

**AGENDA
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
February 28, 2019 at 6:30 P.M.**

REGULAR COUNCIL – EXECUTIVE SESSION

- A. Call to Order
- B. Mayor's Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Interest and Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
 - Frontenac Arch Biosphere Network Julie A. Servant, BSc., Executive Director
- H. Correspondence and Petitions
- I. **MOVED TO COMMITTEE OF THE WHOLE**
- J. **COMMITTEE/STAFF REPORTS**

**UCLG Council
Health Unit Board
Recreation
EDTC
Library Board
Operations - Committee Resolution
Admin & Finance
Fire Dept.**

Administration and Finance

- Report 2019 – 022 – Fence Viewers by-law
- Report 2019 – 025 – A/P
- Report 2019 – 026 – Finance and Variance Report

Operations

Planning and Building Services

- Report 2019 – 024 – CBO Report

Protective Services

- Report 2018 – 023 – Fire Hall Update

K. RETURN TO REGULAR MEETING OF COUNCIL

L. New and Unfinished Business

M. Notice of Motions

N. By-Laws

3407-2019 – Line Fences By-law

O. Announcements

P. Question Period for the Public

Q. Question Period for the Press

R. Closed Session as per Section 239 of the Municipal Act 2001

S. RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

T. Reporting Out from Closed Session

U. By-law to confirm Proceedings of Council

V. Adjournment



**MINUTES
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
February 11, 2019**

6:30 p.m. at the Municipal Office, 3560 County Road 26

PRESENT:

Mayor Malanka
Deputy Mayor Shaver
Councillor Henry
Councillor Bowman

PRESS:

STAFF PRESENT: Ray Morrison, Mike Riberdy, Chief Rob Bowman

REGRETS: Councillor Schapelhouman, Annette Simonian

CALL TO ORDER

Mayor Malanka called the meeting to order at 6:08 p.m.

MAYOR'S OPENING REMARKS

APPROVAL OF AGENDA

Moved by Deputy Mayor Shaver, seconded by Councillor Henry
BE IT RESOLVED THAT the Agenda for February 11, 2019 be adopted.
Carried

APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Councillor Henry, seconded by Deputy Mayor Shaver
BE IT RESOLVED THAT Council approve the minutes of the January 25,
2019 and February 5, 2019 Council meetings as printed and distributed to all members.
Carried

DISCLOSURE OF INTEREST

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS & PRESENTATIONS

CORRESPONDENCE & PETITIONS

MOVED TO COMMITTEE OF THE WHOLE

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council resolve itself into the Committee of the Whole meeting.

Carried

COMMITTEE REPORTS

UCLG:	Mayor Malanka provided an update
Health Unit Board:	Mayor Malanka provided an update
Recreation:	Councillor Bowman provided an update
EDTC:	Councillor Henry provided an update
Library Board:	Councillor Bowman provided an update
Operations:	Deputy Mayor Shaver provided an update
Finance and Admin:	CAO/Treasurer Ray Morrison provided an update
Fire Department:	Chief Rob Bowman provided an update

ADMINISTRATION AND FINANCE

Report 2019-019

Moved by Councillor Bowman, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council receive this Resident Relations program report for information.

Carried

Report 2019-021

Moved by Deputy Mayor Shaver, seconded by Councillor Bowman

BE IT RESOLVED THAT Council receive, review and approve the payment of the accounts payable invoices 23898 to 23935 through to February 7, 2019 in the amount of \$349,648.89.

Carried

OPERATIONS

PLANNING AND BUILDING SERVICES

PROTECTIVE SERVICES

Report 2019-020

Moved by Councillor Bowman, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council receive this report for information on the update of the fire station redevelopment in Maitland.

Carried

RETURN TO REGULAR MEETING OF COUNCIL

Moved by Deputy Mayor Shaver seconded by Councillor Bowman

BE IT RESOLVED THAT Council move to a regular meeting of Council.

Carried

NEW AND UNFINISHED BUSINESS

NOTICE OF MOTIONS

BY-LAWS

ANNOUNCEMENTS

QUESTION PERIOD FOR THE PUBLIC

QUESTION PERIOD FOR THE PRESS

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

REPORTING OUT OF CLOSED SESSION

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Councillor Bowman, seconded by Councillor Henry

BE IT RESOLVED THAT By-Law No. 3404-2019 confirm the proceedings of Council of the Township of Augusta at its meeting held on February 11, 2019 be read a first time, a second time, a third time, and be enacted as read.

Carried

ADJOURNMENT

Moved by Councillor Henry, seconded by Councillor Bowman

BE IT RESOLVED THAT this Council do now adjourn at 7:45 pm until February 12, 2019 at 1:00 p.m. or until the call of the Mayor subject to need.

Carried



**MINUTES
AUGUSTA TOWNSHIP
SPECIAL C.O.W./BUDGET MEETING**

February 12, 2019

1:00pm. at the Municipal Office 3560 County Road 26

Present: Mayor Malanka
Deputy Mayor Shaver
Councillor Bowman
Councillor Henry
Councillor Schapelhouman

Staff Present: Ray Morrison, Chief Rob Bowman

CALL TO ORDER

Mayor Malanka called the meeting to order at 1:00pm.

APPROVAL OF AGENDA

Moved by Councillor Bowman seconded by Councillor Schapelhouman
BE IT RESOLVED THAT the Agenda for February 12, 2019 be adopted.
Carried

Disclosure of Interest and Nature Thereof

Councillor Bowman declared pecuniary interest due to the discussion of the Fire Chief's salary and benefits.

2019 Budget Planning

Questions for the Public

Questions for the Press

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT this Council move to a closed meeting at 3:23 pm., as per the Municipal Act c25, S.O. 2001 section 239 (2) to discuss:

- Identifiable Individuals

Carried

RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT the closed session adjourned at 4:09 pm and that Council resumed the open meeting to report out.

Carried

REPORTING OUT OF CLOSED SESSION

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council met in closed session to discuss an identifiable individual.

Council

- Took no action beyond receiving the information from staff

Carried

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Councillor Henry seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT By-Law No. 3405-2019 to confirm the proceedings of Council at their meeting held on February 12, 2019 be read a first time, a second time, a third time, and be enacted as read.

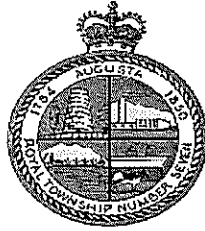
Carried

ADJOURNMENT

Moved by Deputy Mayor Shaver seconded by Councillor Henry

BE IT RESOLVED THAT Council adjourn at 4:11pm until February 19, 2019 at 1:00 p.m. or until the call of the Mayor subject to need.

Carried



**MINUTES
AUGUSTA TOWNSHIP
SPECIAL C.O.W./BUDGET MEETING**

February 19, 2019

1:00pm. at the Municipal Office 3560 County Road 26

Present: Mayor Malanka
Deputy Mayor Shaver
Councillor Henry
Councillor Bowman
Councillor Schapelhouman

Staff Present: Ray Morrison, Annette Simonian, Mike Riberdy

CALL TO ORDER

Mayor Malanka called the meeting to order at 1:00pm.

APPROVAL OF AGENDA

Moved by Councillor Bowman seconded by Councillor Schapelhouman
BE IT RESOLVED THAT the Agenda for February 5, 2019 be adopted.
Carried

Disclosure of Interest and Nature Thereof

Presentations

**Cowan's – Insurance 101
Drainage Act 101**

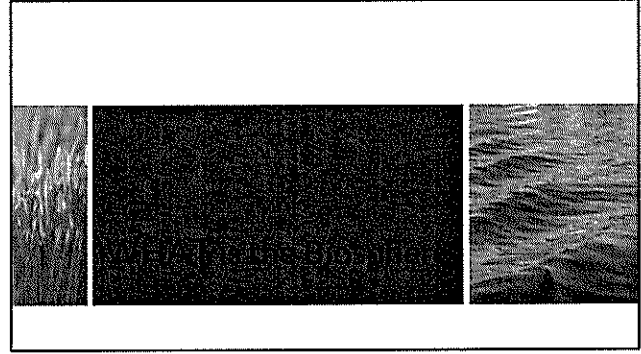
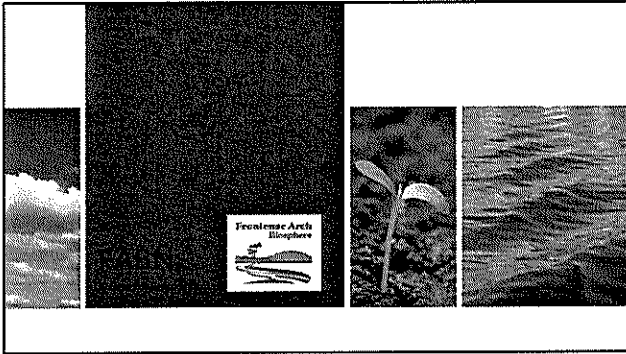
2019 Budget Planning

Questions for the Public

Questions for the Press


ADJOURNMENT

Moved by Jeff Shaver seconded by Councillor Henry
BE IT RESOLVED THAT Council adjourn at 4:00pm until February 18 at
6:30 p.m. or until the call of the Mayor subject to need.
Carried

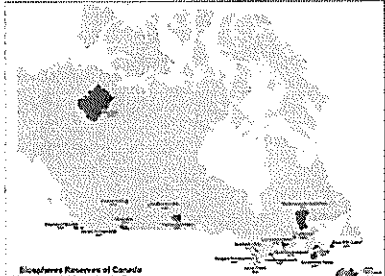


United Nations Educational, Scientific and Cultural Organization
UNESCO


- UNESCO - International Recognition
- Community Nominated
- Unique Biogeography
- Sustainable Rural Economies and Vibrant Communities



Frontenac Arch
Biosphere



Biosphères Réservees of Canada
Réservees de la biosphère du Canada

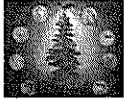




Frontenac Arch
Biosphere

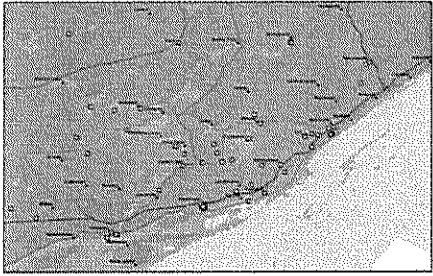

People and the Environment

The "Backbone of the Mother"

Kaniatarowanen:ne Tsitkawehno:ton



Frontenac Arch Biosphere

Frontenac Arch Biosphere

Natural History of the Frontenac Arch

- The Frontenac Arch is an arch of granite from the Canadian Shield surrounded by limestone, sandstone and shale, that reaches past the St. Lawrence in to the Adirondacks.
- The biosphere region has influences from 3 out of 4 forest types in Ontario, hosting numerous species at risk, unique plant communities and is designated an Important Bird Area.

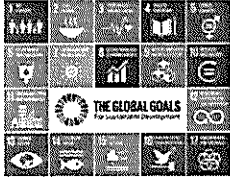




Frontenac Arch Biosphere

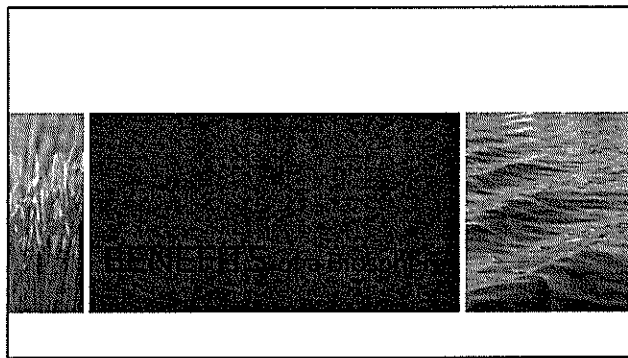
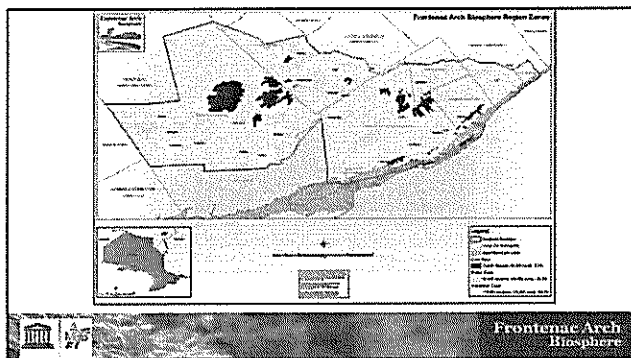
Frontenac Arch Biosphere Network

Vision
 The Frontenac Arch Biosphere Network contributes to strengthening sustainable community development, celebrating the interconnectedness of nature, livelihood, wellbeing and culture, for this and future generations.

Mission
 To implement the UNESCO Man and the Biosphere programme to improve relationships between people and their environments.





Frontenac Arch Biosphere






Biosphere Reserves

- Commitment to live and work together for sustainable future
- Practical approaches
- Community based
- Economic development based on sustainable practices
- Improve ecological and economic sustainability
- National and International Resources



Frontenac Arch Biosphere

Public Profile

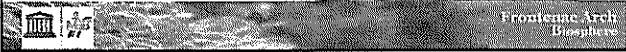
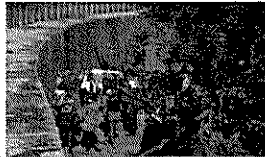


Frontenac Arch Biosphere

Connection with Research at Queen's University

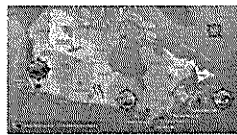
Every year the FABN partners with the School of Environmental Sciences at Queen's University.

The research produced by the students helps to inform the biosphere.



Community Benefits

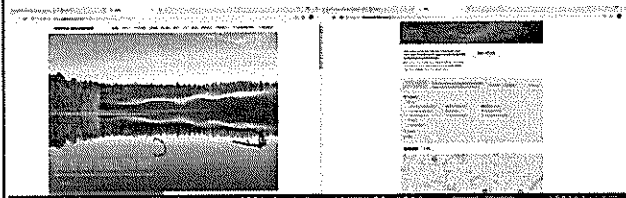
Amazing Places in Canada



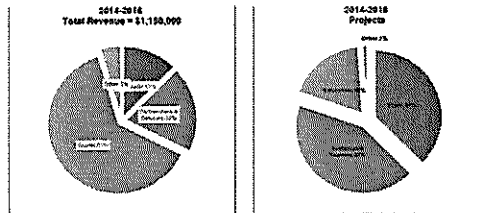
Family of Nature Camps

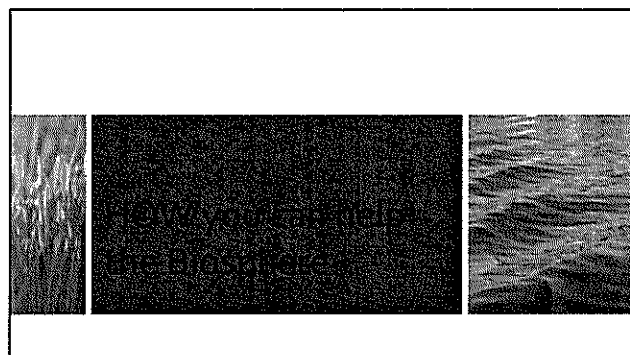
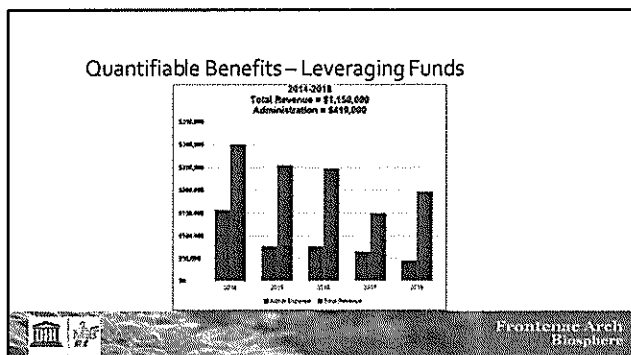


New Website



Quantifiable Benefits – Adding Value





- ### Frontenac Arch Biosphere – a not-for-profit
- Biospheres are nominated by communities.
 - Carry no laws, power or authority.
 - Non-government, community-led organizations.
 - No ongoing financial support by Federal or provincial governments.
- Frontenac Arch Biosphere

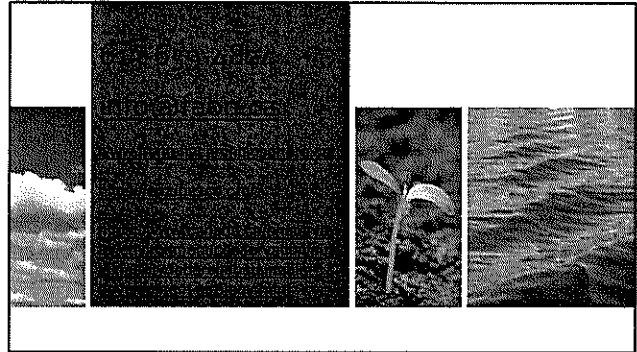
- ### How Municipal Governments can help the Biosphere
- Partnering with the Biosphere
 - Ongoing financial support for the biosphere
 - Cross-committee participation
 - Website linkages
 - Project collaboration
- Frontenac Arch Biosphere

Conclusion

- The UNESCO designation is internationally recognized and worth maintaining by all the communities that partake in the designation.
- We are asking the municipalities to consider how you can partner with the biosphere and help maintain the designation.



Frontenac Arch
Biosphere



REPORT: 2019-022
COUNCIL: February 28, 2019
PREPARED BY: Annette Simonian, Clerk

RE: Line Fence By-law

RECOMMENDATION:

THAT Council receive the attached Line Fence By-law report for information; and

THAT Council enact a Line Fence By-law.

BACKGROUND:

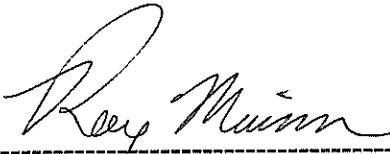
There has been some interest in enacting the Line Fence Act in our township.

Since there has not been any Line Fence application in the township over the last several years, it was deemed prudent to receive some training in this area. The Fence Viewers and some staff participated in a training session on Line Fences with the Ministry of Municipal Affairs. Council's role under the Line Fences Act is to; appoint Fence Viewers and set their remuneration and pass a by-law to establish dates fence viewings can take place and administrative fees.

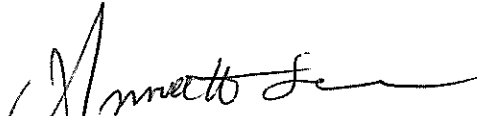
To that end the staff has developed a Line Fences By-law for the Township of Augusta for Council's consideration.

FINANCIAL IMPACTS

There are no financial or budget impacts associated with the recommendation.



Ray Morrison, CAO/Treasurer



Annette Simonian, Clerk



**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA
BY-LAW NUMBER 3407-2019**

BEING A LINE FENCE BY-LAW FOR THE TOWNSHIP OF AUGUSTA

WHEREAS section 5(1) and 5(3) of the Municipal Act S.O. 2001, as amended states that a municipal power including a municipality's capacity, rights, power and privileges under section 9 shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Township of Augusta deems it expedient to enact a Line Fence by-law.

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. General

Under the Line Fences Act, the Clerk of the municipality or his or her designate shall be responsible for the administration of the Line Fences Act.

Prior to making an application for Fence Viewers, a land owner interested in having a boundary fence constructed, reconstructed or repaired should:

- a. Make every possible effort to reach an agreement with the adjoining owner;
- b. Discuss the matter informally with staff prior to a formal hearing by the Fence viewer;
- c. Attempt to make sure that the Act applies to the lands of both owners; and,
- d. Ensure that the boundary line between the two properties is not in dispute.

The Line Fences Act does not apply to allow fence-viewers to settle property line or title disputes. The owner and adjoining owner shall deal with disputes as to the location of fences.

Fence Viewers shall be guided in the performance of their duties by the provisions of the Line Fences Act.

No arbitration or other proceeding requiring the attendance of fence viewers shall be scheduled between November 1 and March 31 in the next following year.

2. Administration

Upon receipt of a formal application (form 1) and payment for the same, the Clerk of the municipality, or designate, shall establish a date and time for the hearing. The said hearing shall take place within (30) days of the receipt of the completed application.

The Clerk, or designate, shall provide notice on the required form (form 2) to the land owners of the date and time of the hearing, and such notice shall be provided by personal service or by registered mail.

The Clerk, or designate, shall provide notice on the required form (form 3) to three of the Fence Viewers advising of the date, time and location of the hearing, and such notice shall be provided by registered mail at least one week in advance of

the hearing date.

The Fence Viewers shall deposit the Award (form 4) in the office of the Clerk and a copy of the Award shall be sent by registered mail to the owners and occupants of the adjoining lands. This Award shall outline the division of costs responsible by each owner under Section 2 of Form 4 as well as the completion date for the work required to be done by each property owner.

The owner dissatisfied with the award may, within 15 days of receipt of award, may file a notice of appeal (form 5). Notice must be served to the adjacent land owner and filed with the Clerk with the mandatory fee required to be paid to the Province for services of a referee.

3. Fees

All requests for Fence Viewers shall be accompanied by a certified cheque payable to the township or cash/debit payment in the amount of \$330 to be applied against the costs of fence viewer's fees and the administration of the same. This fee is non-refundable once the Fence Viewers have attended the site. If it is determined that the Line Fences Act does not apply prior to the viewing, the deposit shall be returned, less a \$25 administration fee.

Fence Viewers shall be paid per visit/meeting at the rate set out in the Fence Viewers By-law.

4. Breach

If an owner feels that there has been a breach of the Award, the enforcement procedures set out in the Line Fences Act can be utilized and the Fence Viewers will be reconvened to make a determination.

Read a first, second, and third time and finally passed this 28 day of February, 2019

MAYOR

CLERK

REPORT #: 2019-025

REPORT TO COUNCIL: February 28, 2019

RE: REVIEW AND APPROVAL OF A/P CHEQUES

PREPARED BY: Ray Morrison, CAO/Treasurer

RECOMMENDATION:

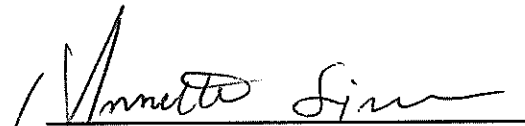
THAT Council receive, review and approve the payment of the accounts payable invoices 23936 to 23972 through to February 26, 2019 in the amount of \$163,165.49.

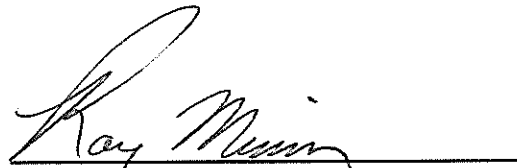
PURPOSE

To provide Council the opportunity to review and approve the payment of the above noted invoices as provided on the attached list.

ATTACHMENT 1

Any questions that Councilors may have can be directed to the Treasurer prior to or subsequent to the Council meeting for follow up.


Annette Simonian
Clerk


Ray Morrison
CAO/Treasurer

Township of Augusta

List of Accounts for Approval

As of 2/26/2019

Batch: 2019-00017 to 2019-00019

Report Date
2/26/2019 10:53 AM

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - ACC/PAYABLE					
Computer Cheques:					
23936 24410	2/15/2019	ABC FIRE PROTECTION INC 438-01-028 - P.W. BLDG REPAIR	FIRE EXTINGUISHER INSPECTIONS FIRE EXTINGUISHER INSPECT	350.56	
		401-01-016 - REPAIRS & MAINTENANCE	FIRE EXTINGUISHER INSPECT	184.19	
		510-01-016 - REPAIRS & MAINTENANCE	FIRE EXTINGUISHER INSPECT	179.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	78.85	
		900-01-099 - HST TRACKING	HST Tax Code	91.20	792.71
23937 DEC2018	2/15/2019	ANN SHOREY 401-01-010 - MILEAGE	NOV/DEC MILEAGE NOV/DEC MILEAGE	51.30	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.66	
		900-01-099 - HST TRACKING	HST Tax Code	6.55	56.96
JAN2019		401-01-010 - MILEAGE	JANUARY MILEAGE	31.70	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.50	
		900-01-099 - HST TRACKING	HST Tax Code	4.05	35.20
			Payment Total:		92.16
23938 2833	2/15/2019	AUTOGLASS INC 402-01-014 - FIRE PROTECTION	TRUCK # 4 PARTS FOR HITCH TRUCK # 4 PARTS FOR HITCH	285.74	
		102-01-099 - HST RECEIVABLE	HST Tax Code	31.56	
		900-01-099 - HST TRACKING	HST Tax Code	36.50	317.30
23939 19-2962	2/15/2019	BATTLESIELD INDUSTRIES LTD 402-01-014 - FIRE PROTECTION	PUMPER # 2 REPAIRS PUMPER # 2 REPAIRS	638.55	
		102-01-099 - HST RECEIVABLE	HST Tax Code	70.53	
		900-01-099 - HST TRACKING	HST Tax Code	81.58	709.08
23940 711461-1	2/15/2019	BEACH HOME HARDWARE 438-01-011 - P.W. SHOP SUPPLIES	MISC SUPPLIES MISC SUPPLIES	39.67	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.38	
		900-01-099 - HST TRACKING	HST Tax Code	5.07	44.05
23941 1811-6	2/15/2019	BOURGON CONSTRUCTION 402-01-091 - NORTH AUGUSTA FIRE	NEW FIREHALL NEW FIREHALL	77,545.47	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8,565.19	
		900-01-099 - HST TRACKING	HST Tax Code	9,906.54	86,110.66
23942 56580	2/15/2019	BROCKVILLE TRACTOR-TRAILER 452-01-002 - #7 -2010 INT'L TANK	UNIT # 7 UNIT # 7	4,001.75	
		102-01-099 - HST RECEIVABLE	HST Tax Code	442.01	
		900-01-099 - HST TRACKING	HST Tax Code	511.23	4,443.76
56599		477-01-002 - #6 -2006 INT'L TANK	TRUCK # 6	484.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	53.47	
		900-01-099 - HST TRACKING	HST Tax Code	61.84	537.51

Report Date
2/26/2019 10:53 AM

Township of Augusta
List of Accounts for Approval
As of 2/26/2019
Batch: 2019-00017 to 2019-00019

Page 2

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
56589		452-01-002 - #7 -2010 INT'L TANI	CREDIT NOTE RE INV 56580	2,840.88-	
		102-01-099 - HST RECEIVABLE	HST Tax Code	313.79-	
		900-01-099 - HST TRACKING	HST Tax Code	362.93-	3,154.67-
56588		452-01-002 - #7 -2010 INT'L TANI	UNIT # 7	2,375.80	
		102-01-099 - HST RECEIVABLE	HST Tax Code	262.41	
		900-01-099 - HST TRACKING	HST Tax Code	303.51	2,638.21
56629		477-01-002 - #6 -2006 INT'L TANI	TRUCK # 6	148.25	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.38	
		900-01-099 - HST TRACKING	HST Tax Code	18.94	164.63
56686		477-01-002 - #6 -2006 INT'L TANI	TRUCK # 6	28.83	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.18	
		900-01-099 - HST TRACKING	HST Tax Code	3.68	32.01
				Payment Total:	4,661.45
23943 AZ8765	2/15/2019	BROCKVILLE HOME HARDWAR	MERC HALL		
		600-01-014 - MAITLAND RECREA	MERC HALL	13.74	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.52	
		900-01-099 - HST TRACKING	HST Tax Code	1.76	15.26
23944 91437170	2/15/2019	CANADIAN NATIONAL	GATES MAINTENANCE		
		436-01-002 - SAFETY DEVICES -	GATES MAINTENANCE	558.00	558.00
23945 11487	2/15/2019	CITY OF BROCKVILLE	SHARED ADVERTISING ELECTION		
		Accrual 400-01-003 - ELECTION	SHARED ADVERTISING ELECT	178.99	
		102-01-099 - HST RECEIVABLE	HST Tax Code	19.77	
		900-01-099 - HST TRACKING	HST Tax Code	22.87	198.76
23946 496150	2/15/2019	CRISTILL ROCK	MAIN OFFICE WATER		
		401-01-004 - OFFICE SUPPLIES	MAIN OFFICE WATER	52.00	52.00
23947 32934	2/15/2019	ELMER'S CONSTRUCTION LTD	STATION # 2 SNOW		
		402-01-013 - FIRE PROTECTION	STATION # 2 SNOW	691.97	
		102-01-099 - HST RECEIVABLE	HST Tax Code	76.43	
		900-01-099 - HST TRACKING	HST Tax Code	88.40	768.40
23948 6052A	2/15/2019	FAST EDDIE'S AUTO RECYCLIN	RE INVOICE 6052 ADJUSTMENT		
		102-01-044 - DUE FROM FAST EI	RE INVOICE 6052 ADJUSTMEN	501.62	501.62
23949 MR1935	2/15/2019	HOWARD CAMPBELL & SONS I	PORTABLE RENTALS WDS SITES		
		102-01-044 - DUE FROM FAST EI	PORTABLE RENTALS WDS SIT	189.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.89	
		900-01-099 - HST TRACKING	HST Tax Code	24.16	210.00
23950 469	2/15/2019	INDUSTRIAL ELECTRICAL	STREETLIGHT MAINTENANCE		
		500-01-014 - STREETLIGHT MAI	STREETLIGHT MAINTENANCE	591.20	

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		102-01-099 - HST RECEIVABLE	HST Tax Code	65.30	
		900-01-099 - HST TRACKING	HST Tax Code	75.53	656.50
23951	2/15/2019	J & L TRUCK & TRAILER	TANKER 8 SAFETY & WET SERVICE		
140531		402-01-014 - FIRE PROTECTION	TANKER 8 SAFETY & WET SEF	869.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	96.07	
		900-01-099 - HST TRACKING	HST Tax Code	111.12	965.89
23952	2/15/2019	JOE COMPUTER	MONTHLY WIRLESS INTERNET		
83350		401-01-022 - COMPUTER EXPEN	MONTHLY WIRLESS INTERNE	109.90	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12.14	
		900-01-099 - HST TRACKING	HST Tax Code	14.04	122.04
13182		401-01-022 - COMPUTER EXPEN	MONTHLY MANAGES SERVICE	340.18	
		102-01-099 - HST RECEIVABLE	HST Tax Code	37.58	
		900-01-099 - HST TRACKING	HST Tax Code	43.46	377.76
13195		401-01-022 - COMPUTER EXPEN	MONTHLY CHARGES	142.46	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.74	
		900-01-099 - HST TRACKING	HST Tax Code	18.20	158.20
				Payment Total:	658.00
23953	2/15/2019	KING EDWARD AUTO PARTS	TERMINALS FOR WELDER		
6029-154033	Accrual	438-01-011 - P.W. SHOP SUPPLI	TERMINALS FOR WELDER	3.36	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.37	
		900-01-099 - HST TRACKING	HST Tax Code	0.43	3.73
6029-155034	Accrual	438-01-011 - P.W. SHOP SUPPLI	MISC SHOP SUPPLIES	22.37	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.47	
		900-01-099 - HST TRACKING	HST Tax Code	2.86	24.84
25-NOV-18	Accrual	438-01-011 - P.W. SHOP SUPPLI	APPLY AGAINST O/S CREDIT	25.73-	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.84-	
		900-01-099 - HST TRACKING	HST Tax Code	3.29-	28.57-
6029-156011	Accrual	438-01-011 - P.W. SHOP SUPPLI	TRUCK # 3	23.38	
		474-01-002 - #3 - 2009 CHEV 3/4	TRUCK # 3	409.77	
		102-01-099 - HST RECEIVABLE	HST Tax Code	47.85	
		900-01-099 - HST TRACKING	HST Tax Code	55.34	481.00
25-DEC-18	Accrual	438-01-011 - P.W. SHOP SUPPLI	APPLY AGAINST O/S CREDIT	23.38-	
		474-01-002 - #3 - 2009 CHEV 3/4	APPLY AGAINST O/S CREDIT	409.77-	
		102-01-099 - HST RECEIVABLE	HST Tax Code	47.85-	
		900-01-099 - HST TRACKING	HST Tax Code	55.34-	481.00-
6029-156815		438-01-011 - P.W. SHOP SUPPLI	TRUCK # 9	117.31	
		475-01-002 - #9- 2017 FREIGHTL	TRUCK # 9	31.21	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.40	
		900-01-099 - HST TRACKING	HST Tax Code	18.97	164.92

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6029-157169		453-01-002 - #5 - 2014 GMC 1/2 T TRUCK REPAIRS		71.06	
		438-01-011 - P.W. SHOP SUPPLI TRUCK REPAIRS		50.87	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.47	
		900-01-099 - HST TRACKING	HST Tax Code	15.58	135.40
6029-157151		453-01-002 - #5 - 2014 GMC 1/2 T TRUCK # 5		16.69	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.84	
		900-01-099 - HST TRACKING	HST Tax Code	2.13	18.53
25-JAN-19		438-01-011 - P.W. SHOP SUPPLI CREDIT ON STATEMENT		161.57-	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.85-	
		900-01-099 - HST TRACKING	HST Tax Code	20.64-	179.42-
6029-158102		456-01-002 - #4- 2016 GMC 3500 TRUCK 4		11.67	
		438-01-011 - P.W. SHOP SUPPLI TRUCK 4		33.96	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.04	
		900-01-099 - HST TRACKING	HST Tax Code	5.83	50.67
6029-158292		438-01-011 - P.W. SHOP SUPPLI SHOP SUPPLIES		23.38	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.59	
		900-01-099 - HST TRACKING	HST Tax Code	2.99	25.97
6029-158328		457-01-002 - #8- 2014 FREIGHTL TRUCK # 8		7.75	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.86	
		900-01-099 - HST TRACKING	HST Tax Code	0.99	8.61
				Payment Total:	224.68
23954	2/15/2019	KROWN BODY MAINTENANCE	VEHICLE SOAP STATION # 1		
124-52391		402-01-005 - FIRE PROTECTION	VEHICLE SOAP STATION # 1	71.18	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.86	
		900-01-099 - HST TRACKING	HST Tax Code	9.09	79.04
23955	2/15/2019	GFL ENVIRONMENTAL INC	WDS CONTRACT SERVICES		
26603		510-01-013 - CONTRACT SERVICE	WDS CONTRACT SERVICES	5,442.30	
		102-01-099 - HST RECEIVABLE	HST Tax Code	601.12	
		900-01-099 - HST TRACKING	HST Tax Code	695.26	6,043.42
23956	2/15/2019	M & L SUPPLY	REPAIR THERMAL CAMERA		
153659		402-01-015 - FIRE PROTECTION	REPAIR THERMAL CAMERA	483.33	
		102-01-099 - HST RECEIVABLE	HST Tax Code	53.39	
		900-01-099 - HST TRACKING	HST Tax Code	61.75	536.72
23957	2/15/2019	MAXIMUM SIGNS	SAFETY SIGNS & CONES		
77336		Accrual 437-01-002 - SAFETY DEVICES	SAFETY SIGNS & CONES	22.73	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.52	
		900-01-099 - HST TRACKING	HST Tax Code	2.91	25.25
78100		Accrual 436-01-002 - SAFETY DEVICES	SAFETY SIGNS & CONES	186.88	
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.64	
		900-01-099 - HST TRACKING	HST Tax Code	23.87	207.52

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78615		436-01-002 - SAFETY DEVICES - SAFETY SIGNS & CONES		393.37	
		102-01-099 - HST RECEIVABLE	HST Tax Code	43.45	
		900-01-099 - HST TRACKING	HST Tax Code	50.25	436.82
				Payment Total:	669.59
23958 41372	2/15/2019	McINTOSH PERRY	PLANNING CONTRACT		
		615-01-001 - PLANNING & ZONING	PLANNING CONTRACT	1,144.80	
		102-01-099 - HST RECEIVABLE	HST Tax Code	126.45	
		900-01-099 - HST TRACKING	HST Tax Code	146.25	1,271.25
41400R		615-01-001 - PLANNING & ZONING	PROFESSIONAL SERVICES	435.02	
		102-01-099 - HST RECEIVABLE	HST Tax Code	48.05	
		900-01-099 - HST TRACKING	HST Tax Code	55.58	483.07
41403		625-01-001 - DRAINAGE SUPERVISOR	DRAINAGE SUPERINTENDENT	3,001.93	
		102-01-099 - HST RECEIVABLE	HST Tax Code	331.57	
		900-01-099 - HST TRACKING	HST Tax Code	383.50	3,333.50
				Payment Total:	5,087.82
23959 FEB32019	2/15/2019	MICHELE BOWMAN	ELECTION CAMPAIGN REFUND		
		Accrual 400-01-003 - ELECTION	ELECTION CAMPAIGN REFUND	100.00	100.00
23960 6203476	2/15/2019	NEOPOST LEASING SERVICES	LEASE PAYMENT		
		401-01-020 - POSTAGE	LEASE PAYMENT	418.60	
		102-01-099 - HST RECEIVABLE	HST Tax Code	46.24	
		900-01-099 - HST TRACKING	HST Tax Code	53.48	464.84
23961 2019_02.12	2/15/2019	NETFORE SYSTEMS	ADMIN I.T.		
		401-01-022 - COMPUTER EXPENSE	ADMIN I.T.	2,442.24	
		102-01-099 - HST RECEIVABLE	HST Tax Code	269.76	
		900-01-099 - HST TRACKING	HST Tax Code	312.00	2,712.00
23962 JAN2019	2/15/2019	NICOLE WALKER	MILEAGE		
		600-01-023 - MILEAGE	MILEAGE	47.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.24	
		900-01-099 - HST TRACKING	HST Tax Code	6.06	52.72
FEB102019		600-01-022 - RECREATION MASTERS	RE-IMBURSE FOR YAC MEETING	13.22	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.46	
		900-01-099 - HST TRACKING	HST Tax Code	1.69	14.68
				Payment Total:	67.40
23963 401789762	2/15/2019	NOVEXCO INC	OFFICE SUPPLIES		
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	245.58	
		102-01-099 - HST RECEIVABLE	HST Tax Code	27.12	
		900-01-099 - HST TRACKING	HST Tax Code	31.37	272.70

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23964	2/15/2019	ROBERT BOWMAN	CELL PHONE CHIEF		
FEB92019		402-01-004 - FIRE PROTECTION	CELL PHONE CHIEF	140.20	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.48	
		900-01-099 - HST TRACKING	HST Tax Code	17.91	155.68
FEB9/2019		402-01-012 - FIRE PROTECTION	MILEAGE TO FIRE COLLEGE	338.38	
		102-01-099 - HST RECEIVABLE	HST Tax Code	37.38	
		900-01-099 - HST TRACKING	HST Tax Code	43.23	375.76
				Payment Total:	531.44
23965	2/15/2019	SANDS CANADA INC	NECK COLLAR		
699735		402-01-005 - FIRE PROTECTION	NECK COLLAR	14.20	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.56	
		900-01-099 - HST TRACKING	HST Tax Code	1.81	15.76
23966	2/15/2019	STEWART CORBETT	ADMIN LEGAL FEES		
FEB12019		401-01-028 - LEGAL EXPENSE	ADMIN LEGAL FEES	890.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	98.35	
		900-01-099 - HST TRACKING	HST Tax Code	113.75	988.75
23967	2/15/2019	STEVEN MENARD PROFESSION	LEGAL FEES OPSEU CONTRACT		
989		438-01-016 - P.W. PROFESSION	LEGAL FEES OPSEU CONTRA	1,028.54	
		102-01-099 - HST RECEIVABLE	HST Tax Code	113.61	
		900-01-099 - HST TRACKING	HST Tax Code	131.40	1,142.15
23968	2/15/2019	ST. LAWRENCE PRINTING CO L	ADVERTISING		
86671		401-01-018 - ADVERTISING & PR	ADVERTISING	254.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.10	
		900-01-099 - HST TRACKING	HST Tax Code	32.50	282.50
23969	2/15/2019	SUSAN BOSMAN	CLEANING SERVICES		
FEB32019		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
FEB102019		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
				Payment Total:	158.10
23970	2/15/2019	TROPHIES PLUS 2000	COUNCIL NAME PLATES		
50544		Accrual 400-01-002 - COUNCIL- OTHER	COUNCIL NAME PLATES	105.58	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.66	
		900-01-099 - HST TRACKING	HST Tax Code	13.49	117.24
23971	2/15/2019	UNITED COUNTIES OF LEEDS &	ROADSIDE HERBICIDE SPRAY		
6135		Accrual 414-01-002 - BRUSHING - PART	ROADSIDE HERBICIDE SPRAY	7,986.06	
		102-01-099 - HST RECEIVABLE	HST Tax Code	882.09	
		900-01-099 - HST TRACKING	HST Tax Code	1,020.23	8,868.15

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23972 2889184	2/15/2019	VANZUYLEN AILIGNMENT LTD. TRUCK # 6			
			477-01-002 - #6 -2006 INT'L TANI TRUCK # 6	1,040.72	
			102-01-099 - HST RECEIVABLE HST Tax Code	114.95	
			900-01-099 - HST TRACKING HST Tax Code	132.95	1,155.67
Other:					
196-Man 4595FEB42019	2/21/2019	ROYAL BANK VISA FIRE CHIEF VISA			
			402-01-005 - FIRE PROTECTION MISC SUPPLIES	591.78	
			102-01-099 - HST RECEIVABLE HST Tax Code	65.36	
			900-01-099 - HST TRACKING HST Tax Code	75.60	657.14
1352-Man 9061FEB62019	2/19/2019	HYDRO ONE NETWORKS N/A REC SOCCER			
			600-01-018 - NORTH AUGUSTA F N/A REC SOCCER	26.91	
			102-01-099 - HST RECEIVABLE HST Tax Code	2.97	
			900-01-099 - HST TRACKING HST Tax Code	3.44	29.88
1457-Man 2031FEB12019	2/21/2019	BELL CANADA STATION # 2 PHONE			
			402-01-004 - FIRE PROTECTION STATION # 2 PHONE	44.98	
			102-01-099 - HST RECEIVABLE HST Tax Code	4.96	
			900-01-099 - HST TRACKING HST Tax Code	5.74	49.94
1932-Man 593192	2/19/2019	CST CANADA CO. CLEAR DIESEL			
			120-01-002 - STOCK - DIESEL CLEAR DIESEL	668.55	
			102-01-099 - HST RECEIVABLE HST Tax Code	73.85	
			900-01-099 - HST TRACKING HST Tax Code	85.41	742.40
2424-Man 593366	2/19/2019	CST CANADA CO. COLOURED DIESEL			
			120-01-003 - STOCK - COLOURE COLOURED DIESEL	47.27	
			102-01-099 - HST RECEIVABLE HST Tax Code	5.22	
			900-01-099 - HST TRACKING HST Tax Code	6.04	52.49
3777-Man 2002FEB12019	2/19/2019	BELL CANADA PW GARAGE PHONE			
			438-01-010 - P.W. TELEPHONE PW GARAGE PHONE	100.75	
			102-01-099 - HST RECEIVABLE HST Tax Code	11.13	
			900-01-099 - HST TRACKING HST Tax Code	12.87	111.88
3819-Man 7331FEB82019	2/19/2019	HYDRO ONE NETWORKS ELLIS HOUSE			
			401-01-012 - ELLIS HOUSE EXPE ELLIS HOUSE	98.07	
			102-01-099 - HST RECEIVABLE HST Tax Code	10.83	
			900-01-099 - HST TRACKING HST Tax Code	12.53	108.90
4028-Man 0192FEB62019	2/19/2019	HYDRO ONE NETWORKS N/A REC HALL			
			600-01-018 - NORTH AUGUSTA F N/A REC HALL	103.48	
			102-01-099 - HST RECEIVABLE HST Tax Code	11.43	
			900-01-099 - HST TRACKING HST Tax Code	13.22	114.91
4142-Man 5844FEB62019	2/19/2019	HYDRO ONE NETWORKS N/A REC			
			600-01-018 - NORTH AUGUSTA F N/A REC	62.59	

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		102-01-099 - HST RECEIVABLE	HST Tax Code	6.92	
		900-01-099 - HST TRACKING	HST Tax Code	8.00	69.51
4206-Man 593230A	2/19/2019	CST CANADA CO.	CLEAR DIESEL		
		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	1,754.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	193.78	
		900-01-099 - HST TRACKING	HST Tax Code	224.13	1,948.21
4288-Man 593403	2/19/2019	CST CANADA CO.	CLEAR DIESEL		
		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	653.91	
		102-01-099 - HST RECEIVABLE	HST Tax Code	72.23	
		900-01-099 - HST TRACKING	HST Tax Code	83.54	726.14
4508-Man 593383	2/19/2019	CST CANADA CO.	CLEAR DIESEL		
		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	1,228.54	
		102-01-099 - HST RECEIVABLE	HST Tax Code	135.70	
		900-01-099 - HST TRACKING	HST Tax Code	156.95	1,364.24
4626-Man 593086	2/19/2019	CST CANADA CO.	CLEAR DIESEL		
		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	1,144.93	
		102-01-099 - HST RECEIVABLE	HST Tax Code	126.47	
		900-01-099 - HST TRACKING	HST Tax Code	146.27	1,271.40
4774-Man 593323	2/19/2019	CST CANADA CO.	CLEAR DIESEL		
		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	976.46	
		102-01-099 - HST RECEIVABLE	HST Tax Code	107.85	
		900-01-099 - HST TRACKING	HST Tax Code	124.74	1,084.31
4973-Man 2498FEB12019	2/19/2019	BELL CANADA	N/A WDS		
		102-01-044 - DUE FROM FAST EI	N/A WDS	47.42	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.24	
		900-01-099 - HST TRACKING	HST Tax Code	6.06	52.66
5039-Man 593206	2/19/2019	CST CANADA CO.	COLOURED DIESEL		
		120-01-003 - STOCK - COLOURE	COLOURED DIESEL	803.41	
		102-01-099 - HST RECEIVABLE	HST Tax Code	88.74	
		900-01-099 - HST TRACKING	HST Tax Code	102.64	892.15
5216-Man 593202	2/19/2019	CST CANADA CO.	STATION # 2 FURNACE OIL		
		402-01-003 - FIRE PROTECTION	STATION # 2 FURNACE OIL	781.36	
		102-01-099 - HST RECEIVABLE	HST Tax Code	86.30	
		900-01-099 - HST TRACKING	HST Tax Code	99.82	867.66
5287-Man 6593FEB192019	2/21/2019	HYDRO ONE NETWORKS	MEIKLE STREETLIGHTS		
		500-01-011 - MEIKLE SUBDIVISIO	MEIKLE STREETLIGHTS	12.90	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.43	
		900-01-099 - HST TRACKING	HST Tax Code	1.65	14.33
5290-Man	2/19/2019	HYDRO ONE NETWORKS	CEDAR PARK		

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4134	FEB82019	600-01-002 - RECREATION - HYDRO	CEDAR PARK	51.69	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.72	
		900-01-099 - HST TRACKING	HST Tax Code	6.61	57.41
5358-Man	2/19/2019	HYDRO ONE NETWORKS	MAITLAND FD		
4567	FEB82019	402-01-002 - FIRE PROTECTION	MAITLAND FD	589.16	
		102-01-099 - HST RECEIVABLE	HST Tax Code	65.08	
		900-01-099 - HST TRACKING	HST Tax Code	75.27	654.24
5491-Man	2/21/2019	HYDRO ONE NETWORKS	ALGONQUIN STREETLIGHTS		
4210	FEB192019	500-01-005 - ALGONQUIN STREETLIGHTS	ALGONQUIN STREETLIGHTS	12.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.33	
		900-01-099 - HST TRACKING	HST Tax Code	1.54	13.37
5621-Man	2/19/2019	HYDRO ONE NETWORKS	N/A WDS		
9094	FEB62019	102-01-044 - DUE FROM FAST E	N/A WDS	177.29	
		102-01-099 - HST RECEIVABLE	HST Tax Code	19.58	
		900-01-099 - HST TRACKING	HST Tax Code	22.65	196.87
5756-Man	2/19/2019	HYDRO ONE NETWORKS	N/A FIRE DEPT		
3997	FEB62019	402-01-002 - FIRE PROTECTION	N/A FIRE DEPT	326.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	36.06	
		900-01-099 - HST TRACKING	HST Tax Code	41.71	362.58
5756-Man	2/21/2019	TELUS MOBILITY	MAIN OFFICE CELL PHONE		
2883	FEB132019	401-01-003 - TELEPHONE & FAX	IPAD	24.17	
		406-01-008 - BUILDING CELL PH	CBO CELL PHONE	60.85	
		401-01-003 - TELEPHONE & FAX	RAY MORRISON CELL PHONE	97.95	
		438-01-010 - P.W. TELEPHONE	PUBLIC WORKS CELL PHONE	244.66	
		102-01-099 - HST RECEIVABLE	HST Tax Code	47.22	
		900-01-099 - HST TRACKING	HST Tax Code	54.63	474.85
5813-Man	2/19/2019	HYDRO ONE NETWORKS	PUBLIC WORKS GARAGE		
8173	FEB42019	438-01-026 - P.W. HYDRO	PUBLIC WORKS GARAGE	519.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	57.37	
		900-01-099 - HST TRACKING	HST Tax Code	66.36	576.80
6196-Man	2/19/2019	CST CANADA CO.	CLEAR DIESEL		
593244A		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	323.85	
		102-01-099 - HST RECEIVABLE	HST Tax Code	35.77	
		900-01-099 - HST TRACKING	HST Tax Code	41.37	359.62
6312-Man	2/21/2019	ROYAL BANK VISA	MAIN OFFICE VISA		
7818	FEB42019	438-01-017 - P.W. CONFERENCE	DONNIE THROOP RETIREMEN	38.02	
		401-01-017 - CONFERENCES & I	RAY MORRISON CONFERENCE	555.61	
		400-01-002 - COUNCIL- OTHER	OGRA CONFERENCE ROOMS	280.49	
		600-01-024 - CONFERENCE & EI	OGRA CONFERENCE ROOMS	78.92	
		102-01-099 - HST RECEIVABLE	HST Tax Code	105.27	
		900-01-099 - HST TRACKING	HST Tax Code	121.75	1,058.31

Report Date
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
6549-Man 4231FEB42019	2/21/2019	ROYAL BANK VISA	CHAD DAVIS VISA		
		402-01-013 - FIRE PROTECTION	CEILING TILES/FURNACE FIL	303.33	
		102-01-099 - HST RECEIVABLE	HST Tax Code	33.50	
		900-01-099 - HST TRACKING	HST Tax Code	38.75	336.83
7124-Man 593503	2/21/2019	CST CANADA CO.	STATION # 2 FURNACE OIL		
		402-01-003 - FIRE PROTECTION	STATION # 2 FURNACE OIL	751.80	
		102-01-099 - HST RECEIVABLE	HST Tax Code	83.04	
		900-01-099 - HST TRACKING	HST Tax Code	96.04	834.84
7441-Man 6512JAN282019	2/19/2019	ROYAL BANK VISA	KEVIN SPICER VISA		
		402-01-005 - FIRE PROTECTION	KEVIN SPICER VISA	10.81	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.19	
		900-01-099 - HST TRACKING	HST Tax Code	1.38	12.00
7519-Man 6488JAN282019	2/19/2019	ROYAL BANK VISA	JEFF STEWART VISA		
		402-01-005 - FIRE PROTECTION	SUPPLIES	26.93	
		402-01-017 - FIRE PROTECTION	REFILL FUEL	201.72	
		102-01-099 - HST RECEIVABLE	HST Tax Code	25.25	
		900-01-099 - HST TRACKING	HST Tax Code	29.21	253.90
8217-Man 6431FEB42019	2/21/2019	ROYAL BANK VISA	PUBLIC WORKS VISA		
		438-01-011 - P.W. SHOP SUPPLI	MISC SUPPLIES	16.25	
		438-01-017 - P.W. CONFERENCE	HWIN MEMBERSHIP DUES	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.77	
		900-01-099 - HST TRACKING	HST Tax Code	7.83	68.05
8915-Man 3091FEB42019	2/21/2019	ROYAL BANK VISA	MISC ITEMS TRUCKS 2& 4		
		402-01-014 - FIRE PROTECTION	MISC ITEMS TRUCKS 2& 4	708.29	
		102-01-099 - HST RECEIVABLE	HST Tax Code	78.24	
		900-01-099 - HST TRACKING	HST Tax Code	90.49	786.53
9265-Man 9109FEB32019	2/21/2019	BELL MOBILITY INC.	FIRE DEPT TABLETS		
		402-01-004 - FIRE PROTECTION	FIRE DEPT TABLETS	61.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.76	
		900-01-099 - HST TRACKING	HST Tax Code	7.82	67.95
9609-Man 1716JAN242019	2/11/2019	BELL MOBILITY INC.	DEPUTY CHIEF CELL PHONE		
		402-01-004 - FIRE PROTECTION	DEPUTY CHIEF CELL PHONE	17.51	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.94	
		900-01-099 - HST TRACKING	HST Tax Code	2.24	19.45
1352907 JAN312019	2/08/2019	MINISTER OF FINANCE	JAN 15-JAN 31 GOV'T REMITTANCE		
		204-01-001 - PAYROLL DEDUCTI	JAN 15-JAN 31 GOV'T REMIT	18,287.37	18,287.37
1360126 JAN312019	2/15/2019	ONTARIO EHT	JANUARY HEALTH TAX		
		204-01-002 - EHT PAYABLE	JANUARY HEALTH TAX	1,756.56	1,756.56

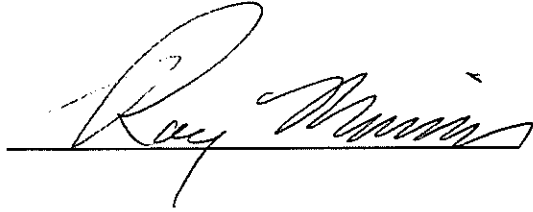
Report Date
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Total for AP:	163,165.49

Certified Correct This February 26, 2019



Ray Morris

REPORT NUMBER: 2019-026

DATE SUBMITTED TO COUNCIL: February 28, 2019

RE: Financial and Indicator Variance Reports

AUTHOR: Ray Morrison, CAO/Treasurer

RECOMMENDATION:

THAT Council accepts for information the attached updated Statement of Revenue and Expenditures – December 2018.

BACKGROUND:

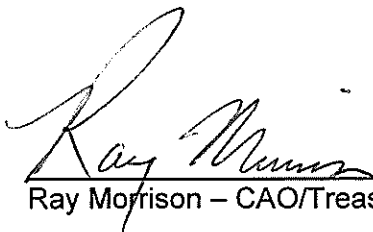
Finance will provide the attached reports on a regular basis and supporting detailed information as required for Council's review and feedback.

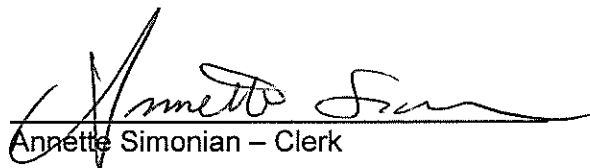
ANALYSIS:

Variance analysis and commentary is provided for each line item where appropriate. Detailed supporting analysis and documentation is available from the Finance department as identified.

FINANCIAL CONSIDERATIONS:

The attached report is part of standard Finance/Treasury reporting responsibility and will be provided on a regular basis with other supporting reports going forward. Individual financial considerations will be highlighted in the attachments as identified throughout the year.


Ray Morrison – CAO/Treasurer


Annette Simonian – Clerk

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Dec-18

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
Revenue									
Taxation and Payments in Lieu	4,755,310	4,701,892	-53,418	-1%	4,793,349	4,701,892	91,457	2%	Significant Supplementary billings in Nov
Grants	1,282,471	1,178,883	-59,437	-5%	1,237,836	1,178,883	58,953	5%	MTO re Hwy 401-41K; Lending Library 12K
Licences and Permits	64,400	77,278	12,878	17%	64,400	77,278	-12,878	-17%	Bldg Permits is highly variable
Fees and Services and Misc	76,996	50,545	-26,451	-52%	84,923	50,545	34,378	68%	Industrial park projects; Culverts offset in expenses below
Interest Income and Penalties	266,021	219,000	-47,021	-21%	266,021	219,000	47,021	21%	High Tax receivable; large pmts in Q4
Transfer From Reserves	14,706	1,339,345	1,324,639	99%	1,339,345	1,339,345	0	0%	
Total Revenues	6,459,904	7,566,943	1,151,189	15%	7,785,874	7,566,943	218,931	3%	
Expenditures									
General Government									
Council	118,458	120,960	2,502	2%	118,458	120,960	2,502	2%	
Administration	613,912	562,782	-51,130	-9%	593,912	562,782	-31,130	-6%	Benefits, re turnover, family coverage
Administration Capital	254	10,000	9,746	97%	254	10,000	9,746	97%	
Administration - Trsf to Reserve	41,168	41,168	0	0%	41,168	41,168	0	0%	
Total General Government	773,792	734,910	-38,882	-5%	753,792	734,910	-18,882	-3%	
Protective Services:									
Fire	445,524	449,466	3,942	1%	440,923	449,466	8,543	2%	
Fire Capital	76,368	88,000	11,632	13%	76,368	88,000	11,632	13%	
Fire - Transfer to Reserves	423,831	423,831	0	0	423,831	423,831	0	0%	
Police	1,025,389	982,979	-42,410	-4%	982,979	982,979	0	0%	
Conservation Authority	46,585	45,932	-653	-1%	42,485	45,932	3,447	8%	YTD reflects actual invoices
Protection, Inspection and Control	36,455	34,102	-2,353	-7%	36,455	34,102	-2,353	-7%	Staffing adjustment during year
Emergency Measures	16,599	16,096	-503	-3%	16,599	16,096	-503	-3%	
Total Protective Services	2,070,751	2,040,406	-30,345	-1%	2,019,640	2,040,406	20,766	1%	

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Dec-18

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
Public Works									
Roads - Maintenance	1,316,482	1,476,418	159,936	11%	1,435,050	1,476,418	41,368	3%	SW&B savings due to staff turnover, sign program installation deferred to 2019, vehicle R&M under budget
Roads - Transfer to Reserves	905,129	905,129	0	0%	905,129	905,129	0	0%	
Roads - Capital	916,416	1,178,444	262,028	22%	1,178,444	1,178,444	0	0%	Year end accrual re Capital Road work
Winter Control	99,011	90,564	-8,447	-9%	99,011	90,564	-8,447	-9%	Winter arriving early this fall; Spike in salt costs across Canada
Street Lighting	14,718	23,213	8,495	37%	14,718	23,213	8,495	37%	Budget includes new lights program, to come
Public Works subtotal	3,251,756	3,673,768	422,012	11%	3,632,352	3,673,768	41,416	1%	

Environmental Services									
Garbage Disposal	410,036	421,476	11,440	3%	421,639	421,476	-163	0%	Certain recycled items going to garbage
Waste Disposal Capital	0	0	0	#DIV/0!	0	0	0	#DIV/0!	
Capital Infrastructure	10,000	10,000	0	0%	10,000	10,000	0	0%	
Garbage Transfer to Reserve	10,000	10,000	0	0%	10,000	10,000	0	0%	
Recycling	1,455	1,394	-61	-4%	1,455	1,394	-61	-4%	
Total Environmental Services	431,491	442,870	11,379	3%	443,095	442,870	-224	-0.1%	

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Dec-18

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
Health Services:									
Cemetaries	12,353	10,000	-2,353	-24%	12,353	10,000	-2,353	-24%	Includes NA Cenotaph, offset in Grants above
Total Health Services	12,353	10,000	-2,353	-24%	12,353	10,000	-2,353	-24%	
Parks & Recreation:									
Recreation Administration	88,783	84,650	-3,136	-4%	88,783	84,650	-4,133	-5%	
Programs	56,301	68,747	12,454	18%	67,009	68,747	1,738	3%	YAC offset by PRO grant; Other R&M
Recreation Capital	76,359	30,000	-46,359	-155%	30,000	30,000	0	0%	
Reserve for Recreation Projects	21,224	21,224	0	0%	21,224	21,224	0	0%	
Libraries	124,881	116,218	-8,663	-7%	124,881	116,218	-8,663	-7%	Incls Furnace repairs, offset through Reserve. Includes Lending Library, offset by new grant
Donations	3,123	9,500	6,377	67%	9,500	9,500	0	0%	
Total Parks and Recreation	370,671	330,339	-39,327	-12%	341,397	330,339	-11,058	-3%	
Planning and Development:									
Building Official	104,925	103,950	-975	-1%	106,925	103,950	-2,975	-3%	
Planning and Zoning	32,234	62,910	30,676	49%	42,234	62,910	20,676	33%	Numerous projects just before start up
Commercial and Industrial	69,522	84,863	15,341	18%	84,536	84,863	327	0%	
Agricultural	68,051	75,000	6,949	9%	73,051	75,000	1,949	3%	
Tile Drainage	7,772	7,927	155	2%	7,772	7,927	155	2%	
Total Planning and Development	282,504	334,650	52,146	16%	314,518	334,650	20,132	6%	
Total Expenditures	7,193,317	7,566,943	374,631	5%	7,517,146	7,566,943	49,797	1%	

Township of Augusta
Key Balance Sheet Items

31-Dec-18

	2018	2017	Change	Percent Change	Comments
Cash	1,506,113	1,961,654	(455,541)	-23%	See HST receivable below up offset by Tax AR collections
					Funding Fire Hall through Reserve first, before borrowing
					Municipal drains - three completed in 2019, now billing to residents
Taxes Receivable	1,394,986	1,657,920	(262,934)	-16%	Per GL & Tax Rec
Total Current Year Levies	9,645,455	9,191,669	453,786	5%	Per Property Tax Reconciliation W/P; Large Industrial sector red'n
% of Current Year Levies	14.46%	18.04%	-3.57%		Targetting 5-8%.
					Down from high of 18% December 2017. Large supplementary assessments and billings processed at end of year, residents unable to pay before year end.
					Reminder notices sent in November, again in January 2019, then formal tax sale processes will begin on numerous properties in January
Municipal Drains Receivable	481,131.00	363,258.00	117,873		Three new drains completed in 2018; Lag awaiting OMAFRA review
					Billed 2016, 2017 drains in 2018; Following up o/s balances re prior yrs.
HST Receivable	333,880	237,222	96,658		Received \$326,285 re 2017 final & 6 months Jan-June 2018, Sept 12, 2018
					Fire hall and municipal drains added back in October and November
					Will claim for July-Dec 2018 in February 2019

REPORT NUMBER 2019-024

REPORT TO COUNCIL February 28, 2019
RE: BUILDING DEPARTMENT ACTIVITY SUMMARY
AUTHOR: Karen Lavigne, CBO

RECOMMENDATION:

That Council receive the building department activity report for January and February, 2019 for information.

BUILDING DEPARTMENT ACTIVITY SUMMARY

Date Issued	Permit Number	Cost of Project	Permit Cost	Type of Permit
9/1/2019	2016-7036-3	\$0.00	\$55.00	Renewal
23/1/2019	2019-7280	\$15,500.00	\$190.00	Demo X 2
24/1/2019	2019-7281	\$100,000.00	\$687.38	Agricultural Renovation
JANUARY TOTAL		\$115,500.00	\$923.38	
2019 TOTAL				

Date Issued	Permit Number	Cost of Project	Permit Cost	Type of Permit
8/1/2018	2018-7192	\$2,000.00	\$128.00	Shed
22/1/2018	2018-7193	\$450,000.00	\$3,142.35	SFD
18/1/2018	2018-7194	\$125,000.00	\$1,094.00	Renovation
JANUARY TOTAL		\$599,000.00	\$4,331.35	
2018 TOTAL		\$599,000.00	\$4,331.35	

Date Issued	Permit Number	Cost of Project	Permit Cost	Type of Permit
25/2/2019	2019-7282	\$37,000.00	\$371.36	Renovation
FEBRUARY TOTAL				
2019 TOTAL		\$152,500.00	\$1,303.74	

Date Issued	Permit Number	Cost of Project	Permit Cost	Type of Permit
5/2/2018	2018-7195	\$75,000.00	\$960.00	Com. Storage
13/2/2018	2018-7196	\$3,000.00	\$75.00	Mudroom addtn.
14/2/2018	2018-7197	\$100,000.00	\$1,200.00	S. S. Storage
14/2/2018	2016-7100	\$0.00	\$50.00	Renewal
20/2/2018	2017-7173	\$0.00	\$127.20	Modification
FEBRUARY TOTAL		\$178,000.00	\$2,412.20	
2018 TOTAL		\$777,000.00	\$6,743.55	

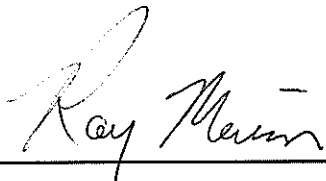
Inspections performed in January; 7 Permits issued in January; 3

Inspections performed in February; 8 Permits issued in February; 1

Monthly reports submitted to MPAC, Statistics Canada, Tarion and CMHC for January and February 2019

4 Finals and 1 Occupancy submitted to MPAC for January 2019

1 Occupancy submitted to MPAC for February 2019



 Ray Morrison, CAO



 Karen Lavigne, CBO

REPORT NUMBER: 2019-023
REPORT TO COUNCIL: February 28, 2019
RE: Fire Station Update
PREPARED BY: Robert Bowman; Fire Chief

RECOMMENDATION:

THAT Council receive this report for information on the update of the fire station redevelopment in Maitland.

PURPOSE:

To provide Council all incoming information and supporting documentation regarding the current and new fire station on an ongoing basis.

BACKGROUND:

Construction continues on schedule.

Interior walls, mechanical and electrical rough in is continuing. Preparation is ongoing in the truck bay for the concrete slab with the plan to pour in the next two weeks. The flat roof is also scheduled to be installed in the coming weeks.

Biweekly site meetings involving the contractor, architects, engineers, staff and a Council representative continue to ensure the project remains on schedule, on budget and issues are identified and addressed promptly to avoid cost and delays.

Pictures of construction progress can be found on the website at: <http://augusta.ca/new-maitland-fire-station/>

We will continue to keep Council informed as this project moves forward.

FINANCIAL IMPACTS:

None at this time.



Robert Bowman
Fire Chief



Ray Morrison
CAO/Treasurer



**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA
BY-LAW NUMBER 3406-2019**

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF
AUGUSTA AT ITS MEETING HELD ON FEBRUARY 28, 2019**

WHEREAS section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 9 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on February 28, 2019, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 28th day of February, 2019

MAYOR

CLERK