01-099 - HST RECEIVABLE	HST Tax Code	23.93	
		900-01-099 - HST TRACKING	HST Tax Code	27.68	240.61
23573	10/18/2018	NORTRAX CANADA INC	2013 JOHN DEERE		
1072478		450-01-002 - #1- 2013 JOHN DEE	2013 JOHN DEERE GRADER	2,587.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	285.79	
		900-01-099 - HST TRACKING	HST Tax Code	330.55	2,873.27
23574	10/18/2018	PHILIP LAWSON	FIRST AID COURSE		
OCT152018		402-01-012 - FIRE PROTECTION	FIRST AID COURSE	48.39	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.34	
		900-01-099 - HST TRACKING	HST Tax Code	6.18	53.73
23575	10/18/2018	POSTMEDIA NETWORK INC	ADVERTISING ELECTION 2018		
1506052		400-01-003 - ELECTION	ADVERTISING ELECTION 2018	412.13	
		102-01-099 - HST RECEIVABLE	HST Tax Code	45.52	
		900-01-099 - HST TRACKING	HST Tax Code	52.65	457.65
23576	10/18/2018	PRO-TECH TRAINING	WINTER DRIVING COURSE		

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316		438-01-017 - P.W. CONFERENCE	WINTER DRIVING COURSE	1,628.16	
		102-01-099 - HST RECEIVABLE	HST Tax Code	179.84	
		900-01-099 - HST TRACKING	HST Tax Code	208.00	1,808.00
23577 SCO92134403	10/18/2018	RICOH CANADA INC	PHOTOCOPIER USAGE JUNE-SEPT		
		402-01-013 - FIRE PROTECTION	PHOTOCOPIER USAGE JUNE-:	97.73	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.80	
		900-01-099 - HST TRACKING	HST Tax Code	12.49	108.53
23578 OCT122018	10/18/2018	RICHARD MALANKA	MUTUAL AID MEETING		
		402-01-005 - FIRE PROTECTION	MUTUAL AID MEETING	57.10	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.30	
		900-01-099 - HST TRACKING	HST Tax Code	7.29	63.40
23579 OCT142018	10/18/2018	ROBIN M. YANDEAU	FIRST AID CPR LEVEL C		
		402-01-012 - FIRE PROTECTION	FIRST AID CPR LEVEL C	360.00	360.00
23580 OCT102018	10/18/2018	ROBERT BOWMAN	CHIEF CELL PHONE		
		402-01-004 - FIRE PROTECTION	CHIEF CELL PHONE	132.29	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.61	
		900-01-099 - HST TRACKING	HST Tax Code	16.90	146.90
23581 OCT152018	10/18/2018	ROB BUSHFIELD	FIRE PREVENTION MEALS		
		402-01-016 - FIRE PROTECTION	FIRE PREVENTION MEALS	51.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.65	
		900-01-099 - HST TRACKING	HST Tax Code	6.54	56.84
23582 OCT122018	10/18/2018	RON SPENCER	MTO MEDICAL		
		402-01-005 - FIRE PROTECTION	MTO MEDICAL	140.00	140.00
23583 OCT162018	10/18/2018	ROYAL CANADIAN LEGION	MILITARY RECOGNITION BOOK		
		610-01-001 - DONATIONS	MILITARY RECOGNITION BOOI	261.16	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.84	
		900-01-099 - HST TRACKING	HST Tax Code	33.36	290.00
23584 V-075-015008	10/18/2018	SNAPD 1000 ISLANDS	ADVERTISEMENT		
		616-01-008 - BUSINESS OF THE	ADVERTISEMENT	228.96	
		102-01-099 - HST RECEIVABLE	HST Tax Code	25.29	
		900-01-099 - HST TRACKING	HST Tax Code	29.25	254.25
23585 180255	10/18/2018	STERLMAR EQUIPMENT	WINDSHIELD GREEN LIGHTS		
		402-01-015 - FIRE PROTECTION	WINDSHIELD GREEN LIGHTS	479.56	
		102-01-099 - HST RECEIVABLE	HST Tax Code	52.97	
		900-01-099 - HST TRACKING	HST Tax Code	61.27	532.53
23586 946	10/18/2018	STEVEN MENARD PROFESSION	LIBRARY LEGAL		
		605-01-016 - LIBRARY - LEGAL F	LIBRARY LEGAL	1,447.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	159.86	

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		900-01-099 - HST TRACKING	HST Tax Code	184.89	1,607.14
23587	10/18/2018	SUSAN BOSMAN	CLEANING SERVICES		
OCT82018		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
OCT142018		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
			Payment Total:		158.10
23588	10/18/2018	TIM MACDONALD	MTO MEDICAL		
OCT122018		402-01-005 - FIRE PROTECTION	MTO MEDICAL	120.00	120.00
23589	10/18/2018	TOWN OF PRESCOTT	PRESCOTT FIRE COVERAGE		
2018-0455		402-01-009 - PRESCOTT FIRE CO	PRESCOTT FIRE COVERAGE	15,371.97	15,371.97
92310		405-01-005 - CEMP MISC.	CEMP MISC	101.76	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.24	
		900-01-099 - HST TRACKING	HST Tax Code	13.00	113.00
			Payment Total:		15,484.97
23590	10/18/2018	TSC STORES LP	TARP		
300891		438-01-011 - P.W. SHOP SUPPLI	TARP	91.56	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.12	
		900-01-099 - HST TRACKING	HST Tax Code	11.70	101.68
23591	10/18/2018	UNITED COUNTIES OF LEEDS & MISC CHARGES UCLG			
6021		510-01-008 - WASTE DISPOSAL	BLUE BOXES/COMPOSTERS	715.11	
		411-01-002 - ENTRANCE CULVE	ENTRANCES	246.22	
		410-01-002 - BRIDGES & CULVE	CULVERTS	1,219.86	
		436-01-002 - SAFETY DEVICES -	LANE MARKINGS	109.87	
		102-01-099 - HST RECEIVABLE	HST Tax Code	253.05	
		900-01-099 - HST TRACKING	HST Tax Code	292.68	2,544.11
6028		411-01-002 - ENTRANCE CULVE	ENTRANCES	2,579.53	
		436-01-002 - SAFETY DEVICES -	MISC LANE MARKINGS	160.33	
		424-01-002 - GRADING - PARTS	GRADER BLADES	117.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	315.64	
		900-01-099 - HST TRACKING	HST Tax Code	365.07	3,173.32
			Payment Total:		5,717.43
23592	10/23/2018	VINCENT BEALE	PAYROLL OCT14-OCT20 2018		
VOUCHER1		438-01-001 - PUBLIC WORKS S/	PAYROLL OCT14-OCT20 2018	579.31	579.31
23593	11/01/2018	ABC FIRE PROTECTION INC	FIRE EXTINGUISHER MAINTENANCE		
24072		402-01-013 - FIRE PROTECTION	FIRE EXTINGUISHER MAINTEN	58.26	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.43	
		900-01-099 - HST TRACKING	HST Tax Code	7.44	64.69

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23594 814073	11/01/2018	AGO INDUSTRIES INC. 438-01-007 - P.W. STAFF BENEF	TRAFFIC SAFETY SHIRTS TRAFFIC SAFETY SHIRTS	252.99	
		102-01-099 - HST RECEIVABLE	HST Tax Code	27.94	
		900-01-099 - HST TRACKING	HST Tax Code	32.32	280.93
23595 OCTOBER	11/01/2018	ANN SHOREY 401-01-010 - MILEAGE	OCTOBER MILEAGE OCTOBER MILEAGE	77.81	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.59	
		900-01-099 - HST TRACKING	HST Tax Code	9.94	86.40
23596 OCT262018	11/01/2018	BARRY FOX 402-01-005 - FIRE PROTECTION	MTO MEDICAL MTO MEDICAL	117.07	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12.93	
		900-01-099 - HST TRACKING	HST Tax Code	14.96	130.00
23597 698485-1	11/01/2018	BEACH HOME HARDWARE 402-01-013 - FIRE PROTECTION	TOILET REPAIR TOILET REPAIR	17.06	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.88	
		900-01-099 - HST TRACKING	HST Tax Code	2.18	18.94
699353-1		510-01-016 - REPAIRS & MAINTENANCE	NORTH AUGUSTA WDS	4.06	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.45	
		900-01-099 - HST TRACKING	HST Tax Code	0.52	4.51
699437-1		510-01-016 - REPAIRS & MAINTENANCE	MAYNARD WDS NEW GATES	26.44	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.92	
		900-01-099 - HST TRACKING	HST Tax Code	3.38	29.36
Payment Total:					52.81
23598 CA3128	11/01/2018	BELL CLAIMS-MARKHAM 414-01-002 - BRUSHING - PART	CLAIM CA3128 CLAIM CA3128	1,098.20	
		102-01-099 - HST RECEIVABLE	HST Tax Code	121.29	
		900-01-099 - HST TRACKING	HST Tax Code	140.29	1,219.49
23599 55899	11/01/2018	BROCKVILLE TRACTOR-TRAILER 452-01-002 - #7 -2010 INT'L TAN	TRUCK #7 TRUCK #7	91.67	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.12	
		900-01-099 - HST TRACKING	HST Tax Code	11.71	101.79
55917		452-01-002 - #7 -2010 INT'L TAN	TRUCK # 7 CREDIT	86.04	
		438-01-011 - P.W. SHOP SUPPLIES	SHOP SUPPLIES	105.44	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.14	
		900-01-099 - HST TRACKING	HST Tax Code	2.48	21.54
Payment Total:					123.33
23600 18-15961	11/01/2018	CADUCEON ENVIRONMENTAL 406-01-012 - BUILDING - WATER	TOWNSHIP OFFICE TOWNSHIP OFFICE	63.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.96	

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		900-01-099 - HST TRACKING	HST Tax Code	8.05	70.00
18-15958		406-01-012 - BUILDING - WATER N/A HALL		29.51	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.26	
		900-01-099 - HST TRACKING	HST Tax Code	3.77	32.77
18-15960		406-01-012 - BUILDING - WATER MERC HALL		63.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.96	
		900-01-099 - HST TRACKING	HST Tax Code	8.05	70.00
18-15963		406-01-012 - BUILDING - WATER MAYNARD BALL PARK		63.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.96	
		900-01-099 - HST TRACKING	HST Tax Code	8.05	70.00
18-15957		402-01-013 - FIRE PROTECTION FIRE STATION # 2		76.54	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.46	
		900-01-099 - HST TRACKING	HST Tax Code	9.78	85.00
18-15959		402-01-013 - FIRE PROTECTION FIRE STATION # 1		63.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.96	
		900-01-099 - HST TRACKING	HST Tax Code	8.05	70.00
18-15962		605-01-031 - LIBRARY - R&M - W AUGUSTA LIBRARY		63.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.96	
		900-01-099 - HST TRACKING	HST Tax Code	8.05	70.00
				Payment Total:	467.77
23601	11/01/2018	CANADIAN TIRE	REC LENDING LIBRARY		
30817		600-01-022 - RECREATION MAS	REC LENDING LIBRARY	4,032.23	
		102-01-099 - HST RECEIVABLE	HST Tax Code	445.37	
		900-01-099 - HST TRACKING	HST Tax Code	515.12	4,477.60
23602	11/01/2018	CHAD DAVIS	DJ FOR CHRISTMAS PARTY		
752669		402-01-020 - FIRE PROTECTION	DJ FOR CHRISTMAS PARTY	450.00	450.00
23603	11/01/2018	CHOQUETTE CKS	REPAIR STATION#2 WASHING MAC		
201017		402-01-013 - FIRE PROTECTION	REPAIR STATION#2 WASHING	1,241.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	137.07	
		900-01-099 - HST TRACKING	HST Tax Code	158.54	1,378.10
23604	11/01/2018	CINTAS CORPORATION #884	MATT/FRESHENER EXCHNGE		
884200576		401-01-016 - REPAIRS & MAINT	MATT/FRESHENER EXCHNGE	30.50	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.37	
		900-01-099 - HST TRACKING	HST Tax Code	3.90	33.87
23605	11/01/2018	COMPUGEN INC.	WC5155 PRINTER COPIES		
9228144		401-01-004 - OFFICE SUPPLIES	WC5155 PRINTER COPIES	114.26	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12.62	
		900-01-099 - HST TRACKING	HST Tax Code	14.60	126.88

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23606 6049	11/01/2018	FAST EDDIE'S AUTO RECYCLIN	MONTHLY WDS CHARGES		
		510-01-001 - WASTE DISPOSAL	MONTHLY WDS CHARGES	16,281.63	
		102-01-044 - DUE FROM FAST E	MONTHLY WDS CHARGES	581.82-	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1,798.37	
		900-01-099 - HST TRACKING	HST Tax Code	2,080.00	17,498.18
23607 112092	11/01/2018	HOWARD CAMPBELL & SONS I	PUMP SEPTIC TANK MAIN OFFICE		
		401-01-016 - REPAIRS & MAINTENANCE	PUMP SEPTIC TANK MAIN OFF	211.63	
		102-01-099 - HST RECEIVABLE	HST Tax Code	23.37	
		900-01-099 - HST TRACKING	HST Tax Code	27.03	235.00
23608 139954	11/01/2018	J & L TRUCK & TRAILER	SAFETY AND WET SERVICE		
		402-01-014 - FIRE PROTECTION	SAFETY AND WET SERVICE	750.07	
		102-01-099 - HST RECEIVABLE	HST Tax Code	82.85	
		900-01-099 - HST TRACKING	HST Tax Code	95.82	832.92
139956		402-01-014 - FIRE PROTECTION	REPAIR AIR LEAK	252.86	
		102-01-099 - HST RECEIVABLE	HST Tax Code	27.93	
		900-01-099 - HST TRACKING	HST Tax Code	32.30	280.79
				Payment Total:	1,113.71
23609 12605	11/01/2018	JOE COMPUTER	MONTHLY MONITORING		
		401-01-022 - COMPUTER EXPENSE	MONTHLY MONITORING	194.36	
		102-01-099 - HST RECEIVABLE	HST Tax Code	21.47	
		900-01-099 - HST TRACKING	HST Tax Code	24.83	215.83
12635		401-01-022 - COMPUTER EXPENSE	ON SITE SERVICE	123.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.66	
		900-01-099 - HST TRACKING	HST Tax Code	15.80	137.30
12638		401-01-022 - COMPUTER EXPENSE	NEW LAPTOP	1,808.02	
		102-01-099 - HST RECEIVABLE	HST Tax Code	199.71	
		900-01-099 - HST TRACKING	HST Tax Code	230.98	2,007.73
77436		401-01-022 - COMPUTER EXPENSE	MONTHLY WIRELESS FEES	109.90	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12.14	
		900-01-099 - HST TRACKING	HST Tax Code	14.04	122.04
				Payment Total:	2,482.90
23610 OCT2018	11/01/2018	KAREN LAVIGNE	BUILDING INSPECTOR		
		406-01-004 - BUILDING MILEAGE	MILEAGE	367.20	
		406-01-007 - BUILDING CONF & I	CREDIT CONFERENCE	158.74-	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.54-	
		900-01-099 - HST TRACKING	HST Tax Code	20.28-	190.92
23611 6029-153154	11/01/2018	KING EDWARD AUTO PARTS	SHOP SUPPLIES		
		438-01-011 - P.W. SHOP SUPPLIES	SHOP SUPPLIES	80.28	

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		102-01-099 - HST RECEIVABLE	HST Tax Code	8.87	
		900-01-099 - HST TRACKING	HST Tax Code	10.26	89.15
6029-153586		438-01-011 - P.W. SHOP SUPPLI	SHOP SUPPLIES	25.73	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.84	
		900-01-099 - HST TRACKING	HST Tax Code	3.29	28.57
			Payment Total:		117.72
23612 26097	11/01/2018	GFL ENVIRONMENTAL INC	WDS CONTRACT SERVICES		
		510-01-013 - CONTRACT SERVIC	WDS CONTRACT SERVICES	3,179.54	
		102-01-099 - HST RECEIVABLE	HST Tax Code	351.19	
		900-01-099 - HST TRACKING	HST Tax Code	406.19	3,530.73
23613 1246448-01	11/01/2018	LEVAC SUPPLY LIMITED	CREDIT FOR DUPLICATE PAYMENT		
		510-01-016 - REPAIRS & MAINT	CREDIT FOR DUPLICATE PAYM	66.86-	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.38-	
		900-01-099 - HST TRACKING	HST Tax Code	8.54-	74.24-
1250061		436-01-002 - SAFETY DEVICES -	SAFETY SUPPLIES	76.77	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.48	
		900-01-099 - HST TRACKING	HST Tax Code	9.81	85.25
			Payment Total:		11.01
23614 OCT262018	11/01/2018	MAYNARD VANDERVELDE	BOTTLED WATER		
		402-01-005 - FIRE PROTECTION	BOTTLED WATER	17.83	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.97	
		900-01-099 - HST TRACKING	HST Tax Code	2.28	19.80
23615 OCT312018	11/01/2018	MICHEL RIBERDY	OPWA REGISTRATION FEES		
		438-01-007 - P.W. STAFF BENEF	OPWA REGISTRATION FEES	18.01	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.99	
		900-01-099 - HST TRACKING	HST Tax Code	2.30	20.00
23616 DA0006794217	11/01/2018	MICHELIN NORTH AMERICA	TRUCK # 5		
		453-01-002 - #5 - 2014 GMC 1/2 T	TRUCK # 5	815.30	
		102-01-099 - HST RECEIVABLE	HST Tax Code	90.06	
		900-01-099 - HST TRACKING	HST Tax Code	104.16	905.36
23617 121510181102010	11/01/2018	MINISTER OF FINANCE	FIREFIGHTER COURSE FEES		
		402-01-012 - FIRE PROTECTION	FIREFIGHTER COURSE FEES	65.00	65.00
121510181414026		404-01-090 - PROTECTIVE POLI	MONTHLY POLICING	86,082.00	86,082.00
			Payment Total:		86,147.00
23618 160120	11/01/2018	MOIRA TAYLOR	FIRE XMAS APPRECIATION DINNER		
		402-01-020 - FIRE PROTECTION	FIRE XMAS APPRECIATION DI	2,763.29	
		102-01-099 - HST RECEIVABLE	HST Tax Code	305.21	

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		900-01-099 - HST TRACKING	HST Tax Code	353.01	3,068.50
23619	11/01/2018	MSC INDUSTRIAL SUPPLY ULC SHOP SUPPLIES			
2399876001		438-01-011 - P.W. SHOP SUPPLI	SHOP SUPPLIES	522.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	57.68	
		900-01-099 - HST TRACKING	HST Tax Code	66.71	579.87
23620	11/01/2018	NAPA PRESCOTT	SHOP SUPPLIES		
964-293873		438-01-011 - P.W. SHOP SUPPLI	SHOP SUPPLIES	55.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.12	
		900-01-099 - HST TRACKING	HST Tax Code	7.08	61.52
23621	11/01/2018	NICHOLAS ASHBY	RE-IMBURSE OVERPAID TAXES		
OCT312018		101-01-001 - CURRENT TAXES	RE-IMBURSE OVERPAID TAXE	1,784.12	1,784.12
23622	11/01/2018	NOVEXCO INC	OFFICE SUPPLIES		
401424963		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	144.26	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.93	
		900-01-099 - HST TRACKING	HST Tax Code	18.43	160.19
23623	11/01/2018	PAUL J. VAN LUIT	BY LAW MILEAGE		
OCT2018		404-01-004 - BY-LAW MILEAGE	BY LAW MILEAGE	128.46	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.19	
		900-01-099 - HST TRACKING	HST Tax Code	16.41	142.65
OCT312018		404-01-001 - BY-LAW - SALARIE	BY-LAW SALARIES	1,221.12	
		102-01-099 - HST RECEIVABLE	HST Tax Code	134.88	
		900-01-099 - HST TRACKING	HST Tax Code	156.00	1,356.00
				Payment Total:	1,498.65
23624	11/01/2018	RDC GROUP	OFFICE SUPPLIES		
2465		438-01-011 - P.W. SHOP SUPPLI	OFFICE SUPPLIES	88.72	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.80	
		900-01-099 - HST TRACKING	HST Tax Code	11.33	98.52
23625	11/01/2018	RCL BR #97 POPPY TRUST FUN	WREATH AND DONATION		
2018		610-01-001 - DONATIONS	WREATH AND DONATION	262.00	262.00
23626	11/01/2018	SALLY BELL	POUND FEE		
NOV2018		404-01-010 - ANIMAL CONTROL	POUND FEE	407.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	44.96	
		900-01-099 - HST TRACKING	HST Tax Code	52.00	452.00
23627	11/01/2018	SAUVE HEATING & AIR	REPAIRS AT MAYNARD REC		
32436		600-01-004 - RECREATION - GE	REPAIRS AT MAYNARD REC	193.29	
		102-01-099 - HST RECEIVABLE	HST Tax Code	21.35	
		900-01-099 - HST TRACKING	HST Tax Code	24.69	214.64

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23628	11/01/2018	SEAWAY PLUMBING & HEATING REPAIR A/C UNIT			
152		402-01-013 - FIRE PROTECTION REPAIR A/C UNIT		147.55	
		102-01-099 - HST RECEIVABLE HST Tax Code		16.30	
		900-01-099 - HST TRACKING HST Tax Code		18.85	163.85
153		402-01-013 - FIRE PROTECTION 3 UV FILTERS N/A FIRE STA		66.14	
		102-01-099 - HST RECEIVABLE HST Tax Code		7.31	
		900-01-099 - HST TRACKING HST Tax Code		8.45	73.45
				Payment Total:	237.30
23629	11/01/2018	JASON SHIELDS	RE-IMBURSE OVERPAID TAXES		
OCT312018		101-01-001 - CURRENT TAXES	RE-IMBURSE OVERPAID TAXE	1,906.57	1,906.57
23630	11/01/2018	SOUTH NATION	ST LAWRENCE RIVER MAPPING		
17735		403-01-002 - SOUTH NATION CO	ST LAWRENCE RIVER MAPPING	4,100.00	4,100.00
23631	11/01/2018	SOUTH GRENVILLE DISTRICT	LEADERSHIP CONFERENCE		
OCT242018		610-01-001 - DONATIONS	LEADERSHIP CONFERENCE	900.00	900.00
23632	11/01/2018	ST. LAWRENCE PRINTING CO L	BUSINESS OF THE YEAR		
85747		616-01-008 - BUSINESS OF THE	BUSINESS OF THE YEAR	243.25	
		102-01-099 - HST RECEIVABLE HST Tax Code		26.87	
		900-01-099 - HST TRACKING HST Tax Code		31.08	270.12
85849		616-01-008 - BUSINESS OF THE	BUSINESS OF THE YEAR	182.44	
		102-01-099 - HST RECEIVABLE HST Tax Code		20.15	
		900-01-099 - HST TRACKING HST Tax Code		23.31	202.59
				Payment Total:	472.71
23633	11/01/2018	STRYKER CANADA LP	2 SETS OF DEFIB PADS		
30607196		402-01-015 - FIRE PROTECTION	2 SETS OF DEFIB PADS	77.85	
		102-01-099 - HST RECEIVABLE HST Tax Code		8.60	
		900-01-099 - HST TRACKING HST Tax Code		9.95	86.45
23634	11/01/2018	SUSAN BOSMAN	CLEANING SERVICES		
OCT212018		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
OCT282018		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
				Payment Total:	158.10
23635	11/01/2018	TALLMAN TRUCK CENTRE LTD	USED EXISTING CREDIT		
JUN302018		477-01-002 - #6 -2006 INT'L TANI TRUCK #6		330.72-	
		102-01-099 - HST RECEIVABLE HST Tax Code		36.53-	
		900-01-099 - HST TRACKING HST Tax Code		42.25-	367.25-
495211K		477-01-002 - #6 -2006 INT'L TANI TRUCK #6		456.87	

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		102-01-099 - HST RECEIVABLE	HST Tax Code	50.47	
		900-01-099 - HST TRACKING	HST Tax Code	58.37	507.34
CM495211K		477-01-002 - #6 -2006 INT'L TANI CREDIT TRUCK #6		126.15-	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.94-	
		900-01-099 - HST TRACKING	HST Tax Code	16.12-	140.09-
498247K		452-01-002 - #7 -2010 INT'L TANI TRUCK #7		31.42	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.47	
		900-01-099 - HST TRACKING	HST Tax Code	4.01	34.89
498340K		477-01-002 - #6 -2006 INT'L TANI TRUCK # 6		191.31	
		102-01-099 - HST RECEIVABLE	HST Tax Code	21.13	
		900-01-099 - HST TRACKING	HST Tax Code	24.44	212.44
Payment Total:					247.33
23636 124890	11/01/2018	1000 ISLANDS SALES	ASPHALT BLADE		
		410-01-002 - BRIDGES & CULVEI	ASPHALT BLADE	197.41	
		102-01-099 - HST RECEIVABLE	HST Tax Code	21.81	
		900-01-099 - HST TRACKING	HST Tax Code	25.22	219.22
23637 18637	11/01/2018	TIM ALLEN'S AERIAL SERVICE	TREE REMOVAL		
		414-01-002 - BRUSHING - PART	TREE REMOVAL	1,984.32	
		102-01-099 - HST RECEIVABLE	HST Tax Code	219.18	
		900-01-099 - HST TRACKING	HST Tax Code	253.50	2,203.50
18638		414-01-002 - BRUSHING - PART	TREE REMOVAL	1,729.92	
		102-01-099 - HST RECEIVABLE	HST Tax Code	191.08	
		900-01-099 - HST TRACKING	HST Tax Code	221.00	1,921.00
Payment Total:					4,124.50
23638 333562	11/01/2018	TNT DYNAMITE SIGNS	INSTALL NEW LOGO STICKERS		
		465-01-002 - 2016 KUBOTA TRAC	INSTALL NEW LOGO STICKER	162.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.98	
		900-01-099 - HST TRACKING	HST Tax Code	20.80	180.80
23639 OCT302018	11/01/2018	TOM SHOREY	BOOT ALLOWANCE		
		438-01-007 - P.W. STAFF BENEF	BOOT ALLOWANCE	202.62	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.38	
		900-01-099 - HST TRACKING	HST Tax Code	25.89	225.00
23640 2764261	11/01/2018	VANZUYLEN AILIGNMENT LTD.	TRUCK # 5		
		453-01-002 - #5 - 2014 GMC 1/2 T	TRUCK # 5	69.69	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.69	
		900-01-099 - HST TRACKING	HST Tax Code	8.90	77.38
23641 AUGUST-43089	11/09/2018	ALLAN & PARTNERS LLP	PROFESSIONAL SERVICES		
		401-01-015 - PROFESSIONAL SE	PROFESSIONAL SERVICES	15,712.79	

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		102-01-099 - HST RECEIVABLE	HST Tax Code	1,735.54	
		900-01-099 - HST TRACKING	HST Tax Code	2,007.33	17,448.33
23642	11/09/2018	BEACH HOME HARDWARE	GLENMORE BUILDING REPAIRS		
697736-1		401-01-016 - REPAIRS & MAINTENANCE	GLENMORE BUILDING REPAIRS	24.09	
		438-01-011 - P.W. SHOP SUPPLIES	GLENMORE BUILDING REPAIRS	7.41	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.48	
		900-01-099 - HST TRACKING	HST Tax Code	4.02	34.98
700318-1		438-01-011 - P.W. SHOP SUPPLIES	MISC SUPPLIES	7.60	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.84	
		900-01-099 - HST TRACKING	HST Tax Code	0.97	8.44
				Payment Total:	43.42
23643	11/09/2018	CANADIAN NATIONAL	GATES MAINTENANCE		
91420162		436-01-002 - SAFETY DEVICES	GATES MAINTENANCE	558.00	558.00
23644	11/09/2018	CHARLES McLELLAN	STREIGHT MUN DRAIN		
2018-10-01		115-01-010 - STREIGHT MUNICIPAL	STREIGHT MUN DRAIN	25,660.73	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2,834.32	
		900-01-099 - HST TRACKING	HST Tax Code	3,278.19	28,495.05
23645	11/09/2018	COLBOURNE & KEMBEL	FIRE DEPT CAPITAL		
4814		402-01-090 - FIRE PROTECTION	FIRE DEPT CAPITAL	6,183.51	
		102-01-099 - HST RECEIVABLE	HST Tax Code	682.99	
		900-01-099 - HST TRACKING	HST Tax Code	789.95	6,866.50
23646	11/09/2018	CRISTILL ROCK	BOB GREGAS WATER		
461610		401-01-004 - OFFICE SUPPLIES	BOB GREGAS WATER	19.05	19.05
465406		401-01-004 - OFFICE SUPPLIES	BOB GREGAS WATER	19.05	19.05
465415A		401-01-004 - OFFICE SUPPLIES	SHORTED THEM ON LAST CHECK	2.00	2.00
469291		401-01-004 - OFFICE SUPPLIES	BOB GREGAS	31.75	31.75
				Payment Total:	71.85
23647	11/09/2018	DOUG MALANKA	SCALING UP CONFERENCE		
NOV72018		400-01-002 - COUNCIL- OTHER	SCALING UP CONFERENCE	141.27	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.61	
		900-01-099 - HST TRACKING	HST Tax Code	18.05	156.88
23648	11/09/2018	FIRE MARSHAL'S PUBLIC FIRE	SMOKE AND CARBON MONOXIDE D		
153040		402-01-016 - FIRE PROTECTION	SMOKE AND CARBON MONOXIDE	742.68	
		102-01-099 - HST RECEIVABLE	HST Tax Code	82.03	
		900-01-099 - HST TRACKING	HST Tax Code	94.88	824.71

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23649 123944/1	11/09/2018	FLOWERS BROCKVILLE	FLOWERS CHRISTMAS PARTY		
		402-01-020 - FIRE PROTECTION	FLOWERS CHRISTMAS PARTY	349.89	
		102-01-099 - HST RECEIVABLE	HST Tax Code	38.65	
		900-01-099 - HST TRACKING	HST Tax Code	44.70	388.54
23650 DEAL#28839	11/09/2018	GANANOQUE CHEVROLET CAD NEW 3/4 TON TRUCK			
		402-01-090 - FIRE PROTECTION	NEW 3/4 TON TRUCK	39,322.18	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4,343.28	
		900-01-099 - HST TRACKING	HST Tax Code	5,023.46	43,665.46
23651 170052	11/09/2018	GRANT BARTHOLOMEW	OCTOBER GRASS CUTTING		
		520-01-002 - CEMETARIES	GRASS CUTTING	130.51	
		600-01-005 - RECREATION PARK	GRASS CUTTING	235.37	
		600-01-016 - MAYNARD RECREATION	GRASS CUTTING	206.98	
		600-01-014 - MAITLAND RECREATION	GRASS CUTTING	293.23	
		600-01-012 - DOMVILLE RECREATION	GRASS CUTTING	218.47	
		102-01-099 - HST RECEIVABLE	HST Tax Code	119.79	
		900-01-099 - HST TRACKING	HST Tax Code	138.56	1,204.35
23652 40	11/09/2018	GRENVILLE SNOWMOBILE ASS	SMALL BUSINESS BREAKFAST		
		616-01-008 - BUSINESS OF THE	SMALL BUSINESS BREAKFAST	720.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	79.57	
		900-01-099 - HST TRACKING	HST Tax Code	92.03	800.00
23653 G-0058026	11/09/2018	G. TACKABERRY & SONS	GRADALL RENTAL		
		416-01-002 - DITCHING - PARTS	GRADALL RENTAL	1,091.38	
		102-01-099 - HST RECEIVABLE	HST Tax Code	120.55	
		900-01-099 - HST TRACKING	HST Tax Code	139.43	1,211.93
G-0057970		428-01-002 - GRAVEL RESUR.	GRAN M STONE	2,552.98	
		102-01-099 - HST RECEIVABLE	HST Tax Code	281.99	
		900-01-099 - HST TRACKING	HST Tax Code	326.15	2,834.97
				Payment Total:	4,046.90
23654 43540	11/09/2018	INDEPENDENT TELEPHONE	FORWARDING PHONES ELECTION		
		400-01-003 - ELECTION	FORWARDING PHONES ELEC	259.49	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.66	
		900-01-099 - HST TRACKING	HST Tax Code	33.15	288.15
23655 139984	11/09/2018	J & L TRUCK & TRAILER	TURN SIGNAL MARKER		
		402-01-014 - FIRE PROTECTION	TURN SIGNAL MARKER	38.18	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.22	
		900-01-099 - HST TRACKING	HST Tax Code	4.88	42.40
23656 12696	11/09/2018	JOE COMPUTER	MONTHLY SERVICES		
		401-01-022 - COMPUTER EXPEN	MONTHLY SERVICES	290.02	
		102-01-099 - HST RECEIVABLE	HST Tax Code	32.03	
		900-01-099 - HST TRACKING	HST Tax Code	37.05	322.05

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23657	11/09/2018	WRONG VENDOR			
23658	11/09/2018	KING EDWARD AUTO PARTS	MISC TRUCK REPAIRS/PARTS		
6029-153647		457-01-002 - #8- 2014 FREIGHTL TRUCK 2 & 8		60.76	
		464-01-002 - #2- 2011 INT'L TANI TRUCK 2 & 8		60.76	
		452-01-002 - #7 -2010 INT'L TANI TRUCK 7		54.18	
		477-01-002 - #6 -2006 INT'L TANI TRUCK 6		60.76	
		102-01-099 - HST RECEIVABLE	HST Tax Code	26.12	
		900-01-099 - HST TRACKING	HST Tax Code	30.21	262.58
23659	11/09/2018	GFL ENVIRONMENTAL INC	WDS CONTRACT SERVICES		
26182		510-01-013 - CONTRACT SERVIC	WDS CONTRACT SERVICES	6,808.42	
		102-01-099 - HST RECEIVABLE	HST Tax Code	752.01	
		900-01-099 - HST TRACKING	HST Tax Code	869.78	7,560.43
23660	11/09/2018	LEVAC SUPPLY LIMITED	REPAIR COMPRESSOR PUMPER 6		
1250261		402-01-014 - FIRE PROTECTION	REPAIR COMPRESSOR PUMPI	151.29	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.71	
		900-01-099 - HST TRACKING	HST Tax Code	19.33	168.00
23661	11/09/2018	MCWILLIAMS CONSTRUCTION	FOX DRAIN		
2018-11-02		115-01-009 - FOX MUNICIPAL DF	FOX DRAIN	10,343.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1,142.48	
		900-01-099 - HST TRACKING	HST Tax Code	1,321.40	11,486.00
23662	11/09/2018	JOE MOULTON	ELECTION AUDIT SERVICES		
NOV22018		400-01-003 - ELECTION	ELECTION AUDIT SERVICES	1,020.00	1,020.00
23663	11/09/2018	NOVEXCO INC	OFFICE SUPPLIES		
401467651		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	188.93	
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.87	
		900-01-099 - HST TRACKING	HST Tax Code	24.14	209.80
23664	11/09/2018	OMERS	OCTOBER OMERS		
OCT312018		204-01-003 - OMERS PAYABLE	OCTOBER OMERS	13,049.30	13,049.30
23665	11/09/2018	OPSEU	Monthly Remittance Union Dues		
OCT312018		204-01-004 - OPSEU PAYABLE	Monthly Remittance Union	423.53	423.53
23666	11/09/2018	PAUL VILLENEUVE	BALL PK MAINTENANCE		
NOV52018		600-01-012 - DOMVILLE RECRE/	BALL PK MAINTENANCE	82.27	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.09	
		900-01-099 - HST TRACKING	HST Tax Code	10.51	91.36
23667	11/09/2018	PROMOTIONAL CONCEPTS	BUSINESS OF THE YEAR		
18-0170-2		616-01-008 - BUSINESS OF THE	BUSINESS OF THE YEAR	249.31	
		102-01-099 - HST RECEIVABLE	HST Tax Code	27.54	
		900-01-099 - HST TRACKING	HST Tax Code	31.85	276.85

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23668 15946	11/09/2018	R & S AUTO GLASS 402-01-090 - FIRE PROTECTION	ACCESSORIES NEW 3/4 TRUCK ACCESSORIES NEW 3/4 TRUC	4,429.31	
		102-01-099 - HST RECEIVABLE	HST Tax Code	489.23	
		900-01-099 - HST TRACKING	HST Tax Code	565.85	4,918.54
23669 NOV72018	11/09/2018	ROBERT BOWMAN 402-01-004 - FIRE PROTECTION	OCTOBER CELL PHONE OCTOBER CELL PHONE	132.29	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.61	
		900-01-099 - HST TRACKING	HST Tax Code	16.90	146.90
23670 699014	11/09/2018	SANDS CANADA INC 402-01-015 - FIRE PROTECTION	SET OF DEFIB PADS AND BATTERY SET OF DEFIB PADS AND BAT	432.47	
		102-01-099 - HST RECEIVABLE	HST Tax Code	47.77	
		900-01-099 - HST TRACKING	HST Tax Code	55.25	480.24
23671 758	11/09/2018	SMALL JOBS 452-01-002 - #7 -2010 INT'L TANI	TRUCK #7 TRUCK #7	521.74	
		102-01-099 - HST RECEIVABLE	HST Tax Code	57.63	
		900-01-099 - HST TRACKING	HST Tax Code	66.65	579.37
756		464-01-002 - #2- 2011 INT'L TANI	TRCUK # 2	384.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	42.42	
		900-01-099 - HST TRACKING	HST Tax Code	49.06	426.46
757		475-01-002 - #9- 2017 FREIGHTL	TRUCK # 9	384.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	42.42	
		900-01-099 - HST TRACKING	HST Tax Code	49.06	426.46
				Payment Total:	1,432.29
23672 12814	11/09/2018	STEVE POLITE SAND & GRAVE 402-01-005 - FIRE PROTECTION	HARVEY RD FIRE HARVEY RD FIRE	763.20	
		102-01-099 - HST RECEIVABLE	HST Tax Code	84.30	
		900-01-099 - HST TRACKING	HST Tax Code	97.50	847.50
23673 180304	11/09/2018	STERLMAR EQUIPMENT 402-01-014 - FIRE PROTECTION	NEW SIREN PUMPER 11 NEW SIREN PUMPER 11	624.56	
		102-01-099 - HST RECEIVABLE	HST Tax Code	68.99	
		900-01-099 - HST TRACKING	HST Tax Code	79.79	693.55
23674 1474	11/09/2018	STERLING GRACE 401-01-022 - COMPUTER EXPEN	WEBSITE DEVELOPMENT NEW EMPLOYEE NICOLE WAL	152.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.86	
		900-01-099 - HST TRACKING	HST Tax Code	19.50	169.50
23675 85972	11/09/2018	ST. LAWRENCE PRINTING CO 401-01-018 - ADVERTISING & PR	REMEMBRANCE DAY AD REMEMBRANCE DAY AD	50.88	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.62	

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		900-01-099 - HST TRACKING	HST Tax Code	6.50	56.50
23676	11/09/2018	TNT DYNAMITE SIGNS	OFFICE VEHICILE DECALS		
333208		401-01-030 - CHEV EQUINOX - R	OFFICE VEHICILE DECALS	101.76	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.24	
		900-01-099 - HST TRACKING	HST Tax Code	13.00	113.00
33310		457-01-002 - #8- 2014 FREIGHTL	TRUCK # 8 SIGNS	147.65	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.31	
		900-01-099 - HST TRACKING	HST Tax Code	18.86	163.96
Payment Total:					276.96
23677	11/09/2018	BLUMETRIC ENVIRONMENTAL	NORTH AUGUSTA MONITORING		
BM18995		510-01-030 - WMS - REGULAR M	NORTH AUGUSTA MONITORIN	2,224.16	
		102-01-099 - HST RECEIVABLE	HST Tax Code	245.67	
		900-01-099 - HST TRACKING	HST Tax Code	284.14	2,469.83
BM18994		510-01-031 - WMS - REGULAR M	MAYNARD MONITORING	3,016.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	333.20	
		900-01-099 - HST TRACKING	HST Tax Code	385.38	3,349.84
BM18993		510-01-033 - WMS - WETLANDS	WETLAND MONITORING	4,410.69	
		102-01-099 - HST RECEIVABLE	HST Tax Code	487.18	
		900-01-099 - HST TRACKING	HST Tax Code	563.47	4,897.87
Payment Total:					10,717.54
23678	11/09/2018	WSIB ONTARIO	OCTOBER WSIB		
OCT312018		204-01-009 - WSIB PAYABLE	OCTOBER WSIB	3,284.54	3,284.54
23679	11/09/2018	KOREN MANNECK	FLORAL ARRANGEMENTS		
3098464		616-01-008 - BUSINESS OF THE	FLORAL ARRANGEMENTS	198.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	21.92	
		900-01-099 - HST TRACKING	HST Tax Code	25.35	220.35
Other:					
117-Man	10/24/2018	ROYAL BANK VISA	NEW SIGNAGE MAYNARD WDS		
6431OCT242018		510-01-016 - REPAIRS & MAINT	NEW SIGNAGE MAYNARD WD	1,780.80	
		102-01-099 - HST RECEIVABLE	HST Tax Code	196.70	
		900-01-099 - HST TRACKING	HST Tax Code	227.50	1,977.50
122-Man	11/07/2018	HYDRO ONE NETWORKS	MAITLAND BY THE TRAILS LIGHTS		
9985OCT222018		500-01-010 - MAITLAND BY THE	MAITLAND BY THE TRAILS LI	11.38	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.25	
		900-01-099 - HST TRACKING	HST Tax Code	1.45	12.63
881-Man	10/24/2018	CST CANADA CO.	COLOURED DIESEL		
591631		120-01-003 - STOCK - COLOURE	COLOURED DIESEL	1,020.39	

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		102-01-099 - HST RECEIVABLE	HST Tax Code	112.70	
		900-01-099 - HST TRACKING	HST Tax Code	130.35	1,133.09
1136-Man	11/07/2018	TELUS MOBILITY	OCTOBER CELL PHONES		
2883OCT132018		438-01-010 - P.W. TELEPHONE	OCTOBER CELL PHONES	234.98	
		401-01-003 - TELEPHONE & FAX	OCTOBER CELL PHONES	117.03	
		406-01-008 - BUILDING CELL PH	OCTOBER CELL PHONES	47.73	
		102-01-099 - HST RECEIVABLE	HST Tax Code	44.16	
		900-01-099 - HST TRACKING	HST Tax Code	51.06	443.90
1182-Man	10/24/2018	HYDRO ONE NETWORKS	N/A REC HALL		
0192OCT92018		600-01-018 - NORTH AUGUSTA F	N/A REC HALL	64.69	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.15	
		900-01-099 - HST TRACKING	HST Tax Code	8.27	71.84
1278-Man	11/07/2018	HYDRO ONE NETWORKS	RIVERVIEW HEIGHTS LIGHTS		
5201OCT220218		500-01-003 - RIVERVIEW HEIGH	RIVERVIEW HEIGHTS LIGHTS	412.32	
		102-01-099 - HST RECEIVABLE	HST Tax Code	45.54	
		900-01-099 - HST TRACKING	HST Tax Code	52.67	457.86
1328-Man	11/07/2018	BELL CANADA	MAIN OFFICE		
4231OCT192018		401-01-003 - TELEPHONE & FAX	MAIN OFFICE	199.39	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.02	
		900-01-099 - HST TRACKING	HST Tax Code	25.47	221.41
1485-Man	10/24/2018	CST CANADA CO.	CLEAR DIESEL		
591615		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	963.50	
		102-01-099 - HST RECEIVABLE	HST Tax Code	106.42	
		900-01-099 - HST TRACKING	HST Tax Code	123.09	1,069.92
1670-Man	10/24/2018	CST CANADA CO.	REGULAR GASOLINE		
591644		120-01-001 - STOCK - GAS	REGULAR GASOLINE	366.51	
		102-01-099 - HST RECEIVABLE	HST Tax Code	40.48	
		900-01-099 - HST TRACKING	HST Tax Code	46.82	406.99
1678-Man	11/07/2018	UNION GAS LIMITED	STATION #1		
8473OCT252018		402-01-003 - FIRE PROTECTION	STATION #1	40.27	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.45	
		900-01-099 - HST TRACKING	HST Tax Code	5.15	44.72
2066-Man	11/07/2018	HYDRO ONE NETWORKS	ALGONQUIN SUB		
4210OCT222018		500-01-005 - ALGONQUIN STREI	ALGONQUIN SUB	12.41	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.37	
		900-01-099 - HST TRACKING	HST Tax Code	1.58	13.78
2351-Man	10/10/2018	ROYAL BANK VISA	JEFF SLOAN VISA		
3091OCT32018		402-01-012 - FIRE PROTECTION	TRAINING IN KINGSTON	27.91	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.09	
		900-01-099 - HST TRACKING	HST Tax Code	3.57	31.00

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2703-Man 591656	10/24/2018	CST CANADA CO. 120-01-002 - STOCK - DIESEL 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	CLEAR DIESEL CLEAR DIESEL HST Tax Code HST Tax Code	 1,080.94 119.39 138.09	 1,200.33
2836-Man 4567OCT112018	10/24/2018	HYDRO ONE NETWORKS 402-01-002 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MAITLAND FIRE MAITLAND FIRE HST Tax Code HST Tax Code	 213.18 23.54 27.23	 236.72
3181-Man 6488SEP272018	10/10/2018	ROYAL BANK VISA 402-01-005 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	FIRE STATION VISA PIZZA LABOR DAY STAND-BY HST Tax Code HST Tax Code	 98.65 10.89 12.60	 109.54
3183-Man 2041OCT12018	10/10/2018	HYDRO ONE NETWORKS 600-01-012 - DOMVILLE RECREA 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	DOMVILLE REC DOMVILLE REC HST Tax Code HST Tax Code	 77.53 8.56 9.90	 86.09
3265-Man 591435	10/10/2018	CST CANADA CO. 120-01-001 - STOCK - GAS 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	SUPER GASOLINE SUPER GASOLINE HST Tax Code HST Tax Code	 1,034.23 114.24 132.13	 1,148.47
3660-Man 5014OCT22018	10/10/2018	HYDRO ONE NETWORKS 401-01-002 - HYDRO 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MAIN OFFICE MAIN OFFICE HST Tax Code HST Tax Code	 436.00 48.16 55.70	 484.16
3854-Man 8173OCT52018	10/24/2018	HYDRO ONE NETWORKS 438-01-026 - P.W. HYDRO 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	PW GARAGE PW GARAGE HST Tax Code HST Tax Code	 176.39 19.48 22.53	 195.87
4022-Man 4283OCT222018	11/07/2018	HYDRO ONE NETWORKS 500-01-009 - MAYNARD SUBD. S 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MAYNARD STREETLIGHTS MAYNARD STREETLIGHTS HST Tax Code HST Tax Code	 64.45 7.12 8.23	 71.57
4089-Man 6488OCT292018	11/07/2018	ROYAL BANK VISA 402-01-017 - FIRE PROTECTION 402-01-015 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	OCTOBER VISA DIESEL FUEL DIESEL FUEL HST Tax Code HST Tax Code	 399.12 120.21 57.36 66.34	 576.69
4276-Man 4604SEP192018	10/10/2018	BELL CANADA 102-01-044 - DUE FROM FAST E	MAYNARD WDS MAYNARD WDS	 31.28	

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		102-01-099 - HST RECEIVABLE	HST Tax Code	3.45	
		900-01-099 - HST TRACKING	HST Tax Code	3.99	34.73
4355-Man	11/07/2018	BELL CANADA	STATION 1 PHONE		
3455OCT162018		402-01-004 - FIRE PROTECTION	STATION 1 PHONE	67.13	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.42	
		900-01-099 - HST TRACKING	HST Tax Code	8.58	74.55
4867-Man	10/10/2018	BELL CANADA	STATION # 1 FAX LINE		
3232SEP162018		402-01-004 - FIRE PROTECTION	STATION # 1 FAX LINE	149.13	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.47	
		900-01-099 - HST TRACKING	HST Tax Code	19.05	165.60
5000-Man	10/10/2018	ROYAL BANK VISA	MAIN OFFICE VISA		
7818OCT32018		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	457.76	
		520-01-002 - CEMETARIES	CENOTAPH FLAG POLE LIGHT	62.47	
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	65.91	
		400-01-002 - COUNCIL- OTHER	SCALING UP CONFERENCE	436.61	
		406-01-007 - BUILDING CONF & I	YEARLY MEMBERSHIP	99.93	
		102-01-099 - HST RECEIVABLE	HST Tax Code	124.01	
		900-01-099 - HST TRACKING	HST Tax Code	143.43	1,246.69
5073-Man	10/10/2018	BELL CANADA	MAIN OFFICE		
4231SEP192018		401-01-003 - TELEPHONE & FAX	MAIN OFFICE	199.39	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.02	
		900-01-099 - HST TRACKING	HST Tax Code	25.47	221.41
5190-Man	10/24/2018	HYDRO ONE NETWORKS	CEDAR PARK		
4134OCT112018		600-01-002 - RECREATION - HYD	CEDAR PARK	51.94	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.74	
		900-01-099 - HST TRACKING	HST Tax Code	6.64	57.68
5323-Man	10/17/2018	ROYAL BANK VISA	PUBLIC WORKS VISA		
6431OCT172018		438-01-028 - P.W. BLDG REPAIR	LIGHTS FOR LUNCHROOM	158.73	
		462-01-002 - #1- 2017 GMC 3/4 T	TRUCK #1	35.93	
		510-01-016 - REPAIRS & MAINTENANCE	NORTH AUGUSTA WDS	295.99	
		102-01-099 - HST RECEIVABLE	HST Tax Code	54.19	
		900-01-099 - HST TRACKING	HST Tax Code	62.68	544.84
5324-Man	10/10/2018	CST CANADA CO.	COLOURED DIESEL		
591451		120-01-003 - STOCK - COLOURED	COLOURED DIESEL	429.87	
		102-01-099 - HST RECEIVABLE	HST Tax Code	47.48	
		900-01-099 - HST TRACKING	HST Tax Code	54.92	477.35
5444-Man	10/24/2018	HYDRO ONE NETWORKS	ELLIS HOUSE		
7331OCT52018		401-01-012 - ELLIS HOUSE EXPENSE	ELLIS HOUSE	26.51	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.93	
		900-01-099 - HST TRACKING	HST Tax Code	3.39	29.44

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5581-Man 591489	10/10/2018	CST CANADA CO.	CLEAR DIESEL		
		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	1,042.32	
		102-01-099 - HST RECEIVABLE	HST Tax Code	115.13	
		900-01-099 - HST TRACKING	HST Tax Code	133.16	1,157.45
5681-Man 7818NOV52018	11/07/2018	ROYAL BANK VISA	OCTOBER VISA CHARGES		
		600-01-022 - RECREATION MAS	REC LENDING LIBRARY	21.84	
		600-01-022 - RECREATION MAS	REC GUIDE POSTAGE	32.91	
		400-01-003 - ELECTION	IPADS FOR ONLINE VOTING	268.27	
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	262.09	
		401-01-014 - HEALTH & SAFETY	FIRST AID SUPPLIES	50.83	
		401-01-004 - OFFICE SUPPLIES	CREDIT OFFICE SUPPLIES	7.41	
		405-01-002 - CEMP - CONFEREN	EMMERGENCY MGMT ASHLEI	300.20	
		401-01-017 - CONFERENCES & I	ANNE ASSETT MGMT COURSE	106.84	
		400-01-003 - ELECTION	PIZZA ELECTION NIGHT	51.97	
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	103.76	
		401-01-014 - HEALTH & SAFETY	SAFETY SUPPLIES	14.24	
		400-01-002 - COUNCIL- OTHER	COUNCIL BUSINESS CARDS	48.81	
		401-01-009 - OTHER/MISCELLAN	OFFICE BUSINESS CARDS	34.74	
		102-01-099 - HST RECEIVABLE	HST Tax Code	142.38	
		900-01-099 - HST TRACKING	HST Tax Code	164.68	1,431.47
5709-Man 591536	10/10/2018	CST CANADA CO.	CLEAR DIESEL		
		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	1,020.97	
		102-01-099 - HST RECEIVABLE	HST Tax Code	112.77	
		900-01-099 - HST TRACKING	HST Tax Code	130.43	1,133.74
5818-Man 8921SEP242018	10/10/2018	BELL MOBILITY INC.	DEPUTY CHIEF CELL		
		402-01-004 - FIRE PROTECTION	DEPUTY CHIEF CELL	127.71	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.11	
		900-01-099 - HST TRACKING	HST Tax Code	16.32	141.82
5899-Man 591679	11/07/2018	CST CANADA CO.	CLEAR DIESEL		
		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	1,310.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	144.73	
		900-01-099 - HST TRACKING	HST Tax Code	167.39	1,455.01
5931-Man 1958OCT222018	11/07/2018	HYDRO ONE NETWORKS	N/A FIRE DEPT SOLAR		
		402-01-002 - FIRE PROTECTION	N/A FIRE DEPT SOLAR	5.49	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.61	
		900-01-099 - HST TRACKING	HST Tax Code	0.70	6.10
6037-Man 591678	11/07/2018	CST CANADA CO.	COLOURED DIESEL		
		120-01-003 - STOCK - COLOURE	COLOURED DIESEL	265.84	
		102-01-099 - HST RECEIVABLE	HST Tax Code	29.36	
		900-01-099 - HST TRACKING	HST Tax Code	33.96	295.20
6176-Man 2031OCT12018	10/24/2018	BELL CANADA	STATION #2 PHONE		
		402-01-004 - FIRE PROTECTION	STATION #2 PHONE	43.68	

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		102-01-099 - HST RECEIVABLE	HST Tax Code	4.82	
		900-01-099 - HST TRACKING	HST Tax Code	5.58	48.50
6197-Man	10/24/2018	BELL MOBILITY INC.	FIRE DEPT TABLETS		
9109OCT32018		402-01-004 - FIRE PROTECTION	FIRE DEPT TABLETS	41.54	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.59	
		900-01-099 - HST TRACKING	HST Tax Code	5.31	46.13
6355-Man	10/24/2018	BELL CANADA	N/A WDS		
2497OCT12018		102-01-044 - DUE FROM FAST E	N/A WDS	47.44	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.24	
		900-01-099 - HST TRACKING	HST Tax Code	6.06	52.68
7021-Man	10/10/2018	HYDRO ONE NETWORKS	MAYNARD WDS		
3573OCT22018		102-01-044 - DUE FROM FAST E	MAYNARD WDS	219.53	
		102-01-099 - HST RECEIVABLE	HST Tax Code	24.24	
		900-01-099 - HST TRACKING	HST Tax Code	28.04	243.77
7252-Man	11/07/2018	BELL CANADA	MAYNARD WDS		
4604OCT192018		102-01-044 - DUE FROM FAST E	MAYNARD WDS	31.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.45	
		900-01-099 - HST TRACKING	HST Tax Code	3.99	34.73
7380-Man	10/24/2018	HYDRO ONE NETWORKS	N/A REC SOCCER		
9061OCT92018		600-01-018 - NORTH AUGUSTA F	N/A REC SOCCER	31.95	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.53	
		900-01-099 - HST TRACKING	HST Tax Code	4.08	35.48
7475-Man	11/07/2018	HYDRO ONE NETWORKS	N/A SUB		
4591OCT222018		500-01-008 - VILLAGE OF NORTH	M/A STREETLIGHTS	31.94	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.53	
		900-01-099 - HST TRACKING	HST Tax Code	4.08	35.47
7512-Man	10/24/2018	HYDRO ONE NETWORKS	N/A REC HALL		
5844OCT92018		600-01-018 - NORTH AUGUSTA F	N/A REC HALL	129.10	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.26	
		900-01-099 - HST TRACKING	HST Tax Code	16.49	143.36
7955-Man	11/07/2018	HYDRO ONE NETWORKS	LIONS GATE		
9461OCT192018		500-01-013 - LIONS GATE STREI	LIONS GATE	11.89	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.31	
		900-01-099 - HST TRACKING	HST Tax Code	1.52	13.20
7966-Man	11/07/2018	HYDRO ONE NETWORKS	MAITLAND STREETLIGHTS		
2162OCT222018		500-01-004 - MAITLAND STREET	MAITLAND STREETLIGHTS	201.69	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.28	
		900-01-099 - HST TRACKING	HST Tax Code	25.77	223.97
8042-Man	10/10/2018	UNION GAS LIMITED	STATION # 1		

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8473	SEP252018	402-01-003 - FIRE PROTECTION	STATION # 1	23.38	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.59	
		900-01-099 - HST TRACKING	HST Tax Code	2.99	25.97
8483-Man	11/07/2018	HYDRO ONE NETWORKS	DOMVILLE REC		
2041	OCT302018	600-01-012 - DOMVILLE RECREA	DOMVILLE REC	78.85	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.71	
		900-01-099 - HST TRACKING	HST Tax Code	10.07	87.56
8613-Man	11/07/2018	HYDRO ONE NETWORKS	KEMP STREETLIGHTS		
6433	OCT222018	500-01-007 - KEMP SUBDIVISION	KEMP STREETLIGHTS	11.54	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.28	
		900-01-099 - HST TRACKING	HST Tax Code	1.48	12.82
8687-Man	10/10/2018	BELL CANADA	STATION # 1		
3455	SEP162018	402-01-004 - FIRE PROTECTION	STATION # 1	67.13	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.42	
		900-01-099 - HST TRACKING	HST Tax Code	8.58	74.55
8709-Man	10/10/2018	HYDRO ONE NETWORKS	MAYNARD REC		
4594	OCT22018	600-01-016 - MAYNARD RECREA	MAYNARD REC	92.71	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.24	
		900-01-099 - HST TRACKING	HST Tax Code	11.84	102.95
8768-Man	10/24/2018	HYDRO ONE NETWORKS	N/A FIRE DEPT		
3997	OCT92018	402-01-002 - FIRE PROTECTION	N/A FIRE DEPT	227.00	
		102-01-099 - HST RECEIVABLE	HST Tax Code	25.07	
		900-01-099 - HST TRACKING	HST Tax Code	29.00	252.07
8829-Man	11/07/2018	HYDRO ONE NETWORKS	BURNSIDE STREETLIGHTS		
1784	OCT192018	500-01-001 - BURNSIDE ESTATE	BURNSIDE STREETLIGHTS	10.16	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.12	
		900-01-099 - HST TRACKING	HST Tax Code	1.30	11.28
8894-Man	10/10/2018	ROYAL BANK VISA	STATION #1 VISA		
6512	SEP272018	402-01-013 - FIRE PROTECTION	OUTSIDE LIGHTS	42.70	
		402-01-005 - FIRE PROTECTION	BOTTLE WATER	35.47	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.64	
		900-01-099 - HST TRACKING	HST Tax Code	9.99	86.81
9031-Man	11/07/2018	HYDRO ONE NETWORKS	ST LAWRENCE CRT STREETLIGHTS		
5429	OCT192018	500-01-006 - ST LAWRENCE CR	ST LAWRENCE CRT STREETLI	10.16	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.12	
		900-01-099 - HST TRACKING	HST Tax Code	1.30	11.28
9090-Man	10/24/2018	HYDRO ONE NETWORKS	N/A WDS		
9094	OCT92018	102-01-044 - DUE FROM FAST E	N/A WDS	49.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.46	
		900-01-099 - HST TRACKING	HST Tax Code	6.32	54.89

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9123-Man 6431OCT32018	10/10/2018	ROYAL BANK VISA	PUBLIC WORKS VISA		
		456-01-002 - #4- 2016 GMC 3500 TRUCK #4 BACKUP CAMERA		185.68	
		438-01-011 - P.W. SHOP SUPPLI BATTERIES		203.50	
		456-01-002 - #4- 2016 GMC 3500 TRUCK # 4 BACK UP CAMERA		50.86-	
		102-01-099 - HST RECEIVABLE HST Tax Code		37.37	
		900-01-099 - HST TRACKING HST Tax Code		43.22	375.69
9214-Man 7402OCT242018	11/07/2018	UNION GAS LIMITED	MAIN OFFICE HEAT		
		401-01-021 - HEAT	MAIN OFFICE HEAT	39.17	
		102-01-099 - HST RECEIVABLE HST Tax Code		4.32	
		900-01-099 - HST TRACKING HST Tax Code		5.00	43.49
9348-Man 6593OCT192018	11/07/2018	HYDRO ONE NETWORKS	MEIKLE STREETLIGHTS		
		500-01-011 - MEIKLE SUBDIVISK MEIKLE STREETLIGHTS		13.27	
		102-01-099 - HST RECEIVABLE HST Tax Code		1.47	
		900-01-099 - HST TRACKING HST Tax Code		1.70	14.74
9635-Man 2002OCT12018	10/24/2018	BELL CANADA	PW GARAGE		
		438-01-010 - P.W. TELEPHONE PW GARAGE		100.78	
		102-01-099 - HST RECEIVABLE HST Tax Code		11.14	
		900-01-099 - HST TRACKING HST Tax Code		12.88	111.92
9780-Man 4595OCT42018	10/10/2018	ROYAL BANK VISA	FIRE CHIEF VISA		
		402-01-012 - FIRE PROTECTION TRAINING		3,149.09	
		402-01-090 - FIRE PROTECTION TABLETS		1,221.12	
		102-01-099 - HST RECEIVABLE HST Tax Code		482.71	
		900-01-099 - HST TRACKING HST Tax Code		558.30	4,852.92
9856-Man 8512OCT222018	11/07/2018	HYDRO ONE NETWORKS	LUGTHART STREETLIGHTS		
		500-01-002 - LUGTHART SUBDIV LUGTHART STREETLIGHTS		11.38	
		102-01-099 - HST RECEIVABLE HST Tax Code		1.25	
		900-01-099 - HST TRACKING HST Tax Code		1.45	12.63
9918-Man 7908OCT92018	10/24/2018	RELIANCE HOME COMFORT	RENTAL HOT WATER		
		402-01-003 - FIRE PROTECTION RENTAL HOT WATER		92.74	
		102-01-099 - HST RECEIVABLE HST Tax Code		10.25	
		900-01-099 - HST TRACKING HST Tax Code		11.85	102.99
1116478 SEP152018	10/02/2018	MINISTER OF FINANCE	SEPT1-SEPT15 GOV'T REMITTANCE		
		204-01-001 - PAYROLL DEDUCTI SEPT1-SEPT15 GOV'T REMITT		9,894.68	9,894.68
1116593 SEP302018	10/10/2018	MINISTER OF FINANCE	SEP 30 GOV'T REMITTANCES		
		204-01-001 - PAYROLL DEDUCTI SEP 30 GOV'T REMITTANCES		9,184.13	9,184.13
1123134 SEP302018	10/15/2018	ONTARIO EHT	SEPTEMBER HEALTH TAX		
		204-01-002 - EHT PAYABLE	SEPTEMBER HEALTH TAX	1,579.54	1,579.54

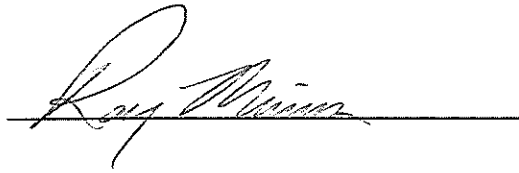
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				Total for AP:	458,103.00

Certified Correct This November 9, 2018



Ray Miner

REPORT NUMBER: 2018-124

DATE SUBMITTED TO COUNCIL: November 13, 2018

RE: Financial and Indicator Variance Reports

AUTHOR: Ray Morrison, CAO/Treasurer

RECOMMENDATION:

THAT Council accepts for information the attached Statement of Revenue and Expenditures – October 2018.

BACKGROUND:


Finance will provide the attached reports on a regular basis and supporting detailed information as required for Council's review and feedback.

ANALYSIS:

Variance analysis and commentary is provided for each line item where appropriate. Detailed supporting analysis and documentation is available from the Finance department as identified.

FINANCIAL CONSIDERATIONS:

The attached report is part of standard Finance/Treasury reporting responsibility and will be provided on a regular basis with other supporting reports going forward. Individual financial considerations will be highlighted in the attachments as identified throughout the year.



Ray Morrison – CAO/Treasurer

Annette Simonian – Clerk

Township of Augusta - Key Financial Indicators - October 31, 2018

Selected Balance Sheet Items:

A separate report identifies key Balance Sheet accounts, with comparison to prior year balances, identifying follow-up required and planned actions.

Statement of Revenues and Expenditures:

Protective Policing - The Township has received its 2018 contract from the OPP. Total 2018 estimated costs are \$1,032,979, a \$23,259 or 2.3% increase over 2017 gross payments of \$1,009,720. From 2013 to 2016, the Township received credits in the year end adjustment and set them aside in a Reserve for Policing. The 2017 budget authorized using \$55,000 from this reserve (2018 - \$50,000), then reducing the draw in 2019 as the increase in Policing stabilizes and assessment growth returns.

Completed annual roads work includes street sweeping in the villages, gravel replacement on specific roads and calcium of all gravel roads, crack filling and line painting. Planning related to ditching (both rural and within our built up areas) and drainage/culvert improvements are ongoing. Spraying for wild parsnip was performed through a County contract on approximately 89 km of roads, generally in the southern portion of the Township in 2018 (89 km in the northern portion in 2019).

Planning and collaboration continues on a number of economic development initiatives including: Shoreside estates, Augusta landing, Aquaworld and the Industrial Park. Significant interest, time and effort is being provided through many partners including our County Economic Development department, the St. Lawrence Corridor Economic Development Commission, Ministry of Economic Development, the Bio Industrial Network (BIN), OMAFRA, and other third party stakeholders. Our Economic Development Committee continues to plan the successful Mayors Breakfast, Business Showcase and Expo and Business of the Year events. Our Business Retention and Expansion survey interviews (joint venture with the UCLG) in underway with approximately 60% of the targetted companies interviewed to date.

Capital Expenditure Summary:

Road reconstruction as listed in the Roads Needs Study 2018 plan; 4th Concession, Bisseltown road, Kyle Road, George and Richmond streets has been awarded and is underway. Planning related to the reconstruction of stormwater systems and road at North Augusta's Main street east of CR15, continues with anticipated joint work with UCLG possible in Spring 2019. Major Roads projects in process during October and November, with some work anticipated to be deferred to spring 2019 for completion.

Preliminary discussions relating to the planning and design for two new grants continues; CycleON Commuter Cycling grant \$25,000 and Main Street Revitalization grant \$45,000.

Roads equipment received include the new water tank ordered in November, then modified in post winter use. We replaced the Fire Department multiuse van with a 3/4 ton truck and outfitting of it is being completed. Truck has arrived in November and will be equipped with additional specialized equipment.

Township of Augusta - Key Financial Indicators - October 31, 2018

Work on the Mud Creek municipal drain is complete. Fox and Streight drains north of Branch Road is complete, subject to final inspection and holdbacks. McIntosh Perry and Nuisance Wildlife Control regularly review all drains to extend the life expectancy of the benefits of major work done over the last 6 years.

The Admin & Building department SUV was written off in an accident in February and replaced. The new SUV is being well utilized by Bldg, Rec, Admin departments and Council for day to day activities and conference attendances.

Completed Parks, Recreation and Cultural projects include the replacement of the steps at the North Augusta Rec hall, new washrooms facilities at North Augusta ball park and upgrades to the North Augusta Cenotaph. Other improvements planned for this summer include fencing and parking areas at MERC.

Ground has broken and foundation work is underway for the new Maitland Fire Hall. Detailed photographic, written and financial progress reports will be provided on a regular basis for this project and updates and pictures are available on our website.

Staff continue to seek out grant opportunities from a wide variety of government programs and departments.

Other notes:

Statutory payroll remittances are being reconciled and paid monthly.
HST, Gas Tax Rebate, Stewardship Ontario, RIDE, Other Grant and other receivables/claims are being monitored and filed in a timely manner.

Township of Augusta
Key Balance Sheet Items

31-Oct-18

	2018	2017	Change	Percent Change	Comments
Cash	4,739,723	2,342,358	2,397,365	102%	See taxes receivable and HST receivable below. Main paving project done earlier in 2017
Taxes Receivable	1,548,094	1,178,513	369,581	31%	Per GL & Tax Rec
Total Current Year Levies	9,409,990	9,191,669	218,321	2%	Per Property Tax Reconciliation W/P; Large Industrial sector red'n
% of Current Year Levies	16.45%	12.82%	3.63%		Targetting 5-8%. Several properties went to tax sale in August 2017. Process continues in 2018, down from 18% at Dec 2017, targetting 10% by year end.
HST Receivable	129,736	83,235	46,501		Received \$326,285 re 2017 final & 6 months Jan-June 2018, Sept 12, 2018 Fire hall and municipal drains added back in October

ownship of Augusta

tatement of Revenue & Expenditures for the period ended:

Oct-18

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
Revenue									
axation and Payments in Lieu	3,883,684	3,918,243	34,559	1%	4,701,892	4,701,892	0	0%	
rants	1,123,279	982,403	-96,726	-10%	1,211,888	1,178,883	33,005	3%	MTO re Hwy 401-41K; Lending Library 12K
cences and Permits	61,711	64,398	2,688	4%	73,398	77,278	-3,880	-5%	Bldg Permits is highly variable
ees and Services and Misc	71,918	42,121	-29,797	-71%	70,459	50,545	19,914	39%	Industrial park project
terest Income and Penalties	218,231	182,500	-35,731	-20%	228,073	219,000	9,073	4%	
ransfer From Reserves	14,706	1,116,121	1,101,415	99%	1,339,345	1,339,345	0	0%	
otal Revenues	5,373,528	6,305,786	976,408	15%	7,625,055	7,566,943	58,112	1%	
Expenditures									
eneral Government									
ouncil	84,899	100,800	15,901	16%	122,345	120,960	-1,385	-1%	
.dministration	490,539	468,985	-21,554	-5%	557,122	562,782	5,660	1%	Benefits, re turnover, family coverage
.dministration Capital	101	8,333	8,232	99%	10,000	10,000	0	0%	
.dministration - Trsf to Reserve	34,307	34,307	0	0%	41,168	41,168	0	0%	
otal General Government	609,846	612,425	2,579	0%	730,635	734,910	4,275	1%	
Protective Services:									
ire	269,854	374,555	104,701	28%	429,328	449,466	20,138	4%	
ire Capital	518,336	73,333	-445,003	-607%	88,000	88,000	0	0%	
ire - Transfer to Reserves	353,193	353,193	0	0	423,831	423,831	0	0%	
olice	769,833	819,149	49,316	6%	982,979	982,979	0	0%	
onservation Authority	42,485	38,277	-4,209	-11%	42,485	45,932	3,447	8%	YTD reflects actual invoices
rotection, Inspection and Control	29,138	28,418	-720	-3%	39,119	34,102	-5,017	-15%	TBD
mergency Measures	13,221	13,413	192	1%	15,904	16,096	192	1%	
otal Protective Services	1,996,060	1,700,338	-295,721	-17%	2,021,646	2,040,406	18,760	1%	

township of Augusta

Statement of Revenue & Expenditures for the period ended:

Oct-18

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
Public Works									
Roads - Maintenance	1,057,412	1,230,348	172,936	14%	1,394,298	1,476,418	82,120	6%	Timing, most expenses in second half of year
Roads - Transfer to Reserves	754,274	754,274	0	0%	905,129	905,129	0	0%	
Roads - Capital	491,018	982,037	491,019	50%	1,178,444	1,178,444	0	0%	
Winter Control	116,363	75,470	-40,893	-54%	88,132	90,564	2,432	3%	Budget includes new lights program, to come
Street Lighting	9,962	19,344	9,382	48%	20,165	23,213	3,048	13%	
Public Works subtotal	2,429,029	3,061,473	632,444	21%	3,586,168	3,673,768	87,600	2%	

Environmental Services									
Garbage Disposal	309,631	351,230	41,599	12%	426,791	421,476	-5,315	-1%	Certain recycled items going to garbage
Waste Disposal Capital	0	0	0	#DIV/0!	0	0	0	#DIV/0!	
Capital Infrastructure	8,333	8,333	0	0%	10,000	10,000	0	0%	
Garbage Transfer to Reserve	8,333	8,333	0	0%	10,000	10,000	0	0%	
Recycling	1,455	1,162	-293	-25%	1,687	1,394	-293	-21%	
Total Environmental Services	327,753	369,058	41,305	11%	448,478	442,870	-5,608	-1.3%	

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Oct-18

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
Health Services:									
Cemeteries	12,223	8,333	-3,890	-47%	15,000	10,000	-5,000	-50%	Incls NA Cenotaph, offset in Grants above
Total Health Services	12,223	8,333	-3,890	-47%	15,000	10,000	-5,000	-50%	
Parks & Recreation:									
Park Administration	75,830	70,542	-4,453	-6%	91,753	84,650	-7,103	-8%	
Programs	24,897	57,289	32,400	57%	68,424	68,747	323	0%	
Park Capital	76,369	25,000	-51,369	-205%	30,000	30,000	0	0%	
Reserve for Recreation Projects	17,687	17,687	0	0%	21,224	21,224	0	0%	
Libraries	109,707	96,848	-12,859	-13%	131,994	116,218	-15,776	-14%	Incls Furnace repairs, offset through Reserve
Donations	1,961	7,917	5,956	75%	9,500	9,500	0	0%	
Total Parks and Recreation	306,451	275,283	-30,324	-11%	352,895	330,339	-22,556	-7%	
Planning and Development:									
Building Official	82,219	86,625	4,406	5%	100,518	103,950	3,432	3%	Outside backup not utilized todate
Planning and Zoning	20,728	52,425	31,697	60%	58,572	62,910	4,338	7%	Numerous projects just before start up
Commercial and Industrial	61,205	70,719	9,514	13%	84,835	84,863	28	0%	
Agricultural	49,464	62,500	13,036	21%	75,000	75,000	0	0%	
Tile Drainage	0	6,606	6,606	100%	7,927	7,927	0	0%	
Total Planning and Development	213,617	278,875	65,258	23%	326,852	334,650	7,798	2%	
Total Expenditures	5,894,978	6,305,786	411,652	7%	7,481,674	7,566,943	85,269	1%	

REPORT NUMBER: 2018-122
REPORT TO COUNCIL: November 13, 2018
RE: ENTER A CONTRACT FOR SNOW CLEARING
AUTHOR: Michel Riberdy
PUBLIC WORKS MANAGER

RECOMMEND:

THAT Council authorize the Mayor and Clerk to enter into a two year contract for snow clearing from November 2018 to April 2020 with JJ Construction for the following locations: Municipal Office, Township Public Library (Algonquin), Township Residence (Ellis House) and the Community Hall (North Augusta).

BACKGROUND:

Every two years the Township contracts out snow clearing for the following locations within the Township of Augusta: Municipal Office, Public Library, Township Residence and the Community Hall in North Augusta.

ANALYSIS:

JJ Construction was the only bidder for snow clearing and sand/salt services. JJ Construction, (and its predecessor KNT Services Inc.) has provided good snow clearing and sand/salt services to the Township in prior winter seasons. There is a slight increase in costs from the previous contract due to inflation.

Tender Results: Attachment 1A – JJ Construction

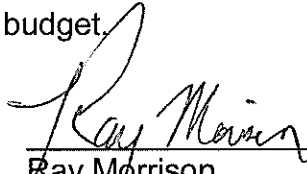
FINANCIAL IMPACTS:

Cost will be charged to the following accounts:

A/C – 401-01-012 - Ellis House Expenses
A/C – 401-01-016 - Admin Repairs & Maintenance
A/C – 600-01-018 - North Augusta Recreation
A/C – 605-01-021 - Library – Repairs & Maintenance

Sufficient funds are available in the operating budget.


Michel Riberdy
Public Works Manager


Ray Morrison
CAO/Treasurer

QUOTATION SUBMISSION FORM – TOWNSHIP OF AUGUSTA
Request for Quotation for Snow Clearing from November 2018 to April 2020
(Two Year Contract)

LOCATION	2018 - 2019 PRICE PER TRIP	2019 – 2020 PRICE PER TRIP
Part A. Municipal Office, 3560 County Road 26 RR2 Prescott, ON - Includes front and rear parking lots, front and rear entrances to doors, emergency doors and all sidewalks	\$ <u>50.00</u>	\$ <u>50.00</u>
Sand & Salt	\$ <u>30.00</u>	\$ <u>30.00</u>
Part B. Township Public Library, 4500 County Road 15 (Algonquin) RR2 Brockville, ON - Includes side and rear parking lots, front and rear entrances to doors, emergency doors and all sidewalks	\$ <u>47.00</u>	\$ <u>47.00</u>
Sand & Salt	\$ <u>30.00</u>	\$ <u>30.00</u>
Part C. Township Residence, 3624 County Road 26 RR2 Prescott, ON - Laneway only	\$ <u>55.00</u>	\$ <u>55.00</u>
Part D. Community Hall, 8115 Mill Street North Augusta Parking lot only	\$ <u>27.50</u>	\$ <u>27.50</u>
Sand & Salt	\$ <u>20.00</u>	\$ <u>20.00</u>

TO: The Mayor and Council
 Corporation of the Township of Augusta

I/we JJ Construction
 (Company Name)

having examined the Bid Documents and visited the Project site; hereby offer to enter
 into a Contract to perform the work required in the Bid Documents for the properties
 described above.

***HST Extra on each invoice**

HST Registration No. 72973 1927 R0001

REPORT 2018-116
REPORT TO COUNCIL November 13, 2018
RE: Report from Planning Advisory Committee
PREPARED BY Nicole Walker, Community Development and Planning Coordinator

RECOMMENDATION:

THAT this Planning Advisory Committee (PAC) report be received for information and action in accordance with the individual resolutions.

REPORT:

The PAC met on October 29th, 2018 and considered the following reports:

1. Site Plan Control Report, Augusta Business Centre
2. Zoning Bylaw Amendment and Site Plan Control Approval, Arnold Dixon

1 Site Plan Control Report, Augusta Business Centre, Mini-storage Units

2069943 Ontario Inc. has submitted an application for a site plan control approval. The approval is required to allow for the use of the property for a mini-storage warehouse facility to be located at 1652 County Road 2. It is currently the site of the Augusta Business Centre, a multi-faceted business centre with work bays and accessory storage units. The applicant is proposing to develop a new dedicated mini-storage facility comprised of several stand-alone storage buildings on a new lot created by consent application B73-18 which was approved by the United Counties of Leeds and Grenville.

Surrounding land uses include a lot zoned Village Industrial (a construction and roofing company with outdoor storage) a land locked park, and residential uses to the west and east. The Rothesay Drive site is directly across County Road 2. The site is buffered by trees on the north property line.

The proposed development is for 106 individual storage units subject to site plan control. The development would sit on a new lot with an area of approximately 1.53 acres with 240 feet of frontage on County Road 2 and 228 feet of frontage on Merwin Lane.

The proposed site plan is in conformity with the policies and objectives of the Counties' Official Plan as well as the Township's Official Plan and is consistent with provincial interests as expressed in the PPS. Zoning compliance has been achieved through a recently adopted zoning by-law amendment. It is recommended that the revised site plan be approved subject to the conditions listed below.

The Committee recommended the Site Plan be revised to reflect concern over oncoming traffic sightline:

Note: MTO sightline was added to this figure to illustrate the units are setback enough to avoid sightline interference.

Recommendation

That the Committee recommends that Council approve the (amended) site plan control application submitted by 2069943 Ontario Inc. for a mini-storage warehouse facility to be located at 1652 County Road 2 subject to the following conditions:

1. That a Stormwater Management Plan which addresses Source Water Protection Plan issues related to the IPZ 1 zone be prepared and submitted to the South Nation Conservation for review and approval; and
2. The issuance of any required permit by the Lanark Leeds and Grenville Health Unit addressing waste water treatment.
3. Site Plan Control Agreement be entered into and registered on title.

2 Zoning Bylaw Amendment and Site Plan Control Approval, Arnold Dixon

Severance applications B88-17 which was approved by the United Counties of Leeds and Grenville created a new 2 acre parcel intended to be used for commercial purposes in the form of a country grocery store, a farm produce outlet and service station. The proponent has also applied for a zoning by-law amendment to allow the use. Once the lot has received final consent and the zoning amendment is in full force and effect, the final required approval is for the proposed site plan.

The proposed new use is located in a rural designation. The PPS provides that limited development is appropriate in rural areas provided they can be appropriately serviced, that the development will not result in the provision of unplanned municipal services and that there be no unmitigated impacts on resources or on natural heritage features.

There are no identified natural heritage features such as wetlands or significant woodlands on or adjacent to the subject property. The subject property is not located near any natural resources such as aggregate resources. No additional municipal services will be required as a result of this proposed development. In addition, the development is subject to site plan control which will allow Council to ensure that any potential impacts on neighboring properties can be appropriately mitigated.

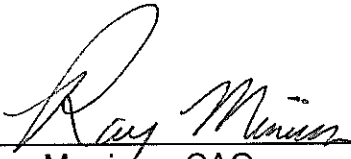
A hydrogeology report should be prepared and submitted which speaks to the site's suitability for private servicing. The report should demonstrate appropriate quality and quantity of potable water and also show that private waste water services can be provided without negatively impacting adjacent private wells. The site plan does not include detailed dimensioning for the access and egress, however, this will be subject to the access permit process of the United Counties.

The committee discussed the need for such services in the community and declined the previous recommendation to restrict business hours.

Recommendation

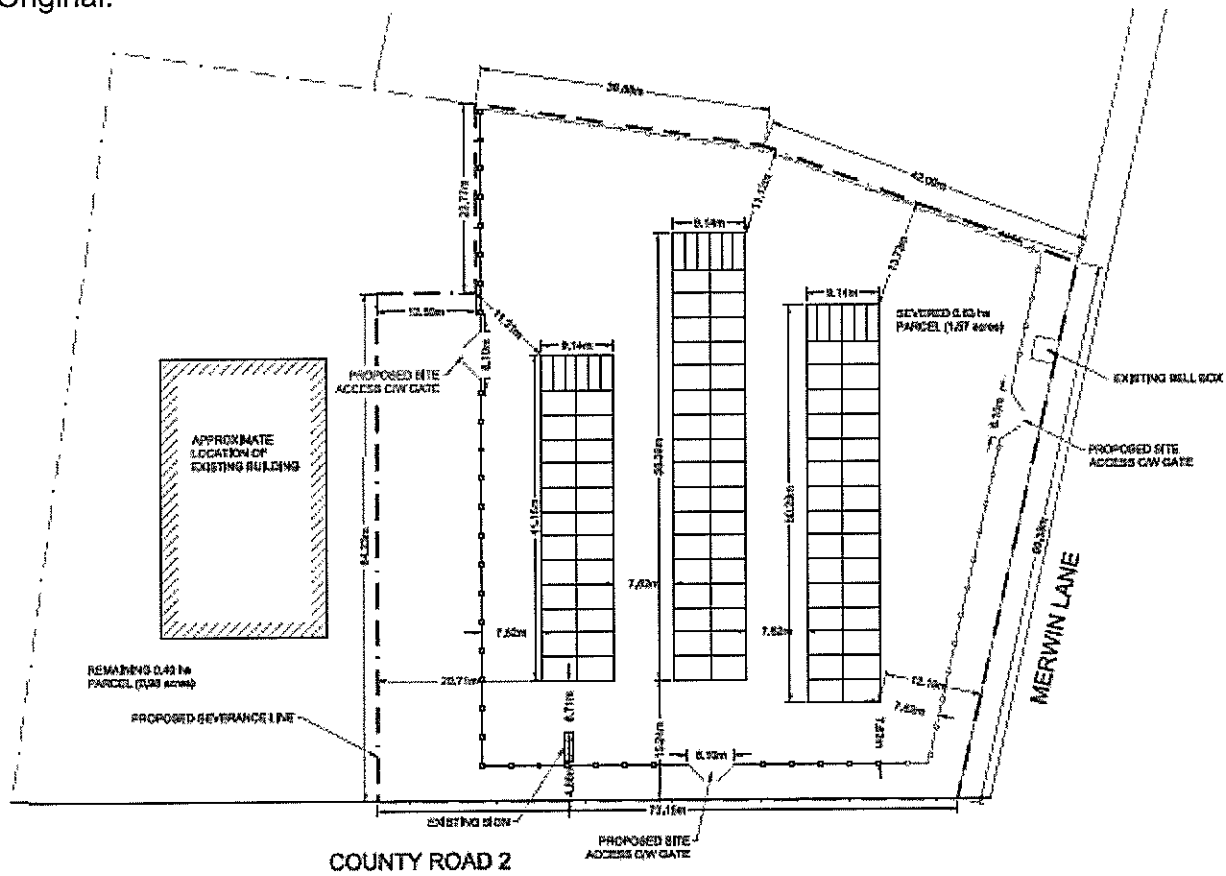
Based on the local planning context, conformity to the land use planning framework (as amended) the proposed development is considered to be good planning and is recommended for approval as follows:

1. That the Committee recommend that the proposed zoning by-law amendment be approved; and
2. That the Committee recommend that the proposed site plan be approved subject to the following conditions:
 - i. That the proponent obtain the Health Unit approvals for the installation of private well and septic services; and
 - ii. That the proponent obtain the approval for the site's access and egress on County Road 15.
 - iii. That a Hydrogeological report be prepared which confirms that the use of the site for a grocery store and gas bar can occur on private water and waste water services without a negative impact on adjacent properties.
 - iv. That a site plan agreement be prepared and registered on title.

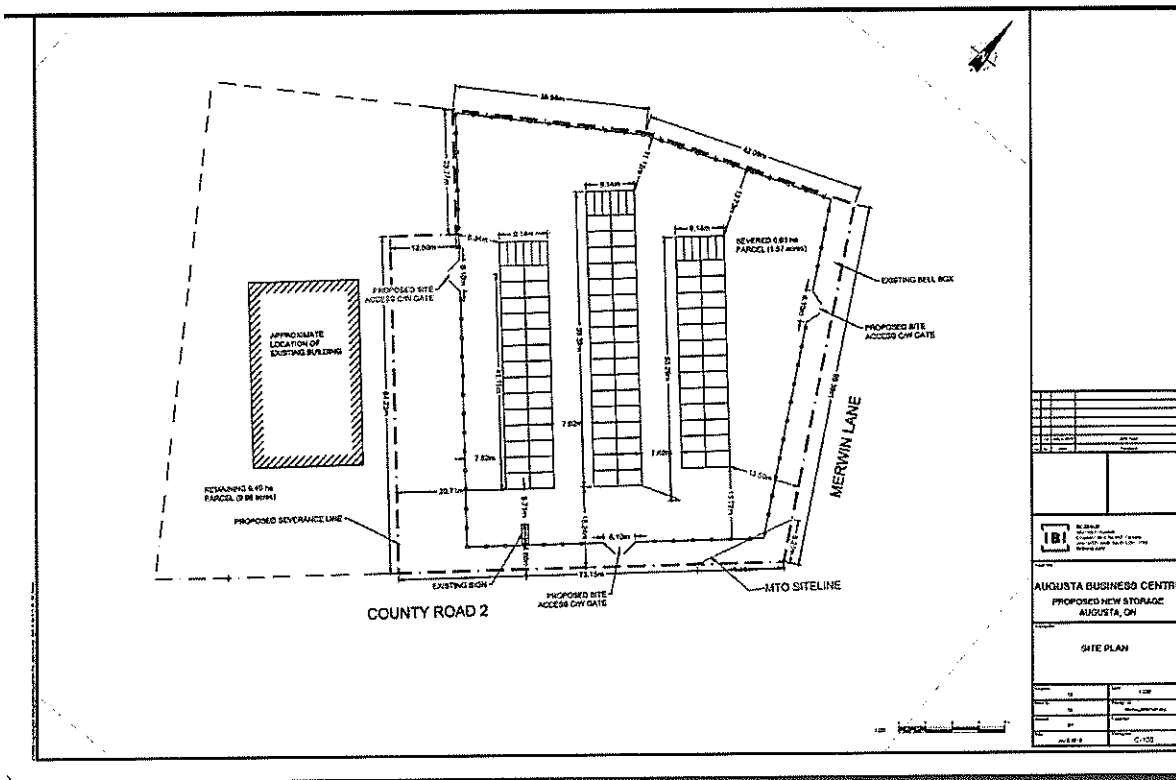

Ray Morrison, CAO


Nicole Walker, Community Development
& Planning Coordinator

Original:



Revised:





**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA
By-law No. 3381-2018**

BEING A BY-LAW TO AMEND BY-LAW No. 2965

WHEREAS pursuant to the provisions of the Planning Act, Section 34, the Council of a Municipality may enact by-laws to regulate the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited;

AND WHEREAS By-law No. 2965 regulates the use of land and the use and erection of buildings and structures within the Township of Augusta;

NOW THEREFORE the Council of the Corporation of the Township of Augusta enacts as follows:

1. The following new section is added to section 7.6.4:

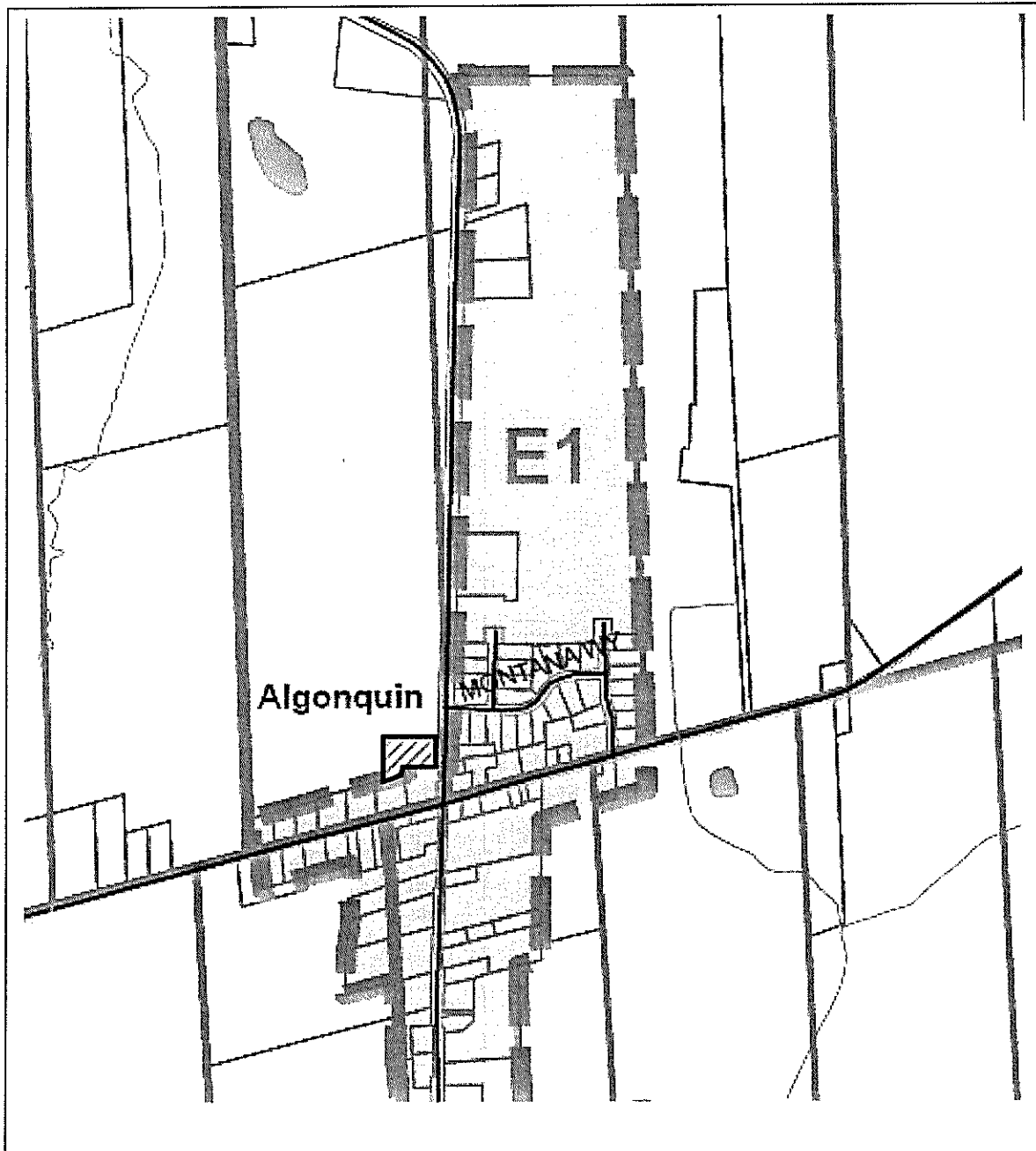
Notwithstanding the list of permitted uses stated in section 7.6.1, on lands zoned Village Commercial Exception One (CV-X1), permitted uses shall be limited to the following:

- Retail Grocery Store
 - Snack Bar or Coffee Shop
 - Gas Bar
 - Accessory Uses to the foregoing
2. Schedule E of By-law 2965 is hereby amended in accordance with Schedule A of this By-law.
 3. All other applicable provisions of By-law 2965 shall continue to apply.

Read a first and second time this 13th day of November, 2018.

Read a third time and adopted this 13th day of November, 2018.

SCHEDULE A to BY-LAW 3381-2018



**Area to be rezoned from Rural (RU) to Village
Commercial Exception 1 (CV-X1)**

REPORT NUMBER 2018-120

REPORT TO COUNCIL November 13, 2018
RE: BUILDING DEPARTMENT ACTIVITY SUMMARY
AUTHOR: Karen Lavigne, CBO

RECOMMENDATION:

That Council receive the building department activity report for October, 2018 for information.

BUILDING DEPARTMENT ACTIVITY SUMMARY

Date Issued	Permit Number	Cost of Project	Permit Cost	Type of Permit
10/10/2018	2018-7264	\$2,000.00	\$168.00	Deck
12/10/2018	2018-7265	\$165,000.00	\$2,184.00	Storage
15/10/2018	2018-7266	\$100,000.00	\$838.00	SFD
15/10/2018	2018-7267	\$3,000.00	\$115.20	Hot Tub Room
15/10/2018	2018-7268	\$7,800.00	\$75.00	Deck
17/10/2018	2018-7269	\$80,000.00	\$876.75	SFD
17/10/2018	2018-7270	\$125,000.00	\$495.00	Addition
19/10/2018	2018-7271	\$10,000.00	\$675.00	Ag. Storage
26/10/2018	2018-7273	\$100,000.00	\$386.40	Patio & Balcony
29/10/2018	2018-7274	\$1,000.00	\$135.00	Renovation
OCT. TOTAL		\$593,800.00	\$5,948.35	
2018 TOTAL		\$11,027,491.59	\$55,616.25	

Date Issued	Permit Number	Cost of Project	Permit Cost	Type of Permit
3/10/2017	2015-6944-4	\$0.00	\$55.00	Renewal
10/10/2017	2017-7177	\$10,000.00	\$693.25	Renovation
12/10/2017	2017-7178	\$50,000.00	\$416.00	Garage
12/10/2017	2017-7179	\$335,000.00	\$2,904.05	SFD
12/10/2017	2017-7180	\$5,000.00	\$75.00	Deck
13/10/2017	2017-7181	\$31,000.00	\$81.00	Solar Panel
17/10/2017	2017-7182	\$10,000.00	\$415.70	Sunroom Roof
25/10/2017	2017-7183	\$2,000.00	\$132.00	Deck (BWP)
OCTOBER TOTAL		\$443,000.00	\$4,772.00	
2017 TOTAL		\$5,482,912.97	\$49,273.01	

Inspections performed in October; 46

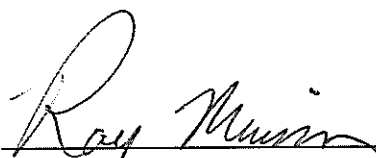
Permits issued in October; 10

Inspections performed in September; 27

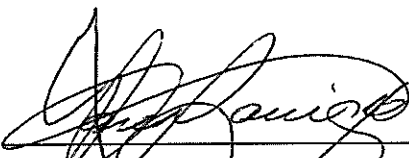
Permits issued in September; 9

Monthly reports submitted to MPAC, Statistics Canada, Tarion and CMHC for October.

4 Finals and 3 Occupancies submitted to MPAC, Statistics Canada and CMHC for October 2018.



Ray Morrison, CAO



Karen Lavigne, CBO

REPORT NUMBER: 2018-121
REPORT TO COUNCIL: November 13, 2018
RE: Fire Station Update
PREPARED BY: Robert Bowman; Fire Chief

RECOMMENDATION:

THAT Council receive this report for information on the update of the fire station redevelopment in Maitland.

PURPOSE:

To provide Council all incoming information and supporting documentation regarding the current and new fire station on an ongoing basis.

BACKGROUND:

Construction continues on schedule subject to minor delays caused by recent weather conditions.

The foundation walls are complete as well as the underground mechanical, electrical and sanitary. They are continuing to backfill in preparation for the foundation floor.

Steel and wood for wall framing is expected to be delivered and commence this week.

Biweekly site meetings involving the contractor, architects, engineers, staff and a Council representative continue to ensure the project remains on schedule, on budget and issues are identified and addressed promptly to avoid cost and delays.

Pictures of construction progress can be found on the website at: <https://augusta-1248.appspot.com/new-maitland-fire-station/>

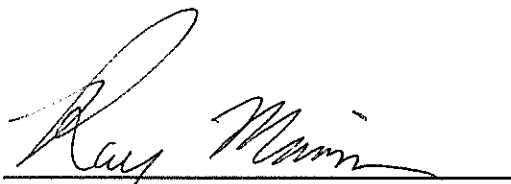
We will continue to keep Council informed as this project moves forward.

FINANCIAL IMPACTS:

None at this time.



Robert Bowman
Fire Chief

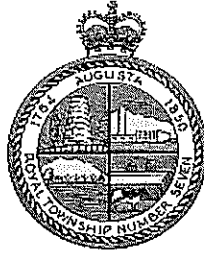


Ray Morrison
CAO/Treasurer

Agenda item Request.

Recount for Deputy Mayor position

Adin W. G. W.



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA BY-LAW NUMBER 3383-2018

A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF AUGUSTA AT ITS MEETING HELD ON NOVEMBER 13, 2018

WHEREAS section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 8 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on November 13, 2018, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 13th day of November, 2018

MAYOR

CLERK