

**AGENDA
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
July 15, 2019 at 6:30 P.M.**

REGULAR COUNCIL – EXECUTIVE SESSION

- A. Call to Order
- B. Mayor's Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Interest and Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
 - Michael Barrett, MP – Update from Federal Member of Parliament
 - Frank Cowan Company, Hometown Grant Cheque Presentation – Greg Kenny/Tracey Young/Debra Murphy
 - Corridor Update – Charlie Mignault, Michael Adamcrynck, James Wilson
- H. Correspondence and Petitions
 - North Augusta Labour Day Festival
 - Maitland Garden of Hope Open House
- I. **MOVED TO COMMITTEE OF THE WHOLE**
- J. **COMMITTEE/STAFF REPORTS**
 - UCLG Council**
 - Health Unit Board**
 - Recreation**
 - EDTC**
 - Library Board**
 - Operations**
 - Admin & Finance**
 - Fire Dept.**

 - Administration and Finance**
 - Report 2019 – 079 – Resident Request Report

- Report 2019 – 081 – Appoint Drainage Superintendent & Parking Enforcement By-law Officers
- Report 2019 – 082 – Non-Union Employment and personnel policy
- Report 2019 – 085 – A/P
- Report 2019 – 086 – Financial and Indicator Variance Report
- Report 2019 – Fire Station Loan

Operations

Planning and Building Services

- Report 2019 – 080 – CBO Report

Protective Services

- Report 2019 – 083 – Fire Hall Update
- Report 2019 – 084 – Fee for Service By-law

K. RETURN TO REGULAR MEETING OF COUNCIL

L. New and Unfinished Business

M. Notice of Motions

- Management of Water Levels

N. By-Laws

- By-law 3427-2019 – Fee for Service
- By-law 3432-2019 – Non-Unionized Employment & Personnel Policy By-law
- By-law 3431-2019 – Appoint Drainage Superintendent
- By-law 3430-2019 – Appoint Parking Enforcement By-law Officers

O. Announcements

P. Question Period for the Public

Q. Question Period for the Press

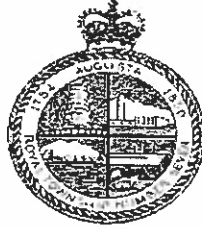
R. Closed Session as per Section 239 of the Municipal Act 2001

S. RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

T. Reporting Out from Closed Session

U. By-law to confirm Proceedings of Council

V. Adjournment



**MINUTES
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
June 24, 2019**

6:30 p.m. at the Municipal Office, 3560 County Road 26

PRESENT:

Mayor Malanka
Deputy Mayor Shaver
Councillor Bowman
Councillor Henry
Councillor Schapelhouman

PRESS:

STAFF PRESENT: Ray Morrison, Annette Simonian, Chief Rob Bowman

REGRETS:

CALL TO ORDER

Mayor Malanka called the meeting to order at 6:30 p.m.

MAYOR'S OPENING REMARKS

APPROVAL OF AGENDA

Moved by Councillor Bowman, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT the Agenda for June 24, 2019 be adopted as amended.
Carried

APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Councillor Schapelhouman, seconded by Councillor Bowman
BE IT RESOLVED THAT Council approve the minutes of the June 10, 2019 Council meetings as printed and distributed to all members.
Carried

**DISCLOSURE OF INTEREST
BUSINESS ARISING FROM THE MINUTES**

DELEGATIONS & PRESENTATIONS

CORRESPONDENCE & PETITIONS

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT The International Joint Commission (IJC) approved Plan 2014, a plan to regulate water levels and flows in Lake Ontario and the St. Lawrence River to protect against extreme water levels, to restore wetlands and to prepare for climate change may have had deleterious effects on the shorelines of Augusta Township;

AND WHEREAS Plan 2014 proposed that average annual coastal damages on the Lake Ontario shoreline would be approximately \$46 million under natural conditions, and approximately \$20 million under Plan 2014;

AND WHEREAS in 2019 Lake Ontario has exceeded the record daily peak of 75.88 m which was experienced from May 25 to May 28, 2017 and that peak was 82 cm above average for this time of year;

AND WHEREAS the CEMC and the Deputy CEMC/Fire Chief for Augusta Township has been actively monitoring rising water levels, and their threat and impact on municipal and private property and is concerned about references to the current flooding arising from implementing Plan 2014 as being the “new normal” to be expected;

NOW THEREFORE BE IT RESOLVED THAT Council receive the letter from Richard Diesch for information and advise whether additional assistance can be provided; and

AND THAT The Corporation of the Township of Augusta requests that the Government of Canada and the Government of Ontario conduct a formal investigation into the flooding events of 2017 and 2019 in affected communities along the Lake Ontario and the St. Lawrence River,

AND THAT The International Joint Commission (IJC) approved Plan 2014 be evaluated and measured for effectiveness and verifiable impacts by the above mentioned Federal and Provincial governments in conjunction with the Government of the United States of America;

AND THAT this resolution be forwarded to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Doug Ford, Premier of Ontario, The Honourable Steve Clark, Minister of Municipal Affairs, Andrew M. Cuomo, Governor of New York State, the Great Lakes International Joint Commission (IJC).

Carried

MOVED TO COMMITTEE OF THE WHOLE

Moved by Councillor Bowman, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT Council resolve itself into the Committee of the Whole meeting.
Carried

COMMITTEE REPORTS

UCLG:	Mayor Malanka provided an update
Health Unit Board:	Mayor Malanka provided an update
Recreation:	Councillor Bowman provided an update
EDTC:	Councillor Henry provided an update
Library Board:	Councillor Bowman provided an update
Operations:	Deputy Mayor Shaver provided an update
Finance and Admin:	CAO/Treasurer Ray Morrison provided an update
Fire Department:	Chief Bowman provided an update

ADMINISTRATION AND FINANCE

Report 2019-073

Moved by Councillor Schapelhouman, seconded by Councillor Bowman
BE IT RESOLVED THAT Council receive the draft By-Law for the Maintenance and Care of Property for review; and

THAT Council direct staff to forward to the Planning Advisory Committee for review at their next schedule meeting and place the draft By-Law on the website for public comment.

Carried

Report 2019-076

Moved by Councillor Bowman, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT Council receive, review and approve the payment of the accounts payable invoices paid on cheques #24252 – 24357 through to June 20, 2019 in the amount of \$761,415.19.
Carried

OPERATIONS

PLANNING AND BUILDING SERVICES

PROTECTIVE SERVICES

Report 2019-074

Moved by Councillor Bowman, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT Council receive this report for information on the update of the fire station redevelopment in Maitland.
Carried

Report 2019-075

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT Council receive the attached By-Law to Establish and Regulate Fees for the Fire Department for information and;

THAT Council enact the By-Law to Establish and Regulate Fees for the Fire Department following consultation.

Carried

RETURN TO REGULAR MEETING OF COUNCIL

Moved by Councillor Henry seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council move to a regular meeting of Council.

Carried

NEW AND UNFINISHED BUSINESS

NOTICE OF MOTIONS

BY-LAWS

Moved by Councillor Henry seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT By-Law Numbered 3423-2019 being a By-Law to establish a procurement policy for the Township of Augusta be read a first time, a second time, a third time, and be enacted as read.

Carried

Moved by Councillor Henry seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT By-Law Numbered 3427-2019 being a By-Law to establish and regulate fees for the Fire Service be read a first time, a second time, a third time, and be enacted as read.

Deferred

ANNOUNCEMENTS

- South Grenville Chamber of Commerce presents the Charlie McFarlane Memorial Golf Tournament on Friday, July 26.

QUESTION PERIOD FOR THE PUBLIC

QUESTION PERIOD FOR THE PRESS

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT this Council move to a closed meeting at 8:33 pm., as per the Municipal Act c25, S.O. 2001 section 239 (2) to discuss:

- Labour Relations and Employee Negotiations
 - Union Contract
 - Employment Contract
- Acquisition and Disposition of Municipal Land

Carried

RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT the closed session adjourned at 9:30 pm and that Council resumed the open meeting to report out.

Carried

REPORTING OUT OF CLOSED SESSION

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council met in closed session to discuss the labour relations and employee negotiations and acquisition and disposition of municipal land.

Council

- Provided instruction to Staff
- Shall now consider a resolution in open session

Carried

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council receive the Full Time Public Works Manager report 2019-077, and

THAT Council authorize the CAO and Mayor to negotiate and sign a contract with Mr. Brad Thake effective July 15, 2019 as the Full-Time Public Works Manager for Augusta Township.

Carried

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT By-Law No. 3428-2019 confirm the proceedings of Council of the Township of Augusta at its meeting held on June 24, 2019 be read a first time, a second time, a third time, and be enacted as read.

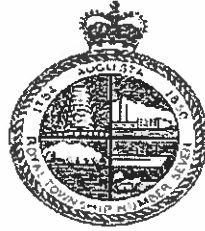
Carried

ADJOURNMENT

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT this Council do now adjourn at 9:35 pm until July 15, 2019 at 6:30 p.m. or until the call of the Mayor subject to need.

Carried



**MINUTES
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
July 8, 2019**

6:30 p.m. at the Municipal Office, 3560 County Road 26

PRESENT:

Mayor Malanka
Deputy Mayor Shaver
Councillor Bowman
Councillor Henry
Councillor Schapelhouman

STAFF PRESENT: Ray Morrison

REGRETS: Annette Simonian, Chief Rob Bowman

CALL TO ORDER

Mayor Malanka called the meeting to order at 1:00 p.m.

MAYOR'S OPENING REMARKS

APPROVAL OF AGENDA

Moved by Councillor Schapelhouman, seconded by Councillor Bowman
BE IT RESOLVED THAT the Agenda for July 8, 2019 be adopted as amended
(approval of minutes deferred until regular July 15, 2019 meeting, removal of Maitland
Fire Station Loan Report).
Carried

**DISCLOSURE OF INTEREST
BUSINESS ARISING FROM THE MINUTES**

MOVED TO COMMITTEE OF THE WHOLE

Moved by Councillor Bowman, seconded by Councillor Schapelhouman
BE IT RESOLVED THAT Council resolve itself into the Committee of the Whole
meeting.
Carried

ADMINISTRATION AND FINANCE

Report 2019-078

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive this report and authorize the CAO/Treasurer and Mayor to sign the collective agreement and related letters of understanding between the OPSEU Local 94 and the Corporation of the Township of Augusta and the Augusta Township Public Library Board, for the period from January 1, 2019 and December 31, 2021.

AND THAT Council authorize the CAO/Treasurer to make necessary current and retroactive adjustment to staff compensation in accordance with the new collective agreement.

Carried

RETURN TO REGULAR MEETING OF COUNCIL

Moved by Deputy Mayor Shaver seconded by Councillor Henry

BE IT RESOLVED THAT Council move to a regular meeting of Council.

Carried

ANNOUNCEMENTS

- Brad Thake has been hired as the new Public Works Manager effective July 15, 2019.

QUESTION PERIOD FOR THE PUBLIC

QUESTION PERIOD FOR THE PRESS

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT this Council move to a closed meeting at 1:41 pm., as per the Municipal Act c25, S.O. 2001 section 239 (2) to discuss:

- Acquisition and Disposition of Municipal Land

Carried

RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT the closed session adjourned at 2:30 pm and that Council resumed the open meeting to report out.

Carried

REPORTING OUT OF CLOSED SESSION

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT Council met in closed session to discuss the acquisition and disposition of municipal land.

Council

- Provided instruction to Staff

Carried

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

BE IT RESOLVED THAT By-Law No. 3429-2019 confirm the proceedings of Council of the Township of Augusta at its meeting held on July 8, 2019 be read a first time, a second time, a third time, and be enacted as read.

Carried

ADJOURNMENT

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

BE IT RESOLVED THAT this Council do now adjourn at 2:31 pm until July 15, 2019 at 6:30 p.m. or until the call of the Mayor subject to need.

Carried



DELEGATION REQUEST TO APPEAR BEFORE COUNCIL

Name of Individual/ Organization: Michael Barrett, MP

Council Meeting Date Requested: 07/15

Topic: (If necessary, please attach additional correspondence) Information Attached

Update from Federal Member of Parliament.
Questions and answers

Contact Information:

Name (if different from above): Julia Ilashchuk

Mailing Address: Room 678, Confederation Building, Ottawa, ON K1A 0A6

Phone Number: 613-992-8756

Email: michael.barrett.a1@parl.gc.ca

NOTE: All documents provided are open to the public. If you are providing communication to the township please be aware that your name and information will appear on the Township's website and become part of the public record, unless you expressly request the Township to remove it. If requesting a closed (In-Camera) meeting with Council, the subject matter must meet the requirements of section 239(2) of the Municipal Act.

Additional Information:

1. Delegations on an agenda shall be determined on a first come first served basis.
2. No more than two (2) delegations shall be heard at any meeting.
3. Delegations shall be limited to five (5) minutes of presentation time and five (5) minutes for questions.

3560 County Rd 26 RR 2 Prescott Ontario, ON K0E 1T0

Phone 613-925-4231 Fax 613-925-3499

asimonian@augusta.ca

Annette Simonian

From: David Cybulski [REDACTED]
Sent: Tuesday, July 9, 2019 8:14 AM
To: David Cybulski
Subject: Maitland Garden of Hope Open House

You are invited to our annual Open House for **Maitland Garden of Hope** on Saturday, July 27 (alternate rain date Sunday July 28) from 1:00 to 4:00 pm.

Also, Van Berlo Gardens is having their open house at the same time and is only a 2 minute drive from our place. Their address is 1357 County Rd 2, Maitland.

This is our maximum bloom time with a colourful array of flowers and we anticipate many butterflies as well.

Refreshments will be served and Our Kenyan Kids will be displaying quality crafts from Kenya for sale.

Bring your family and friends for a fun afternoon!

Hope to see you on the 27st!

Dave & Colleen
Maitland Garden of Hope
1 Jones Court,
Maitland, On
[REDACTED]

www.maitlandgardenofhope.ca



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This message has been scanned for viruses and dangerous content by [MailScanner](#), and is believed to be clean.



North Augusta Education & Recreation Committee

P.O. Box 91
North Augusta, ON
K0G 1R0

Wednesday, July 3, 2019

Township of Augusta

R.R. #2
Prescott, ON
K0E 1T0

Re: North Augusta Labour Day Celebration

Labour Day 2019 is fast approaching. We have been busy trying to get things underway for our celebration. The Bavarian Gardens, which we have at our community festival, is our major fund-raiser for the event. This letter is to inform you that we would like to, again, operate the gardens.

The hours of operation would be as follows:

Saturday, August 31, 2019 from Noon to 1:00A.M.

Sunday, September 01, 2019 from Noon to 11:00P.M.

Monday, September 02, 2019 from Noon to 6:30P.M.

As a requirement of our license application, we require a resolution from Council acknowledging this as a three day community festival along with your approval for the Bavarian Garden.

If you require further information or have any questions, regarding this matter, please feel free to contact me.

Sincerely

A handwritten signature in blue ink, appearing to read "Maynard Vander Velde", written over a horizontal line.

Maynard Vander Velde
Vise President
North Augusta Education & Recreation Committee

Cell: 613-349-9134

E-mail: maynardv@sympatico.ca

REPORT 2019-079
 REPORT TO COUNCIL July 15, 2019
 RE: Resident Relations Program (Access E11)
 AUTHOR: Vikki Werner-Mackeler, Office Clerk

RECOMMENDATION:

THAT Council receive this Resident Relations program report for information.

BACKGROUND:

Township staff continue to learn and use the Access E11 program, with most now having become proficient with its basic uses. Public Works and By-Law continue to be the departments receiving the most complaints/concerns. Public Works alone received 76 new cases this quarter, 38 of those being drainage/ditching/culvert issues. The crew continues to work towards closing these cases but have had to focus on the laying of new gravel and calcium and cutting the sides of township roads the last few weeks. Open cases for all departments will continue to be monitored and followed up on bi-weekly as required.

As of July 1, 2019 there were **41** open cases.

The following is the summary from the last quarter – **April 1, 2019 to June 30, 2019:**

Department	New Cases this Quarter	New Cases this Quarter Still Open as of July 1	Cases Still Open from Previous Quarter	Total # of Open Cases
Administration/Police Services	11	11	1	12
Building & By-Law	31	5	1	6
Civil/Non Township Matters	5	0	0	0
Clerk Services/BR & E	0	0	0	0
Contracted Services	6	1	0	1
County Issues	6	0	0	0
Emergency Management	7	0	0	0
Fire/Burning	6	0	0	0
Planning & Recreation	2	0	0	0
Public Works & Waste Management	76	21	1	22
Other	0	0	0	0
Totals	150	38	3	41

The breakdown by Department Category for the same time frame is as follows:

Administration/Police Services	
Category	# of Cases
Other Administration	7
Increased Speeding Concerns	2
Street Light Request	1
Increased Traffic Concerns	1
Total # of New Cases	11
Total Cases Still Open	11

Building & By-Law	
Category	# of Cases
Illegal Dumping	6
Building	4
Unkempt Property Report (Health Hazard)	3
Livestock at Large	3
Noise	3
Dog Nuisance/Noise Issues	2
Littering	1
Illegal Parking	1
Dogs at Large	1
Other – By-Law	7
Total # New of Cases	31
Total Cases Still Open	5

Civil/Non-Township Matters	
Total # of New Cases	5
Total Cases Still Open	0

Clerk Services/Business Retention & Economic Development	
Category	# of Cases
Business Retention & Econ. Development	0
Clerk Services	0
Total # of New Cases	0
Total Cases Still Open	0

Contracted Services	
Category	# of Cases
Street Light Out/Damaged/Out of Place	3
Beaver Issues	3
Total # of New Cases	6
Total Cases Still Open	1

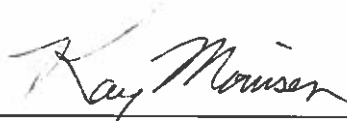
County Issues	
Category	# of Cases
County – Danger/Hazard on Road/Shoulder	2
County – Ditching/Drainage/Culvert Issues	2
County – Road Kill Report	1
County – Other	1
Total # of New Cases	0
Total Cases Still Open	0

Emergency Management	
Category	# of Cases
Flooding (Non-Culvert Related)	7
Total # of New Cases	7
Total Cases Still Open	0

Fire/Burning	
Category	# of Cases
Nuisance Burning (smoke/ash)	2
Prohibited Materials Burning	2
Other – Fire	2
Total # of New Cases	6
Total Cases Still Open	0

Planning & Recreation	
Category	# of Cases
Program Registration	1
Severance Questions	1
Total # of New Cases	2
Total Cases Still Open	0

Public Works & Waste Management	
Category	# of Cases
Ditching/Draining/Culvert Issues	38
Sign Request	7
Danger/Hazard on Road/Shoulder of Road	7
Tree/Brush Cleanup Required	5
Signage Missing/Broken	4
Road Grading Issues	2
Transfer Station Staff	1
Transfer Station Conditions	1
Road Kill Report	1
Other (Public Works)	6
Other (Waste/Recycling)	4
Total # of Cases	76
Total Cases Still Open	21



Ray Morrison, CAO/Treasurer



Vikki Werner-Mackeler, Office Clerk

REPORT NUMBER: 2019-081
REPORT TO COUNCIL July 15, 2019
RE: APPOINT A TILE DRAINAGE INSPECTOR AND PARKING
BY-LAW ENFORCEMENT OFFICERS
AUTHOR: Annette Simonian, Clerk

RECOMMENDATION:

THAT Council adopt By-Law 3431-2019 which officially appoints the Public Works Manager as Tile Drainage Inspector for the Township of Augusta; and

THAT Council adopt By-law 3430-2019 to appoint the Public Works Manager and the Public Works Foreman/Lead Hand as Parking By-Law Enforcement Officers for the purpose of parking enforcement for the Township of Augusta.

BACKGROUND:

In accordance with the OMAFRA Tile Loan Program, the Township requires a Tile Drainage Inspector to certify that the drainage work is as described on the application for loan and is completed (or otherwise if appropriate). **The Inspector does not need to be the Township's Drainage Superintendent. The Inspector is responsible only to certify that the work is complete and is not required to confirm the quality of work, etc. as per OMAF form 1117 – INSPECTION AND COMPLETION CERTIFICATE.**

Our Public Works Manager, Brad Thake is willing and able to accept this role.

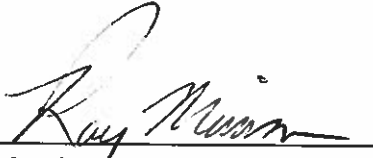
The Police Services Act, RSO 1990, Chapter P15, Section 15(1), authorizes the Council of any municipality to appoint municipal by-law enforcement officers to enforce the by-laws of the municipality

In order to be able to enforce "Schedule B" of the Parking By-Law 3136-2014 and s. 181 of the Highway Traffic Act there must be by-law enforcement officers that can issue notices of violation to the Parking By-Law and the Highway Traffic Act at the times and locations where the violations occur. This is when the roads are being cleared of snow in the early hours of the morning and the late-night hours. The Public Works Manager and the Public Works Foreman are on the roads and are affected by the violations to the Parking By-Law and the Traffic Act therefore it is reasonable to provide these employees with the regulatory enforcement powers under the Township's parking by-law.

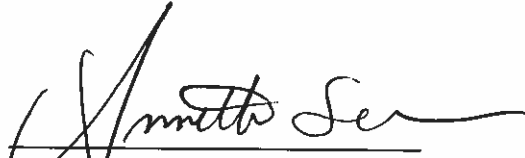
FINANCE:

No net cost to the Township other than administrative processing time.

CONSULTATION:



Ray Morrison, CAO, Treasurer



Annette Simonian, Clerk



**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA
BY-LAW NUMBER 3430 – 2019**

**A BY-LAW TO APPOINT BY-LAW ENFORCEMENT OFFICERS FOR THE PURPOSE
OF ENFORCING THE PARKING BY-LAW**

WHEREAS the Police Services Act s. 15(1) authorizes the Council of any municipality to appoint municipal by-law enforcement officers to enforce the by-laws of the municipality;

AND WHEREAS it is deemed necessary to have a by-law enforcement officer that can issue notices at the times and location where the violation occurs;

AND WHEREAS the Council of the Corporation of the Township of Augusta deems it expedient to appoint the Public Works Manager and the Lead Hand as a by-law officers for the purposes of enforcing the Parking and snow removal by-law.

NOW THEREFORE the Council of the Corporation of the Township of Augusta enacts as follows:

1. That Brad Thake and Tom Shorey are hereby appointed By-Law Enforcement Officers for the purposes of enforcing the parking and snow removal restrictions for the Township of Augusta.
2. That all other By-Laws inconsistent herewith are hereby repealed.
3. That this by-law shall come into effect on passing.

READ a first and second time this 15 day of July 2019

READ a third time and passed this 15 day of July 2019

MAYOR

CLERK



**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA
BY-LAW NUMBER 3431 – 2019**

**A BY-LAW TO APPOINT A DRAINAGE INSPECTOR
FOR THE TOWNSHIP OF AUGUSTA**

WHEREAS The Municipal Act 2001, Chapter 25, Section 9 gives the municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act;

AND WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(1) states that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Municipal Act 2001, SO 2001, Chapter 25, Section 8(2) states that in the event of ambiguity, the ambiguity shall be resolved so as to include, rather than exclude, municipal powers that existed before the Municipal Act, 2001 came into force;

**NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF AUGUSTA ENACTS AS
FOLLOWS:**

1. That Brad Thake is hereby appointed Tile Drainage Inspector for the Corporation of the Township of Augusta.
2. That By-Laws 3155-2015 is hereby rescinded.
3. That any and all by-laws or portions thereof conflicting with this by-law are hereby repealed

READ a first and second time this 15 day of July 2019

READ a third time and passed this 15 day of July 2019

MAYOR

CLERK

REPORT **2019-082**
COUNCIL **July 15, 2019**
PREPARED BY **Annette Simonian**
RE; **AMEND THE NON-UNION EMPLOYMENT AND PERSONNEL BY-LAW**

RECOMMEND:

THAT Council receive this report; and

AND THAT Council authorize the change of payment of employee benefits to the employer shall pay 100% of the Health Plan Premiums retroactive to July 1, 2019.

AND THAT Council authorize an across the board rate retroactive increases, from January 1, 2019, to management and non-union staff as follows:
2019 - \$0.65; 2020 - \$0.51; 2021 - \$0.52.

AND THAT Council adopt By-law 3432-2019 to establish employment and personnel policies for non-unionized employees of the township of Augusta.

BACKGROUND

Council ratified the three-year collective agreement (2019-2021) with OPSEU at their July 8, 2019 Council meeting.

This agreement includes revisions to change from employees paying 30% of benefits to the employer paying 100% of benefits and per hour rate increases across the board vs percentage rate increases. At present, most public sector governments and municipalities in Leeds and Grenville continue to pay employee Health and Life insurance premiums at 100%.

Changes to the non-union employment and personnel by-law are recommended to keep policies and procedures consistent for positive labour relations and to assist in maintaining pay equity between all employee groups.

FINANCIAL IMPACT

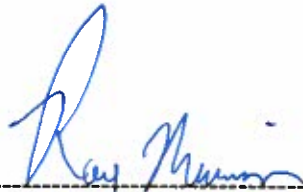
Across the board rate increases to management and non-union staff will have approximately the following compounding impacts:

2019 - \$0.65 - \$8,870
2020 - \$0.51 - \$6,960
2021 - \$0.52 - \$7,098


A change from employees paying 30% of benefits to the Employer paying 100% of benefits will cost the employer approximately \$12,716 per year subject to the mix of family and single coverage of staff.

These increases exceed the 2019 Budget but will be partially offset by prorating and staff vacancies.

Other administrative changes throughout the Bylaw should have minimal to no cost impacts and are considered housekeeping amendments.



R. Morrison, CAO/Treasurer



Annette Simonian, Clerk



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA

BY-LAW NUMBER 3432-2019

**BEING A BY-LAW TO ESTABLISH EMPLOYMENT AND PERSONNEL POLICIES
FOR NON-UNIONIZED EMPLOYEES OF THE TOWNSHIP OF AUGUSTA**

WHEREAS the Municipal Act 2001, c. 25 Part II section 8 allows for the Powers of a Natural Person

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Augusta enacts as follows:

1. PROBATIONARY PERIOD

Every full-time and part-time employee in the Corporation is required to serve a probationary period of six (6) calendar months.

2. DEFINITIONS

A full-time employee is one who is regularly scheduled to work the full-time normal hours set out in the respective Departments. Permanent full-time employees are eligible for all fringe benefits as outlined in this By-Law.

A part-time employee works regularly scheduled hours per week as required but are not eligible for fringe benefits throughout this By-Law save and except 3. I. Part time employees also qualify for any benefits as outlined in the Employment Standards Act and Regulations.

A student is hired for a specified period as required and is not eligible for any fringe benefits as provided in this By-Law and will receive employment entitlements (e.g. vacation pay) in accordance with the Employment Standards Act.

3. EMPLOYEE BENEFITS

(Applicable to permanent full-time employees only unless otherwise specified)

Effective July 1, 2019, the premiums for employee benefit plans included in this section will be paid 100% by the employer.

A. SICK LEAVE CREDITS/SHORT-TERM DISABILITY

Sick leave is intended for full-time employees who are totally disabled from performing any work for the Employer. All full-time employees earn twelve (12) sick leave credits per year. Employees who are on leave of absence without pay exceeding thirty (30) calendar days shall have their annual entitlement pro-rated accordingly. Unused sick leave credits can be accumulated from year to year but are not payable upon termination for any reason. Accumulated sick credits will be used by an employee until the employee is eligible for weekly short-term disability insurance payments. The Corporation reserves the right to ascertain the validity of claims made under the sick leave plan. Employees may be required to substantiate any absence for illness claim by the submission of the attending Physician's Certificate of illness. The cost of such certificate will be reimbursed to the employee to a maximum of \$25.00 upon submission of a receipt from the physician's office. Absence from employment due to maternity shall not be covered by this sick leave plan.

Absence due to an accident while on duty which is payable under the *Workplace Safety and Insurance Act* shall not be deducted from sick leave credits. When an employee is in receipt of *Workplace Safety and Insurance Board (WSIB) benefits* and requests the Corporation to make up the difference between the amount of WSIB benefits paid and his salary, if the Corporation agrees, the employee shall be paid his full wages provided he turns over to the Corporation the amount received from the WSIB. The difference between the amount paid by the WSIB and the normal wages shall be deducted from the employee's sick leave credits.

When an employee's sick leave credits have been depleted then he or she shall only receive WSIB benefits.

The Treasurer or designate will be responsible for keeping records of employee's absences due to illness.

Eligible full-time employees will receive short-term disability insurance in accordance with the terms and conditions as outlined in the short-term disability insurance plan.

B. SEMI-PRIVATE PLAN

A Plan for semi-private room care is available.

C. EXTENDED HEALTH CARE (after 3 months employment)

(i) Plan for drug assistance, private room and other health care costs not covered by OHIP is available with 100% cost of hospital and medical benefits which are not covered by the Provincial Plan and are subject to a deductible factor, (not payable by the Plan).

(ii) Life Insurance and Accident Death and Dismemberment:
A Plan for Life Insurance rate of \$1,000.00 per \$1,000.00 of salary and double indemnity if killed at work is available.

D. VISION CARE

Vision care is underwritten by the Corporation for prescription eye wear to a maximum of \$300.00 every twenty-four (24) months which will include one eye exam, to a maximum of \$100, per insured family member every twenty-four (24) months.

E. DENTAL CARE

A dental plan is available for insured family members.

F. LONG TERM DISABILITY INSURANCE

In accordance with the terms and conditions of the Plan, long term disability insurance is available for full-time employees with benefit of 66 2/3 of regular wages to age 65. Eligible after 120 days of sickness or accident if not covered by WSIB benefits.

4. PENSION PLAN

The Corporation is a Member of the Ontario Municipal Employees Retirement System (OMERS). For eligible full-time employees' participation in this plan is mandatory and commences upon employment. Transfer of existing Memberships from previous employment with an OMERS employer shall become effective immediately. Deductions for Canada Pension Plan are made in accordance with the Regulations under the Act. Contributions and benefits of the two pension plans are integrated. The Corporation and the employee shall make contributions in accordance with the provisions of the plan.

5. EMPLOYMENT INSURANCE

Deductions are made in accordance with Regulations under the Employment Insurance Act.

6. **MEMBERSHIP FEES**

Full-time and part-time employee membership to all municipally recognized associations will be funded at 100% by the Township upon request of the employee and the necessity determined and recommended by the CAO and approved by Council.

Where a licence for a job is necessary, the cost of licence and testing shall be reimbursed upon successful completion.

7. **SAFETY CLOTHING ALLOWANCE**

Due to the nature and safety requirements of certain department work, the Corporation will provide personal protective equipment for the following working non-union/management staff:

- (i) The CBO
- (ii) The Public Works Manager/Drainage Superintendent
- (iii) Fire Chief
- (iv) CET

- Safety rubber boots
- CSA approved boots (with proof of purchase to a total maximum of \$250/year, with no limit on the number of pairs).
- Winter and summer safety jackets.
- One (1) pair of safety prescription glasses for employees who require corrective eyewear, if appropriate, at manager's discretion.

All personal protective equipment shall only be replaced upon the return of the worn-out item.

8. **LEAVE WITHOUT PAY IN EXCESS OF 30 DAYS**

Full time employees on leave without pay, in excess of thirty (30) continuous calendar days, shall have the right to continue coverage of benefits by making direct payments to the Employer covering the estimated length of the leave, in advance, by post-dated cheques covering the Employer and Employee portions of the premiums.

NSF cheques will mean cancellation of benefit coverage if payment is not received in cash or by certified cheque, by the end of the month for which proper payment is received by the Employer.

Failure to ensure payments are made as required may result in the cancellation of benefit coverage by the carrier without notice and any reinstatement will be subject to approval of the carrier.

9. **WORKERS' COMPENSATION**

All employees are eligible for benefits according to the *Workplace Safety and Insurance Act* Workers' Compensation Act of Ontario for injuries sustained during and in the course of their employment. The employee must report injuries to their immediate supervisor without delay.

10. **BEREAVEMENT**

- (i) A full-time employee will be allowed up to four (4) consecutive working days' leave of absence without loss of regular pay from regularly scheduled hours in conjunction with the death of their parent, spouse, child, brother, sister, parent-in-law, sister/brother-in-law or grandparent
- (ii) A full-time employee will be allowed up to three (3) consecutive working days' leave of absence without loss of regular pay from regularly scheduled hours in conjunction with the death of their grandparent-in-law, aunt, uncle, niece and nephew.

- (iii) To qualify for bereavement, leave the full-time employee must notify the Employer as soon as possible following the death of the family members identified above and such leave must be subject to approval by the CAO.

Time off with pay may be granted on an individual basis to attend funerals.

11. VACATION

(i) FULL TIME EMPLOYEES

Full-time employees will be credited with their vacation entitlement as earned each pay period. Vacation will not accrue during any absence in a calendar month where the employee has not worked the full month (or on paid leave), with the exception of pregnancy and parental leave.

An employee who has completed less than three (3) years of continuous service shall receive an annualized vacation allocation of two (2) weeks (prorated weekly from their date of hire) with vacation pay earned at 4% of their gross earnings.

An employee who has completed three (3) years of continuous service shall receive an annual vacation of three (3) weeks with pay at their regular rate of pay.

An employee who has completed ten (10) years or more of continuous service shall receive an annual vacation of four (4) weeks with pay at their regular rate of pay.

An employee who leaves the employ of the Township for any reason shall be entitled to receive any unpaid vacation pay which has accrued to the date of their separation of employment.

All **part-time employees** will receive vacation in accordance with the Employment Standards Act on the basis of 6% vacation pay.

(ii) **VACATION / TIME IN LIEU CARRYOVER**

To a maximum of one (1) Week, subject to the approval of the CAO/Clerk.

- (iii) Employees shall be granted an additional day of paid vacation if a paid holiday falls or is observed during their scheduled vacations.

The selection of vacation dates, will, where practical, be approved on the basis of seniority in each Department. When an employee terminates employment his compensation for vacation not taken will be computed on the number of days times the per diem rate at time of cessation of employment

12. PAID HOLIDAYS

The following paid holidays, regardless of when they fall, will be granted to all employees with pay:

New Year's Day	Civic Holiday
Family Day	Labour Day
Good Friday	Thanksgiving
Easter Monday	Remembrance Day
Victoria Day	Christmas Day
Canada Day	Boxing Day
½ Christmas Eve day	½ New Year's Eve day

When any of the above holidays fall on a Saturday or Sunday, the preceding Friday or succeeding Monday shall designated by the Council as a holiday in lieu of the holiday falling on the Saturday or Sunday. When any of the above holidays occur during a vacation period an extra day's vacation is allowed.

13. **JURY AND COURT DUTIES**

When any full-time employee who is required to serve on jury duty, or subpoenaed as a witness, the Corporation will pay the employee his full wages provided he turn over to the Corporation the amount received as compensation, excluding travel, meal and accommodation allowances and further provided that the employee:

- a) Informs the Employer immediately upon being notified that the employee will be required to attend Court.
- b) Provides proof of service requiring the employee's attendance.
- c) Provides official receipts re travel, meal and accommodation allowances.
- d) Reports for work when not required at Court.

14. **PREGNANCY/PARENTAL LEAVE**

- a) Pregnancy leave will be granted to pregnant employees and Parental leave will be granted to all employees who qualify under the E.S.A. as provided by this Article. The employee shall give written notification of at least two (2) weeks in advance of the date of commencement of such leave and the expected date of return, while on such leave seniority will accrue.
- b) It is agreed that during such leave, credit for the purposes of service shall accrue in accordance with the Employment Standards Act.
- c) An employee who is in receipt of Employment Insurance pregnancy benefits pursuant to the Employment Insurance Act, shall be paid a supplemental unemployment benefit. That benefit will be equivalent to the difference between seventy-five (75%) percent of her regular weekly earnings and the total sum of her weekly Employment Insurance benefits and any other earnings. Such payment shall commence following completion of the two week Employment Insurance waiting period, and receipt by the Employer of the employee's Employment Insurance cheque stub as proof that they are in receipt of Unemployment Insurance pregnancy benefits, and shall continue while the employee is in receipt of such benefits for a maximum period of fifteen (15) weeks. The employee's regular weekly earnings shall be determined by multiplying her regular hourly rate on her last day worked prior to the commencement of the leave times her normal weekly hours in the last six (6) months.

An employee who is on parental leave who has applied for and is in receipt of Employment Insurance parental benefits, shall be paid a supplemental unemployment benefit for a period not exceeding ten (10) weeks. That benefit will be equivalent to the difference between seventy-five (75%) percent of his or her regular weekly earnings and the total sum of his or her weekly Employment Insurance benefits and any other earnings. The employee's regular weekly earnings shall be determined by multiplying his or her regular hourly rate on his or her last day worked prior to the commencement of the leave times his or her normal weekly hours in the last six (6) months.

15. **ABSENCE WITHOUT LEAVE**

Any absence from work without the approval of the CAO is considered absence without leave. In addition to forfeiture of pay, unauthorized absence may result in dismissal.

16. **WORKING HOURS**

Normal working hours for full-time employees shall be:

Monday to Friday 8:30am to 4:30pm – 37 ½ hours per week.

17. **PAYMENT OF OVERTIME**

Payment of overtime is not applicable to employees who perform supervisory or managerial duties.

- (i) Overtime is to be kept to a minimum and must be approved by the CAO before it is worked.

(ii) Overtime will be paid at the rate of time and one-half (1 ½) the employee's regular hourly rate for all hours worked as follows:

- Time worked on Sundays or Statutory Holidays
- Time worked in excess of 37.5 hours per week

18 TIME OFF IN LIEU OF OVERTIME

Time off in lieu of approved overtime may be taken on a mutually agreed upon basis between the employee and the CAO. Such time off will be the equivalent of the premium rate the employee has earned for working overtime.

The balance owing will be paid prior to the end of December of the year in which the overtime is accrued. Employees may carry forward up to 37.5 hours of bank time into the next calendar year.

19 REPORTING ABSENCE

The employee is personally responsible for advising the CAO or designate on each occasion necessitating an absence from duty. Failure to do so may result in forfeiture of pay, suspension or discharge from employment. In the case of the Library employee, the employee is to advise the Library Board designate.

20 RETIREMENT

All employees must retire as per the Employment Standards Act.

21 WAGE RATES AND JOB CLASSIFICATION

Job classifications and wage rates are maintained separately by the CAO. Progressions are not automatic but with the recommendation and approval of management, and subject to satisfactory performance and completion of appropriate courses.

THAT By-Law 3298-2017 is hereby repealed.

THAT all other by-laws inconsistent herewith are hereby repealed.

THAT this by-law shall come into full force and effect at the time of passing.

Read a first time this 15 day of July 2019

Read a second time this 15 day of July 2019

Read a third time and passed this 15 day of July 2019.

MAYOR

CLERK

REPORT #: 2019-085

REPORT TO COUNCIL: July 15, 2019

RE: REVIEW AND APPROVAL OF A/P CHEQUES

PREPARED BY: Ray Morrison, CAO/Treasurer

RECOMMENDATION:


THAT Council receive, review and approve the payment of the accounts payable invoices paid on cheques #24358 - 24412 through to July 11, 2019 in the amount of \$2,019,792.90

PURPOSE

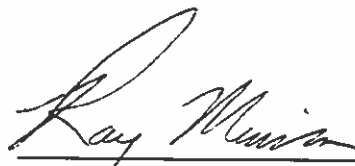
To provide Council the opportunity to review and approve the payment of the above noted invoices as provided on the attached list.

ATTACHMENT 1

Any questions that Councilors may have can be directed to the Treasurer prior to or subsequent to the Council meeting for follow up.



Annette Simonian
Clerk



Ray Morrison
CAO/Treasurer

Report Date
7/12/2019 7:07 AM

Township of Augusta
List of Accounts for Approval
As of 7/12/2019
Batch: 2019-00054 to 2019-00058

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - ACC/PAYABLE					
Computer Cheques:					
24358	6/27/2019	BOURGON CONSTRUCTION	NEW FIREHALL		
1811-10		402-01-091 - NORTH AUGUSTA F	NEW FIREHALL	423,067.25	
		102-01-099 - HST RECEIVABLE	HST Tax Code	46,729.38	
		900-01-099 - HST TRACKING	HST Tax Code	54,047.40	469,796.63
24359	6/27/2019	CATHOLIC DISTRICT SCHOOL	2ND QUARTER LEVY		
JUN262019		640-01-003 - REQUISITION ENGI	2ND QUARTER LEVY	68,599.69	68,599.69
24360	6/27/2019	CHAD DAVIS	DEPUTY CHIEF CELL PHONE		
JUN272019		402-01-004 - FIRE PROTECTION	DEPUTY CHIEF CELL PHONE	88.53	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.78	
		900-01-099 - HST TRACKING	HST Tax Code	11.31	98.31
24361	6/27/2019	CONSEIL SCOLAIRE DE DISTRI	2ND QUARTER LEVY		
JUN262019		640-01-004 - REQUISITION FREN	2ND QUARTER LEVY	9,068.76	9,068.76
24362	6/27/2019	CONSEIL DE ECOLES PUBLIQU	2ND QUARTER LEVY		
JUN262019		640-01-002 - REQUISITION FREN	2ND QUARTER LEVY	2,462.71	2,462.71
24363	6/27/2019	DUAINE MCKINLEY	FENCE VIEWER		
JUN252019		404-01-008 - LIVESTOCK KILLED	FENCE VIEWER AWARD	60.00	60.00
24364	6/27/2019	Voided by the print process			
24365	6/27/2019	JJ CONSTRUCTION	GRASS PRESBYTERIAN CHURCH		
1520		520-01-002 - CEMETARIES	PRESBYTERIAN CEMETERY	203.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.48	
		900-01-099 - HST TRACKING	HST Tax Code	26.00	226.00
1525		605-01-030 - LIBRARY - R&M - GI	AUGUSTA LIBRARY	122.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.49	
		900-01-099 - HST TRACKING	HST Tax Code	15.60	135.60
1521		520-01-002 - CEMETARIES	COOPER ROAD CEMETERY	61.06	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.74	
		900-01-099 - HST TRACKING	HST Tax Code	7.80	67.80
1524		600-01-010 - ALGONQUIN RECR	ALGONQUIN BALL PARK GRASS	152.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.86	
		900-01-099 - HST TRACKING	HST Tax Code	19.50	169.50
1523		600-01-005 - RECREATION PAR	CEDAR ST PARK GRASS	152.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.86	
		900-01-099 - HST TRACKING	HST Tax Code	19.50	169.50
1522		600-01-005 - RECREATION PAR	KEMP PARK GRASS	122.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.49	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-01-099 - HST TRACKING	HST Tax Code	15.60	135.60
1519		401-01-016 - REPAIRS & MAINTENANCE	MAIN OFFICE GRASS	91.58	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.12	
		900-01-099 - HST TRACKING	HST Tax Code	11.70	101.70
1590		520-01-002 - CEMETARIES	PRESBYTERIAN CEMETERY	203.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.48	
		900-01-099 - HST TRACKING	HST Tax Code	26.00	226.00
1589		605-01-030 - LIBRARY - R&M - GI	AUGUSTA LIBRARY	162.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.98	
		900-01-099 - HST TRACKING	HST Tax Code	20.80	180.80
1591		520-01-002 - CEMETARIES	COOPER ROAD CEMETERY	122.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.49	
		900-01-099 - HST TRACKING	HST Tax Code	15.60	135.60
1588		600-01-010 - ALGONQUIN RECR	ALGONQUIN BALL PARK GRASS	203.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.48	
		900-01-099 - HST TRACKING	HST Tax Code	26.00	226.00
1593		600-01-005 - RECREATION PARK	CEDAR ST PARK GRASS	203.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.48	
		900-01-099 - HST TRACKING	HST Tax Code	26.00	226.00
1592		600-01-005 - RECREATION PARK	KEMP PARK GRASS	162.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.98	
		900-01-099 - HST TRACKING	HST Tax Code	20.80	180.80
1587		401-01-016 - REPAIRS & MAINTENANCE	MAIN OFFICE GRASS	122.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.49	
		900-01-099 - HST TRACKING	HST Tax Code	15.60	135.60
				Payment Total:	2,316.50
24366	6/27/2019	JONAS COLE	FENCE VIEWER		
	JUN252019	404-01-008 - LIVESTOCK KILLED	FENCE VIEWER	60.00	60.00
24367	6/27/2019	MESSER CANADA LTD 15687	OXYGEN CYLINDER		
	2100893623	402-01-005 - FIRE PROTECTION	OXYGEN CYLINDER	26.00	26.00
24368	6/27/2019	M & L SUPPLY	OXYGEN SENSORS FOR GAS METE		
	155467	402-01-015 - FIRE PROTECTION	OXYGEN SENSORS FOR GAS	452.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	49.97	
		900-01-099 - HST TRACKING	HST Tax Code	57.80	502.40
155584		402-01-018 - FIRE PROTECTION	10 SETS OF SCBA MASK STRA	670.60	
		102-01-099 - HST RECEIVABLE	HST Tax Code	74.07	
		900-01-099 - HST TRACKING	HST Tax Code	85.67	744.67

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	1,247.07
24369	6/27/2019	MAYNARD VANDERVELDE	WATER SOFTENER/BOTTLED WATER		
JUN272019		402-01-013 - FIRE PROTECTION	WATER SOFTENER/BOTTLED	48.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.36	
		900-01-099 - HST TRACKING	HST Tax Code	6.20	53.88
24370	6/27/2019	McINTOSH PERRY	PLANNING AND ZONING SERVICES		
42763		615-01-001 - PLANNING & ZONING	PLANNING AND ZONING SERV	4,715.31	
		102-01-099 - HST RECEIVABLE	HST Tax Code	520.83	
		900-01-099 - HST TRACKING	HST Tax Code	602.39	5,236.14
24371	6/27/2019	PAUL J. VAN LUIT	JUNE BY-LAW		
JUN302019		404-01-001 - BY-LAW - SALARIE	JUNE BY-LAW	1,356.00	1,356.00
JUNE2019		404-01-004 - BY-LAW MILEAGE	JUNE MILEAGE	85.10	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.40	
		900-01-099 - HST TRACKING	HST Tax Code	10.87	94.50
				Payment Total:	1,450.50
24372	6/27/2019	RAY RUNNING	DRIVERS MEDICAL		
JUN242019		438-01-007 - P.W. STAFF BENEF	DRIVERS MEDICAL	130.00	130.00
24373	6/27/2019	ROBERT JONES	FENCE VIEWER		
JUN252019		404-01-008 - LIVESTOCK KILLED	FENCE VIEWER	60.00	60.00
24374	6/27/2019	SANDS CANADA INC	MEDICAL GLOVES		
700956		402-01-005 - FIRE PROTECTION	MEDICAL GLOVES	42.74	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.72	
		900-01-099 - HST TRACKING	HST Tax Code	5.46	47.46
700917		402-01-005 - FIRE PROTECTION	DEFIB PADS	203.49	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.48	
		900-01-099 - HST TRACKING	HST Tax Code	26.00	225.97
				Payment Total:	273.43
24375	6/27/2019	STERLMAR EQUIPMENT	LIGHTS ON TANKER 8		
190211		402-01-014 - FIRE PROTECTION	LIGHTS ON TANKER 8	159.46	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.61	
		900-01-099 - HST TRACKING	HST Tax Code	20.37	177.07
24376	6/27/2019	SUSAN BOSMAN	CLEANING SERVICES		
JUN232019		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
24377	6/27/2019	UNITED COUNTIES OF LEEDS & 2ND QUARTER LEVY	2ND QUARTER LEVY		
18847		635-01-001 - REQUISITION	2ND QUARTER LEVY	777,851.00	777,851.00

Township of Augusta

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
24378 JUN262019	6/27/2019	UPPER CANADA DISTRICT 640-01-001 - REQUISITION ENGI	2ND QUARTER LEVY 2ND QUARTER LEVY	399,162.08	399,162.08
24379 JUL22019	7/11/2019	ANNETTE SIMONIAN 401-01-017 - CONFERENCES & I 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	AMCTO CONFERENCE HOTEL AMCTO CONFERENCE HOTEL HST Tax Code HST Tax Code	602.11 66.51 76.92	668.62
24380 JUL82019	7/11/2019	BARRY FOX 402-01-005 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	BREAD FOR SUMMER PICNIC BREAD FOR SUMMER PICNIC HST Tax Code HST Tax Code	19.27 2.13 2.46	21.40
24381 732867-1 733371-1	7/11/2019	BEACH HOME HARDWARE 402-01-091 - NORTH AUGUSTA F 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING 600-01-004 - RECREATION - GE PAINT 600-01-020 - ROEBUCK RECREA PAINT 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	BLEACH FOR NEW FIRE STATION BLEACH FOR NEW FIRE STAT HST Tax Code HST Tax Code HST Tax Code HST Tax Code	8.10 0.89 1.03 50.82 50.92 11.24 13.00	8.99 112.98
				Payment Total:	121.97
24382 19-8744	7/11/2019	CADUCEON ENVIRONMENTAL 402-01-013 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	NEW FIRE HALL WATER TESTIN NEW FIRE HALL WATER TEST HST Tax Code HST Tax Code	135.08 14.92 17.26	150.00
24383 91465683	7/11/2019	CANADIAN NATIONAL 437-01-002 - SAFETY DEVICES & C	RAILWAY GATES MAINTENANCE RAILWAY GATES MAINTENAN	558.00	558.00
24384 JUL82019	7/11/2019	CHAD DAVIS 402-01-004 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	DEPUTY CHIEF CELL PHONE DEPUTY CHIEF CELL PHONE HST Tax Code HST Tax Code	78.15 8.63 9.98	86.78
24385 21006	7/11/2019	COUNTRYMAN ELECTRIC 402-01-091 - NORTH AUGUSTA F 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	NEW FIRE HALL NEW FIRE HALL HST Tax Code HST Tax Code	928.05 102.51 118.56	1,030.56
24386 537081 537085	7/11/2019	CRISTILL ROCK 401-01-004 - OFFICE SUPPLIES 401-01-004 - OFFICE SUPPLIES	BOB GREGAS WATER BOB GREGAS WATER MAIN OFFICE WATER	39.00 68.50	39.00 68.50

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	107.50
24387	7/11/2019	FAST EDDIE'S AUTO RECYCLIN	MONTHLY CONTRACT		
6626		510-01-001 - WASTE DISPOSAL	MONTHLY CONTRACT	16,281.63	
		102-01-044 - DUE FROM FAST E	MONTHLY CONTRACT	1,171.84-	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1,798.37	
		900-01-099 - HST TRACKING	HST Tax Code	2,080.00	16,908.16
24388	7/11/2019	GRANT BARTHOLOMEW	JUNE GRASS VARIOUS SITES		
170056		520-01-002 - CEMETARIES	CEMETERIES	261.02	
		600-01-005 - RECREATION PARI	DIVE SITE/PARKS	313.83	
		600-01-016 - MAYNARD RECRE/	MAYNARD	275.97	
		600-01-014 - MAITLAND RECRE/	MERC HALL	390.96	
		600-01-012 - DOMVILLE RECRE/	DOMVILLE REC	413.68	
		102-01-099 - HST RECEIVABLE	HST Tax Code	182.86	
		900-01-099 - HST TRACKING	HST Tax Code	211.50	1,838.32
24389	7/11/2019	G. TACKABERRY & SONS	5/8 GRAN M STONE DELIVERED		
G-0060885		428-01-002 - GRAVEL RESUR. -	5/8 GRAN M STONE DELIVERE	160,727.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17,753.00	
		900-01-099 - HST TRACKING	HST Tax Code	20,533.19	178,480.82
24390	7/11/2019	HOWARD CAMPBELL & SONS	IMAYNARD/NA WDS PORTABLES		
114631		102-01-044 - DUE FROM FAST E	MAYNARD/NA WDS PORTABLE	90.05	
		102-01-099 - HST RECEIVABLE	HST Tax Code	9.95	
		900-01-099 - HST TRACKING	HST Tax Code	11.51	100.00
30403		600-01-014 - MAITLAND RECRE/	MERC HALL PUMP AND CLEAN	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
114875		600-01-014 - MAITLAND RECRE/	MERC HALL PUMP AND CLEAN	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
114901		600-01-014 - MAITLAND RECRE/	MERC HALL PORTABLE PUMP	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
MR2124		102-01-044 - DUE FROM FAST E	MONTHLY RENTALS WDS	189.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.89	
		900-01-099 - HST TRACKING	HST Tax Code	24.16	210.00
				Payment Total:	460.00
24391	7/11/2019	ISAAC SCOTT	JUNE MILEAGE		
JUNE2019		600-01-023 - MILEAGE	JUNE MILEAGE	141.02	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.58	
		900-01-099 - HST TRACKING	HST Tax Code	18.02	156.60

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24392	7/11/2019	JOE COMPUTER	ONSITE REPAIR		
13918		401-01-022 - COMPUTER EXPEN	ONSITE REPAIR	73.27	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.09	
		900-01-099 - HST TRACKING	HST Tax Code	9.36	81.36
93457		401-01-022 - COMPUTER EXPEN	MONTHLY CHARGES	305.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	33.72	
		900-01-099 - HST TRACKING	HST Tax Code	39.00	339.00
13942		401-01-022 - COMPUTER EXPEN	MONTHLY MONITORING CONT	311.39	
		102-01-099 - HST RECEIVABLE	HST Tax Code	34.39	
		900-01-099 - HST TRACKING	HST Tax Code	39.78	345.78
				Payment Total:	766.14
24393	7/11/2019	KAREN LAVIGNE	BUILDING INSPECTOR		
JUN2019		406-01-004 - BUILDING MILEAGE	BUILDING INSPECTOR	265.02	
		102-01-099 - HST RECEIVABLE	HST Tax Code	29.28	
		900-01-099 - HST TRACKING	HST Tax Code	33.86	294.30
24394	7/11/2019	MESSER CANADA LTD 15687	OXYGEN CYLINDER LEASE/RENTAL		
2100695039		402-01-005 - FIRE PROTECTION	OXYGEN CYLINDER LEASE/RE	522.00	522.00
2100933092		402-01-005 - FIRE PROTECTION	OXYGEN CYLINDERS	52.00	52.00
2100948845		402-01-005 - FIRE PROTECTION	OXYGEN CYLINDER	9.45	9.45
				Payment Total:	583.45
24395	7/11/2019	MAXIMUM SIGNS	SAFETY SIGNS & CONES		
80634		436-01-002 - SAFETY DEVICES	SAFETY SIGNS & CONES	235.68	
		437-01-002 - SAFETY DEVICES	911 SIGNS	9.11	
		436-01-002 - SAFETY DEVICES	SAFETY SIGNS	59.00	
		102-01-099 - HST RECEIVABLE	HST Tax Code	33.56	
		900-01-099 - HST TRACKING	HST Tax Code	38.82	337.35
80672		437-01-002 - SAFETY DEVICES	911 NUMBERS	51.51	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.69	
		900-01-099 - HST TRACKING	HST Tax Code	6.58	57.20
80830		436-01-002 - SAFETY DEVICES	911 NUMBERS	32.34	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.57	
		900-01-099 - HST TRACKING	HST Tax Code	4.13	35.91
				Payment Total:	430.46
24396	7/11/2019	McINTOSH PERRY	AQUAWORLD APPLICATION		
42289		102-01-011 - AQUAWORLD	AQUAWORLD APPLICATION	2,714.45	
		102-01-099 - HST RECEIVABLE	HST Tax Code	299.83	
		900-01-099 - HST TRACKING	HST Tax Code	346.78	3,014.28

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42290		615-01-001 - PLANNING & ZONING	GENERAL PLANNING SERVICE	4,071.68	
		102-01-099 - HST RECEIVABLE	HST Tax Code	449.73	
		900-01-099 - HST TRACKING	HST Tax Code	520.16	4,521.41
				Payment Total:	7,535.69
24397 JUL82019	7/11/2019	MITCHELL MALCOMSON	BREAKFAST FOR HAZMAT COURSE		
		402-01-012 - FIRE PROTECTION	BREAKFAST FOR HAZMAT CO	36.47	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.03	
		900-01-099 - HST TRACKING	HST Tax Code	4.66	40.50
24398 160121	7/11/2019	MOIRA TAYLOR	2019 XMAS BANQUET MEAL		
		402-01-020 - FIRE PROTECTION	2019 XMAS BANQUET MEAL	2,763.29	
		102-01-099 - HST RECEIVABLE	HST Tax Code	305.21	
		900-01-099 - HST TRACKING	HST Tax Code	353.01	3,068.50
24399 JUN302109	7/11/2019	OMERS	JUNE OMERS CONTRIBUTIONS		
		204-01-003 - OMERS PAYABLE	JUNE OMERS CONTRIBUTION	14,881.16	14,881.16
24400 JUN302019	7/11/2019	OPSEU	Monthly Remittance Union Dues		
		204-01-004 - OPSEU PAYABLE	Monthly Remittance Union	499.62	499.62
24401 1567765	7/11/2019	POSTMEDIA NETWORK INC	RECRUITMENT ADV PW/FIRE		
		402-01-005 - FIRE PROTECTION	RECRUITMENT ADV PW/FIRE	578.76	
		438-01-014 - P.W. ADVERTISING	RECRUITMENT ADV PW/FIRE	472.17	
		102-01-099 - HST RECEIVABLE	HST Tax Code	116.08	
		900-01-099 - HST TRACKING	HST Tax Code	134.26	1,167.01
24402 JUL82019	7/11/2019	ROBERT BOWMAN	FIRE CHIEF CELL PHONE		
		402-01-004 - FIRE PROTECTION	FIRE CHIEF CELL PHONE	183.58	
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.27	
		900-01-099 - HST TRACKING	HST Tax Code	23.45	203.85
24403 JULY12019	7/11/2019	SALLY BELL	POUND FEE		
		404-01-010 - ANIMAL CONTROL	POUND FEE	407.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	44.96	
		900-01-099 - HST TRACKING	HST Tax Code	52.00	452.00
24404 JUN272019	7/11/2019	JEFF SHAVER	MILEAGE TO KEMPTVILLE		
		400-01-002 - COUNCIL- OTHER	MILEAGE TO KEMPTVILLE	35.66	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.94	
		900-01-099 - HST TRACKING	HST Tax Code	4.56	39.60
24405 789	7/11/2019	SMALL JOBS	MAIN OFFICE ENTRY WAY		
		401-01-016 - REPAIRS & MAINTENANCE	MAIN OFFICE ENTRY WAY	479.41	
		102-01-099 - HST RECEIVABLE	HST Tax Code	52.96	
		900-01-099 - HST TRACKING	HST Tax Code	61.25	532.37

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24406	7/11/2019	SOUTH NATION	STORMWATER REVIEW NEW FIREH.		
18050		402-01-091 - NORTH AUGUSTA F	STORMWATER REVIEW NEW	1,700.00	1,700.00
18056		434-01-002 - CULVERT THAWING	CULVERT REPLACEMENT	846.50	
		102-01-099 - HST RECEIVABLE	HST Tax Code	93.50	
		900-01-099 - HST TRACKING	HST Tax Code	108.14	940.00
18298		403-01-002 - SOUTH NATION CC	2ND LEVY INSTALMENT	10,979.29	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1,212.71	
		900-01-099 - HST TRACKING	HST Tax Code	1,402.62	12,192.00
			Payment Total:		14,832.00
24407	7/11/2019	STEWART CORBETT	INDUSTRIAL PARK DISCUSSIONS		
JUN282019		401-01-028 - LEGAL EXPENSE	INDUSTRIAL PARK DISCUSSIC	10,936.33	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1,207.96	
		900-01-099 - HST TRACKING	HST Tax Code	1,397.13	12,144.29
24408	7/11/2019	ST. LAWRENCE PRINTING CO L	WINDOW ENVELOPES		
29728		401-01-004 - OFFICE SUPPLIES	WINDOW ENVELOPES	711.61	
		102-01-099 - HST RECEIVABLE	HST Tax Code	78.60	
		900-01-099 - HST TRACKING	HST Tax Code	90.91	790.21
24409	7/11/2019	SUSAN BOSMAN	CLEANING SERVICES		
JUN302019		401-01-001 - STAFF SALARIES	CLEANING SERVICES	90.33	90.33
JUL72019		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
			Payment Total:		169.38
24410	7/11/2019	TWP LEEDS & THE THOUSAND	FIRE INVESTIGATION COURSE		
64-19		402-01-012 - FIRE PROTECTION	FIRE INVESTIGATION COURSE	500.00	500.00
24411	7/11/2019	VIKKI WERNER-MACKELER	MISC. OFFICE SUPPLIES		
JUN282019		401-01-004 - OFFICE SUPPLIES	MISC. OFFICE SUPPLIES	39.24	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.33	
		900-01-099 - HST TRACKING	HST Tax Code	5.01	43.57
JUN2019		401-01-010 - MILEAGE	MILEAGE	6.63	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.73	
		900-01-099 - HST TRACKING	HST Tax Code	0.85	7.36
			Payment Total:		50.93
24412	7/11/2019	WSIB ONTARIO	JUNE WSIB		
JUN302019		204-01-009 - WSIB PAYABLE	JUNE WSIB	3,635.90	3,635.90

Other:

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32-Man 8512JUN192019	7/04/2019	HYDRO ONE NETWORKS 500-01-002 - LUGTHART SUBDIV	LUGTHART STREETLIGHTS LUGTHART STREETLIGHTS	11.54	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.27	
		900-01-099 - HST TRACKING	HST Tax Code	1.47	12.81
358-Man 4283JUN192019	7/04/2019	HYDRO ONE NETWORKS 500-01-009 - MAYNARD SUBD S	MAYNARD STREETLIGHTS MAYNARD STREETLIGHTS	74.96	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.27	
		900-01-099 - HST TRACKING	HST Tax Code	9.57	83.23
613-Man 4231JUN192019	7/04/2019	BELL CANADA 401-01-003 - TELEPHONE & FAX	MAIN OFFICE MAIN OFFICE	222.93	
		102-01-099 - HST RECEIVABLE	HST Tax Code	24.62	
		900-01-099 - HST TRACKING	HST Tax Code	28.48	247.55
693-Man 2162JUN192019	7/04/2019	HYDRO ONE NETWORKS 500-01-004 - MAITLAND STREET	MAITLAND STREETLIGHTS MAITLAND STREETLIGHTS	239.22	
		102-01-099 - HST RECEIVABLE	HST Tax Code	26.42	
		900-01-099 - HST TRACKING	HST Tax Code	30.56	265.64
766-Man 2883JUN132019	7/04/2019	TELUS MOBILITY 438-01-010 - P.W. TELEPHONE	MAIN OFFICE CELLS PW CELLS	247.15	
		401-01-003 - TELEPHONE & FAX	MAIN OFFICE	111.08	
		406-01-008 - BUILDING CELL PH	CBO CELL PHONE	55.74	
		102-01-099 - HST RECEIVABLE	HST Tax Code	45.74	
		900-01-099 - HST TRACKING	HST Tax Code	52.89	459.71
863-Man 5201JUN192019	7/04/2019	HYDRO ONE NETWORKS 500-01-003 - RIVERVIEW HEIGH	RIVERVIEW HEIGHTS RIVERVIEW HEIGHTS	492.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	54.39	
		900-01-099 - HST TRACKING	HST Tax Code	62.91	546.82
985-Man 2497JUN12019	7/04/2019	BELL CANADA 102-01-044 - DUE FROM FAST E	N/A WDS N/A WDS	50.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.58	
		900-01-099 - HST TRACKING	HST Tax Code	6.45	56.06
1368-Man 6433JUN192019	7/04/2019	HYDRO ONE NETWORKS 500-01-007 - KEMP SUBDIVISION	KEMP STREETLIGHTS KEMP STREETLIGHTS	11.71	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.30	
		900-01-099 - HST TRACKING	HST Tax Code	1.50	13.01
6482-Man 9985JUN192019	7/04/2019	HYDRO ONE NETWORKS 500-01-010 - MAITLAND BY THE	MAITLAND BYT THE RIVER MAITLAND BY THE TRAILS	11.54	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.27	
		900-01-099 - HST TRACKING	HST Tax Code	1.47	12.81
6515-Man	7/04/2019	UNION GAS LIMITED	MIAN OFFICE		

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7402JUN242019		401-01-021 - HEAT	MIAN OFFICE	37.68	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.16	
		900-01-099 - HST TRACKING	HST Tax Code	4.81	41.84
6560-Man	7/04/2019	HYDRO ONE NETWORKS	DOMVILLE REC		
2041JUN282019		600-01-012 - DOMVILLE RECRE/	DOMVILLE REC	60.33	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.67	
		900-01-099 - HST TRACKING	HST Tax Code	7.71	67.00
6597-Man	7/04/2019	BELL CANADA	STATION # 2 PHONE		
2031JUN12019		402-01-004 - FIRE PROTECTION	STATION # 2 PHONE	3.05	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.34	
		900-01-099 - HST TRACKING	HST Tax Code	0.39	3.39
6796-Man	7/04/2019	BELL CANADA	MAYNARD WDS		
4604JUN192019		102-01-044 - DUE FROM FAST E	MAYNARD WDS	39.58	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.37	
		900-01-099 - HST TRACKING	HST Tax Code	5.06	43.95
6820-Man	7/04/2019	BELL CANADA	PUBLIC WORKS		
2002JUN12019		438-01-010 - P.W. TELEPHONE	PUBLIC WORKS	103.83	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.46	
		900-01-099 - HST TRACKING	HST Tax Code	13.26	115.29
6928-Man	7/04/2019	HYDRO ONE NETWORKS	BURNSIDE STREETLIGHTS		
1784JUN182019		500-01-001 - BURNSIDE ESTATE	BURNSIDE STREETLIGHTS	10.30	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.14	
		900-01-099 - HST TRACKING	HST Tax Code	1.32	11.44
7317-Man	7/04/2019	HYDRO ONE NETWORKS	LIONS GATE		
9461JUN192019		500-01-013 - LIONS GATE STREI	LIONS GATE	12.06	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.33	
		900-01-099 - HST TRACKING	HST Tax Code	1.54	13.39
8143-Man	7/04/2019	ROYAL BANK VISA	MAIN OFFICE VISA		
7818JUL32019		402-01-091 - NORTH AUGUSTA F	NEW FIRE HALL	1,903.76	
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	33.87	
		401-01-017 - CONFERENCES & I	AMCTO CONFERENCE	1,022.69	
		600-01-050 - SPECIFIC GRANT - YAC		24.93	
		307-01-009 - LICENSES & PERM	MARRIAGE LICENSES	288.00	
		401-01-016 - REPAIRS & MAINT	OFFICE MAINTENANCE	24.42	
		401-01-017 - CONFERENCES & I	PLUMBING INSPECTORS ASSC	189.99	
		102-01-099 - HST RECEIVABLE	HST Tax Code	332.43	
		900-01-099 - HST TRACKING	HST Tax Code	384.49	3,820.09
8598-Man	7/04/2019	HYDRO ONE NETWORKS	ST LAWRENCE CRT		
5429JUN192019		500-01-006 - ST LAWRENCE CR	ST LAWRENCE CRT	10.30	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.14	
		900-01-099 - HST TRACKING	HST Tax Code	1.32	11.44

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8961-Man 6593JUN182019	7/04/2019	HYDRO ONE NETWORKS 500-01-011 - MEIKLE SUBDIVISION	MEIKLE STREETLIGHTS MEIKLE STREETLIGHTS	13.46	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.49	
		900-01-099 - HST TRACKING	HST Tax Code	1.72	14.95
9175-Man 3455MAY16/2019	7/04/2019	BELL CANADA 402-01-004 - FIRE PROTECTION	STATION # 1 PHONE STATION # 1 PHONE	67.13	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.41	
		900-01-099 - HST TRACKING	HST Tax Code	8.57	74.54
9377-Man 1958JUN202019	7/04/2019	HYDRO ONE NETWORKS 402-01-002 - FIRE PROTECTION	FD SOLAR BILL FD SOLAR BILL	5.58	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.61	
		900-01-099 - HST TRACKING	HST Tax Code	0.71	6.19
9682-Man 4591JUN192019	7/04/2019	HYDRO ONE NETWORKS 500-01-008 - VILLAGE OF NORTH	N/A STREETLIGHTS N/A STREETLIGHTS	35.41	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.92	
		900-01-099 - HST TRACKING	HST Tax Code	4.53	39.33
9847-Man 4210JUN192019	7/04/2019	HYDRO ONE NETWORKS 500-01-005 - ALGONQUIN STREET	ALGONQUIN STREETLIGHTS ALGONQUIN STREETLIGHTS	12.59	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.39	
		900-01-099 - HST TRACKING	HST Tax Code	1.61	13.98
2067883 JUN1JUN152019	6/25/2019	MINISTER OF FINANCE 204-01-001 - PAYROLL DEDUCTI	GOV'T REMITTANCES GOV'T REMITTANCES	12,403.53	12,403.53
				Total for AP:	2,019,792.90

Certified Correct This July 12, 2019



REPORT NUMBER: 2019-086

DATE SUBMITTED TO COUNCIL: July 15, 2019

RE: Financial and Indicator Variance Reports

AUTHOR: Ray Morrison, CAO/Treasurer

RECOMMENDATION:

THAT Council accepts for information the attached Statement of Revenue and Expenditures – June 2019.

BACKGROUND:

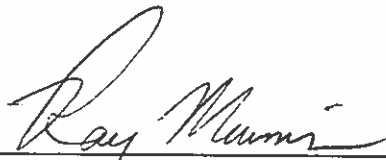
Finance will provide the attached reports on a regular basis and supporting detailed information as required for Council's review and feedback.

ANALYSIS:

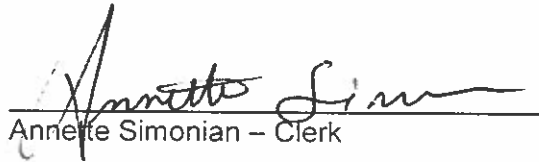
Variance analysis and commentary is provided for each line item where appropriate. Detailed supporting analysis and documentation is available from the Finance department as identified.

FINANCIAL CONSIDERATIONS:

The attached report is part of standard Finance/Treasury reporting responsibility and will be provided on a regular basis with other supporting reports going forward. Individual financial considerations will be highlighted in the attachments as identified throughout the year.



Ray Morrison – CAO/Treasurer



Annette Simonian – Clerk

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Jun-19

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.	Comments
Revenue									
Taxation and Payments in Lieu	2,434,053	2,475,452	41,399	2%	4,941,174	4,950,903	-9,729	0%	Researching NA/RVH streetlights assessment
Grants	550,318	654,828	104,510	16%	1,271,719	1,309,655	-37,936	-3%	Timing
Licences and Permits	54,407	36,142	-18,265	-51%	87,462	72,283	15,179	21%	Building dept. volume increase
Fees and Services and Misc	24,632	33,883	9,250	27%	61,978	67,765	-5,787	-9%	Anticipating busy second half of year
Interest Income and Penalties	120,217	109,500	-10,717	-10%	229,717	219,000	10,717	5%	
Transfer From Reserves	947,863	947,863	0	0%	1,895,726	1,895,726	0	0%	
Total Revenues	4,131,489	4,257,666	126,177	3%	8,487,776	8,515,332	-27,556	0%	
Expenditures									
General Government									
Council	47,217	55,435	8,218	15%	110,027	110,870	843	1%	
Administration	326,378	296,176	-30,202	-10%	596,417	592,352	-4,065	-1%	
Administration Capital	1,145	5,000	3,855	77%	6,145	10,000	3,855	39%	
Administration - Trsf to Reserve	25,000	25,000	0	0%	50,000	50,000	0	0%	
Total General Government	399,740	381,611	-18,129	-5%	762,589	763,222	633	0%	
Protective Services:									
Fire	212,049	254,752	42,702	17%	488,545	509,503	20,958	4%	Timing of PT FF honorariums
Fire Capital	0	23,500	23,500	100%	47,000	47,000	0	0%	
Fire - Transfer to Reserves	583,354	391,915	-191,440	-1	783,829	783,829	0	0%	
Police	508,978	512,106	3,128	1%	1,021,084	1,024,211	3,128	0%	
Conservation Authority	20,093	24,176	4,082	17%	49,085	48,351	-734	-2%	
Protection, Inspection and Control	10,643	17,685	7,042	40%	28,328	35,369	7,042	20%	
Emergency Measures	7,708	7,686	-23	0%	15,394	15,371	-23	0%	
Total Protective Services	1,342,826	1,231,817	-111,009	-9%	2,433,264	2,463,634	30,370	1%	

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Jun-19

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.
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Comments

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.
Public Works								
Roads - Maintenance	569,852	742,289	172,437	23%	1,373,101	1,484,578	111,477	8%
Roads - Transfer to Reserves	466,142	466,142	-1	0%	932,284	932,283	-1	0%
Roads - Capital	687,106	687,106	0	0%	1,374,212	1,374,212	0	0%
Winter Control	6,633	64,400	57,767	90%	125,843	128,800	2,957	2%
Street Lighting	6,096	10,563	4,468	42%	19,692	21,126	1,435	7%
Public Works subtotal	1,735,828	1,970,500	234,671	12%	3,825,131	3,940,999	115,868	3%

Timing; Stone, Calcium in July; Mgr and CET

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.
Environmental Services								
Garbage Disposal	199,100	221,879	22,779	10%	440,978	443,757	2,779	1%
Waste Disposal Capital	0	0	0	#DIV/0!	0	0	0	#DIV/0!
Capital Infrastructure	85,750	85,750	0	0%	171,500	171,500	0	0%
Garbage Transfer to Reserve	5,100	5,100	0	0%	10,200	10,200	0	0%
Recycling	3,680	742	-2,938	-396%	4,226	1,484	-2,742	-185%
Total Environmental Services	293,629	313,471	19,841	6%	626,904	626,941	37	0%

Township of Augusta

Statement of Revenue & Expenditures for the period ended:

Jun-19

Account	YTD Actual	YTD Budget	YTD Variance	YTD % Var.	Full Year Projected	Full Year Budget	Full Year Variance	Full Year % Var.
Health Services:								
Cemetaries	2,007	4,000	1,993	50%	6,007	8,000	1,993	25%
Total Health Services	2,007	4,000	1,993	50%	6,007	8,000	1,993	25%
Parks & Recreation:								
Recreation Administration	31,951	39,685	7,733	19%	75,242	79,369	4,127	5%
Programs	31,270	32,700	1,430	4%	63,970	65,400	1,430	2%
Recreation Capital	15,000	15,000	0	0%	30,000	30,000	0	0%
Reserve for Recreation Projects	10,824	10,824	0	0%	21,648	21,648	0	0%
Libraries	71,166	61,030	-10,137	-17%	116,892	122,059	5,167	4%
Donations	1,256	3,750	2,494	67%	5,006	7,500	2,494	33%
Total Parks and Recreation	161,468	162,988	1,520	1%	312,758	325,976	13,218	4%
Planning and Development:								
Building Official	58,141	53,217	-4,924	-9%	103,739	106,434	2,695	3%
Planning and Zoning	41,302	42,503	1,200	3%	83,805	85,005	1,200	1%
Commercial and Industrial	51,932	61,740	9,808	16%	115,636	123,480	7,844	6%
Agricultural	10,779	31,857	21,078	66%	42,636	63,713	21,078	33%
Tile Drainage	0	3,964	3,964	100%	3,964	7,927	3,964	50%
Total Planning and Development	162,154	193,280	31,126	16%	349,778	386,559	36,781	10%
Total Expenditures	4,097,652	4,257,666	160,014	4%	8,316,432	8,515,331	198,899	2%

Comments

REPORT NUMBER 2019-080

REPORT TO COUNCIL July 15, 2019
RE: BUILDING DEPARTMENT ACTIVITY SUMMARY
AUTHOR: Karen Lavigne, CBO

RECOMMENDATION:

That Council receive the building department activity report for June, 2019 for information.

BUILDING DEPARTMENT ACTIVITY SUMMARY

Date Issued	Permit Number	Cost of Project	Permit Cost	Type of Permit
4/6/2019	2019-7308	\$260,000.00	\$3,069.00	SFD + Garage
6/6/2019	2019-7309	\$750.00	\$95.00	Tents
6/6/2019	2019-7310	\$30,000.00	\$288.00	Garage
7/6/2019	2019-7311	\$3,500.00	\$75.00	Tent (<by-law)
12/6/2019	2019-7312	\$600,000.00	\$3,516.20	SFD + Garage
13/6/2019	2019-7313	\$270,000.00	\$3,369.75	SFD + Garage
13/6/2019	2019-7314	\$1,500.00	\$168.00	Deck
14/6/2019	2019-7315	\$500.00	\$110.00	Demolition
18/6/2019	2019-7316	\$80,000.00	\$75.00	IG Pool
19/6/2019	2019-7317	\$500.00	\$110.00	Garage Demo
19/6/2019	2019-7318	\$2,500.00	\$80.00	Deck
27/6/2019	2019-7319	\$10,000.00	\$389.00	Renovation
27/6/2019	2019-7320	\$2,500.00	\$125.00	Storage Sheds
27/6/2019	2019-7321	\$8,700.00	\$75.00	AG Pool
28/6/2019	2019-7322	\$875.00	\$95.00	Tents
28/6/2019	2019-7323	\$8,000.00	\$108.70	Mudroom Add.
JUNE TOTAL		\$1,279,325.00	\$11,748.65	
2019 TOTAL		\$4,803,864.99	\$45,833.44	

Date Issued	Permit Number	Cost of Project	Permit Cost	Type of Permit
6/6/2018	2018-7217	\$0.00	\$0.00	Cancelled
11/6/2018	2018-7218	\$45,000.00	\$408.80	D. Garage
11/6/2018	2018-7219	\$800.00	\$75.00	Shed
11/6/2018	2018-7220	\$17,000.00	\$75.00	Shed
12/6/2018	2018-7221	\$20,000.00	\$180.00	Workshop
11/6/2018	2018-7222	\$4,000.00	\$85.20	Porch Repairs
12/6/2018	2018-7223	\$430,000.00	\$3,190.35	SFD + Garage
12/6/2018	2018-7224	\$6,000.00	\$183.60	Ramp
13/6/2018	2018-7225	\$30,000.00	\$192.00	D. Garage
15/6/2018	2018-7226	\$286,343.00	\$2,863.00	Designated Structure
18/6/2018	2018-7227	\$30,000.00	\$135.47	Sunroom/Deck
21/6/2018	2018-7228	\$1,200.00	\$75.00	Shed
22/6/2018	2018-7229	\$110,000.00	\$894.00	Pre-fab SFD
22/6/2018	2018-7230	\$1,400.00	\$75.00	Tent
25/6/2018	2018-7231	\$40,000.00	\$95.00	Demolition
27/6/2018	2018-7232	\$9,000.00	\$75.00	A G Pool
JUNE TOTAL		\$1,015,443.00	\$8,602.42	
2018 TOTAL		\$3,144,828.04	\$27,504.35	

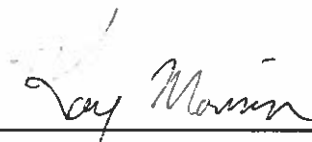
Inspections performed in June; 29

Permits issued in June; 16

Inspections performed in May; 35

Permits issued in May; 12

Monthly reports submitted to MPAC, Statistics Canada, Tarion and CMHC for June 2019



 Ray Morrison, CAO



 Karen Lavigne, CBO

REPORT NUMBER: 2019-083
REPORT TO COUNCIL: July 15th, 2019
RE: Fire Station Update
PREPARED BY: Robert Bowman; Fire Chief

RECOMMENDATION:

THAT Council receive this report for information on the update of the fire station redevelopment in Maitland.

PURPOSE:

To provide Council all incoming information and supporting documentation regarding the current and new fire station on an ongoing basis.

BACKGROUND:

Construction continues on schedule.

We were granted conditional occupancy on Friday July 5th and are now operating and responding out of the new station. We have received conditional occupancy as they still need to finalize the drainage, the old station needs to be demolished and the landscaping and paving needs to be completed.

Biweekly site meetings involving the contractor, architects, engineers, staff and a Council representative continue to ensure the project remains on schedule, on budget and issues are identified and addressed promptly to avoid cost and delays.

Pictures of construction progress can be found on the website at: <http://augusta.ca/new-maitland-fire-station/>

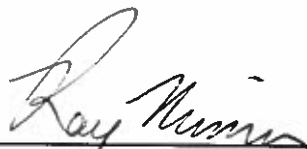
We will continue to keep Council informed as this project moves forward.

FINANCIAL IMPACTS:

None at this time.



Robert Bowman
Fire Chief



Ray Morrison
CAO/Treasurer

REPORT NUMBER: 2019-084
REPORT TO COUNCIL: July 15, 2019
RE: Establishing and Regulating Fees for Fire Service
PREPARED BY: Robert Bowman; Fire Chief

RECOMMENDATION:

THAT Council enact the By-Law to Establish and Regulate Fees for the Fire Department

BACKGROUND:


At the Council meeting held on June 24, 2019 Council was presented with the Fees for Service By-Law and they asked that the By-law be deferred until the next regular meeting of Council to give residents an opportunity to voice any concerns.

Staff did review the By-Law as well and made a couple small changes, these were: to add the definitions of Council, Fire Chief, Fire Code, Fire Protection and Prevention Act and Municipal Act as they were originally missing from the definitions and corrected some minor errors in numbering on the schedules and ensured that all sections of the by-law were included in the sections.

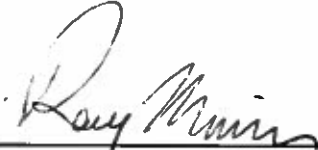
The updated By-Law was placed on the township website and Facebook page for comments and none were received.

FINANCIAL IMPACTS:

None at this time.



Robert Bowman
Fire Chief



Ray Morrison
CAO/Treasurer



**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA
BY-LAW NUMBER 3427-2019**

**A BY-LAW TO ESTABLISH AND REGULATE FEES FOR THE FIRE
DEPARTMENT**

WHEREAS Section 2 of the *Fire Protection and Prevention Act* authorizes a municipality to establish a fire department to provide firefighting and fire protection services and for participating in an emergency fire services program;

AND WHEREAS The Corporation of the Township of Augusta has established a Fire Department being Augusta Fire Rescue to deliver firefighting and related emergency services;

AND WHEREAS Sections 8, 9, 10 and 11 of the *Municipal Act* authorize a municipality to pass By-Laws necessary or desirable for municipal purposes and in particular paragraph 3 of subsection 11(2) authorizes By-Laws respecting the financial management of the municipality;

AND WHEREAS Subsection 391(1) of the *Municipal Act* provides that sections 9, 10, and 11 of that Act authorize a municipality to impose fees or charges on any class of person for service or activities provided or done by or on behalf of the municipality and for the use or the municipality's property, including property under its control;

AND WHEREAS Subsection 391(2) of the *Municipal Act* provides that a fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time;

AND WHEREAS Subsection 391(3) of the *Municipal Act* provides that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

AND WHEREAS Subsection 391(4) of the *Municipal Act* provides that a fee or charge may be imposed whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property;

AND WHEREAS Subsection 391(5) of the *Municipal Act* provides that, in the event of a conflict between a fee or charge By-Law and the *Municipal Act* or any other act or regulation made under any other act, the By-Law prevails;

AND WHEREAS the Council of the Corporation of the Township of Augusta deems it desirable, necessary and expedient to amend, consolidate, revise and update its By-Law to establish and regulate fees for the fire department for the Township of Augusta;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF AUGUSTA HEREBY ENACTS AS FOLLOWS:

1. DEFINITIONS

1.1. In this By-Law, unless the context otherwise requires:

1.1.1. "Corporation" means The Corporation of the Township of Augusta.

1.1.2. "Council" means the Council of the Township of Augusta.

1.1.3. "Emergency System" includes a sprinkler system, standpipe system, fire extinguishing system, smoke control system, emergency power system, fire pump system, voice communication system or any other device monitored through a fire alarm system.

1.1.4. "Fire Chief" means the person appointed by Council to act as Fire Chief for the Corporation and who is ultimately responsible to Council for the delivery of fire protection services as set out in the *Fire Protection and Prevention Act*.

1.1.5. "Fire Code" means Ontario Regulation 213/07, as amended, and any successor regulation.

1.1.6. "Fire Protection and Prevention Act" means the *Fire Protection and Prevention Act, 1997, S.O. 1997, c.4*, as amended, and any successor legislation.

1.1.7. "Fire Protection Services" includes fire suppression, rescue and emergency services, fire prevention, public fire safety education, mitigation, prevention and safety education of the risk created by unsafe levels of carbon monoxide, communications, training of personnel involved in the provision of Fire Protection Services, and the delivery of all those services.

1.1.8. "Member" means any person employed by, appointed to, or volunteering for the Fire Department and assigned to undertake Fire Protection Services, and includes Officers, Full-time, Part-time, Paid-on-call firefighters or Volunteer firefighters, Auxiliary Members, and administrative staff and excludes the Fire Chief.

1.1.9. "Motor Vehicle" has the same meaning as prescribed in the *Highway Traffic Act, R.S.O. 1990 c.H.8*, as amended.

1.1.10. "Municipal Act" means the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, and any successor legislation.

1.1.11. "Non-resident" means a person who is neither a property owner nor a tenant of property within the Township of Augusta.

1.1.12. "Nuisance false alarm" means the activation of a fire alarm system or emergency system through a mechanical failure, equipment malfunction, improper installation of the system or failure to maintain the system as prescribed by the Fire Code but does not include the activation of a fire alarm system where the activation occurred as a result of accidental damage to the system.

1.1.13. "Person" includes an individual, property owner, sole proprietorship, partnership, corporation, municipal corporation, unincorporated association or organization, trust, and a natural person in his or her capacity as trustee, executor, administrator, or other legal representative;

1.1.14. "Property" means any public or private real property within the Township of Augusta, including buildings, structures, erections, and motor vehicle of any nature and kind in or upon such lands, but excludes real property owned by the Federal or Provincial Crown; and

1.1.15. "Property Owner" means the registered owner of property or any person, firm or cooperation having control over or possession of the property or any portion thereof, including a property manager, mortgagee in possession, receiver and manager, trustee and trustee in bankruptcy.

2. FIRE ALARMS

2.1. If Augusta Fire Rescue responds to a property in response to a fire alarm activation and upon conducting an investigation members determine that the alarm is a nuisance false alarm, or if a property owner fails to notify Augusta Fire Rescue in advance of any work being conducted on a fire alarm system or emergency system at a property, and as a result of the work being done on the fire alarm system or emergency system a false alarm is triggered, the property owner shall be charged the fee as stipulated in Schedule "A" as attached to this By-Law.

3. MOTOR VEHICLE INCIDENT

- 3.1. If Augusta Fire Rescue responds to the scene of a motor vehicle accident on any property within the Township and provides any Fire Protection Service, and if the owner of the motor vehicle is a non-resident and/or non-land owner the Corporation shall charge the fee stipulated in Schedule "A" attached to this By-Law to the motor vehicles owners insurance company, in order to recover full payment of the stipulated fee.
- 3.2. If Augusta Fire Rescue responds to the scene of a motor vehicle fire on any property within the Township of Augusta and provides any Fire Protection Service, and if the owner of the motor vehicle is a non-resident and/or non-land owner, the Corporation shall charge the fee stipulated in Schedule "A" attached to this By-Law to the motor vehicles owners insurance company, in order to recover full payment of the stipulated fee.
- 3.3. If Augusta Fire Rescue responds to the scene of a motor vehicle accident, fire or other emergency caused by the travelling public on Highway 401 and provides any Fire Protection Service, the Corporation shall charge the fee stipulated in Schedule "A" attached to this By-Law to the Ontario Ministry of Transportation, in order to recover full payment of the stipulated fee.

4. NATURAL GAS INCIDENT RESPONSE

- 4.1. If Augusta Fire Rescue responds to a property in response to a natural gas leak due to the property owner, property owners contractor or a person known by the property owner to be performing work for the property owner and not calling the Gas Utility for a gas lone locate, the property owner shall be charged the fee as stipulated in Schedule "A" attached to this By-Law.

5. OUTDOOR OPEN BURNING

- 5.1. If Augusta Fire Rescue responds to the scene of any outdoor open burn, brush grass or wildland fire on any property with the Township of Augusta and provides any Fire Protection Service, the Corporation shall charge the fee stipulated in Schedule "A" attached to this By-Law to the owner of the property where it is determined the open burn originated, in order to recover full payment of the stipulated fee regardless of the status of the Open Burning Permit for the property.

6. FIRE WATCH

- 6.1. If Augusta Fire Rescue is required to perform a Fire Watch due to fire safety systems or equipment not being operational, the building is occupied and unable to be evacuated, and the property owner is unable to repair the un-operational fire safety systems or equipment, the property owner shall be charged the fee as stipulated in Schedule "A" attached to this By-Law.

7. EXTRAORDINARY EXPENSES

- 7.1. If Augusta Fire Rescue responds to a fire or other emergency and a member determines, that it is necessary to retain a private contractor, rent/contract special equipment or use consumable materials other than water, and medical supplies, in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, investigate or otherwise control and eliminate an emergency, the property owner shall be charged the expenses fee as stipulated in Schedule "A" attached to this By-Law incurred by Augusta Fire Rescue for retaining a private contractor, renting special equipment and/or using consumable materials, as applicable.
- 7.2. If Augusta Fire Rescue responds to a request for Fire Protection Services at a property that is being used for the illegal manufacture, cultivation, trade or distribution of a controlled substance, the property owner shall be charged the fee as stipulated in Schedule "A" attached to this By-Law.

7.3. If Augusta Fire Rescue responds to a fire or other emergency and incurs damage or contamination to any equipment or Personal Protective Equipment that require cleaning, decontamination, and/or replacement thereof, as a result of providing Fire Protection Services, the property owner shall be charged the expenses fee as stipulated in Schedule "A" attached to this By-Law incurred by Augusta Fire Rescue for cleaning, decontamination and/or replacement of equipment as applicable and shall be recovered as a fee under this By-Law.

7.4. If Augusta Fire Rescue is required to perform security at a scene where Fire Protection Services were performed by Augusta Fire Rescue and must be secured for investigative or safety concerns, the property owner shall be charged the fee as stipulated in Schedule "A" attached to this By-Law.

7.5. If Augusta Fire Rescue responds to a fire or other emergency and a member determines, that it is necessary to retain specialized services offered by private contractors or other emergency services in order to provide a Fire Protection Service not offered by Augusta Fire Rescue, the property owner shall be charged the expenses fee as stipulated in Schedule "A" attached to this By-Law incurred by Augusta Fire Rescue for retaining a private contractor, renting special equipment and/or using consumable materials, as applicable.

8. FIRE INSPECTIONS

8.1. For the provision of the following requested fire related inspection services, the requester shall be charged the fee as stipulated in Schedule "B" attached to the By-Law.

8.1.1. Commercial (Group A, D, & E Occupancy)

8.1.2. Industrial (Group F Occupancy)

8.1.3. Residential (Group C)

9. PERMITS AND INSPECTIONS

9.1. For the provision of the following requests the requester shall be charged the fee as stipulated in Schedule "B" attached to this By-Law.

9.1.1. Propane Facility License applications

9.1.2. Liquor Licensing applications

9.1.3. Special Occasion Permit applications

10. EVENT STANDBYS

10.1. For a non-legislated standby for the Fire Protection Services, the Corporation shall charge the fee stipulated in Schedule "B" attached to this By-Law to the owner, in order to recover full payment of the stipulated fee.

11. NON-LEGISLATIVE FIRE SAFETY PLAN REVIEW

11.1. For any non-legislative fire safety plan reviews the requester shall be charged the fee as stipulated in Schedule "B" attached to this By-Law.

12. FIRE REPORTS AND FILE SEARCHES

12.1. For the provisions of the following requests the requester shall be charged the fee as stipulated in Schedule "B" attached to this By-Law:

12.1.1. Fire related agreements

12.1.2. Fire reports and searches

12.1.3. Fire Code compliance letters and searches

12.1.4. Response affidavits and searches

13. ADMINISTRATION AND ENFORCEMENT

13.1. The Corporation shall deliver an invoice to each person upon whom a fee is imposed under Schedule "A" or "B" of this By-Law.

13.2. The fees listed in Schedule "A" and "B" to this By-Law will be subject to the Harmonized Sales Tax ("HST") where applicable.

13.3. No discounts apply for early payment of any fee set out in Schedule "A" or "B" to this By-Law

13.4. The Corporation may deliver an invoice either personally, or by registered mail, or by ordinary mail to a person's home address or, in the case of a property owner, to the property owner's address as recorded on the Corporation's assessment roll. Receipt of an invoice shall be deemed to have occurred:

13.4.1. On the date of delivery in the case of personal delivery

13.4.2. Three days after mailing by registered mail if delivered to an address within the Township of Augusta

13.4.3. Five days after mailing by registered mail if delivered to an address outside of the Township of Augusta

13.4.4. Five days after mailing by ordinary mail if delivered to an address within the Township of Augusta,

13.4.5. Seven days after mailing by ordinary mail if delivered to an address outside of the Township of Augusta.

13.5. A fee imposed upon a person under this By-Law, including any interest changes and costs of collection, constitutes a debt of the person to the Corporation.

13.6. For fees imposed pursuant to Sections 3, consideration will be given to waiving or reducing fees where the property owner has demonstrated that significant measures have been undertaken to refurbish the fire protection system to prevent future occurrences. This will be subject to the approval of the Corporation's Fire Chief or designate.

13.7. Payment of all fees is due at the time the expense is incurred for those identified in Schedule "B", or within thirty (30) days of receipt of an invoice issued by the Corporation with respect to fees identified in schedule "A" unless otherwise stated and may be made by InteracDebit banking card, cash or certified cheque, where available.

13.8. If a person who is charged a fee under Schedule "A" or "B" of this By-Law fails to pay the fee within thirty (30) days of receipt of invoice, the person shall be charged interest commencing on the thirty first day that the fee remains unpaid at the rate as stipulated in Schedule "A" attached to this By-Law, unless precluded by By-Law or legislation.

13.9. If a property owner who is charged a fee under Schedule "A" or "B" of this By-Law fails to pay the fee within ninety (90) days of receipt of an invoice, the Corporation may add the fee, including interest, to the tax roll for any real property in the Township of Augusta registered in the name of the owner and collect the fee, including interest, in like manner as municipal taxes.

14. GENERAL

14.1. Schedules "A" and "B" shall form and be an integral part of this By-Law.

14.2. Should any part of this By-Law, including any part of Schedule "A" or Schedule "B", be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law, including the remainder of Schedules "A" and "B", as applicable shall continue to operate and to be in force and effect.

14.3. Words importing the singular number shall include the plural, and words importing masculine gender shall include the feminine, and the converse of the foregoing also applies, unless the context of the By-Law otherwise requires.

14.4. Any decision or determination required to be made by the Corporation or any official of the Corporation under this By-Law shall be made in the sole and absolute discretion of the Corporation or the Corporation official.

14.5. Council hereby establishes the fees and charges as set out in Schedules "A" and "B" to this By-Law.

14.6. This By-Law shall be known as the "Augusta Fire Rescue Fees and Charges By-Law"

14.7. By-Law 3118-2014 is hereby repealed.

15. FORCE AND EFFECT

15.1. This By-Law shall come into force and effect on the day on which it is passed.

READ a first time this 15 day of July 2019

READ a second time this 15 day of July 2019

READ a third time and passed this 15 day of July 2019

MAYOR

CLERK

SCHEDULE A
BY-LAW 3427-2019
EMERGENCY RESPONSE FEES

Emergency Response Fees		
A-2.1	<p>For response to nuisance false alarms:</p> <p>a For all properties:</p> <p>i) First false alarm in any calendar year</p> <p>ii) Second false alarm in any calendar year</p> <p>iii) Third and subsequent false alarms in any calendar year</p> <p>b. For incorporated not-for-profit and registered charitable organizations:</p> <p>i) First false alarm in any calendar year</p> <p>ii) Second false alarm in any calendar year</p> <p>iii) Third and subsequent false alarm in any calendar year</p> <p>For the purposes of this section all nuisance false alarms within a consecutive 24-hour period will be treated as a single incident</p>	<p>NIL</p> <p>NIL</p> <p>\$300.00</p> <p>NIL</p> <p>NIL</p> <p>\$100.00</p>
A-3.1	For attending at the scene of a motor vehicle accident and providing fire protection services to a non-resident or non-landowner, per Augusta Fire Rescue vehicle cost	In accordance with Ministry of Transportation rate for response on Provincial Highways
A-3.2	For attending at the scene of a motor vehicle fire and providing fire protection services to a non-resident or non-landowner, per Augusta Fire Rescue vehicle cost	In accordance with Ministry of Transportation rate for response on Provincial Highways
A-3.3	For attending at the scene of a motor vehicle accident, motor vehicle fire or any other emergency caused by the traveling public on Highway 401 and providing fire protection services per Augusta Fire Rescue vehicle cost	In accordance with Ministry of Transportation rate for response on Provincial Highways
A-4.1	For attending a property for a natural gas incident response, when a natural gas line locate was not completed, or the locate was not followed per Augusta Fire Rescue vehicle cost	In accordance with Ministry of Transportation rate for response on Provincial Highways
A-5.1	Any Open Burning which in the opinion of the Augusta Fire Rescue member in charge, requires extinguishment due safety concerns, not having a valid Burn Permit or not following set rules on the Burn permit and Augusta Fire Rescue provides Fire Protection Services, per Augusta Fire Rescue vehicle cost	In accordance with Ministry of Transportation rate for response on Provincial Highways
A-6.1	Fire watch Services per Augusta Fire Rescue vehicle cost	In accordance with Ministry of Transportation rate for response on Provincial Highways
A-7.1	Extraordinary Expenses - Fee for retaining a private contractor, rent/contract special equipment, or use consumable materials other than water, and medical supplies, in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, investigate or otherwise control and eliminate an emergency	In accordance with Ministry of Transportation rate for response on Provincial Highways
A-7.2	Extraordinary Expenses - Fee for responding to a property that is being used for the illegal manufacture, cultivation, trade or distribution of a controlled substance	In accordance with Ministry of Transportation rate for response on Provincial Highways
A-7.3	Extraordinary Expenses - Fee for damage or contamination to any equipment or Personal Protective Equipment that require cleaning, decontamination and / or replacement.	Corporation's Actual Cost
A-7.4	Extraordinary Services - Fee for performing security at a scene where Fire Protection Services were performed and must be secured for investigative or safety concerns.	In accordance with Ministry of Transportation rate for response on Provincial Highways
A-7.5	Extraordinary Services - Fee retain specialized services offered by private contractors or other emergency services in order to provide a Fire Protection Service not offered by Augusta Fire Rescue.	Corporation's Actual Cost

SCHEDULE B

**BY-LAW 3427-2019
FIRE INSPECTIONS AND PERMITS**

FIRE INSPECTION AND PERMITS		
	Commercial (Group A, D, & E Occupancy)	
B-9.1.1	<ul style="list-style-type: none"> • Inspect base building OR, 1 occupancy plus common elements up to 10,000 sq. ft. (929 square meters (m2)). • Inspect each additional 3,000 sq. ft. (279 square meters (m2)). • Inspect each occupancy in addition to base building. • Repeat follow up inspections on a violation. 	<p>\$200.00</p> <p>\$50.00</p> <p>\$50.00</p> <p>\$50.00</p>
	Industrial (Group F Occupancy)	
B-9.1.2	To Inspect, Base Building OR, One Occupant up to 10,000 sq. ft. (929 m2)	\$200.00
	<ul style="list-style-type: none"> • Inspect base building OR, 1 occupant & common elements: • Inspect each tenant/occupant in addition to base building: 	\$50.00
	To Inspect, Base Building OR, One Occupant over 10,000 sq. ft. (929 m2)	\$200.00
	<ul style="list-style-type: none"> • Inspect base building OR, 1 occupant & common elements first 10,000 sq. ft. (929 m2): • Inspect each additional 3,000 sq. ft. (279 m2): • Inspect each tenant/occupant in addition to base building: 	<p>\$50.00</p> <p>\$50.00</p>
	Repeat follow up inspection on a violation:	\$50.00
	RESIDENTIAL (GROUP C)	
B-9.1.3	Daycare, Group Home, 1 to 2 Floors:	\$50.00
	Multi-Tenant Low Rise – 1 to 6 Floors	
	<ul style="list-style-type: none"> • Inspect base building: • Inspect each tenant/occupancy/apartment: • Repeat follow up inspections on a violation: 	<p>\$200.00</p> <p>\$10.00</p> <p>\$50.00</p>
	Multi-Tenant High Rise – Over 6 Floors	
	<ul style="list-style-type: none"> • Inspect base building: • Inspect each tenant/occupancy/apartment: • Repeat follow up inspections on a violation: 	<p>\$400.00</p> <p>\$10.00</p> <p>\$50.00</p>
B-10.1.1	Propane License Application Review – per address	\$200.00
B-10.1.2	Liquor Licensing	\$55.00 per hour, 1 hour minimum
B-10.1.3	Special Occasion Permits	\$55.00 per hour, 1 hour minimum
B-11.1	Non-Legislated event standby for Fire Protection Services	In accordance with Ministry of Transportation rate for response on Provincial Highways
B-12.1	Non-legislative fire safety plan review (reviews that are not required under the Ontario Fire Code)	\$100.00
	Administrative	Fee
B-13.1.1	Fire agreements - per hour	\$55.00
B-13.1.2	Reports and file searches – fire reports	\$55.00
B-13.1.3	Reports and file searches – fire code compliance letters	\$55.00
B-13.1.4	Reports and file searches – response affidavits	\$55.00
	Interest to be imposed on fees and charges overdue by thirty days at a rate of 1.25% per month applied and compounded every 30 days (for an effective rate of 16.08% per annum), unless precluded by By-Law or legislation:	<p>1.25% per month</p> <p>16.08% per annum</p>

TOWNSHIP OF AUGUSTA

Moved By: _____

Date: July 15, 2019

Seconded By: _____

Resolution No _____

WHEREAS Lake Ontario and the Upper St. Lawrence River are valuable regional, national and international resources; and

WHEREAS federal governments of the United States and Canada and the International Joint Commission have, in partnership with the States and Provinces, a joint interest in the management of Lake Ontario and the Upper St. Lawrence River; and

WHEREAS the management of the lake levels and upper river levels falls within this joint interest; and

WHEREAS the flooding experienced by shoreline residents, by shoreline businesses and within public waterfront spaces poses a threat to life and safety while causing severe property damage, significant environmental damage, substantial economic loss and protracted mental health trauma; and

WHEREAS municipalities across Ontario have expended significant staffing and financial resources in flood mitigation, flood protection and emergency response; and

WHEREAS the flooding experienced in the spring of 2017 and 2019 threaten regional and municipal infrastructure; and

WHEREAS it is conceivable and reasonable to anticipate future flooding as was experienced in the spring of 2017 and is being experienced now in 2019;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Township of Augusta Council calls on the International Joint Commission (IJC) to hold public information meetings to: discuss IJC Plan 2014 and its contribution, if any, to the flooding along the St. Lawrence River experienced in the spring of 2017 and 2019; what measures could be adopted in Plan 2014 to prevent or mitigate future flooding; and what the future holds for the IJC and the International Lake Ontario - St Lawrence River Board.
2. The Canadian Provincial and Federal governments be requested to establish an independent committee to review IJC Plan 2014 for determining its role, if any, with respect to the flooding along the St. Lawrence River that occurred in the spring of 2017 and 2019, the role, if any, of the flooding of the Ottawa River during the same periods; and what the Province of Quebec and the City of Montreal needs to do, if anything, to harden itself against flood so water is not impeded at the Moses-Saunders Dam as a flooding mitigation measure for the City of Montreal.

3. The Provincial government review and increase the funding provided to municipalities as the first line in flood prevention, mitigation, preparedness response and recovery commensurate to the anticipated increases in flooding, erosion and damages;

BE IT FURTHER RESOLVED THAT this resolution be Circulated to Prime Minister Justin Trudeau, Premier Doug Ford, MP Chrystia Freeland (Foreign Affairs), MPP Sylvia Jones (Solicitor General), MPP Steven Clark (Municipal Affairs and Housing), Canadian Representatives of the IJC Henry Lickers, Marrell-Ann Phare, and Pierre Beland (Chair), Association of Municipalities of Ontario, Ontario Association of Fire Chiefs, Great Lakes and St. Lawrence Cities Initiative and all Municipalities in Leeds and Grenville.

RECORDED VOTE:

	FOR	AGAINST
Councillor Bowman	—	—
Councillor Henry	—	—
Mayor Malanka	—	—
Councillor Schapelhouman	—	—
Deputy Mayor Shaver	—	—

CARRIED _____
Mayor

DEFEATED _____
Mayor

Declaration of pecuniary interest by: _____

Nature of interest: _____

- Disclosed His/Her/Their Interest
- Vacated His/Her/Their Seat
- Abstained from discussion & did not vote on the question



**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA
BY-LAW NUMBER 3433-2019**

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF
AUGUSTA AT ITS MEETING HELD ON JULY 15, 2019**

WHEREAS section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 9 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on July 15, 2019, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 15th day of July, 2019.

MAYOR

CLERK