

**AGENDA
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
August 26, 2019 at 6:30 P.M.**

REGULAR COUNCIL – EXECUTIVE SESSION

- A. Call to Order
- B. Mayor's Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Interest and Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
- H. Correspondence and Petitions
- I. **MOVED TO COMMITTEE OF THE WHOLE**
- J. **COMMITTEE/STAFF REPORTS**

**UCLG Council
Health Unit Board
Recreation
EDTC
Library Board
Operations
Admin & Finance
Fire Dept.**

Administration and Finance

- Report 2019 – 094 – Recreation Update
- Report 2019 – 098 – A/P

Operations

Planning and Building Services

- Report 2019 – 099 – Transfer of land for correction of Title

Protective Services

- Report 2019 – 095 – Fire Hall Update
- Report 2019 – 096 – Bunker Gear RFP Award
- Report 2019 – 097 – Fire Quarterly Report

K. RETURN TO REGULAR MEETING OF COUNCIL

L. New and Unfinished Business

M. Notice of Motions

N. By-Laws

- By-law 3436-2019 – Stop-up/close and Sell Road Allowance

O. Announcements

P. Question Period for the Public

Q. Question Period for the Press

R. Closed Session as per Section 239 of the Municipal Act 2001

S. RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

T. Reporting Out from Closed Session

U. By-law to confirm Proceedings of Council

V. Adjournment



**MINUTES
AUGUSTA TOWNSHIP
C.O.W./REGULAR MEETING
August 12, 2019**

6:30 p.m. at the Municipal Office, 3560 County Road 26

PRESENT:

Mayor Malanka
Deputy Mayor Shaver
Councillor Bowman
Councillor Henry

PRESS: The Brockville Recorder and Times

STAFF PRESENT: Ray Morrison, Annette Simonian

REGRETS: Councillor Schapelhouman, Ray Morrison

CALL TO ORDER

Mayor Malanka called the meeting to order at 6:30 p.m.

MAYOR'S OPENING REMARKS

APPROVAL OF AGENDA

Moved by Councillor Bowman, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT the Agenda for August 12, 2019 be adopted as amended.

Carried

APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by, Michele Bowman seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council approve the minutes of the July 15, 2019 Council meetings as printed and distributed to all members.

Carried

DISCLOSURE OF INTEREST

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS & PRESENTATIONS

- International Fetal Alcohol Spectrum Disorder Proclamation
Moved by Councillor Henry, seconded by Councillor Bowman
BE IT RESOLVED THAT Council proclaim September 9, 2019 International Fetal Alcohol Spectrum Disorder (FASD) Awareness Day.
Carried

Tri-Council Meeting Minutes
Moved by Councillor Bowman, seconded by Councillor Henry
BE IT RESOLVED THAT Council approve the minutes of the July 30, 2019 Tri-Council meeting as printed and distributed to all members.
Carried

Captaincy Presentation – Chad Belanger

CORRESPONDENCE & PETITIONS

MOVED TO COMMITTEE OF THE WHOLE

Moved by Councillor Henry, seconded by Councillor Bowman
BE IT RESOLVED THAT Council resolve itself into the Committee of the Whole meeting.
Carried

COMMITTEE REPORTS

UCLG:	Mayor Malanka provided an update
Health Unit Board:	Mayor Malanka provided an update
Recreation:	Councillor Bowman provided an update
EDTC:	
Library Board:	
Operations:	Deputy Mayor Shaver provided an update
Finance and Admin:	
Fire Department:	Chief Bowman provided an update
PSB:	Mayor Malanka provided an update

Moved by Councillor Henry and seconded by Councillor Bowman
BE IT RESOLVED THAT Council revoke the September 21, 2019 Wheels a Churin' event licence on the grounds that the event poses a public safety concern based on police observations and incidents of calls for service and noncompliance with the Criminal and Provincial Offences Act such as: impaired driving; drug use; under age abuse of alcohol and drugs; serious assault incidents; mischief and the inability of onsite security to provide and maintain control of the event; and
THAT the resources used by the OPP are substantial and the cost to the community associated with calls for service are significant.
Deferred

ADMINISTRATION AND FINANCE

Report 2019-092

Moved by Councillor Bowman, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive, review and approve the payment of the accounts payable invoices paid on cheques #24413 – 24477 and online payments through to August 8, 2019 in the amount of \$1,245,961.08.

Carried

Report 2019-091

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council accepts for information the attached statement of Revenue and Expenditures – July 2019

Carrie

OPERATIONS

Report 2019-093

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive the Public Works Activity Report as prepared by the Public Works Manager dated August 12, 2019 for information.

Carried

PLANNING AND BUILDING SERVICES

Report 2019-088

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council receive the building department activity report for July, 2019 for information.

Carried

Report 2019-089

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT this Planning Advisory Committee (PAC) report be received for information and action in accordance with the individual resolutions.

Carried

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

BE IT RESOLVED THAT Council recommend to the Land Division Committee of the United Counties of Leeds and Grenville that consent applications B-5-19 and B-6-19 be approved subject to the following conditions:

1. The balance of any outstanding taxes, including penalties and interest, (any local improvement charges, if applicable) shall be paid to Augusta Township.
2. An acceptable reference plan or legal description of the severed lands and the deed or instrument conveying the severed lands shall be submitted to Augusta Township.
3. That the applicant submits the required cash-in-lieu of parkland levy of \$500 per lot to Augusta Township.
4. That favorable comments are received from circulated agencies.
5. That the road allowance for Lords Mills Road be widened along the frontage of the severed lands, as required, to 10 meters from the centerline of the road, and that a

Transfer/Deed of Land conveying the said land to Augusta Township be prepared and executed.

6. That a Hydrogeology Study, which demonstrates that sufficient water quantity and quality exists and that private water services can be implemented without impacts to adjacent wells, be prepared by a qualified professional.

Carried

PROTECTIVE SERVICES

Report 2019-090

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT Council receive this report for information on the update of the fire station redevelopment in Maitland.

Carried

RETURN TO REGULAR MEETING OF COUNCIL

Moved by Deputy Mayor Shaver seconded by Councillor Henry

BE IT RESOLVED THAT Council move to a regular meeting of Council.

Carried

NEW AND UNFINISHED BUSINESS

NOTICE OF MOTIONS

BY-LAWS

ANNOUNCEMENTS

QUESTION PERIOD FOR THE PUBLIC

QUESTION PERIOD FOR THE PRESS

CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001

RISE FROM COMMITTEE OF THE WHOLE IN CAMERA

REPORTING OUT OF CLOSED SESSION

BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT By-Law No. 3434-2019 confirm the proceedings of Council of the Township of Augusta at its meeting held on August 12, 2019 be read a first time, a second time, a third time, and be enacted as read.

Carried

ADJOURNMENT

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

BE IT RESOLVED THAT this Council do now adjourn at 7:15 pm until August 26, 2019 at 6:30 p.m. or until the call of the Mayor subject to need.

Carried

REPORT NUMBER: 2019-094

REPORT TO COUNCIL: August 26, 2019

RE: Recreation Report – Summer 2019

AUTHOR: Isaac Scott, Recreation Summer Student

RECOMMENDATION:

THAT Council receive this recreation activities update report for information purposes.

REPORT:

The purpose of this report is to give Council an update on the recreation activities of our summer student for summer 2019.

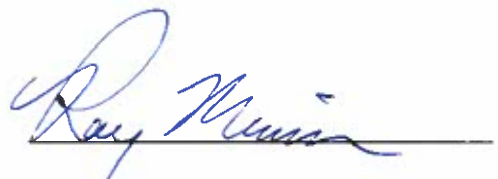
- Completed employee orientation and WHMIS safety training
- Park and playground inspections three times weekly at 10 recreation sites, filling out risk management and safety checklists, and created work plans for (North Augusta soccer fields, North Augusta recreation area, Algonquin Ballpark, Kemp Park, Cedar Street Park, MERC, Lemon Point, Dive Site, Domville Ballpark, Roebuck Ballpark)
- Replaced all 'No Smoking' signs with new 'No Smoking or Vaping' at all required locations at all parks and recreation centres
- Weekly pickup of garbage at all 10 recreation sites
- Domville
 - o Regular maintenance and cleaning of bathrooms in canteen building
 - o Organized monthly emptying and pick up of garbage bins at Domville Ball Park with assistance from Public Works
 - o Assisted with the restoration of the back diamond including painting bleacher frames and dugouts, and installing new bleacher boards, bolts, washers, and nuts (donated by Prescott Building Centre)
 - o Cleaned eavestroughs of canteen building
 - o Organized parking for Patterson's Jamboree
 - o Fixed back gate and fencing by installing new hinges
 - o Cut brush growing into fence
- Roebuck
 - o Scraped and painted parking lot barriers

- North Augusta
 - o Regular maintenance and cleaning of bathrooms in new bathroom building
 - o Repaired broken bleacher boards and railings
- Maynard
 - o Installed new bleacher boards, bolts, washers, and nuts (donated by Prescott Building Centre)
 - o Raked and disposed leaves around ball diamond
 - o Repaired front gate by installing new latch
 - o Fixed front railing
- MERC
 - o Cut brush growing into fence
- Provided horticulture services by planting new flowers (from Coville's Greenhouse) at Township Office, spreading mulch, and daily weeding and watering of flowers
- Regular cleaning of township SUV
- Regular maintenance and repairs at other parks including replaced 8 clevis on swing set, removing nails and hazards from rink boards at Cedar Street Park
- Supervised Youth Advisory Committee at fundraisers and events, such as the Brockville Movie Nights in Hardy Park and Healthy Body Healthy Minds at Brown's Bay
- Attended, purchased and inventoried supplies for Youth Advisory Committee meetings, planned events and fundraisers.
- Built desks in new Maitland Fire Hall
- Researched and got quotes for new garbage bins for parks
- Took pictures around township for website and Facebook page
- Assisted with administrative duties and filing
- Moved files from Glenmore Hall to Ellis House in preparation for destruction in accordance with the retention by-law
- Trimmed cedar hedge growing around generator at back of Township Office

Thank you for your support once again this summer.



Isaac Scott, Recreation Summer Student



Ray Morrison, CAO

REPORT #: 2019-098

REPORT TO COUNCIL: August 12, 2019

RE: REVIEW AND APPROVAL OF A/P CHEQUES

PREPARED BY: Ray Morrison, CAO/Treasurer

RECOMMENDATION:

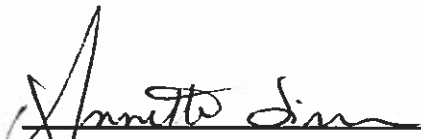
THAT Council receive, review and approve the payment of the accounts payable invoices paid on cheques #24478 – 24513 and online payments through to August 23, 2019 in the amount of \$334,876.27.

PURPOSE

To provide Council the opportunity to review and approve the payment of the above noted invoices as provided on the attached list.

ATTACHMENT 1

Any questions that Councilors may have can be directed to the Treasurer prior to or subsequent to the Council meeting for follow up.


Annette Simonian
Clerk


Ray Morrison
CAO/Treasurer

List of Accounts for Approval

As of 8/23/2019

Batch: 2019-00068 to 2019-00070

Report Date
8/23/2019 10:24 AM

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - ACC/PAYABLE					
Computer Cheques:					
24478 24925	8/22/2019	ABC FIRE PROTECTION INC 402-01-013 - FIRE PROTECTION	STATION #2 EXTINGUISHER MAINT. STATION #2 EXTINGUISHER M	125.67	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.89	
		900-01-099 - HST TRACKING	HST Tax Code	16.06	139.56
24479 JUL2019	8/22/2019	ANNETTE SIMONIAN 401-01-010 - MILEAGE	CLERKS MEETING MILEAGE CLERKS MEETING MILEAGE	28.17	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.11	
		900-01-099 - HST TRACKING	HST Tax Code	3.60	31.28
24480 19-3353	8/22/2019	BATTLESHIELD INDUSTRIES L1 402-01-014 - FIRE PROTECTION	PUMPER # 2 PUMPER # 2	760.30	
		102-01-099 - HST RECEIVABLE	HST Tax Code	83.98	
		900-01-099 - HST TRACKING	HST Tax Code	97.13	844.28
24481 739260-1	8/22/2019	BEACH HOME HARDWARE 600-01-004 - RECREATION - GE	GENERAL REC SUPPLIES GENERAL REC SUPPLIES	21.62	
		102-01-099 - HST RECEIVABLE	HST Tax Code	2.39	
		900-01-099 - HST TRACKING	HST Tax Code	2.76	24.01
739487-1		402-01-013 - FIRE PROTECTION	MISC HARDWARE	11.81	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.31	
		900-01-099 - HST TRACKING	HST Tax Code	1.51	13.12
739757-1		600-01-012 - DOMVILLE RECRE/	DOMVILLE REC	11.18	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.24	
		900-01-099 - HST TRACKING	HST Tax Code	1.43	12.42
				Payment Total:	49.55
24482 1811-12	8/22/2019	BOURGON CONSTRUCTION 402-01-091 - NEW MAITLAND FI	NEW FIREHALL NEW FIREHALL	109,702.02	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12,117.01	
		900-01-099 - HST TRACKING	HST Tax Code	14,014.58	121,819.03
24483 57874	8/22/2019	BROCKVILLE TRACTOR-TRAILER 475-01-002 - #9- 2017 FREIGHTL	UNIT # 9 UNIT # 9	2,236.78	
		102-01-099 - HST RECEIVABLE	HST Tax Code	247.06	
		900-01-099 - HST TRACKING	HST Tax Code	285.75	2,483.84
57855		452-01-001 - #7- 2010 INT'L TAN	UNIT # 7	4,586.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	506.57	
		900-01-099 - HST TRACKING	HST Tax Code	585.90	5,092.85
				Payment Total:	7,576.69
24484	8/22/2019	CADUCEON ENVIRONMENTAL I	WATER TESTING		

Report Date
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Township of Augusta
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
19-11233		406-01-012 - BUILDING - WATER	DOMVILLE BALL PARK	67.54	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.46	
		900-01-099 - HST TRACKING	HST Tax Code	8.63	75.00
24485	8/22/2019	CHAD DAVIS	DEPUTY CELL PHONE		
AUG9/2019		402-01-004 - FIRE PROTECTION	DEPUTY CELL PHONE	76.32	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.43	
		900-01-099 - HST TRACKING	HST Tax Code	9.75	84.75
24486	8/22/2019	DARIN COVILLE	PLANTS FOR MAIN OFFICE		
56		401-01-016 - REPAIRS & MAINTENANCE	PLANTS FOR MAIN OFFICE	122.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.49	
		900-01-099 - HST TRACKING	HST Tax Code	15.60	135.60
24487	8/22/2019	DARCH FIRE	FIRE FOAM		
71092		402-01-005 - FIRE PROTECTION	FIRE FOAM	825.94	
		102-01-099 - HST RECEIVABLE	HST Tax Code	91.22	
		900-01-099 - HST TRACKING	HST Tax Code	105.51	917.16
24488	8/22/2019	ERIC'S PLUMBING	PLUMBING REPAIRS DOMVILLE PAF		
140440		600-01-012 - DOMVILLE RECREATION	PLUMBING REPAIRS DOMVILLE PAF	351.07	
		102-01-099 - HST RECEIVABLE	HST Tax Code	38.78	
		900-01-099 - HST TRACKING	HST Tax Code	44.85	389.85
24489	8/22/2019	FAST EDDIE'S AUTO RECYCLING	BAD PLASTICS		
6868		510-01-013 - CONTRACT SERVICES	BAD PLASTICS	1,481.01	
		102-01-099 - HST RECEIVABLE	HST Tax Code	163.58	
		900-01-099 - HST TRACKING	HST Tax Code	189.20	1,644.59
24490	8/22/2019	GENERAL SEED COMPANY	GRASS SEED STATION 1		
56526		402-01-013 - FIRE PROTECTION	GRASS SEED STATION 1	162.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.98	
		900-01-099 - HST TRACKING	HST Tax Code	20.80	180.80
24491	8/22/2019	HOWARD CAMPBELL & SONS LTD	DIVE SITE		
114917		600-01-005 - RECREATION PARKS	DIVE SITE	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
114914		102-01-044 - DUE FROM FAST EDDIE'S	MAYNARD DUMP 1/2 N/A DUMPS	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
114918		600-01-014 - MAITLAND RECREATION	MERC HALL	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
114923		600-01-014 - MAITLAND RECREATION	MERC HALL	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
114940		600-01-014 - MAITLAND RECRE/	MERC HALL	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
114941		600-01-005 - RECREATION PAR	DIVING SITE	45.03	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.97	
		900-01-099 - HST TRACKING	HST Tax Code	5.75	50.00
MR2238		102-01-044 - DUE FROM FAST E	MONTHLY RENTALS BOTH WC	189.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	20.89	
		900-01-099 - HST TRACKING	HST Tax Code	24.16	210.00
				Payment Total:	510.00
24492	8/22/2019	JJ CONSTRUCTION	MAIN OFFICE GRASS		
1732		401-01-016 - REPAIRS & MAINT	MAIN OFFICE GRASS	152.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.86	
		900-01-099 - HST TRACKING	HST Tax Code	19.50	169.50
1733		600-01-010 - ALGONQUIN RECR	ALGONQUIN PARK GRASS	254.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.10	
		900-01-099 - HST TRACKING	HST Tax Code	32.50	282.50
1734		605-01-030 - LIBRARY - R&M - Gi	AUGUSTA LIBRARY	203.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.48	
		900-01-099 - HST TRACKING	HST Tax Code	26.00	226.00
1735		520-01-002 - CEMETARIES	PRESBYTERIAN CEMETERY G	254.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.10	
		900-01-099 - HST TRACKING	HST Tax Code	32.50	282.50
1736		520-01-002 - CEMETARIES	COOPER ROAD CEMETERY GI	152.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	16.86	
		900-01-099 - HST TRACKING	HST Tax Code	19.50	169.50
1737		600-01-005 - RECREATION PAR	KEMP PARK GRASS	203.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.48	
		900-01-099 - HST TRACKING	HST Tax Code	26.00	226.00
1738		600-01-005 - RECREATION PAR	CEDAR STREET PARK GRASS	254.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	28.10	
		900-01-099 - HST TRACKING	HST Tax Code	32.50	282.50
				Payment Total:	1,638.50
24493	8/22/2019	GFL ENVIRONMENTAL INC	WDS CONTRACT SERVICES		
27189		510-01-013 - CONTRACT SERVIC	WDS CONTRACT SERVICES	4,580.35	
		102-01-099 - HST RECEIVABLE	HST Tax Code	505.92	
		900-01-099 - HST TRACKING	HST Tax Code	585.15	5,086.27
27341		510-01-013 - CONTRACT SERVIC	WDS CONTRACT SERVICES	2,426.17	

Township of Augusta

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		102-01-099 - HST RECEIVABLE	HST Tax Code	267.98	
		900-01-099 - HST TRACKING	HST Tax Code	309.95	2,694.15
27411		510-01-013 - CONTRACT SERVIC	WDS CONTRACT SERVICES	6,315.38	
		102-01-099 - HST RECEIVABLE	HST Tax Code	697.56	
		900-01-099 - HST TRACKING	HST Tax Code	806.80	7,012.94
27484		510-01-013 - CONTRACT SERVIC	WDS CONTRACT SERVICES	5,105.94	
		102-01-099 - HST RECEIVABLE	HST Tax Code	563.97	
		900-01-099 - HST TRACKING	HST Tax Code	652.29	5,669.91
				Payment Total:	20,463.27
24494	8/22/2019	LEVAC SUPPLY LIMITED	PUBLIC WORKS SAFETY SUPPLIES		
1268063		438-01-012 - HEALTH & SAFETY	PUBLIC WORKS SAFETY SUPP	54.52	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.03	
		900-01-099 - HST TRACKING	HST Tax Code	6.97	60.55
1268498		438-01-012 - HEALTH & SAFETY	PW SAFETY SUPPLIES	101.84	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.25	
		900-01-099 - HST TRACKING	HST Tax Code	13.01	113.09
1268422		402-01-013 - FIRE PROTECTION	MAITLAND FIRE MISC SUPPLI	104.70	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.57	
		900-01-099 - HST TRACKING	HST Tax Code	13.38	116.27
				Payment Total:	289.91
24495	8/22/2019	MAXIMUM SIGNS	SAFETY SIGNS & CONES		
81720		436-01-002 - SAFETY DEVICES -	SAFETY SIGNS & CONES	61.06	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.74	
		900-01-099 - HST TRACKING	HST Tax Code	7.80	67.80
24496	8/22/2019	McINTOSH PERRY	PLANNING SERVICES		
43406		615-01-015 - PLANNING - PROFE	PLANNING SERVICES	3,785.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	418.12	
		900-01-099 - HST TRACKING	HST Tax Code	483.60	4,203.60
43481		102-01-011 - AQUAWORLD	AQUAWORLD	1,053.22	
		102-01-099 - HST RECEIVABLE	HST Tax Code	116.33	
		900-01-099 - HST TRACKING	HST Tax Code	134.55	1,169.55
				Payment Total:	5,373.15
24497	8/22/2019	MINISTER OF FINANCE	MONTHLY POLICING		
111508191057009		404-01-090 - PROTECTIVE POLIK	MONTHLY POLICING	85,351.00	85,351.00
24498	8/22/2019	MORRIS CHEMICALS INC.	LIQUID CALCIUM		
75396		426-01-002 - DUST LAYER-PART	LIQUID CALCIUM	6,018.87	
		102-01-099 - HST RECEIVABLE	HST Tax Code	664.81	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-01-099 - HST TRACKING	HST Tax Code	768.92	6,683.68
75431		426-01-002 - DUST LAYER-PART	LIQUID CALCIUM	5,173.86	
		102-01-099 - HST RECEIVABLE	HST Tax Code	571.47	
		900-01-099 - HST TRACKING	HST Tax Code	660.97	5,745.33
75471		426-01-002 - DUST LAYER-PART	LIQUID CALCIUM	5,132.36	
		102-01-099 - HST RECEIVABLE	HST Tax Code	566.89	
		900-01-099 - HST TRACKING	HST Tax Code	655.67	5,699.25
				Payment Total:	18,128.26
24499	8/22/2019	NEOPOST LEASING SERVICES	MONTHLY LEASE PAYMENT		
6214111		401-01-020 - POSTAGE	LEASE SEPT-NOV 2019	418.60	
		102-01-099 - HST RECEIVABLE	HST Tax Code	46.24	
		900-01-099 - HST TRACKING	HST Tax Code	53.48	464.84
24500	8/22/2019	NOVEXCO INC	OFFICE SUPPLIES		
402409931		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	35.99	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.98	
		900-01-099 - HST TRACKING	HST Tax Code	4.60	39.97
402422908		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	41.10	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.54	
		900-01-099 - HST TRACKING	HST Tax Code	5.25	45.64
				Payment Total:	85.61
24501	8/22/2019	OPTIMA SANTE GLOBALE	EAP FLAT FEE		
F123703		401-01-011 - STAFF BENEFITS	EAP FLAT FEE JULY/2018	134.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.82	
		900-01-099 - HST TRACKING	HST Tax Code	17.14	149.01
F125247		401-01-011 - STAFF BENEFITS	EAP FLAT FEE SEPT /2018	134.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.82	
		900-01-099 - HST TRACKING	HST Tax Code	17.14	149.01
F127698		401-01-011 - STAFF BENEFITS	EAP FLAT FEE DEC 2018	134.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.82	
		900-01-099 - HST TRACKING	HST Tax Code	17.14	149.01
F127997		401-01-011 - STAFF BENEFITS	EAP FLAT FEE	134.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.82	
		900-01-099 - HST TRACKING	HST Tax Code	17.14	149.01
F129215		401-01-011 - STAFF BENEFITS	EAP FLAT FEE	134.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.82	
		900-01-099 - HST TRACKING	HST Tax Code	17.14	149.01
F132430		401-01-011 - STAFF BENEFITS	EAP FLAT FEE	134.19	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.82	

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		900-01-099 - HST TRACKING	HST Tax Code	17.14	149.01
				Payment Total:	894.06
24502	8/22/2019	AUGUSTA TWP - PETTY CASH	REPLENISH PETTY CASH		
AUG21/2019		600-01-050 - SPECIFIC GRANT -	YAC MEETING	10.27	
		401-01-010 - MILEAGE	TREASURERS MEETING	27.01	
		615-01-002 - PLANNING & ZONIN	MISC SUPPLIES	20.15	
		401-01-009 - OTHER/MISCELLAN	DONNIE'S RETIREMENT LUNC	9.47	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.38	
		900-01-099 - HST TRACKING	HST Tax Code	8.54	74.28
24503	8/22/2019	1618625 ONTARIO LTD	STUDENT LUNCHEON		
91417		401-01-009 - OTHER/MISCELLAN	STUDENT LUNCHEON	333.55	
		102-01-099 - HST RECEIVABLE	HST Tax Code	36.84	
		900-01-099 - HST TRACKING	HST Tax Code	42.61	370.39
24504	8/22/2019	REALTAX INC.	FILE 15-15 VESTING DOCUMENTS		
72682		207-01-002 - IN TRUST - TAX SA	FILE 15-15 VESTING DOCUME	91.58	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.12	
		900-01-099 - HST TRACKING	HST Tax Code	11.70	101.70
72683		207-01-002 - IN TRUST - TAX SA	FILE 15-01 VESTING DOCUME	71.23	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.87	
		900-01-099 - HST TRACKING	HST Tax Code	9.10	79.10
				Payment Total:	180.80
24505	8/22/2019	RUSSELL HENDRIX FOODSERV	NEW COOLER		
1503526		600-01-018 - NORTH AUGUSTA F	NEW COOLER	2,340.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	258.52	
		900-01-099 - HST TRACKING	HST Tax Code	299.00	2,599.00
24506	8/22/2019	SECUREWAY	MAITLAND FIRE ANNUAL CONTRAC		
718119		402-01-013 - FIRE PROTECTION	MAITLAND FIRE ANNUAL CON	1,184.14	
		102-01-099 - HST RECEIVABLE	HST Tax Code	130.80	
		900-01-099 - HST TRACKING	HST Tax Code	151.28	1,314.94
24507	8/22/2019	STEWART CORBETT	ADMIN LEGAL EXPENSES		
AUG62019		401-01-028 - LEGAL EXPENSE	ADMIN LEGAL EXPENSES	2,162.40	
		102-01-099 - HST RECEIVABLE	HST Tax Code	238.85	
		900-01-099 - HST TRACKING	HST Tax Code	276.25	2,401.25
24508	8/22/2019	ST. LAWRENCE PRINTING CO L	GENERAL RECEIPTS		
29767		401-01-004 - OFFICE SUPPLIES	GENERAL RECEIPTS	225.61	
		102-01-099 - HST RECEIVABLE	HST Tax Code	24.92	
		900-01-099 - HST TRACKING	HST Tax Code	28.82	250.53
24509	8/22/2019	SUSAN BOSMAN	CLEANING SERVICES		

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AUG102019		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
AUG162019		401-01-001 - STAFF SALARIES	CLEANING SERVICES	79.05	79.05
				Payment Total:	158.10
24510	8/22/2019	TOROMONT CAT	PARTS AND SERVICE		
PS031342806		467-01-002 - 2004 - 924G CAT LC	PARTS AND SERVICE LOADEF	427.27	
		102-01-099 - HST RECEIVABLE	HST Tax Code	47.19	
		900-01-099 - HST TRACKING	HST Tax Code	54.58	474.46
24511	8/22/2019	VIKKI WERNER-MACKELER	VENT COVERS MAIN OFFICE		
AUG92019		401-01-016 - REPAIRS & MAINTENANCE	VENT COVERS MAIN OFFICE	8.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	0.95	
		900-01-099 - HST TRACKING	HST Tax Code	1.10	9.59
AUG202019		406-01-012 - BUILDING - WATER PURCHASE	SWABS RE WASTE	17.14	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.89	
		900-01-099 - HST TRACKING	HST Tax Code	2.19	19.03
				Payment Total:	28.62
24512	8/22/2019	BLUMETRIC ENVIRONMENTAL	MAYNARD WETLAND		
BM20871		510-01-033 - WMS - WETLANDS	MAYNARD WETLAND	12,846.88	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1,418.99	
		900-01-099 - HST TRACKING	HST Tax Code	1,641.21	14,265.87
BM20868		510-01-031 - WMS - REGULAR MONITORING	MAYNARD WDS MONITORING	4,665.20	
		102-01-099 - HST RECEIVABLE	HST Tax Code	515.29	
		900-01-099 - HST TRACKING	HST Tax Code	595.99	5,180.49
BM20869		510-01-030 - WMS - REGULAR MONITORING	2018 N/A MONITORING	2,441.13	
		102-01-099 - HST RECEIVABLE	HST Tax Code	269.63	
		900-01-099 - HST TRACKING	HST Tax Code	311.86	2,710.76
				Payment Total:	22,157.12
24513	8/22/2019	XEROX CANADA LTD	JULY PHOTOCOPIES		
P54590366		401-01-004 - OFFICE SUPPLIES	JULY PHOTOCOPIES	96.53	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.66	
		900-01-099 - HST TRACKING	HST Tax Code	12.33	107.19
Other:					
281-Man	8/13/2019	CST CANADA CO.	COLOURED DIESEL		
589756		120-01-003 - STOCK - COLOURED DIESEL	COLOURED DIESEL	464.84	
		102-01-099 - HST RECEIVABLE	HST Tax Code	51.35	
		900-01-099 - HST TRACKING	HST Tax Code	59.39	516.19
499-Man	8/13/2019	CST CANADA CO.	PREMIUM GAS		

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594808		120-01-001 - STOCK - GAS	PREMIUM GAS	621.97	
		102-01-099 - HST RECEIVABLE	HST Tax Code	68.70	
		900-01-099 - HST TRACKING	HST Tax Code	79.46	690.67
1200-Man 594809	8/13/2019	CST CANADA CO.	CLEAR DIESEL		
		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	30.43	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.36	
		900-01-099 - HST TRACKING	HST Tax Code	3.89	33.79
1226-Man 3997AUG72019	8/13/2019	HYDRO ONE NETWORKS	N/A FIRE DEPT		
		402-01-002 - FIRE PROTECTION	N/A FIRE DEPT	227.42	
		102-01-099 - HST RECEIVABLE	HST Tax Code	25.13	
		900-01-099 - HST TRACKING	HST Tax Code	29.06	252.55
1828-Man 593284	8/15/2019	CST CANADA CO.	CLEAR DIESEL		
		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	1,024.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	113.18	
		900-01-099 - HST TRACKING	HST Tax Code	130.90	1,137.82
3213-Man 7818AUG52019	8/12/2019	ROYAL BANK VISA	MAIN OFFICE JULY VISA		
		600-01-050 - SPECIFIC GRANT - YAC SUPPLIES MOVE NIGHT		44.89	
		401-01-017 - CONFERENCES & I	OEMC CONFERENCE	1,272.00	
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	396.96	
		401-01-017 - CONFERENCES & I	AMCTO COURSE	366.33	
		600-01-004 - RECREATION - GE BURCHELL FENCING		36.74	
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	110.92	
		402-01-005 - FIRE PROTECTION	UPS CHARGES	206.37	
		401-01-017 - CONFERENCES & I	AMCTO COURSE	100.74	
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	125.39	
		401-01-017 - CONFERENCES & I	AMCTO COURSE	366.33	
		401-01-017 - CONFERENCES & I	EVENTBRITE	56.05	
		401-01-004 - OFFICE SUPPLIES	OFFICE SUPPLIES	69.21	
		102-01-099 - HST RECEIVABLE	HST Tax Code	348.14	
		900-01-099 - HST TRACKING	HST Tax Code	402.66	3,500.07
3362-Man 6488JUL292019	8/12/2019	ROYAL BANK VISA	SOCKET SET AND AIRLINES		
		402-01-014 - FIRE PROTECTION	SOCKET SET AND AIRLINES	554.87	
		102-01-099 - HST RECEIVABLE	HST Tax Code	61.29	
		900-01-099 - HST TRACKING	HST Tax Code	70.89	616.16
3480-Man 6512JUL292019	8/12/2019	ROYAL BANK VISA	MISC SUPPLIES FIRE STATION		
		402-01-013 - FIRE PROTECTION	MISC SUPPLIES FIRE STATIO	144.30	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.94	
		900-01-099 - HST TRACKING	HST Tax Code	18.44	160.24
3522-Man 2002AUG12019	8/15/2019	BELL CANADA	PW GARAGE		
		438-01-010 - P.W. TELEPHONE	PW GARAGE	103.83	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.46	
		900-01-099 - HST TRACKING	HST Tax Code	13.26	115.29

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3771-Man 3573AUG12019	8/12/2019	HYDRO ONE NETWORKS 102-01-044 - DUE FROM FAST E 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MAYNARD WDS MAYNARD WDS HST Tax Code HST Tax Code	311.42 34.40 39.79	345.82
4588-Man 3286JUL312019	8/12/2019	HYDRO ONE NETWORKS 402-01-002 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	NEW FIRE STATION MAITLAND NEW FIRE STATION MAITLANC HST Tax Code HST Tax Code	755.12 83.41 96.47	838.53
4633-Man 9061AUG72019	8/13/2019	HYDRO ONE NETWORKS 600-01-018 - NORTH AUGUSTA F 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	N/A REC SOCCER N/A REC SOCCER HST Tax Code HST Tax Code	38.41 4.25 4.91	42.66
4732-Man 2041JUL312019	8/12/2019	HYDRO ONE NETWORKS 600-01-012 - DOMVILLE RECREA 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	DOMVILLE REC HYDRO DOMVILLE REC HYDRO HST Tax Code HST Tax Code	70.18 7.75 8.96	77.93
4824-Man 3893AUG2019	8/13/2019	UNION GAS LIMITED 402-01-003 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MAITLAND FIRE STATION MAITLAND FIRE STATION HST Tax Code HST Tax Code	194.50 21.49 24.85	215.99
5215-Man 4594AUG12019	8/12/2019	HYDRO ONE NETWORKS 600-01-016 - MAYNARD RECREA 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MAYNARD REC MAYNARD REC HST Tax Code HST Tax Code	115.38 12.74 14.74	128.12
6448-Man 589757	8/13/2019	CST CANADA CO. 120-01-002 - STOCK - DIESEL 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	CLEAR DIESEL CLEAR DIESEL HST Tax Code HST Tax Code	1,058.92 116.96 135.28	1,175.88
6565-Man 8473AUG22019	8/12/2019	UNION GAS LIMITED 402-01-003 - FIRE PROTECTION 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	STATION #1 STATION #1 HST Tax Code HST Tax Code	11.94 1.31 1.52	13.25
6636-Man 5014AUG12019	8/12/2019	HYDRO ONE NETWORKS 401-01-002 - HYDRO 102-01-099 - HST RECEIVABLE 900-01-099 - HST TRACKING	MAIN OFFICE HYDRO MAIN OFFICE HYDRO HST Tax Code HST Tax Code	566.78 62.61 72.41	629.39
6715-Man 589679	8/15/2019	CST CANADA CO. 120-01-003 - STOCK - COLOURE 102-01-099 - HST RECEIVABLE	COLOURED DIESEL COLOURED DIESEL HST Tax Code	915.89 101.17	

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		900-01-099 - HST TRACKING	HST Tax Code	117.01	1,017.06
6735-Man	8/13/2019	HYDRO ONE NETWORKS	N/A RECREATION		
5844AUG72019		600-01-018 - NORTH AUGUSTA F	N/A RECREATION	123.60	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.65	
		900-01-099 - HST TRACKING	HST Tax Code	15.79	137.25
6828-Man	8/15/2019	CST CANADA CO.	PREMIUM GAS		
589758		120-01-001 - STOCK - GAS	PREMIUM GAS	1,214.93	
		102-01-099 - HST RECEIVABLE	HST Tax Code	134.19	
		900-01-099 - HST TRACKING	HST Tax Code	155.21	1,349.12
6929-Man	8/15/2019	CST CANADA CO.	COLOURED DIESEL		
594780		120-01-003 - STOCK - COLOURE	COLOURED DIESEL	1,607.66	
		102-01-099 - HST RECEIVABLE	HST Tax Code	177.57	
		900-01-099 - HST TRACKING	HST Tax Code	205.38	1,785.23
6930-Man	8/15/2019	CST CANADA CO.	FURNACE OIL		
593817		438-01-024 - P.W. HEAT	FURNACE OIL	533.69	
		102-01-099 - HST RECEIVABLE	HST Tax Code	58.95	
		900-01-099 - HST TRACKING	HST Tax Code	68.18	592.64
7179-Man	8/15/2019	CST CANADA CO.	CLEAR DIESEL		
589680		120-01-002 - STOCK - DIESEL	CLEAR DIESEL	1,363.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	150.64	
		900-01-099 - HST TRACKING	HST Tax Code	174.23	1,514.46
7221-Man	8/15/2019	BELL CANADA	N/A WDS		
2497AUG12019		102-01-044 - DUE FROM FAST E	N/A WDS	50.48	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.58	
		900-01-099 - HST TRACKING	HST Tax Code	6.45	56.06
7713-Man	8/13/2019	HYDRO ONE NETWORKS	N/A WDS		
9094AUG72019		102-01-044 - DUE FROM FAST E	N/A WDS	56.20	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.21	
		900-01-099 - HST TRACKING	HST Tax Code	7.18	62.41
8337-Man	8/13/2019	HYDRO ONE NETWORKS	N/A REC HALL		
0192AUG72019		600-01-018 - NORTH AUGUSTA F	N/A REC HALL	73.10	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.08	
		900-01-099 - HST TRACKING	HST Tax Code	9.34	81.18
8366-Man	8/13/2019	HYDRO ONE NETWORKS	PW GARAGE		
8173AUG62019		438-01-026 - P.W. HYDRO	PW GARAGE	207.46	
		102-01-099 - HST RECEIVABLE	HST Tax Code	22.91	
		900-01-099 - HST TRACKING	HST Tax Code	26.50	230.37
1068465	8/09/2019	MINISTER OF FINANCE	JUL 16-JUL31 PAYROLL DEDUCTION		
JUL16-JUL312019		204-01-001 - PAYROLL DEDUCTI	JUL 16-JUL31 PAYROLL DEDU	18,145.15	18,145.15

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1068687 JUL312019	8/15/2019	ONTARIO EHT 204-01-002 - EHT PAYABLE	MONTHLY HEALTH TAX MONTHLY HEALTH TAX	2,143.77	2,143.77
				Total for AP:	334,876.27

Certified Correct This August 23, 2019



REPORT NUMBER: 2019-099

DATE SUBMITTED TO COUNCIL: August 26, 2019

RE: A By-Law to transfer lands for correction of title.

AUTHOR: Ray Morrison, CAO/Treasurer

RECOMMENDATION:

THAT Council adopt the By-Law 3436-2019 to allow the portion of the road allowance between lots 12 & 13, Concession 3, designated as Part 2 on Reference Plan 15R11963, being part of PIN 68167-0255 (R) to be stopped up, closed and shall be transferred to Melville Lambeth Shannon.

BACKGROUND:

For many years, the Province of Ontario has maintained two active paper-based systems of land registration - the registry system and the land titles system - with a gradual movement toward a single system of land registration, namely, the land titles system. On occasion when land registry documents are converted to land titles, errors occur and steps need to be taken to ensure that any impacts from those errors are corrected.

We have received a request to transfer lands to an individual land owner, which lands are shown to be part of the right of way of Charleville Road. The lands in question were the subject of a land transfer application in 1960. At that time land transfers involving public lands as well as consents were granted by the Prescott and Suburban Planning Board. These decisions typically included legal (meets and bounds) descriptions of the subject lands. In this case the Board granted 2 consents, the first being 150 feet by 100 feet and the second being 75 feet by 100 feet in depth. Both lots included part of the road allowance between lots 12 and 13 in Concession 3. At some point the lots merged in title as both parcels were in the same name, and became a single lot owned by Mr. and Mrs. Servage. The following page, Appendix 1, is a surveyor's reference plan showing the lands in question.

On the basis of the Board's decision which included a full meets and bounds description of the subject property it is clear that what is now shown as Parts 2 and 3 on the reference plan in Appendix 1, was in fact transferred to the applicants. However, the change from Land Registry to Land Title resulted in those parcels being shown as owned by the Township as part of the road allowance. In order to ensure clear title it is necessary that the Township adopt a by-law transferring the lands to the current owner and that a deed be signed to that effect. (See report to council October 26th, 2015 Prepared by Pierre Mercier)

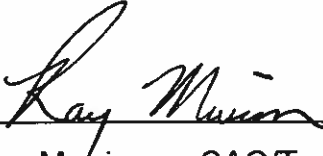
The first property was reconciled in By-Law 3202-2015 (See Appendix 2) The process is exactly the same as what was done for Michael Thomas Edward Gonczowski, being the neighbour of Mr. Shannon.

Melville Lambeth Shannon has owned the lands (Parts 1 & 2, 15R11963) being PIN 68167-0255(R) since 1993 by Deed number PR124436. The description includes part of the road allowance between Lots 12 & 13 Concession 3, Augusta now being Part 2 on 15R11963. When the property was converted from Registry to Land Title's they were given a list of items that each property needed to have in order to convert same. As there was never a by-law or deed from the Township for those lands Teranet left the PIN in the Registry PIN.

In order to correct the title and convert the lands in PIN 68167-0255(R) Mr. Shannon needs the Township to pass the bylaw to stop up, close and transfer that part of the road allowance designated as Part 2 on Plan 15R11963, then convey the lands to Mr. Shannon by way of a Transfer.

FINANCIAL IMPACT

All costs related to the title search, preparation of the deeds and by-law as well as the subsequent registration are to be borne by the current landowners. Accordingly, there are no financial impacts.



Ray Morrison – CAO/Treasurer



Nicole Walker – Com. Development & Planning

REPORT NUMBER: 2015-129

DATE SUBMITTED TO COUNCIL: October 26, 2015

RE: A By-law to transfer certain lands for correction of title purposes

PREPARED BY: Pierre Mercier

RECOMMENDATION: THAT Council adopt the By-law 3202-2015 in order to permit the transfer of lands for the purposes of correcting title on a privately owned lot.

REPORT:

For many years, the Province of Ontario has maintained two active paper-based systems of land registration - the registry system and the land titles system - with a gradual movement toward a single system of land registration, namely, the land titles system. On occasion when land registry documents are converted to land titles, errors occur and steps need to be taken to ensure that any impacts from those errors are corrected.

We have received a request to transfer lands to an individual land owner, which lands are shown to be part of the right of way of Charleville Road. The lands in question were the subject of a land transfer application in 1960. At that time land transfers involving public lands as well as consents were granted by the Prescott and Suburban Planning Board. These decisions typically included legal (meets and bounds) descriptions of the subject lands. In this case the Board granted 2 consents, the first being 150 feet by 100 feet and the second being 75 feet by 100 feet in depth. Both lots included part of the road allowance between lots 12 and 13 in Concession 3. At some point the lots merged in title as both parcels were in the same name, and became a single lot owned by Mr. and Mrs. Servage. The following page, Appendix 1, is a surveyor's reference plan showing the lands in question. The legal description of the lands subject to the Board's decision is included in Appendix 2.

On the basis of the Board's decision which included a full meets and bounds description of the subject property it is clear that what is now shown as Parts 2 and 3 on the reference plan in Appendix 1, was in fact transferred to the applicants. However the change from Land Registry to Land Title resulted in those parcels being shown as owned by the Township as part of the road allowance. In order to ensure clear title it is necessary that the Township adopt a by-law transferring the lands to the current owner and that a deed be signed to that effect.

FINANCIAL IMPACT

All costs related to the title search, preparation of the deeds and by-law as well as the subsequent registration are to be borne by the current land owners. Accordingly there are no financial impacts.



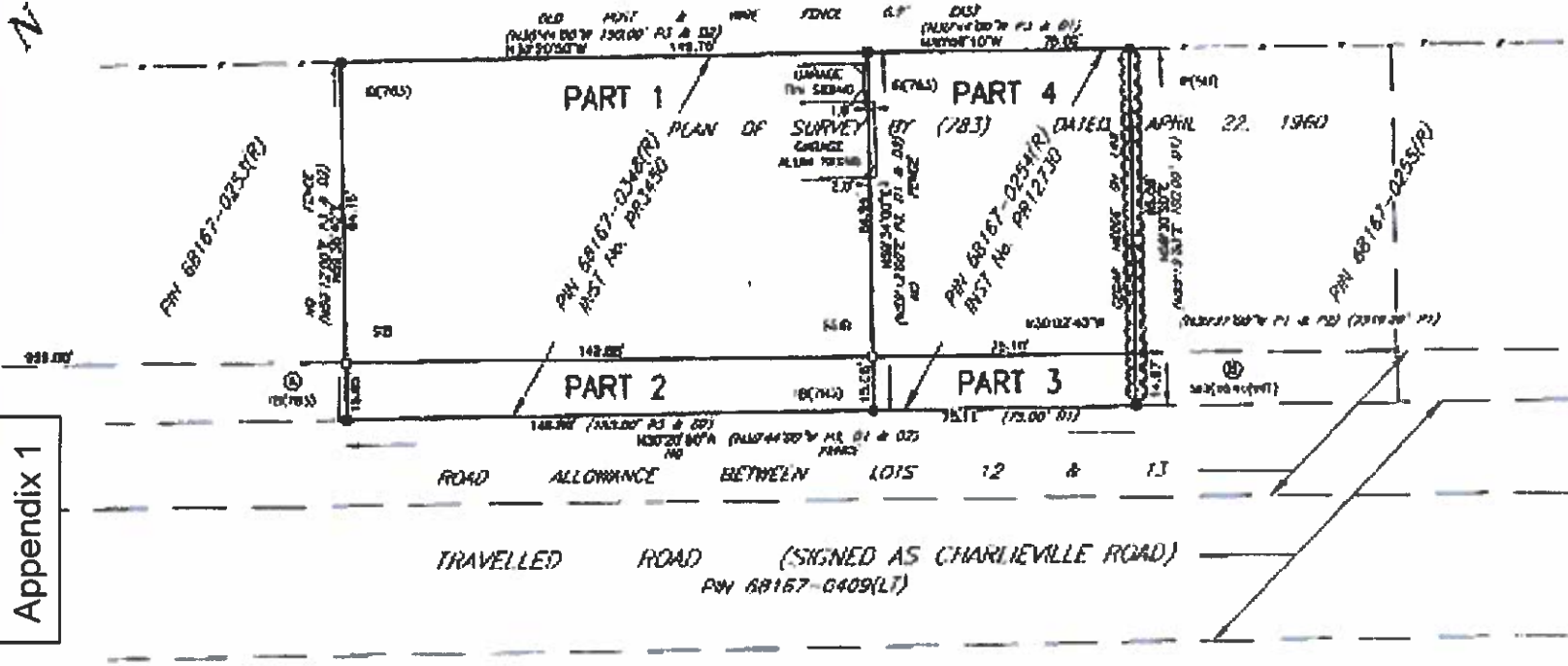
Pierre Mercier, CAO/Clerk



N C E S S I O N

LOT 12

PW 68167-0253(R)



Appendix 1

LOT 13

Appendix 2



CORPORATION OF THE TOWNSHIP OF AUGUSTA

BY-LAW NUMBER 3202-2015

BEING A BY-LAW TO TRANSFER CERTAIN LANDS

WHEREAS Michael Thomas Edward Gonczowski is currently the owner of lands more particularly described as Part of Lot 12, Concession 3, Township of Augusta, designated Parts 1 and 4 on a Plan of Survey deposited in the Registry Office for the Registry Division of Grenville (No. 15) on the 25th day of August, 2015 as 15R1 1707;

AND WHEREAS Parts 2 and 3 on the said 15R1 1604 are comprised of part of the Road Allowance between Lots 12 and 13, Concession 3, Township of Augusta;

AND WHEREAS no persons would be deprived of a right of access by the closure of the Road Allowance.

NOW, THEREFORE, the Corporation of the Township of Augusta enacts
As follows:

- 1) That portion of the Road Allowance between Lots 12 and 13, Concession 3, Township of Augusta, County of Grenville, designated as Parts 2 and 3, 15R1 1707 be and are hereby stopped up and closed;
- 2) That portion of the Road Allowance itemized in Paragraph 1) be conveyed to the adjacent land owner, Michael Thomas Edward Gonczowski for the sum of \$1.00;
- 3) That the Mayor and Clerk are hereby authorized to execute a Transfer of Parts 2 and 3, 15R11707.

READ a first and second time this 26 day of October, 2015.

READ a third time and passed this 26 day of October, 2015.


MAYOR


CLERK



**CORPORATION OF THE TOWNSHIP OF AUGUSTA
BY-LAW 3436-2019**

**BEING A BY-LAW TO STOP UP, CLOSE AND SELL/TRANSFER
PART OF THE ROAD ALLOWANCE BETWEEN
LOTS 12 & 13, CONCESSION 3
TOWNSHIP OF AUGUSTA, COUNTY OF GRENVILLE,
DESIGNATED AS PART 2 ON 15R11963
BEING PART OF PIN 68167-0255 (R)**

WHEREAS pursuant to the provisions of *Section 34 of the Municipal Act, R.S.O. 2001, c. 25*, as amended, the Council of every municipality may pass by-laws for stopping up any highway or part thereof and selling same.

AND WHEREAS Council has deemed the above real property to be excess lands, and it expedient to stop up, close and sell to Melville Lambeth Shannon part of the road allowance between Lots 12 and 13, Concession 3, Township of Augusta, County of Grenville, designated as Part 2 on Reference Plan 15R11963, Being part of Pin 68167-0255 (R).

AND WHEREAS no persons would be deprived of a right of access by the closure of the Road Allowance.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF AUGUSTA enacts as follows:

1. THAT the portion of the road allowance between Lots 12 and 13, Concession 3, Township of Augusta, County of Grenville, designated as Part 2 on Reference Plan 15R11963, being part of Pin 68167-0255 (R) is hereby stopped up, closed and shall be transferred to Melville Lambeth Shannon.
 - (a) All costs associated with this process, including legal costs incurred by the Township, shall be borne by Melville Lambeth Shannon.
 - (b) The deed transferring the said property to Melville Lambeth Shannon shall be prepared in a form satisfactory to the Townships Solicitor.
2. That the Mayor and Clerk are authorized and directed to execute all necessary documents in the name of the Township and to affix the seal of the Township thereto.
3. That this By-law does not take effect until it has been registered.

Read a first and second time this 26 day of August, 2019.

Read a third time and finally passed this 26 day of August, 2019.

REPORT NUMBER: 2019-095
REPORT TO COUNCIL: August 26, 2019
RE: Fire Station Update
PREPARED BY: Robert Bowman; Fire Chief

RECOMMENDATION:

THAT Council receive this report for information on the update of the fire station redevelopment in Maitland.

PURPOSE:

To provide Council all incoming information and supporting documentation regarding the current and new fire station on an ongoing basis.

BACKGROUND:

Demolition of the old station is ongoing and site work will continue once demolition is complete.

An open house for all residents will be held on Sunday October 6th, 2019 from 12pm-4pm. Advertisements will start to go out next month to inform residents.


We will continue to keep Council informed as this project moves forward.

FINANCIAL IMPACTS:

None at this time.



Robert Bowman
Fire Chief



Ray Morrison
CAO/Treasurer

REPORT #: 2019-096

REPORT TO COUNCIL: August 26, 2019

RE: Bunker Gear RFP Award

PREPARED BY: Rob Bowman, Fire Chief

RECOMMENDATION:

THAT Council authorizes the Fire Chief and Clerk to enter into a 2-year contract with Safe Design to supply up to 30 sets of bunker gear and;

THAT Council authorize the Fire Chief to proceed with the purchase of up to 19 sets of Bunker Gear in 2019 at a cost of 1,999 each and 11 sets in 2020 at a cost of \$2,150 each.

BACKGROUND

Protective clothing is one of the most important tools that firefighters have to protect themselves while in the line of duty.

A firefighter's bunker gear must be tough and durable, while maintaining comfort and breathability to minimize fatigue and heat stress while wearing it. Firefighters may be asked to respond to any number of various scenarios in each day; their bunker gear must allow them the flexibility to respond to a vehicle accident, ventilate a roof, or fight a structure fire.

According to Ministry of Labour Section 21 Guidance Notes *Section 4-8: Care, maintenance, inspection and replacement of structural fire fighting personal protective equipment*, states that we must follow *NFPA 1851 Standard on selection, care and maintenance of protective ensembles for structural fire fighting and proximity fire fighting* which indicates no longer than a 10-year life cycle.

In the 2019 Council approved budget we have \$42,500 for bunker gear replacement.

Augusta Fire Rescue's Apparatus and Equipment committee, and the Fire Chief investigated many different manufactures and models of bunker gear to create specifications and a scoring grid to be used in the Request for Proposal.

A Request for Proposal Bid Document to replace up to 30 sets of bunker gear in 2019 and 2020 was publicly issued through Merx and posted on the Township's web site on July 8th, 2019 with a closing date of July 30th, 2019 at 13:00. Four (4) submissions were received.

The RFP required proposals to consist of 2 sections 1) Bunker Gear Criteria (technical submission), 2) Other – included warranty, deliver time and price

The bid evaluation was designed to reflect the needs of Augusta Fire Rescue firefighters, meet current standards and most importantly protect our firefighters from all of the many hazards they face

The evaluation process was designed to fairly evaluate the proposals based on multiple, pre-established criteria. Further, as a professional service RFP, we stated that we would maintain confidentiality. This is standard practice as the RFP requests proponents to identify their approach to the assignment and other potentially commercially sensitive information.

In the bunker gear criteria section, there were 88 different individual criteria. For each criteria the suppliers could check "YES" that they met the criteria, "NO" that they did not meet the criteria or "Exception". A supplier would check "Exception" if they did not meet the criteria but had what they felt was an equivalent replacement for the defined criteria. When checking "Exception" the supplier would need to add an explanation. Each criteria received 0 to 2 points based on meeting the criteria in the tender.

In the Other section containing Warranty, Delivery Time and Overall Price, each was given a score of 0 to 5.

The Evaluation Committee eliminated company 1 due to pricing being too high, and company 2 was also eliminated due to low scoring and not meeting the requirement for particulate protection. Companies 3(Safe Design) and 4 were brought in to allow the committee to view the bunker gear and ask any additional questions.


Table I: Scoring Summary

	Criteria	1	2	Safe Designs / Globe	4
	Criteria Section Total	176	156	176	170
	Other				
89	Warranty	5	2	5	3
		10 year	0	10 year	2 year
90	Anticipated Delivery Date	4	0	3	5
		8-12 weeks	18-22 weeks	10-13 weeks	7-8 weeks
91	Overall Price	2	4	5	4
		\$2,676	\$2,184	2019 - \$1,999 2020 - \$2,150	2019 - \$2,199 2020 - \$2,288
	Other Section Total	11	6	13	12
	Overall Total	187	162	189	182

FINANCIAL IMPACT

The bid from Safe Design is under the minor capital budgeted amount of \$42,500 therefore sufficient funds are available in our capital budget. The 2020 minor capital equipment budget will include the amount for the remaining 11 bunker gear purchases (ie \$23,650).


Rob Bowman, Fire Chief


Ray Morrison, CAO/Treasurer

REPORT NUMBER: 2019-097
REPORT TO COUNCIL: August 26, 2019
RE: Fire Quarterly Report
PREPARED BY: Robert Bowman; Fire Chief

RECOMMENDATION:

THAT Council receive this report for information on the quarterly activity report for the Fire Department

BACKGROUND:

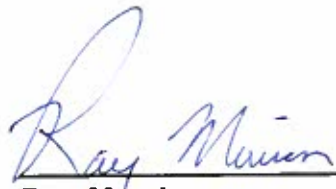
One of the recommendations from the Fire Master Plan is to complete a quarterly report to Council. ATTACHMENT 1

FINANCIAL IMPACTS:

None at this time.



Robert Bowman
Fire Chief



Ray Morrison
CAO/Treasurer



Augusta Fire Rescue Quarterly Activity Report

To: Ray Morrison, CAO

From: Chief Robert Bowman

Date: August 26, 2019

For the period ending June 30, 2019

Section 1: Operations Summary

Augusta Fire Rescue Responses January- June 2019

Metric	JFM	AMJ	JAS	OND	% of Total Calls	2019 YTD	2018 YTD	+ / -
Vehicle Accidents, Water/Special Rescue	16	9			25%	25	27	-2
Medical First Responder incidents	14	9			23%	23	20	3
Alarms (No Fire - Residential or Commercial)	3	5			8%	8	9	-1
Burning Complaint	1	9			10%	10	8	2
Vehicle Fires	1	4			5%	5	7	-2
Public Hazards(spills, gas leaks, hydro, etc)	3	3			6%	6	6	0
Public Assistance Miscellaneous(Flooding, Moose, Other)	4	7			11%	11	6	5
Structure Fires	6	0			6%	6	4	2
Activated Carbon Monoxide Alarm – CO Not Present	0	1			1%	1	4	-3
Mutual Aid Provided	1	1			2%	2	3	-1
Fire Investigation	0	0			0%	0	2	-2
Fires (Other - Electrical etc)	1	0			1%	1	1	0
Grass/Brush Fires.	0	2			2%	2	1	1
Activated Carbon Monoxide Alarm – CO Present	0	1			1%	1	0	1
Hoarding	0	0			0%	0	0	0
TOTAL	50	51	0		100%	101	98	3%

Augusta Fire Rescue Station #1 Responses JAS 2019

Metric	JFM	AMJ	JAS	OND	% of Total Calls	2019 YTD	2018 YTD	+ / -
Vehicle Accidents, Water/Special Rescue	12	7			19%	19	23	-4
Medical First Responder incidents	8	5			13%	13	16	-3
Alarms (No Fire - Residential or Commercial)	2	4			6%	6	8	-2
Burning Complaint	1	9			10%	10	5	5
Vehicle Fires	1	2			3%	3	4	-1
Public Hazards(spills, gas leaks, hydro, etc)	2	2			4%	4	4	0
Public Assistance Miscellaneous	2	7			9%	9	6	3
Structure Fires	6	0			6%	6	2	4
Activated Carbon Monoxide Alarm – CO Not Present	0	1			1%	1	3	-2
Mutual Aid Provided	0	1			1%	1	1	0
Fire Investigation	0	0			0%	0	0	0
Fires (Other - Electrical etc)	1	0			1%	1	1	0
Grass/Brush Fires.	0	1			1%	1	1	0
Activated Carbon Monoxide Alarm – CO Present	0	1			1%	1	0	1
Hoarding	0	0			0%	0	0	0
TOTAL	35	40	0	0	74%	75	74	1%

Augusta Fire Rescue Station #2 Responses JAS 2019

Metric	JFM	AMJ	JAS	OND	% of Total Calls	2019 YTD	2018 YTD	+ / -
Vehicle Accidents, Water/Special Rescue	4	2			6%	6	4	2
Medical First Responder incidents	6	4			10%	10	4	6
Alarms (No Fire - Residential or Commercial)	1	1			2%	2	1	1
Burning Complaint	0	0			0%	0	3	-3
Vehicle Fires	0	2			2%	2	3	-1
Public Hazards(spills, gas leaks, hydro, etc)	1	1			2%	2	2	0
Public Assistance Miscellaneous	2	0			2%	2	0	2
Structure Fires	0	0			0%	0	2	-2
Activated Carbon Monoxide Alarm – CO Not Present	0	0			0%	0	1	-1
Mutual Aid Provided	1	0			1%	1	2	-1
Fire Investigation	0	0			0%	0	2	-2
Fires (Other - Electrical etc)	0	0			0%	0	0	0
Grass/Brush Fires.	0	1			1%	1	0	1
Activated Carbon Monoxide Alarm – CO Present	0	0			0%	0	0	0
Hoarding	0	0			0%	0	0	0
TOTAL	15	11	0	0	26%	26	24	8%

Prescott Fire Department Responses Within Automatic Aid Area JAS 2019

Metric	JFM	AMJ	JAS	OND	% of Total Calls	2019 YTD	2018 YTD	+ / -
Vehicle Accidents, Water/Special Rescue	4	5			33%	9	12	-3
Medical First Responder incidents	3	3			22%	6	3	3
Alarms (No Fire - Residential or Commercial)	1	1			7%	2	2	0
Burning Complaint	0	1			4%	1	1	0
Vehicle Fires	1	1			7%	2	1	1
Public Hazards(spills, gas leaks, hydro, etc)	1	1			7%	2	1	1
Public Assistance Miscellaneous	0	0			0%	0	1	-1
Structure Fires	2	1			11%	3	1	2
Activated Carbon Monoxide Alarm – CO Not Present	0	0			0%	0	1	-1
Fires (Other - Electrical etc)	0	1			4%	1	1	0
Grass/Brush Fires.	0	1			4%	1	0	1
TOTAL	12	15	0	0	100%	27	24	13%

Station Zones:

- Augusta Fire Rescue has always separated the Municipality into two Station Response areas although both Stations respond to all incidents.
- Augusta Township is essentially split into two sections.
- Using the Fifth concession, Algonquin and Skakum Rd.
- South of that line is Station #1 area
- North of that line is Station #2 area

Critical Response Times:

- Turn-out time is the time from the when the firefighter’s pagers activate until the first apparatus leaves the Station
- Average Turn-Out time 2018 - 07:59, 2019 – 06:08
- Response time is the time from the when the firefighter’s pagers activate until the first apparatus arrives at the scene of the incident
- Average Response time 2018 - 15:39, 2019 – 13:57

Section 2: Training

Regular in-house training sessions, topics covered:

- Fire Control
- Hybrid and Electric Vehicles
- WHMIS
- Brush Fire Equipment
- Fire Behavior
- Personal Protective Equipment
- Tour of Roselawn Memorial Gardens
- Traffic Control and Road Safety
- Portable Extinguishers
- **Total of 445 hours of in-house training**

Recruit training sessions, topics covered:

- Occupational Health and Safety – Section 21
- Augusta Fire Rescue Operating Guidelines and Policies
- Self-Contained Breathing Apparatus introduction
- Bunker Gear
- Self-Contained Breathing Apparatus Practical
- **Total of 40 hours of recruit training**

On-line Training :

- EF103 – Fire Behavior
- EF106 – Personal Protective Equipment
- EF107 – Portable Extinguishers
- EF109 – Fire Control
- WHMIS
- **Total of 131 hours of On-Line training**

Specialty training :

- 9 members attended First Aid /CPR / AED / Oxygen Admin / BLS course
- 2 members attended NFPA Fire Officer 1 Course
- 1 member attended a NFPA Fire Officer 3 Course
- 1 member attend a NFPA Fire Officer 4 Course
- 1 member attended a VFPA Fire Investigator Course
- 1 member attended a Note Taking Course
- 5 members attended an NFPA Fire Firefighter 1 Course
- **Total of 412 hours of specialty training**

Total of 1028 hours of training from January to June 2019

Section 3: Fire Prevention & Public Education

Fire Inspections

- Dyno Nobel
- AirGas
- Sunnyside Home

Fire Prevention & Education

- Multiple request visits to residents homes to check and install smoke alarms
- Pancake Supper- Handed out Fire Safety info, Sparky visited
- South Grenville District High School – Combined forces with the Prescott and Edwardsburgh Cardinal Fire Departments to bring Fire Safety messages and show our equipment
- Attending County Wide Fire Prevention meetings to re-start the County Fire Prevention Committee

Facebook Report:

- Road Closures – 14 postings / 91946 views
- Weather – 3 / 7123
- Phone issues – 2 / 4823
- Station # 1 Construction – 17 / 16421
- Recruitment – 8 / 27375
- Flooding – 27 / 42196
- Training – 5 / 7999
- Firefighter Cancer – 4 / 10405
- Burn Permits – 2 / 3438
- Pancake Supper – 2 / 13334
- Incidents – 6 / 18147
- Public Education – 32 / 75056

Section 4: Master Plan Implementation Status

Strategic Direction	Status
1) <i>Safe Community</i>	Recommendations Total-17, Complete-6, On Going-4, In Process-2, Not Started-2, Ceased-3
2) <i>To Develop an Organizational Culture that Supports Service Excellence.</i>	Total-1, Complete-1
3) <i>Accountability</i>	Total-1, On Going-1
4) <i>Supporting Innovation</i>	Total-8, Complete-3, On Going-3, In Process-0, Not Started-2, Ceased-0
5) <i>Strategic Management</i>	Total-25, Complete-12, On Going-8, Not Started-4, Ceased-1
6) <i>Collaborative Relationships</i>	Total-4, Complete-3, On Going-1
<u>Total Recommendations and Status's</u>	Total – 56 Complete – 25 On Going – 17 In Process – 2 Not Started – 8 Ceased - 4

Section 5: Fire Station and Vehicle Status

<u>Fire Station Construction</u>	<ul style="list-style-type: none"> • 11 Fire Station update reports presented to council from January to June • Bi-weekly and as needed meetings, Architects, Bourgon, Township • Took Occupancy last week of June
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Section 6: Budget

Acc. #	Acc. Name
402-01-001	Fire Protection-Salaries
402-01-002	Fire Protection-Hydro
402-01-003	Fire Protection-Heat
402-01-004	Fire Protection-Telephone
402-01-005	Fire Protection-Supplies
402-01-006	Fire Protection-Grant
402-01-007	Fire Protection-Conferences+Dues
402-01-008	Fire Protection-Insurance
402-01-009	Prescott Fire Coverage
402-01-010	Brockville Communications
402-01-011	Workers Compensation
402-01-012	Fire Protection-Training
402-01-013	Fire Protection-Building+Property
402-01-014	Fire Protection-Vehicle Expenses
402-01-015	Fire Protection-Equipment Expense
402-01-016	Fire Protection-Fire Prevention
402-01-017	Fire Protection-Vehicle Fuel+Oil
402-01-018	Fire Protection-SCBA Repairs+Upgrades
402-01-020	Firefighter Appreciation
402-01-090	Fire Protection-Capital

2019			
Budget	Actual	Acutal vs Budget	
\$135,067.00	\$53,295.50	-\$81,771.50	
\$6,600.00	\$5,885.77	-\$714.23	
\$7,300.00	\$6,192.69	-\$1,107.31	
\$7,300.00	\$3,188.84	-\$4,111.16	
\$22,887.00	\$9,389.50	-\$13,497.50	
\$126,333.00	\$0.00	-\$126,333.00	
\$5,000.00	\$339.09	-\$4,660.91	
\$26,511.00	\$21,923.03	-\$4,587.97	
\$15,756.00	\$0.00	-\$15,756.00	
\$0.00	\$0.00	\$0.00	
\$41,180.00	\$7,107.95	-\$34,072.05	
\$22,000.00	\$7,479.78	-\$14,520.22	
\$13,000.00	\$8,545.14	-\$4,454.86	
\$30,000.00	\$15,713.54	-\$14,286.46	
\$24,000.00	\$8,071.70	-\$15,928.30	
\$4,600.00	\$1,995.33	-\$2,604.67	
\$9,569.00	\$4,537.93	-\$5,031.07	
\$7,200.00	\$771.14	-\$6,428.86	
\$5,200.00	\$2,763.28	-\$2,436.72	
\$47,000.00	\$0.00	-\$47,000.00	
Totals	\$556,503.00	\$157,200.23	-\$399,302.77

Section 7: Chiefs External Meetings and Training Attended

- Leeds and Grenville Chiefs Meetings – 3
- Bi-weekly Construction Site Meetings - Many
- Construction Conference Calls – 4
- Flooding Conference Calls - 2
- NFPA Fire Officer 1 Course (1 Week)
- NFPA Fire Officer 3 Course (1 Week)
- NFPA Fire Officer 4 Course (1 Week)
- NFPA Fire Investigator 1 Course (1 Week)
- Council Tour of Station Feb 20
- Tour of AirGas
- Ontario Association of Fire Chiefs Zone 6 Meeting - 2
- PTSD Seminar
- Modernization Funding – 2



**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA
BY-LAW NUMBER 3437-2019**

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF
AUGUSTA AT ITS MEETING HELD ON AUGUST 26, 2019**

WHEREAS section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 9 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on August 26, 2019, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 26th day of August, 2019.

MAYOR

CLERK