

**AGENDA
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
Monday November 26, 2018 at 6:30 P.M.**

REGULAR COUNCIL – EXECUTIVE SESSION

- A. Call to Order
- B. Mayor's Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Interest and Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
 - Food Bank – Bonnie Pidgeon-Cougler
- H. Correspondence and Petitions
- I. **MOVED TO COMMITTEE OF THE WHOLE**
- J. **COMMITTEE/STAFF REPORTS**

**UCLG Council
Recreation
EDTC
Library Board
Operations
Admin & Finance
Fire Department**

Administration and Finance

- Report 2018 – 126 – A/P
- Report 2018 – 127 – Accessible Election Report

Operations

Planning and Building Services

Protective Services

- Report 2018 – 125 – Fire Station Update

K. RETURN TO REGULAR MEETING OF COUNCIL

L. New and Unfinished Business

M. Notice of Motions

N. By-Laws

O. Announcements

P. Question Period for the Public

Q. Question Period for the Press

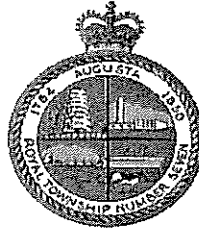
R. Closed Session as per Section 239 of the Municipal Act 2001

S. RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

T. Reporting Out from Closed Session

U. By-law to confirm Proceedings of Council

V. Adjournment



**MINUTES
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
November 13, 2018**

6:30 p.m. at the Municipal Office, 3560 County Road 26

PRESENT:

Mayor Malanka
Deputy Mayor Buckler
Councillor Conklin
Councillor Schapelhouman
Councillor Wynands

PRESS:

STAFF PRESENT: Ray Morrison, Annette Simonian, Chief Rob Bowman

REGRETS: Mike Riberdy

CALL TO ORDER

Mayor Malanka called the meeting to order at 6:30 p.m.

MAYOR'S OPENING REMARKS

APPROVAL OF AGENDA

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT the Agenda for November 13, 2018 be adopted.
Carried

APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler
BE IT RESOLVED THAT Council approve the minutes of the October 9, 2018 Council meeting as printed and distributed to all members.
Carried

DISCLOSURE OF INTEREST

Adrian Wynands declared a conflict of interest in regards to the Election Recount.

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS & PETITIONS

- SGDHS Leadership Program Conference presentation
- Vince Aldrich – Property upkeep concern

CORRESPONDENCE

- Linda Smith & Judy Dare – Petition regarding safety on Highway 2

MOVED TO COMMITTEE OF THE WHOLE

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT Council resolve itself into the Committee of the Whole meeting.
Carried

COMMITTEE REPORTS

UCLG:	Mayor Malanka provided an update
Recreation:	Councillor Conklin provided an update
EDTC:	Deputy Mayor Buckler provided an update
Library Board:	Councillor Wynands provided an update
Operations:	Councillor Schapelhouman provided an update
Finance and Admin:	CAO Ray Morrison provided an update
Fire Department:	Chief Bowman provided an update

ADMINISTRATION AND FINANCE

Report 2018-118

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler
BE IT RESOLVED THAT the Mayor and Clerk be authorized to enter into an agreement for the provision of police services effective January 1, 2019 to December 31, 2022.
Deferred to December 10, 2018.

Report 2018-119

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT Council receive this Facebook status report for information purposes.
Carried

Report 2018-123

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler
BE IT RESOLVED THAT Council receive, review and approve the payment of the accounts payable invoices 23543 to 23679 and online payments on account through to November 9, 2018 in the amount of \$458,103.00.
Carried

Report 2018-124

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council accepts for information the attached Statement of Revenue and Expenditures – October 2018.

Carried

OPERATIONS

Report 2018-122

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler

BE IT RESOLVED THAT Council authorize the mayor and Clerk to enter into a two year contract for snow clearing from November 2018 to April 2020 with JJ Construction for the following locations: Municipal Office, Township Public Library (Algonquin), Township Residence (Ellis House) and the Community Hall (North Augusta).

Carried

PLANNING AND BUILDING SERVICES

Report 2018-116

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT this Planning Advisory Committee (PAC) report be received for information and action in accordance with the individual resolutions.

Carried

Report 2018-116

Moved by Councillor Schapelhouman, seconded by Deputy Mayor Buckler

BE IT RESOLVED THAT the Committee recommends that Council approve the (amended) site plan control application submitted by 2069943 Ontario Inc. for a mini-storage warehouse facility to be located at 1652 County Road 2 subject to the following conditions:

1. That a Stormwater Management Plan which addresses Source Water Protection Plan issues related to the IPZ 1 zone be prepared and submitted to the South Nation Conservation for review and approval; and
2. The issuance of any required permit by the Lanark Leeds and Grenville Health Unit addressing waste water treatment.
3. Site Plan Control Agreement be entered into and registered on title.

Carried

Report 2018-116

Moved by Deputy Mayor Buckler, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Based on the local planning context, conformity to the land use planning framework (as amended) the proposed development is considered to be good planning and is recommended for approval as follows:

1. That the Committee recommend that the proposed zoning by-law amendment be approved; and
2. That the Committee recommend that the proposed site plan be approved subject to the following conditions:
 - i. That the proponent obtain the Health Unit approvals for the installation of private well and septic services; and

- ii. That the proponent obtain the approval for the site's access and egress on County Road 15.
- iii. That a Hydrogeological report be prepared which confirms that the use of the site for a grocery store and gas bar can occur on private water and waste water services without a negative impact on adjacent properties.
- iv. That a site plan agreement be prepared and registered on title.

Carried

Report 2018-120

Moved by Councillor Conklin, seconded by Deputy Mayor Buckler

BE IT RESOLVED THAT Council receive the building department activity report for October, 2018 for information.

Carried

PROTECTIVE SERVICES

Report 2018-121

Moved by Deputy Mayor Buckler, seconded by Councillor Conklin

BE IT RESOLVED THAT Council receive this report for information on the update of the fire station redevelopment in Maitland.

Carried

RETURN TO REGULAR MEETING OF COUNCIL

Moved by Councillor Conklin seconded by Deputy Mayor Buckler

BE IT RESOLVED THAT Council move to a regular meeting of Council.

Carried

NEW AND UNFINISHED BUSINESS

NOTICE OF MOTIONS

Moved by Deputy Mayor Buckler seconded by Councillor Conklin

BE IT RESOLVED THAT Council authorize the Returning Officer/Clerk to conduct a recount of the paper ballots for the position of Deputy Mayor for the candidates Jeff Shaver and Adrian Wynands on November 14, 2018 at 9:00am.

Carried

BY-LAWS

Moved by Councillor Conklin, seconded by Deputy Mayor Buckler

BE IT RESOLVED THAT By-Law Numbered 3381-2018 being a By-Law to amend By-Law 2965 be read a first time, a second time, a third time, and be enacted as read.

Carried

Moved by Deputy Mayor Buckler, seconded by Councillor Conklin

BE IT RESOLVED THAT By-Law Numbered 3382-2018 being a By-Law to authorize the execution of an agreement between the Ministry of Community Safety and Correctional Services of Ontario ("Ontario") and the corporation of the Township of Augusta ("Municipality") for the provision of police services under section 10 of the Police Services

Act, R.S.O.1990, c. P. 15 be read a first time, a second time, a third time, and be enacted as read.

Deferred to December 10, 2018

ANNOUNCEMENTS

QUESTION PERIOD FOR THE PUBLIC

QUESTION PERIOD FOR THE PRESS

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

Moved by Councillor Conklin, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT this Council move to a closed meeting at 8:20 pm., as per the Municipal Act c25, S.O. 2001 section 239 (2) to discuss:

- Labour Relations – OPSEU Bargaining Negotiations Preparation

Carried

RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

Moved by Councillor Schapelhouman, seconded by Councillor Conklin

BE IT RESOLVED THAT the closed session adjourned at 8:46 pm and that Council resumed the open meeting to report out.

Carried

REPORTING OUT OF CLOSED SESSION

Moved by Councillor Conklin, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT Council met in closed session to discuss labour relations (OPSEU bargaining negotiations preparation).

Council

- Took no action beyond receiving the information from staff

Carried

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Councillor Schapelhouman, seconded by Councillor Conklin

BE IT RESOLVED THAT By-Law No. 3383-2018 confirm the proceedings of council of the Township of Augusta at its meeting held on November 13, 2018 be read a first time, a second time, a third time, and be enacted as read.

Carried

ADJOURNMENT

Moved by Councillor Conklin, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT this Council do now adjourn at 8:48 pm until November 26, 2018 at 6:30 p.m. or until the call of the Mayor subject to need.

Carried

REPORT #: 2018-126

REPORT TO COUNCIL: November 26, 2018

RE: REVIEW AND APPROVAL OF A/P CHEQUES

PREPARED BY: Ray Morrison, CAO/Treasurer

RECOMMENDATION:

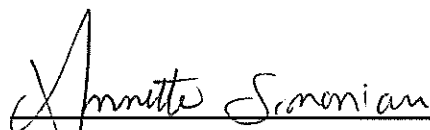
THAT Council receive, review and approve the payment of the accounts payable invoices 23681 to 23730 through to November 22, 2018 in the amount of \$198,321.92.

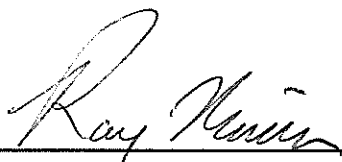
PURPOSE

To provide Council the opportunity to review and approve the payment of the above noted invoices as provided on the attached list.

ATTACHMENT 1

Any questions that Councilors may have can be directed to the Treasurer prior to or subsequent to the Council meeting for follow up.


Annette Simonian
Clerk


Ray Morrison
CAO/Treasurer

Report Date
11/22/2018 11:48 AM

Township of Augusta
List of Accounts for Approval
As of 11/22/2018
Batch: 2018-00118

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Bank Code: AP - ACC/PAYABLE

Computer Cheques:

23681	11/22/2018	ABC FIRE PROTECTION INC	STATION 1 EXTINGUISHER MAINT		
24122		402-01-013 - FIRE PROTECTION	STATION 1 EXTINGUISHER MA	42.99	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.75	
		900-01-099 - HST TRACKING	HST Tax Code	5.49	47.74
23682	11/22/2018	AJ STONE COMPANY LTD	HOSE LOCKING DEVICES		
142810		402-01-015 - FIRE PROTECTION	HOSE LOCKING DEVICES	60.46	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.67	
		900-01-099 - HST TRACKING	HST Tax Code	7.72	67.13
23683	11/22/2018	AMCTO	2019 MEMBERSHIP FEE		
214605		401-01-017 - CONFERENCES & I	2019 DUES RMORRISON	402.97	
		102-01-099 - HST RECEIVABLE	HST Tax Code	44.51	
		900-01-099 - HST TRACKING	HST Tax Code	51.48	447.48
214594		401-01-017 - CONFERENCES & I	2019 DUES ASIMONIAN	402.97	
		102-01-099 - HST RECEIVABLE	HST Tax Code	44.51	
		900-01-099 - HST TRACKING	HST Tax Code	51.48	447.48
			Payment Total:		894.96
23684	11/22/2018	ANNETTE SIMONIAN	COUNCIL ORIENTATION		
NOV212018		400-01-002 - COUNCIL- OTHER	COUNCIL ORIENTATION	17.72	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.95	
		900-01-099 - HST TRACKING	HST Tax Code	2.26	19.67
NOV2018		401-01-010 - MILEAGE	NOVEMBER MILEAGE	36.06	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.99	
		900-01-099 - HST TRACKING	HST Tax Code	4.61	40.05
			Payment Total:		59.72
23685	11/22/2018	ASSOCIATION OF ONTARIO RO WINTER MAINTENANCE SCHOOL			
18575		438-01-017 - P.W. CONFERENCE	WINTER MAINTENANCE SCHC	1,414.47	
		102-01-099 - HST RECEIVABLE	HST Tax Code	156.23	
		900-01-099 - HST TRACKING	HST Tax Code	180.70	1,570.70
23686	11/22/2018	ALAN BARNES	FIRE FIGHTER PAY		
NOV 212018		402-01-006 - FIRE PROTECTION	FIRE FIGHTER PAY	1,259.77	1,259.77
23687	11/22/2018	BOURGON CONSTRUCTION	NEW FIREHALL		
1811-3		402-01-090 - FIRE PROTECTION	NEW FIREHALL	114,362.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12,631.81	
		900-01-099 - HST TRACKING	HST Tax Code	14,610.00	126,994.63
23688	11/22/2018	BROCKVILLE TRACTOR-TRAILI TRUCK #7			

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
56030		452-01-002 - #7 -2010 INT'L TANI TRUCK #7		25.44	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.81	
		900-01-099 - HST TRACKING	HST Tax Code	3.25	28.25
23689	11/22/2018	BROCKVILLE GIRLS (ANGELS) 2018 SKATING GRANT			
NOV202018		600-01-007 - PROGRAMS - FIGU	2018 SKATING GRANT	975.00	975.00
23690	11/22/2018	CHAPMAN ROOFING	REPAIRS TO OUTSIDE OF VAULT		
NOV122018		401-01-016 - REPAIRS & MAINTENANCE	REPAIRS TO OUTSIDE OF VAULT	203.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.48	
		900-01-099 - HST TRACKING	HST Tax Code	26.00	226.00
23691	11/22/2018	CRISTILL ROCK	OFFICE WATER		
473367		401-01-004 - OFFICE SUPPLIES	OFFICE WATER	38.10	38.10
23692	11/22/2018	ELMER'S CONSTRUCTION LTD	STACKER/SCREENER RENTAL		
32776		432-01-002 - SAND & SALT - PAF	STACKER/SCREENER RENTAL	3,459.85	
		102-01-099 - HST RECEIVABLE	HST Tax Code	382.15	
		900-01-099 - HST TRACKING	HST Tax Code	442.00	3,842.00
23693	11/22/2018	ENVIROPLUS DUCT CLEANING	DUCT CLEANING ABOVE VAULT		
018-1233P		401-01-016 - REPAIRS & MAINTENANCE	DUCT CLEANING ABOVE VAULT	254.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.10	
		900-01-099 - HST TRACKING	HST Tax Code	32.50	282.50
23694	11/22/2018	ETERNITY STUDIOS	25 YEAR PLAQUES		
2018-149		402-01-005 - FIRE PROTECTION	25 YEAR PLAQUES	200.47	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.14	
		900-01-099 - HST TRACKING	HST Tax Code	25.61	222.61
23695	11/22/2018	DIRECTOR FRO	SUPPORT DED'#S1065259,0663750		
NOV212018		201-01-003 - PAYROLL DEDUCTIONS	CASE #1065259,0663750	1,413.13	1,413.13
23696	11/22/2018	GLENMORE ENTERPRISES	STUMP REMOVAL		
382166		414-01-002 - BRUSHING - PARTS	STUMP REMOVAL	223.87	
		102-01-099 - HST RECEIVABLE	HST Tax Code	24.73	
		900-01-099 - HST TRACKING	HST Tax Code	28.60	248.60
23697	11/22/2018	G. TACKABERRY & SONS	5/8 GR M STONE		
G-0058038		428-01-002 - GRAVEL RESURFACING	5/8 GR M STONE	435.53	
		102-01-099 - HST RECEIVABLE	HST Tax Code	48.11	
		900-01-099 - HST TRACKING	HST Tax Code	55.64	483.64
23698	11/22/2018	HOWARD CAMPBELL & SONS	1 MAYNARD WDS		
112352		102-01-044 - DUE FROM FAST E	1 MAYNARD WDS	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
112361		102-01-044 - DUE FROM FAST E	N/A WDS	45.03	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
MR1757		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	50.00
		900-01-099 - HST TRACKING	HST Tax Code	5.75	
		102-01-044 - DUE FROM FAST E	MONTHLY PORTABLE RENTAL	189.11	210.00
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.89	
		900-01-099 - HST TRACKING	HST Tax Code	24.16	
		Payment Total:			
23699 308	11/22/2018	INDUSTRIAL ELECTRICAL	STREETLIGHT MAINTENANCE		
		500-01-014 - STREETLIGHT MAINT	STREETLIGHT MAINTENANCE	303.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	33.48	
		900-01-099 - HST TRACKING	HST Tax Code	38.72	336.59
23700 AGST-20181108-F	11/22/2018	INTELVOTE SYSTEMS INC	ELECTION		
		400-01-003 - ELECTION	ELECTION	4,653.98	
		102-01-099 - HST RECEIVABLE	HST Tax Code	514.05	
		900-01-099 - HST TRACKING	HST Tax Code	594.55	5,168.03
23701 43271	11/22/2018	INDEPENDENT TELEPHONE	REMOTE SERVICE CHARGE		
		401-01-022 - COMPUTER EXPEN	REMOTE SERVICE CHARGE	66.14	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.31	
		900-01-099 - HST TRACKING	HST Tax Code	8.45	73.45
23702 12714	11/22/2018	JOE COMPUTER	WEBSITE DOMAIN RENEWAL		
		402-01-005 - FIRE PROTECTION	WEBSITE DOMAIN RENEWAL	142.46	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.74	
		900-01-099 - HST TRACKING	HST Tax Code	18.20	158.20
12735		401-01-022 - COMPUTER EXPEN	BACK UP BATTERY	76.32	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.43	
		900-01-099 - HST TRACKING	HST Tax Code	9.75	84.75
				Payment Total:	242.95
23703 6029-154454	11/22/2018	KING EDWARD AUTO PARTS	MISC SUPPLIES		
		438-01-011 - P.W. SHOP SUPPLI	MISC SUPPLIES	65.76	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.26	
		900-01-099 - HST TRACKING	HST Tax Code	8.40	73.02
6029-154843		438-01-011 - P.W. SHOP SUPPLI	MISC SUPPLIES	24.41	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.70	
		900-01-099 - HST TRACKING	HST Tax Code	3.12	27.11
6029-154834		457-01-002 - #8- 2014 FREIGHTL	TRUCK #8 AND #9	64.72	
		475-01-002 - #9- 2017 FREIGHTL	TRUCK #8 AND #9	64.72	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.30	
		900-01-099 - HST TRACKING	HST Tax Code	16.54	143.74

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	243.87
23704 709763330	11/22/2018	LAFARGE CANADA INC	COLD MIX		
		418-01-002 - PATCHING-PARTS	COLD MIX	950.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	105.02	
		900-01-099 - HST TRACKING	HST Tax Code	121.47	1,055.84
23705 26258	11/22/2018	GFL ENVIRONMENTAL INC	WDS CONTRACT SERVICES		
		510-01-013 - CONTRACT SERV	WDS CONTRACT SERVICES	3,543.38	
		102-01-099 - HST RECEIVABLE	HST Tax Code	391.38	
		900-01-099 - HST TRACKING	HST Tax Code	452.67	3,934.76
23706 NOV212018	11/22/2018	DAVID LAWRENSON	FIRE FIGHTER PAY		
		402-01-006 - FIRE PROTECTION	FIRE FIGHTER PAY	1,704.09	1,704.09
23707 18-045	11/22/2018	LYNDHURST LASER ENGRAVIN	RETIREMENT GIFTS ENGRAVINGS		
		402-01-005 - FIRE PROTECTION	RETIREMENT GIFTS ENGRAVI	213.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	23.57	
		900-01-099 - HST TRACKING	HST Tax Code	27.26	237.00
23708 152546	11/22/2018	M & L SUPPLY	HELMET NAME PATCH		
		402-01-015 - FIRE PROTECTION	HELMET NAME PATCH	82.80	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.15	
		900-01-099 - HST TRACKING	HST Tax Code	10.58	91.95
23709 40072A	11/22/2018	McINTOSH PERRY	DRAINAGE SUPERINTENDENT		
		625-01-001 - DRAINAGE SUPERI	DRAINAGE SUPERINTENDENT	137.38	
		102-01-008 - PEER REVIEW REC	PEER REVIEW	335.81	
		102-01-099 - HST RECEIVABLE	HST Tax Code	52.26	
		900-01-099 - HST TRACKING	HST Tax Code	60.45	525.45
40341		102-01-008 - PEER REVIEW REC	DRAINAGE SUPERINTENDENT	4,341.34	
		102-01-099 - HST RECEIVABLE	HST Tax Code	479.52	
		900-01-099 - HST TRACKING	HST Tax Code	554.61	4,820.86
40352		625-01-001 - DRAINAGE SUPERI	DRAINAGE SUPERINTENDENT	5,306.79	
		102-01-099 - HST RECEIVABLE	HST Tax Code	586.16	
		900-01-099 - HST TRACKING	HST Tax Code	677.95	5,892.95
				Payment Total:	11,239.26
23710 1-117948049-5	11/22/2018	MINISTER OF FINANCE	TILE DRAINAGE LEVY		
		630-01-001 - TILE DRAINAGE - LI	TILE DRAINAGE LEVY	7,771.65	7,771.65
23711 6199013	11/22/2018	NEOPOST LEASING SERVICES	MONTHLY LEASE PAYMENT		
		401-01-020 - POSTAGE	MONTHLY LEASE PAYMENT	418.60	
		102-01-099 - HST RECEIVABLE	HST Tax Code	46.24	
		900-01-099 - HST TRACKING	HST Tax Code	53.48	464.84

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
23712	11/22/2018	NICOLE WALKER	RE-IMBURSE MILEAGE		
NOV192018		600-01-023 - MILEAGE	RE-IMBURSE MILEAGE	109.01	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12.04	
		900-01-099 - HST TRACKING	HST Tax Code	13.93	121.05
NOV202018		600-01-022 - RECREATION MAS	LENDING LIBRARY	27.98	
		400-01-002 - COUNCIL- OTHER	COUNCIL SPEED DATING	35.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.00	
		900-01-099 - HST TRACKING	HST Tax Code	8.10	70.38
				Payment Total:	191.43
23713	11/22/2018	ONTARIO GOOD ROADS ASSO(2019 MEMBERSHIP FEES		
49646		401-01-017 - CONFERENCES & I	OGRA DUES RMORRISON	847.02	
		102-01-099 - HST RECEIVABLE	HST Tax Code	93.56	
		900-01-099 - HST TRACKING	HST Tax Code	108.21	940.58
23714	11/22/2018	OPTIMA SANTE GLOBALE	FD BENEFITS		
F126022		402-01-011 - WORKERS COMPE	EAP FLAT FEE	134.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.82	
		900-01-099 - HST TRACKING	HST Tax Code	17.14	149.01
23715	11/22/2018	AUGUSTA TWP - PETTY CASH	REPLENISH PETTY CASH		
NOV212018		401-01-004 - OFFICE SUPPLIES	REPLENISH PETTY CASH	88.18	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.74	
		900-01-099 - HST TRACKING	HST Tax Code	11.26	97.92
23716	11/22/2018	POSTMEDIA NETWORK INC	MISC ADVERTISING		
1512957		600-01-008 - RECREATION - ADV	LENDING LIBRARY	274.75	
		401-01-018 - ADVERTISING & PF	LOCAL GOV'T AND ELECTION	374.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	71.71	
		900-01-099 - HST TRACKING	HST Tax Code	82.94	720.94
23717	11/22/2018	PROWARE LABS INC	BUILDING SOTWARE		
1811-00018		406-01-011 - BUILDING - IT COS	BUILDING SOTWARE	1,282.18	
		102-01-099 - HST RECEIVABLE	HST Tax Code	141.62	
		900-01-099 - HST TRACKING	HST Tax Code	163.80	1,423.80
23718	11/22/2018	RIVERSIDE BUICK GMC LTD.	TRUCK # 5		
298574		453-01-002 - #5 - 2014 GMC 1/2 T	TRUCK # 5	90.91	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.04	
		900-01-099 - HST TRACKING	HST Tax Code	11.61	100.95
23719	11/22/2018	ROB PORTER	FIRE CHRISTMAS PARTY		
NOV132018		402-01-020 - FIRE PROTECTION	FIRE CHRISTMAS PARTY	250.00	250.00
23720	11/22/2018	SAUVE HEATING & AIR	MAYNARD REC REPAIRS		
32615		600-01-090 - PARKS & RECREAT	MAYNARD REC REPAIRS	143.51	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.85	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-01-099 - HST TRACKING	HST Tax Code	18.33	159.36
23721 16147	11/22/2018	SECURITRIM (2002) INC.	TRUCK #4		
		402-01-090 - FIRE PROTECTION	TRUCK #4	109.85	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12.13	
		900-01-099 - HST TRACKING	HST Tax Code	14.03	121.98
23722 756A	11/22/2018	SMALL JOBS	TRUCK # 2		
		464-01-002 - #2- 2011 INT'L TANI	TRUCK # 2	384.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	42.42	
		900-01-099 - HST TRACKING	HST Tax Code	49.06	426.46
757A		475-01-002 - #9- 2017 FREIGHTL	TRUCK # 9	384.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	42.42	
		900-01-099 - HST TRACKING	HST Tax Code	49.06	426.46
758A		452-01-002 - #7 -2010 INT'L TANI	TRUCK # 7	521.74	
		102-01-099 - HST RECEIVABLE	HST Tax Code	57.63	
		900-01-099 - HST TRACKING	HST Tax Code	66.65	579.37
760		464-01-002 - #2- 2011 INT'L TANI	GRADER # 2	74.54	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.23	
		900-01-099 - HST TRACKING	HST Tax Code	9.52	82.77
761		452-01-002 - #7 -2010 INT'L TANI	TRUCK # 7	2,048.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	226.28	
		900-01-099 - HST TRACKING	HST Tax Code	261.72	2,274.92
762		477-01-002 - #6 -2006 INT'L TANI	TRUCK # 6	557.95	
		102-01-099 - HST RECEIVABLE	HST Tax Code	61.63	
		900-01-099 - HST TRACKING	HST Tax Code	71.28	619.58
763		457-01-002 - #8- 2014 FREIGHTL	TRUCK # 8	234.97	
		102-01-099 - HST RECEIVABLE	HST Tax Code	25.96	
		900-01-099 - HST TRACKING	HST Tax Code	30.02	260.93
				Payment Total:	4,670.49
23723 1460	11/22/2018	STERLING GRACE	WEBSITE DEVELOPMENT		
		401-01-022 - COMPUTER EXPEN	WEBSITE DEVELOPMENT	559.68	
		102-01-099 - HST RECEIVABLE	HST Tax Code	61.82	
		900-01-099 - HST TRACKING	HST Tax Code	71.50	621.50
23724 NOV202018	11/22/2018	ST. LAWRENCE SPEEDSKATING	2018 SKATING GRANT		
		600-01-007 - PROGRAMS - FIGU	2018 SKATING GRANT	900.00	900.00
23725 NOV42018	11/22/2018	SUSAN BOSMAN	CLEANING SERVICES		
		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
NOV112018		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05

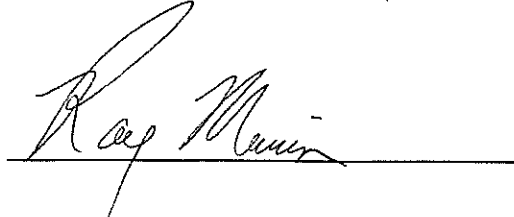
Report Date
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
NOV182018		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
				Payment Total:	237.15
23726 125040	11/22/2018	1000 ISLANDS SALES	CATCH BASIN CLEAN N/A MAIN ST		
		416-01-002 - DITCHING - PARTS	CATCH BASIN CLEAN N/A MAI	38.67	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.27	
		900-01-099 - HST TRACKING	HST Tax Code	4.94	42.94
23727 333603	11/22/2018	TNT DYNAMITE SIGNS	LETTERING NEW FIRE TRUCK		
		402-01-090 - FIRE PROTECTION	LETTERING FIRE TRUCK #4	585.12	
		102-01-099 - HST RECEIVABLE	HST Tax Code	64.63	
		900-01-099 - HST TRACKING	HST Tax Code	74.75	649.75
23728 2018-00850	11/22/2018	TWP OF EDWARDSBURGH/	SHARED MILEAGE CHARGES		
		616-01-002 - ECONOMIC DEVEL	SHARED MILEAGE CHARGES	278.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	30.75	
		900-01-099 - HST TRACKING	HST Tax Code	35.57	309.23
NOV202018		600-01-007 - PROGRAMS - FIGU	2018 SKATING GRANT	15,000.00	15,000.00
				Payment Total:	15,309.23
23729 74693	11/22/2018	TRICELL SALES & MARKETING	BATTERIES FOR SCBA		
		402-01-005 - FIRE PROTECTION	BATTERIES FOR SCBA	80.05	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.84	
		900-01-099 - HST TRACKING	HST Tax Code	10.23	88.89
23730 50544	11/22/2018	TROPHIES PLUS 2000	NAME PLATE FOR COUNCIL MEETIN		
		400-01-002 - COUNCIL- OTHER	NAME PLATE FOR COUNCIL M	105.58	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.66	
		900-01-099 - HST TRACKING	HST Tax Code	13.49	117.24
				Total for AP:	198,321.92

Certified Correct This November 22, 2018



REPORT NUMBER: 2018-127

DATE SUBMITTED TO COUNCIL: November 26, 2018

RE: 2018 Municipal Election Accessibility Report

PREPARED BY: Annette Simonian, Clerk

RECOMMENDATION:

THAT Council receive the Elections Accessibility report for information.

REPORT:

In accordance with subsection 12.1 (3) of the *Municipal Elections Act*, the Clerk who is responsible for conducting an election shall have regard to the needs of electors and candidates with disabilities. Accordingly the Clerk is required to submit a report to council within 90 days after voting day on the actions undertaken to identify, remove, and prevent barriers to electors with disabilities seeking to vote in the 2018 municipal election.

The Accessibility for Ontarians with Disabilities Act (AODA) and the Integrated Accessibility Standards Regulation (IASR) have direct and indirect requirements on municipal elections. Those requirements and how they were addressed is discussed in this report.

Identification of Barriers

The Township's staff and election officials understand that persons with disabilities may have different needs and as such endeavoured to ensure that these needs were met when designing the election process so that every elector and candidate had an opportunity to fully participate in the 2018 municipal election.

A barrier is anything that prevents a person with a disability from fully participating in all aspects of society. An individual's right to engage in civic issues and exercise their democratic right to vote is a big part of full inclusion. By providing alternative voting methods the Township has addressed barriers to the voting process and provided an equal and dignified opportunity of electors to cast their ballot with little or no assistance. By offering electors the choice of voting electronically through the intelivote system, election officials were able to provide accessibility to persons with disabilities in the community where otherwise it might have been difficult or cumbersome in a traditional election.

Removal and Prevention of Barriers

In terms of providing appropriate information and removing barriers to voting the following was accomplished:

Information and communication

- In accordance with subsection 12.1 (2) of the *Municipal Elections Act*, the Clerk prepared an accessibility plan prior to the 2018 Municipal Election that was made available to the public in the Municipal office and on the website.
- Ensured that all election information was made available in an alternate format upon request to take into account the person's ability.
- Advertised all relevant information for voting methods, times and voting help and voting locations via website, local newspapers and facebook.
- electors were able to take advantage of accessing information on demand and performing activities in a convenient and effective method.
- Election officials were made aware of the feedback process established in the Customer Service Policy for persons to provide feedback on the way the Township provides goods and services to persons with disabilities.
- Questions and concerns were addressed as soon as possible.
- Candidates made aware of the 'Candidate's Guide to an Accessible Election.
- Election official training included Accessible Customer Service Training as related to the requirements set out in the Accessibility Standards for Customer Service Policy.
- As established in the Customer Service Policy, if an incident that impacted access to the voting place or the temporary unavailability of accessible voting technology occurred during the election period the Clerk was ready and able to provide notification to the public via the website, at the physical location and when possible in the local media.

Voting Location & Voting Help Centre

- The Municipal office is a fully accessible building and therefore was ideal for a voting location.
- Service animals and support persons were permitted in the voting location.
- The voting location parking lot has designated accessible parking for persons with disabilities.
- The municipality provided a Voter Help Centre where all residents, including those with a disability, could visit or call for assistance with the voting process.
- A computer Kiosk was offered at the municipal office as well as public computers at the Library (which is fully accessible) for the advanced polling period for residents who did not have access to a computer.

Voting methods & times

- The election period commenced October 15, 2018 and closed Monday October 22, 2018 at 8:00pm for a total of 8 days of voting opportunity using alternate voting methods to assist electors with disabilities.
- e-voting
 - persons with disabilities and older people with changing abilities due to aging can perceive, understand, navigate, and interact with the Web.
 - provided the opportunity for persons with disabilities to vote over the internet and participate in the election without assistance and therefore providing an increased level of independence and privacy while casting their vote.

- the voting system used complied with the guidelines of the Accessibility for Ontarians with Disabilities Act.
- The voting system met the Web Accessibility Initiative requirements and was compatible with other accessible technology.
- the system presented alternative ways of representing information on the web including an audio selection to navigate through the security feature.
- voting confirmations were provided at the end of each voting session.
- telephone voting
 - provided opportunity for persons with disabilities to vote all types of touch phones and wireless devices including cell phones and smartphones including land line phones and participate in the election without assistance and with an increased level of independence and privacy while casting their vote.
 - confirmations of voter selections were provided.
 - Telephone voting capable with the TTY service for users.
- paper ballots
 - large print with appropriate contrast and easy to read formats were provided
 - magnifying glass was available to assist electors to read instructions and ballots.
 - provisions for assisted voting at the voting place as required by the *Municipal Act* were permitted.

Staff training

- Staff manned the polling station and have had customer service training regarding persons with disabilities.
- Throughout the Election Day, election officials made voters aware that magnifying sheets were available.
- Elections workers were available to assist voters navigate the electronic voting options as well as at the voting location when needed.

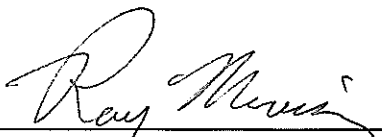
SUMMARY


Internet and telephone voting offered electors with disabilities a choice in the way they were able to cast their ballot that positively impacted accessibility as travel to a physical polling location was no longer a barrier.

The Clerk and elections staff strived to ensure that the Township's commitment to creating and maintaining a fully accessible and inclusive community for all residents was provided throughout the 2018 Elections process.

FINANCIAL IMPACT

There is no financial impact associated with this report.


 Ray Morrison, CAO/Treasurer


 Annette Simonian, Clerk

REPORT NUMBER: 2018-125
REPORT TO COUNCIL: November 26, 2018
RE: Fire Station Update
PREPARED BY: Robert Bowman; Fire Chief

RECOMMENDATION:

THAT Council receive this report for information on the update of the fire station redevelopment in Maitland.

PURPOSE:

To provide Council all incoming information and supporting documentation regarding the current and new fire station on an ongoing basis.

BACKGROUND:

Construction continues on schedule subject to minor delays caused by recent weather conditions.

Steel framing has begun, and wood framing will begin next week. They are continuing to work on the septic system and expect completion soon.

Biweekly site meetings involving the contractor, architects, engineers, staff and a Council representative continue to ensure the project remains on schedule, on budget and issues are identified and addressed promptly to avoid cost and delays.

Pictures of construction progress can be found on the website at: <https://augusta-1248.appspot.com/new-maitland-fire-station/>

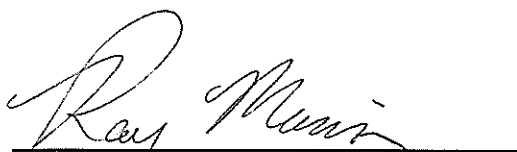
We will continue to keep Council informed as this project moves forward.

FINANCIAL IMPACTS:

None at this time.



Robert Bowman
Fire Chief



Ray Morrison
CAO/Treasurer



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA BY-LAW NUMBER 3384-2018

A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF AUGUSTA AT ITS MEETING HELD ON NOVEMBER 26, 2018

WHEREAS section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 8 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on November 26, 2018, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 26th day of November, 2018

MAYOR

CLERK