

**AGENDA  
AUGUSTA TOWNSHIP  
C.O.W./REGULAR MEETING  
July 6, 2020 at 6:30 P.M.**

**REGULAR COUNCIL – EXECUTIVE SESSION**

- A. Call to Order
- B. Mayor's Opening Remarks
- C. Approval of Agenda
- D. Approval of Minutes of Previous Meetings
- E. Disclosure of Interest and Nature Thereof
- F. Business Arising from the Minutes
- G. Delegations and Presentations
  - Gary Findlay – Land Transfer Request

H. Correspondence and Petitions

**I. MOVED TO COMMITTEE OF THE WHOLE**

**J. COMMITTEE/STAFF REPORTS**

**UCLG Council  
Health Unit Board  
Recreation  
Library Board  
EDTC  
Operations  
PAC  
Admin & Finance  
Fire Dept.  
PSB  
MECG – COVID-19/Flooding Response**

**Administration and Finance**

- Report 2020 – 064 – Economic Development Study and Strategy
- Report 2020 – 065 – A/P

**Operations**

**Planning and Building Services**

**Protective Services**

**K. RETURN TO REGULAR MEETING OF COUNCIL**

L. New and Unfinished Business

M. Notice of Motions

N. By-Laws

O. Announcements

P. Question Period for the Press

Q. Question Period for the Public

R. By-law to confirm Proceedings of Council

S. Adjournment



**MINUTES  
AUGUSTA TOWNSHIP  
C.O.W./REGULAR MEETING  
June 29, 2020 6:30 p.m.  
Electronic Meeting**

**PRESENT:**

Mayor Malanka, electronic attendance  
Deputy Mayor Shaver, electronic attendance  
Councillor Bowman, electronic attendance  
Councillor Henry, electronic attendance  
Councillor Schapelhouman

**PRESS:** The Recorder and Times

**STAFF PRESENT:** Ray Morrison, Annette Simonian, Brad Thake, Chief Rob Bowman

**CALL TO ORDER**

Mayor Malanka called the meeting to order at 6:30 p.m.

**MAYOR'S OPENING REMARKS**

**APPROVAL OF AGENDA**

Moved by Deputy Mayor Shaver, seconded by Councillor Henry  
**BE IT RESOLVED THAT** the Agenda for June 29, 2020 be adopted.  
Carried

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Moved by Councillor Henry, seconded by Deputy Mayor Shaver  
**BE IT RESOLVED THAT** Council approve the minutes of the June 15, 2020 Council meeting as distributed to all members.  
Carried

**DISCLOSURE OF INTEREST**

**BUSINESS ARISING FROM THE MINUTES**

## DELEGATIONS & PRESENTATIONS

St. Lawrence Exchange (SLX) - Mayor Todd, Michael Adamcrynck, James Wilson

## CORRESPONDENCE & PETITIONS

Eastern Ontario Regional Network Gigabyte Project Proposal

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

**BE IT RESOLVED THAT** Council authorized the Mayor to sign the letters in support of the Eastern Ontario Regional Network's Gigabyte project proposal on their behalf.

Carried

## MOVED TO COMMITTEE OF THE WHOLE

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

**BE IT RESOLVED THAT** Council resolve itself into the Committee of the Whole meeting.

Carried

## COMMITTEE REPORTS

<b>UCLG:</b>	Mayor Malanka provided an update
<b>Health Unit Board:</b>	Mayor Malanka provided an update
<b>Recreation:</b>	Councillor Bowman provided an update
<b>Library Board:</b>	Councillor Bowman provided an update
<b>EDTC:</b>	Deputy Mayor Shaver provided an update
<b>Operations:</b>	Councillor Henry provided an update
<b>PAC:</b>	Councillor Schapelhouman provided an update
<b>Finance and Admin:</b>	CAO/Treasurer Ray Morrison provided an update
<b>Fire Department:</b>	Chief Bowman provided an update
<b>PSB:</b>	CAO/Treasurer Ray Morrison provided an update
<b>MECG (COVID/Flooding)</b>	CAO/Treasurer Ray Morrison provided an update

## ADMINISTRATION AND FINANCE

### **Report 2020-060**

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

**BE IT RESOLVED THAT** Council adopt By-Law 3478-2020 to establish a Committee Policy; and

**THAT** Council direct staff to draft a new By-Law and terms of reference for the Committees in accordance with the recommendations made in this report 2020-060.

**Recorded Vote**

For: Mayor Malanka, Deputy Mayor Shaver, Councillor Bowman, Councillor Henry,

Against: Councillor Schapelhouman

NOTE: Deputy Mayor Shaver sat as Chair of the Meeting during the discussion of this report.

Carried

**Report 2020-062**

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

**BE IT RESOLVED THAT** Council receive, review and approve the payment of the accounts payable invoices paid on cheques #25429 - 25462 and online payments through to June 25, 2020 in the amount of \$1,345,554.52.

**Recorded Vote**

For: Mayor Malanka, Deputy Mayor Shaver, Councillor Bowman, Councillor Henry, Councillor Schapelhouman

Against:

Carried

**Report 2020-063**

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

**BE IT RESOLVED THAT** Council receive this report for information.

Carried

**OPERATIONS**

**Report 2020-061**

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

**BE IT RESOLVED THAT** Council receive the Public Works Activity Report as prepared by the Public Works Manager dated June 29<sup>th</sup>, 2020 for information.

Carried

**PLANNING AND BUILDING SERVICES**

**Report 2020-059**

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

**BE IT RESOLVED THAT** the Planner's Report of June 29, 2020 be received for information and action in accordance with the individual resolutions.

Carried

**Report 2020-059**

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

**BE IT RESOLVED THAT** the Council of the Township of Augusta direct Township staff to prepare a Community Improvement Plan (CIP);

**AND THAT** the Township of Augusta undertake a planning and economic development focused community survey to inform the development of a CIP and other strategic plans.

**Recorded Vote**

For: Mayor Malanka, Deputy Mayor Shaver, Councillor Bowman, Councillor Henry,  
Councillor Schapelhouman

Against:

Carried

**Report 2020-059**

Moved by Councillor Bowman, seconded by Councillor Schapelhouman

**BE IT RESOLVED THAT** the Council of the Township of Augusta approve the Site Plan Control Application submitted by Donnelly/Adams for 1111 County Road 2, subject to the proponent(s):

- Providing stormwater management and erosion control measures to the satisfaction of Cataraqui Conservation Authority and the Township;
- Addressing entrance, road widening, and water discharge requests to the satisfaction of the United Counties of Leeds and Grenville;
- Entering into a written Site Plan Control Agreement with the Township of Augusta, and registering the Agreement on title.

**Recorded Vote**

For: Mayor Malanka, Deputy Mayor Shaver, Councillor Bowman, Councillor Henry,  
Councillor Schapelhouman

Against:

Carried

**Report 2020-059**

Moved by Councillor Schapelhouman, seconded by Councillor Bowman

**BE IT RESOLVED THAT** the Township of Augusta seek out grants and partnerships to enable the development of a network of strategically located electric vehicle charging stations in key rural destination zones across our municipality.

**Recorded Vote**

For: Mayor Malanka, Deputy Mayor Shaver, Councillor Bowman, Councillor Henry,  
Councillor Schapelhouman

Against:

Carried

**PROTECTIVE SERVICES**

**RETURN TO REGULAR MEETING OF COUNCIL**

Moved by Councillor Henry seconded by Deputy Mayor Shaver

**BE IT RESOLVED THAT** Council move to a regular meeting of Council.

Carried

**NEW AND UNFINISHED BUSINESS**

**NOTICE OF MOTIONS**

## **BY-LAWS**

Moved by Deputy Mayor Shaver seconded by Councillor Henry

**BE IT RESOLVED THAT** By-Law Numbered 3478-2020 being a By-Law to adopt a committee policy for the Township of Augusta be read a first time, a second time, a third time and enacted as read.

### **Recorded Vote**

For: Mayor Malanka, Deputy Mayor Shaver, Councillor Bowman, Councillor Henry,

Against: Councillor Schapelhouman

Carried

## **ANNOUNCEMENTS**

**QUESTION PERIOD FOR THE PUBLIC**

**QUESTION PERIOD FOR THE PRESS**

**CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001**

**RISE FROM COMMITTEE OF THE WHOLE IN CAMERA**

**REPORTING OUT OF CLOSED SESSION**

## **BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL**

Moved by Councillor Henry, seconded by Deputy Mayor Shaver

**BE IT RESOLVED THAT** By-Law No. 3480-2020 confirm the proceedings of Council of the Township of Augusta at its meeting held on June 29, 2020 be read a first time, a second time, a third time, and be enacted as read.

### **Recorded Vote**

For: Mayor Malanka, Deputy Mayor Shaver, Councillor Bowman, Councillor Henry, Councillor Schapelhouman

Against:

Carried

## **ADJOURNMENT**

Moved by Deputy Mayor Shaver, seconded by Councillor Henry

**BE IT RESOLVED THAT** this Council do now adjourn at 8:11 pm until the call of the Mayor subject to need.

Carried



DELEGATION REQUEST TO APPEAR BEFORE COUNCIL

<b>Name of Individual/ Organization:</b> Gary, Deborah Findlay
<b>Council Meeting Date Requested:</b> JULY ? 2020

<b>Topic:</b> (If necessary, please attach additional correspondence) Information Attached <input type="checkbox"/>
9 acre plot of land being donated to the SNC, Part of Lot 6, 5667 McCrea Rd Concession 5 Township of Augusta OPTION: Pass a by-law to redeem/transfer the land in question to us for a similar cost that the SNC received.

<b>Contact Information:</b> Name (if different from above): Mailing Address: 5667 McCrea Rd RR4 Prescott Phone Number: 613-658-2881 Email: garyfindlay2@gmail.com
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NOTE: All documents provided are open to the public. If you are providing communication to the township please be aware that your name and information will appear on the Township's website and become part of the public record, unless you expressly request the Township to remove it. If requesting a closed (In-Camera) meeting with Council, the subject matter must meet the requirements of section 239(2) of the Municipal Act.

**Additional Information:**

1. Delegations on an agenda shall be determined on a first come first served basis.
2. No more than two (2) delegations shall be heard at any meeting.
3. Delegations shall be limited to five (5) minutes of presentation time and five (5) minutes for questions.



1. What is the policy and process for surplus land? Was a by-law passed? Could the land have been offered to the properties that are next to it for purchase ( Findlays for example)?
  
2. Was it offered to other levels of government?
  
3. Was the 9 acres re-zoned? Does it need to be re-zoned? Is it going to be re-zoned? Will we be notified?
  
4. There appears to be a conflict between our survey and Ron Jason's survey that was done recently for the township. We have yet to see to an old township survey claiming this land. Can there be a hearing between the 2 surveyors?
  
5. Ray Morrison proposed 2 options for us to consider. **Option 1:** Status quo, do nothing. Transfer property to SNCA as originally planned as per Ron Jason survey. Why, because we (Township) have never used the sliver of land in discussion, do not plan to in the future and it is under water majority of year. **We see** several issues with that proposal: Can you guarantee that SNCA won't want to use that sliver of land in the future, can we get assurance from them and can we get this in writing? What happens when council members change and SNCA leads change? **We propose** that the sliver of land be re-deeded back to us with minimal cost. Any monies that we have to pay can go to the SNCA as a donation.

**Option 2:** (My understanding of what you might propose): Create a "part 2" to the Ron Jason survey, which segregates the lands shown on our side of the lot line, south of the survey stake that is just north of the spring and transfer that sliver of property to Gary and Debbie Findlay, rather than SNCA. The legal mechanics and costs of this to be determined. Why, for reasons you will include in your delegation proposal.

# Lindsay Advocate Newspaper

Think you own your waterfront? Don't be so shore

Published on March 7, 2019 in Community/Environment/Opinion by Ryan O'Neill and Laura Gadsden

While the thought of the lake lapping the shore is not exactly top of mind these days, we Canadians do what we must, keeping warm in winter with reveries of cottage life, when the sun will shine again.

The question of where your property ends and Crown land begins along the shoreline is a topical issue for property owners bordering water. The growing concern surrounding climate change, including the decline of water levels and erosion of shorelines, threatens to muddy the waters even further.

So where does a waterfront property owner stand in 2019? It is commonly thought that a property abutting water extends to the natural boundary of the lake or river, while the Crown owns the foreshore, meaning the bed of land under the water. Seems pretty straight forward, right? Not exactly.

High water mark vs. Low water mark

Water levels on Ontario lakes and rivers do rise and fall with the seasons. This fact of nature is exacerbated in the Kawartha Lakes region, where the Trent-Severn Waterway plays with water levels even more. As a result, a cottage owner's shoreline is subject to some change. There have been several cases in the courts over the years that consider whether land extends to the high water mark (the highest point the water reaches land) where surveyors have traditionally placed boundaries, or the low water mark (the lowest point that water recedes to), also referred to as the water's edge.

Lakeside properties often sit on modest 100 foot wide shorelines, and many cottagers are naturally tempted to maximize their privacy and enjoyment. Examining original patents, along with multiple grants and surveys registered on the property, can raise conflicting information as to your shoreline boundaries.

The skinny on the law of the shoreline is largely motivated by common sense. The courts determine a boundary on water based on the facts on a case by case basis. This essentially means that if a boundary line is in dispute, there is no presumption in the Courts that your property line goes to the low water or high water mark. A property owner inclined to argue shoreline claims must be prepared to put forth evidence to support it.

The common law has given some guidance as to how they consider evidence to determine a boundary on water. Topping the list, for example, are natural boundaries, original markers, original surveys registered on the property, and barriers, all of which are given greater consideration over descriptions of property boundaries alone. So, if you are tempted, as you gaze upon an original patent from 1862, tarnished and quaintly framed on the wall of your cottage by the previous owners, to argue for 15 more feet of shoreline, you should consider what story the evidence tells, and whether it would be worth the time and cost. Prospective buyers would be well advised to order an updated survey from an Ontario land surveyor, and make the purchase conditional on being satisfied that it meets expectations. In some cases, property owners with cottages built close to the water from several decades ago, may even discover that they do not own the land their cottage is built upon. If this is the case, you may apply to the municipality to purchase the lot.

A Natural Increase or Decrease in Property along the Shoreline

What happens if your waterfront increases as a result of a decline in water levels or a washing up of sand or soil along the beach? This is legally referred to as accretion, but it must be a gradual, slow process which occurs naturally over time. A cottage owner dumping a truckload of soil in the lakebed to increase his/her waterfront would not cut the mustard. While it is feasible to argue that accretion entitles the owner to the whole of the “new land,” recent cases have been known to divide it between private property owners and the Crown. One would have to weigh the cost of applying to have the new land registered on title, and any resulting litigation that may occur, against how much land stands to be gained. On the opposite end of the spectrum, lakeside property owners should be aware of increasing erosion of their shorelines, which threatens to reduce their property. Owners are entitled to take measures like erecting structures to control erosion, however, municipal approval and the approval of the Trent Severn Waterway would need to be obtained.

#### Rights of owners whose property border water

The three levels of government in their collective management of our lakes and rivers, and/or other private property owners can have a negative impact on our property enjoyment along the waterfront. Regardless of shoreline ownership, an individual whose land borders water possesses certain rights, referred to as “riparian rights” that are useful to keep in mind. Some of these rights include the right of access, right of the natural flow and quality of water and the right to take water for personal use. A property owner whose rights have been impeded has recourse in law against any government entity or other private property owners responsible.

So, when you are sitting on the dock this summer with a coffee or cocktail in hand, watching the graceful loon run along the water, don't be too envious that he doesn't give a hoot where he fishes.

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SOUTH NATION  
**CONSERVATION**  
 DE LA NATION SUD

First letter from anyone informing  
 us of this transfer that  
 includes our property

June 3, 2020

GARY & DEBORAH FINDLAY  
 5667 MCCREA RD  
 PRESCOTT, ON K0E 1T0

**Attention: New Conservation Area Development on McCrea Road in Augusta**

Dear Property Owner or Resident,

Thanks to federal and municipal partnerships, South Nation Conservation (SNC) will be developing its first public Conservation Area in Augusta Township this year.

The new park will be located along the South Nation River on a 9-acre parcel of land on McCrea Road (Pt. Lot 6, Concession 5; see attached map). This property was previously owned by the municipality and the Council approved donating the land to SNC this February to offer residents river access and recreational opportunities.

We are sharing this letter with property owners near the project site to let you know of the planned work and future use of the public property.

Federal funding was secured for work scheduled to take place through 2020 and will include parking lot and trail creation, river access, site clean-up and excavation, tree maintenance, tree planting and new signage.

This site is planned to be open and accessible to the public for day-use in 2021.

SNC manages over 20,000 acres of Community Forest in Eastern Ontario and many of its Conservation Areas have been donated to the Authority to help maintain natural legacies and provide people a place to step outdoors and into nature.

SNC is a not-for-profit and community-based environmental agency that relies on donations and self-generated revenue to protect and enhance the local environment across its 4,441 square-kilometer jurisdiction, on behalf of its 16 partner municipalities. People can learn more on our website, donations to our public programs and projects are also welcome at [www.nation.on.ca/donate](http://www.nation.on.ca/donate).

Should you have any questions or require additional information about this project, please contact Phil Duncan at 1-877-984-2948, [pduncan@nation.on.ca](mailto:pduncan@nation.on.ca).

We plan to provide additional updates on this project as they become available.

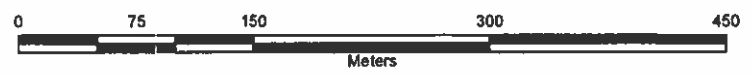
Sincerely,

John Mesman,  
 Team Lead, Communications and Outreach  
 South Nation Conservation



Received from SNC June 5<sup>th</sup> with letter.  
↑  
approx.

### Future Conservation Area Site in Augusta Township



- South Nation River
- Road
- Future Conservation Area Site

This map and the associated information displayed thereon are to be used for general illustrative purposes only, and is not suitable or intended for navigation, legal, engineering or surveying purposes. Although best efforts have been made to create accuracy, due to the complex and extensive nature of the data, all representations and/or information provided herein are approximate and users should consult the primary data and information sources to confirm the accuracy of the map. The Municipality and the South Nation Conservation Authority, their employees and agents, do not guarantee the accuracy of the map, and will not be liable for any claims for damages or loss arising as a result of its use. The user hereby accepts and assumes all inherent risks associated with the use of this map. This map is produced in part with data provided by the Ontario Geographic Data Exchange under



Property Identifier(s) and/or Other Information

# Finclay Deed description from TD Bank

A PARCEL in the Township of Augusta, in the County of Grenville, being composed of part of Lot 6 in the Fifth Concession described as follows:

COMMENCING in the northern limit of the Road Allowance between the Fourth and Fifth Concessions at the southwestern angle of said Lot 6;

THENCE easterly along the southern limit of said Lot 6 a distance of nine hundred and seventy feet (970'), more or less, to the intersection of said limit with the centre line of Scott's Creek;

THENCE northerly along the centre line of said Creek to its intersection with the limit between the east and west halves of said Lot 6 where said creek flows northwesterly across said limit; said intersection being distant northerly along said limit between halves one thousand, two hundred and fifty-four feet (1,254'), more or less, from the southern limit of said Lot;

THENCE northerly along the limit between the east and west halves of said Lot 6 a distance of one thousand, eight hundred and forty-eight feet (1,848'), more or less, to the intersection of said limit with the centre line of Scott's Creek where it flows northeasterly across said limit between halves;

THENCE northeasterly following the centre line of Scott's Creek a distance of ninety-eight feet (98'), more or less, to the intersection of said centre line with the water's edge of the southwestern shore of the Nation River;

THENCE northeasterly, northerly, northwesterly, westerly and southwesterly, following the several windings of said water's edge around a bend in said river a distance of one thousand, four hundred and forty feet (1,440'), more or less, to the intersection of said water's edge with the western limit of said Lot 6;

THENCE southerly along the western limit of said Lot 6 a distance of three thousand, four hundred and forty-five feet (3,445'), more or less, to the point of commencement;

HAVING AND EXCEPTING thereout and therefrom that portion of the hereinbefore described parcel designated as Part 16 on Reference Plan 15R-6485;

SUBJECT TO an Easement in favour of Ontario Hydro as described in Instrument No. 13038 in Book 27 for the Township of Augusta;

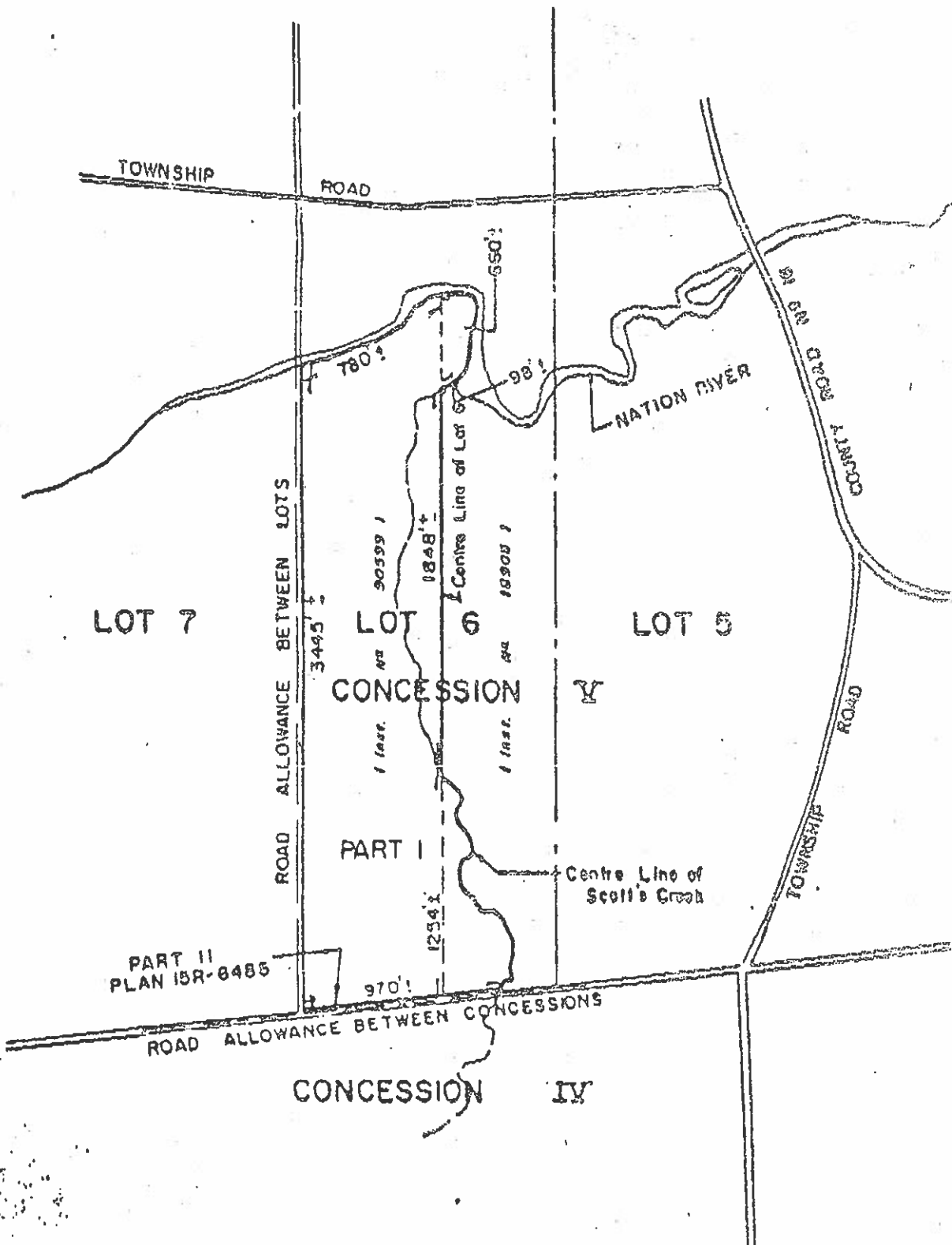
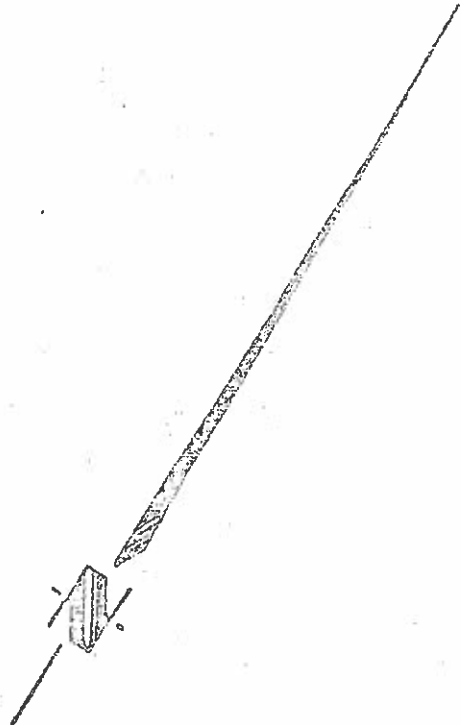
SAID PARCEL being those lands previously described in Instrument No. 90599 and shown on a sketch attached hereto dated August 11th, 1987 on page 3.

*waters edge  
Nation River  
traditional survey  
the water's edge*

SKETCH TO ILLUSTRATE DESCRIPTION  
OF  
PART OF LOT 6, CONCESSION Y  
TOWNSHIP OF AUGUSTA  
COUNTY OF GRENVILLE  
SCALE: 1"=10,000'

August 11, 1987.

K. M. WISEMAN LIMITED  
Ontario Land Surveyors  
BROCKVILLE, ONTARIO

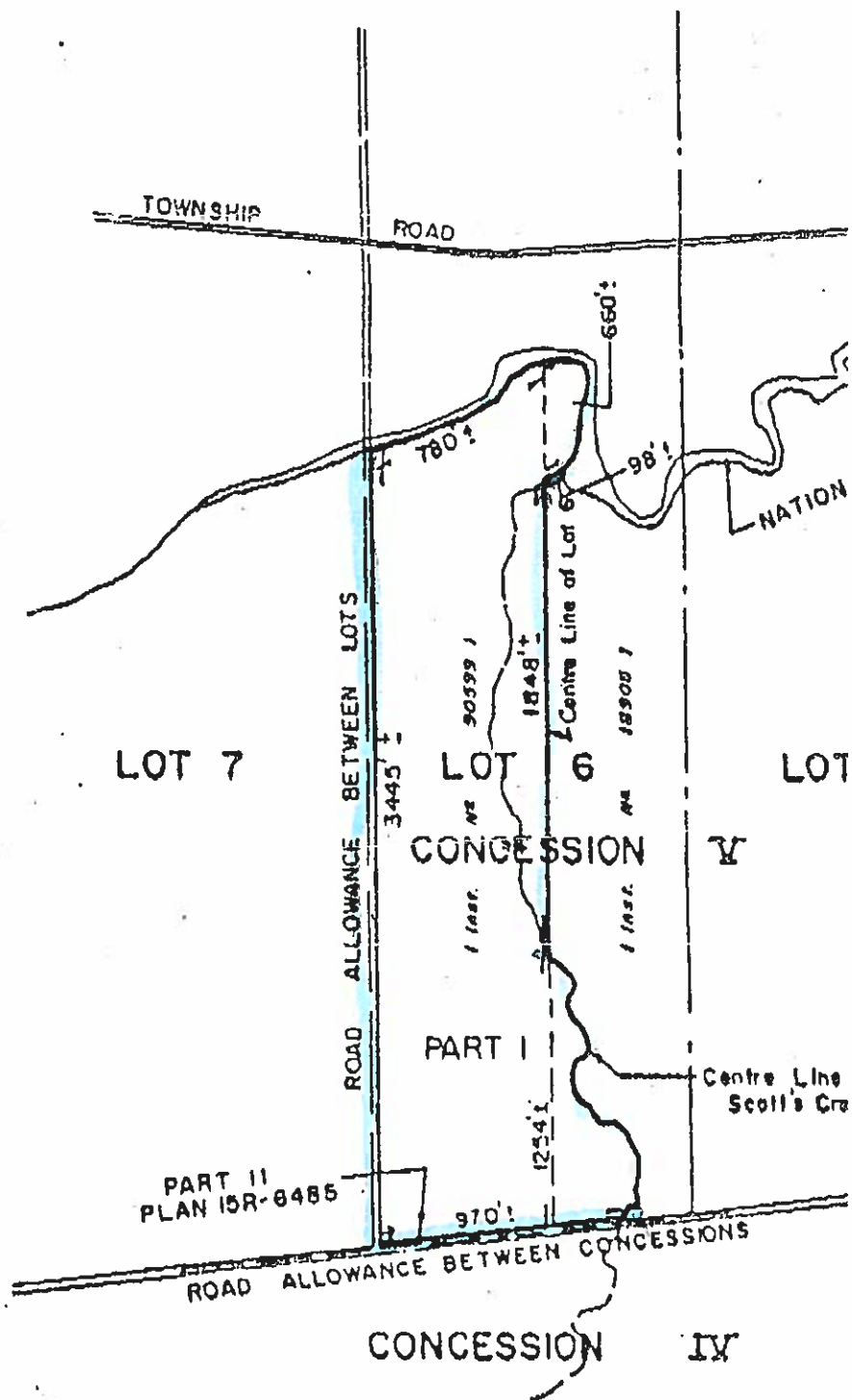




SKETCH TO ILLUSTRATE DESCRIPTION  
 OF  
 PART OF LOT 6, CONCESSION V  
 TOWNSHIP OF AUGUSTA  
 COUNTY OF GRENVILLE  
 SCALE: 1"=10,000'

August 11, 1987.

K. M. WISEMAN LIMITED  
 Ontario Land Surveyors  
 BROCKVILLE, ONTARIO



TRAVELLED ROAD

N 52° 38' 30" E 250'

N 52° 38' 30" E 896.04'

West Limit of Eastern Road [2.83chs] of Lot 6, as Potented N 32° 24' W 463.35'

N 32° 24' W

N 31° 00' 30" W 4132.01' from the South East angle of Lot 5, Cont. I

PART I

Area = 6.59 acres

LOT

40' N 57° 35' E

N 32° 25' W

N 32° 24' W

327.48'

INSTRUMENT NO. 33508

810.37'

Approximate lot line

40' N 57° 02' E 208.97'

SOUTH

590'

N 32° 24' W

355' Potented

200'

NATION

Shore Centre Line

RIVER

MAILED 9/21/15 (Assumed)

10/21/15

CA

NOTE: A

- S.B. denotes
- ▣ I.B. do
- ▢ S.S.I.B. do
- S.L.B. do
- ◻ C.M. do
- ◻ R.B. do

I hereby certify that this survey was made in accordance with the laws of the State of California.

**REPORT** 2020-064  
**REPORT TO COUNCIL** July 6, 2020  
**RE:** Economic Development Study and Strategy

**PREPARED BY** Ray Morrison, CAO/Treasurer; Myron Belej,  
Planning and Economic Development Specialist

**RECOMMENDATION:**

THAT Council direct Township staff to draft for Council approval a joint Request for Proposal (RFP) with the Town of Prescott to:

1. Conduct an economic development study, with the outer boundaries being County Road 15 to the west; the St. Lawrence River to the south; County Road 26 to the north; and the municipal boundaries of Augusta and Prescott to the east; and
2. Prepare an Economic Development Strategy.

**REPORT:**

Introduction

Based on a number of factors ranging from centrality of location to favourable land costs relative to several nearby major population centres of Ottawa, Montreal and Toronto of over one million people each, we are seeing an increase in the speed of real estate transactions in our area.

Both the quantity and quality of inquiries from developers, investors, and other prospective buyers of agricultural, residential, commercial, and industrial lands across our municipality have been rising steadily, and we believe that Augusta is poised to benefit from economic growth and prosperity in the decade ahead.

It will be valuable for our municipality to position itself with progressive strategic and economic development plans which reflect the short- and long-range goals of our Council and community members. These plans will be based on the knowledge gained through our Service Delivery Review and development of our Community Improvement Plan, both of which are in progress.

Service Delivery Review

In March of 2019, the Ministry of Municipal Affairs and Housing announced a one-time investment for small and rural communities to improve service delivery. In his letter to funding recipients, Minister Clark stated:

“...we are providing a one-time payment in the 2018-19 fiscal year to support small and

rural municipalities' efforts to become more efficient and reduce expenditure growth in the longer term.

...

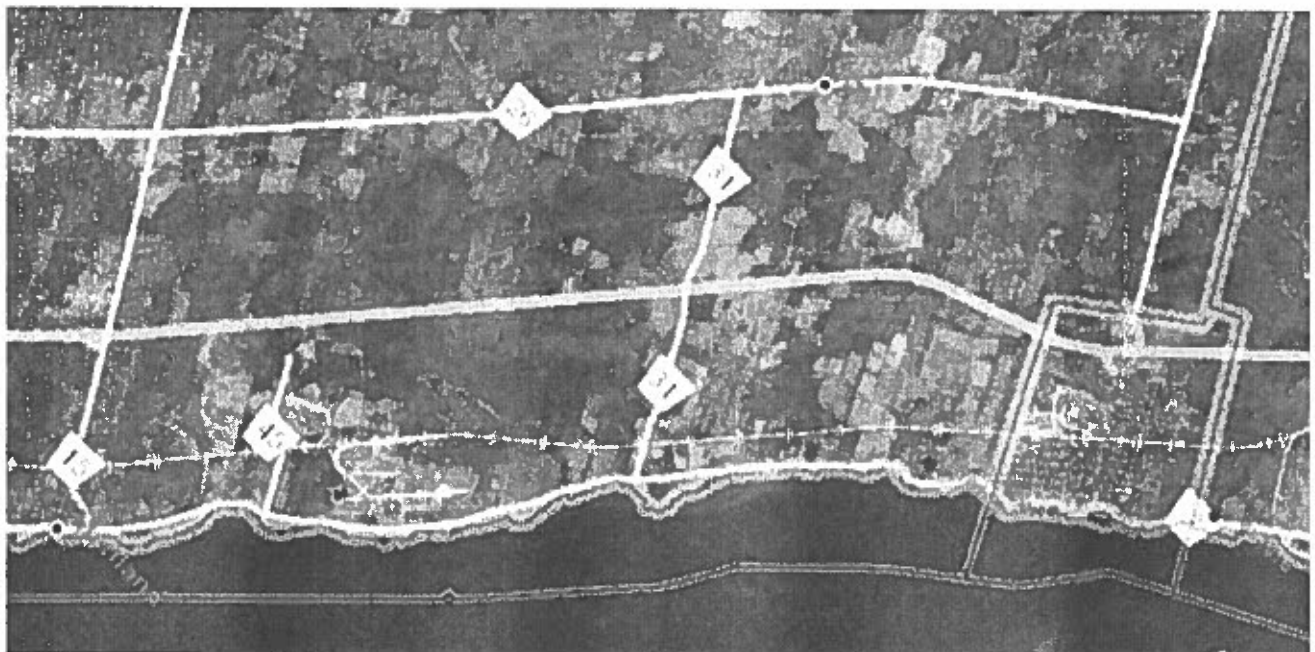
“While this investment is unconditional, it is intended to help modernize service delivery and reduce future costs through investments in projects such as: service delivery reviews, development of shared services agreements, and capital investments. Our government believes that municipalities are best positioned to understand the unique circumstances and determine where and how this money is best spent.”

The Township of Augusta (2016 population: 7,353; land area: 314.66 km<sup>2</sup>) and the Town of Prescott (2016 population: 3,965; land area: 3.11 km<sup>2</sup>) are presently utilizing the same consultant to undertake Service Delivery Reviews. An opportunity has been identified for both municipalities to similarly issue a Request for Proposal (RFP) to utilize the services of an interdisciplinary consulting team to conduct an evaluation of employment lands based on anticipated growth, in support of economic development.

### Studying Employment Lands

Sections 1 and 5 of the *Planning Act* define “areas of employment” as land designated in an official plan for clusters of business and economic uses including, without limitation, manufacturing uses; warehousing uses; office uses; as well as associated facilities and retail uses. Augusta businesses attract Prescott residents, and vice versa.

Commercial and industrial economic development in Augusta and Prescott is expected to primarily occur in “areas of employment” between the St. Lawrence River and County Road 26; and between County Road 15 and our eastern municipal boundaries; as depicted in the aerial image below.



A comprehensive Economic Development Strategy for our entire municipality will enable growth for small-to-medium sized enterprises (SMEs), home-based businesses, our agricultural and bio-industrial sectors; as well as commercial and industrial development in “areas of employment” to be evaluated in this joint Study of Employment Lands.

### Objectives

This Economic Development Study, which will inform development of our Economic Development Strategy, will require a multidisciplinary team to review such items as:

- Current Infrastructure
  - o Road Network
  - o Electricity Capacity
  - o Natural Gas Availability
  - o Water and Sewer Services
  - o Storm Water Management Facilities
  - o Telecommunications Infrastructure
  - o Broadband Infrastructure
  - o Cellular Capabilities
  
- Current Land and Water Use and Availability
  - o Residential
  - o Agricultural
  - o Commercial
  - o Industrial
  - o Buried Infrastructure, including Pipelines
  - o Surface Infrastructure, including Railroads
  - o Publicly Owned Lands
  
- Future Infrastructure Servicing Options
  - o Potable Drinking Water Infrastructure
    - Assessment of current capacity
    - Consideration for a mix of public, private and communal systems
  - o Sewer / Wastewater Infrastructure
    - Assessment of current capacity
    - Consideration for a mix of public, private and communal systems
  - o Extensions of Road Networks
  - o Extensions of Railway Networks and Crossings
  
- Informing Advancement of an Economic Development Strategy
  - o Transportation Corridors (Road, Rail, Water)
  - o Land Uses and Zoning (Residential, Commercial, Industrial)
  - o Property Tax Base Growth Scenarios
  - o Consideration of Best Practices

### Timeline

The following timeline is proposed:

1. July 2020 – Development of RFP
2. August 2020 – Issue RFP and Receive Tenders
3. September 2020 – Evaluate Tenders
4. October 2020 – Award Contract
5. November 2020 to March 2021 – Undertake Study of Employment Lands and Prepare Economic Development Strategy
6. April 2021 onwards – Implement Economic Development Strategy

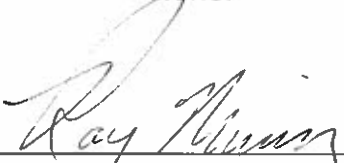
#### Stakeholders

- The Public
- Current Commercial and Industrial Businesses and Landowners
- The United Counties of Leeds and Grenville
- Funding agencies, including Grenville Community Futures Corporation
- Residents and Residential Developers

#### Financial Implications

The anticipated maximum budget for this study will be \$150,000, to be cost-shared evenly between the Township of Augusta and the Town of Prescott. This expense will be supported by the Municipal Modernization Funding received from the Ministry of Municipal Affairs and Housing in 2019 in the amounts of \$583,000 (Augusta); \$591,400 (Prescott). To date no funds have been spent from this allocation.

Attachments: None.

  
\_\_\_\_\_  
Ray Morrison, CAO/Treasurer

\_\_\_\_\_  
Myron Belej, RPP, MCIP

**REPORT #: 2020-065**

**REPORT TO COUNCIL: July 6, 2020**

**RE: REVIEW AND APPROVAL OF A/P CHEQUES**

**PREPARED BY: Ray Morrison, CAO/Treasurer**

**RECOMMENDATION:**

**THAT** Council receive, review and approve the payment of the accounts payable invoices paid on cheques #25465 – 25495 and online payments through to July 3, 2020 in the amount of \$148,501.31.

**PURPOSE**

To provide Council the opportunity to review and approve the payment of the above noted invoices as provided on the attached list.


ATTACHMENT 1

Any questions that Councilors may have can be directed to the Treasurer prior to or subsequent to the Council meeting for follow up.



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**Annette Simonian**  
Clerk



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**Ray Morrison**  
CAO/Treasurer

Report Date  
7/03/2020 9:47 AM

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>Bank Code: AP - ACC/PAYABLE</b>					
Computer Cheques:					
25465 777216-1	7/02/2020	BEACH HOME HARDWARE 401-01-016 - REPAIRS & MAINTENANCE	MAIN OFFICE SUPPLIES MAIN OFFICE SUPPLIES	66.12	
		102-01-099 - HST RECEIVABLE	HST Tax Code	7.31	
		900-01-099 - HST TRACKING	HST Tax Code	8.45	73.43
777490-1		401-01-016 - REPAIRS & MAINTENANCE	MAIN OFFICE SUPPLIES	45.78	
		102-01-099 - HST RECEIVABLE	HST Tax Code	5.06	
		900-01-099 - HST TRACKING	HST Tax Code	5.85	50.84
780291-1		600-01-004 - RECREATION - GENERAL	GENERAL RECREATION	9.15	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1.01	
		900-01-099 - HST TRACKING	HST Tax Code	1.17	10.16
780789-1		600-01-004 - RECREATION - GE DIVE SITE		68.02	
		102-01-014 - GST RECEIVABLE	BOTH-100% Tax Code	3.15	
		900-00-000 - Gst Paid (NI) (NI) (NI)	BOTH-100% Tax Code	3.15	71.17
				Payment Total:	205.60
25466 1340	7/02/2020	BROCK-IT LTD 402-01-004 - FIRE PROTECTION	MONTHLY PHONE SERVICE MONTHLY PHONE SERVICE	119.77	
		102-01-099 - HST RECEIVABLE	HST Tax Code	13.23	
		900-01-099 - HST TRACKING	HST Tax Code	15.30	133.00
25467 91528014	7/02/2020	CANADIAN NATIONAL 437-01-002 - SAFETY DEVICES	GATES MAINTENANCE GATES MAINTENANCE	653.00	653.00
25468 JUL22020	7/02/2020	CHAD DAVIS 402-01-004 - FIRE PROTECTION	DEPUTY CELL PHONE DEPUTY CELL PHONE	96.67	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.68	
		900-01-099 - HST TRACKING	HST Tax Code	12.35	107.35
25469 13122	7/02/2020	CITY OF BROCKVILLE 307-01-009 - LICENSES & PERMITS	MARRIAGE LICENCES MARRIAGE LICENCES	288.00	288.00
25470 642462	7/02/2020	CRISTILL ROCK 438-01-018 - P.W. OFFICE SUPPLIES	MAIN OFFICE WATER MAIN OFFICE WATER	12.50	12.50
642446		401-01-004 - OFFICE SUPPLIES	MAIN OFFICE WATER	26.00	26.00
642438		401-01-004 - OFFICE SUPPLIES	BOB GREGAS WATER	39.00	39.00
642435		438-01-018 - P.W. OFFICE SUPPLIES	PUBLIC WORKS WATER	33.00	33.00
				Payment Total:	110.50
25471	7/02/2020	DON HAIST	MTO PHYSICAL		



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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
JUL22020		402-01-005 - FIRE PROTECTION	MTO PHYSICAL	108.07	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.93	
		900-01-099 - HST TRACKING	HST Tax Code	13.80	120.00
<b>25472</b>	<b>7/02/2020</b>	<b>DRAIN-ALL LTD</b>	<b>MHSW FEES</b>		
15639		510-01-017 - MHSW FEES	MHSW FEES	356.16	
		102-01-099 - HST RECEIVABLE	HST Tax Code	39.34	
		900-01-099 - HST TRACKING	HST Tax Code	45.50	395.50
<b>25473</b>	<b>7/02/2020</b>	<b>EVANS PRINTING LTD</b>	<b>SOUTH GRENVILLE ADV.</b>		
89884		401-01-018 - ADVERTISING & PF	SOUTH GRENVILLE ADV.	61.06	
		102-01-099 - HST RECEIVABLE	HST Tax Code	6.74	
		900-01-099 - HST TRACKING	HST Tax Code	7.80	67.80
<b>25474</b>	<b>7/02/2020</b>	<b>FAST EDDIE'S AUTO RECYCLIN</b>	<b>MONTHLY CHARGES</b>		
07/01/2020		510-01-001 - WASTE DISPOSAL	MONTHLY CHARGES	16,281.63	
		102-01-004 - GENERAL A/R	MONTHLY CHARGES	665.94	
		102-01-099 - HST RECEIVABLE	HST Tax Code	1,798.37	
		900-01-099 - HST TRACKING	HST Tax Code	2,080.00	17,414.06
<b>25475</b>	<b>7/02/2020</b>	<b>FUTURE OFFICE PRODUCTS</b>	<b>MONTHLY LEASE PAYMENT</b>		
FOP181859		401-01-020 - POSTAGE	MONTHLY LEASE PAYMENT	97.93	
		102-01-099 - HST RECEIVABLE	HST Tax Code	10.82	
		900-01-099 - HST TRACKING	HST Tax Code	12.51	108.75
182566		401-01-004 - OFFICE SUPPLIES	POSTAGE SEALER SUPPLIES	73.27	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.09	
		900-01-099 - HST TRACKING	HST Tax Code	9.36	81.36
				Payment Total:	190.11
<b>25476</b>	<b>7/02/2020</b>	<b>GRANT BARTHOLOMEW</b>	<b>GRASS CUTTING ALL SITES</b>		
0242303		520-01-002 - CEMETARIES	CEMETERIES	561.72	
		401-01-016 - REPAIRS & MAINT	MAIN OFFICE GRASS	134.33	
		600-01-005 - RECREATION PAR	GRASS CUTTING	773.38	
		600-01-016 - MAYNARD RECREA	GRASS CUTTING	272.72	
		600-01-010 - ALGONQUIN RECR	GRASS CUTTING	272.72	
		600-01-014 - MAITLAND RECREA	GRASS CUTTING	390.76	
		402-01-013 - FIRE PROTECTION	GRASS CUTTING	411.12	
		520-01-002 - CEMETARIES	GRASS CUTTING CENETAPH	89.55	
		605-01-030 - LIBRARY - R&M - GI	GRASS CUTTING	183.16	
		520-01-002 - CEMETARIES	GRASS ALGONQUIN CHURCH	183.17	
		102-01-099 - HST RECEIVABLE	HST Tax Code	361.45	
		900-01-099 - HST TRACKING	HST Tax Code	418.08	3,634.08
<b>25477</b>	<b>7/02/2020</b>	<b>HANSLER SMITH LIMITED</b>	<b>CLEANING SUPPLIES</b>		
5616075		402-01-005 - FIRE PROTECTION	CLEANING SUPPLIES	159.16	
		102-01-099 - HST RECEIVABLE	HST Tax Code	17.58	
		900-01-099 - HST TRACKING	HST Tax Code	20.33	176.74

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25478 143836	7/02/2020	<b>J &amp; L TRUCK &amp; TRAILER</b>	<b>LEAK SEAL SPRAY UNIT 5</b>		
		402-01-005 - FIRE PROTECTION	LEAK SEAL SPRAY UNIT 5	29.29	
		102-01-099 - HST RECEIVABLE	HST Tax Code	3.23	
		900-01-099 - HST TRACKING	HST Tax Code	3.74	32.52
25479 117844	7/02/2020	<b>JOE COMPUTER</b>	<b>MONTHLY CHARGES</b>		
		401-01-022 - COMPUTER EXPEN	MONTHLY CHARGES	305.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	33.72	
		900-01-099 - HST TRACKING	HST Tax Code	39.00	339.00
25480 JUN252020	7/02/2020	<b>HERMAN KLUCK</b>	<b>REIMBURSE OVERPAYMENT</b>		
		101-01-001 - CURRENT TAXES	REIMBURSE OVERPAYMENT	88.05	88.05
25481 3262	7/02/2020	<b>M &amp; L SUPPLY</b>	<b>FIRE BRAKE FOAM</b>		
		402-01-005 - FIRE PROTECTION	FIRE BRAKE FOAM	117.02	
		102-01-099 - HST RECEIVABLE	HST Tax Code	12.93	
		900-01-099 - HST TRACKING	HST Tax Code	14.95	129.95
25482 131206200803007	7/02/2020	<b>MINISTER OF FINANCE</b>	<b>JUNE PROTECTIVE POLICING</b>		
		404-01-090 - PROTECTIVE POLK	PROTECTIVE POLICING	86,113.00	86,113.00
25483 JUN172020	7/02/2020	<b>NICOLE WALKER</b>	<b>MISC REC SUPPLIES</b>		
		600-01-004 - RECREATION - GE	MISC REC SUPPLIES	214.28	
		102-01-099 - HST RECEIVABLE	HST Tax Code	23.67	
		900-01-099 - HST TRACKING	HST Tax Code	27.38	237.95
JUN242020		616-01-002 - ECONOMIC DEVEL	MISC FARMERS MARKET SUP	76.02	
		102-01-099 - HST RECEIVABLE	HST Tax Code	8.40	
		900-01-099 - HST TRACKING	HST Tax Code	9.71	84.42
JUN302020		600-01-023 - MILEAGE	MILEAGE	133.13	
		102-01-099 - HST RECEIVABLE	HST Tax Code	14.71	
		900-01-099 - HST TRACKING	HST Tax Code	17.01	147.84
				Payment Total:	470.21
25484 403377345	7/02/2020	<b>NOVEXCO INC</b>	<b>MISC SUPPLIES</b>		
		438-01-018 - P.W. OFFICE SUPP	MISC SUPPLIES	242.14	
		102-01-099 - HST RECEIVABLE	HST Tax Code	26.74	
		900-01-099 - HST TRACKING	HST Tax Code	30.93	268.88
25485 JAN12020	7/02/2020	<b>OMERS</b>	<b>ANNUAL OMERS RECONCILIATION</b>		
		204-01-003 - OMERS PAYABLE	ANNUAL OMERS RECONCILIA	12,614.16	12,614.16
JUN302020		204-01-003 - OMERS PAYABLE	JUNE OMERS PAYMENTS	16,874.32	16,874.32
				Payment Total:	29,488.48
25486	7/02/2020	<b>OPSEU</b>	<b>Monthly Remittance Union Dues</b>		

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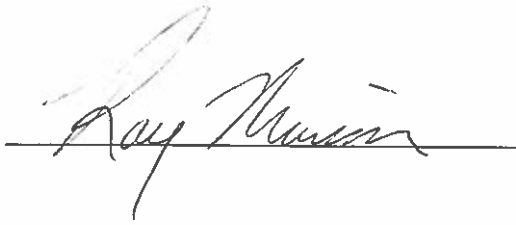
Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
JUN302020		204-01-004 - OPSEU PAYABLE	Monthly Remittance Union	533.04	533.04
<b>25487</b>	<b>7/02/2020</b>	<b>PAUL J. VAN LUIT</b>	<b>BYLAW SERVICES</b>		
30JUN2020		404-01-001 - BY-LAW - SALARIE	BYLAW SERVICES	180.11	
		102-01-099 - HST RECEIVABLE	HST Tax Code	19.89	
		900-01-099 - HST TRACKING	HST Tax Code	23.01	200.00
JUNE302020		404-01-004 - BY-LAW MILEAGE	BYLAW MILEAGE	37.82	
		102-01-099 - HST RECEIVABLE	HST Tax Code	4.18	
		900-01-099 - HST TRACKING	HST Tax Code	4.83	42.00
			Payment Total:		242.00
<b>25488</b>	<b>7/02/2020</b>	<b>RAYMOND W. MORRISON</b>	<b>RE-IMBURSE FOR SUPPLIES</b>		
JUN252020		600-01-005 - RECREATION PAR	RE-IMBURSE FOR SUPPLIES	225.13	
		102-01-099 - HST RECEIVABLE	HST Tax Code	24.87	
		900-01-099 - HST TRACKING	HST Tax Code	28.76	250.00
<b>25489</b>	<b>7/02/2020</b>	<b>RED STALLION - E MAY</b>	<b>BATHROOM SUPPLIES</b>		
179577		402-01-005 - FIRE PROTECTION	BATHROOM SUPPLIES	138.30	
		102-01-099 - HST RECEIVABLE	HST Tax Code	15.28	
		900-01-099 - HST TRACKING	HST Tax Code	17.67	153.58
<b>25490</b>	<b>7/02/2020</b>	<b>RICOH CANADA INC</b>	<b>FIRE PRINTER CONTRACT</b>		
SC092885292		402-01-013 - FIRE PROTECTION	FIRE PRINTER CONTRACT	179.64	
		102-01-099 - HST RECEIVABLE	HST Tax Code	19.84	
		900-01-099 - HST TRACKING	HST Tax Code	22.95	199.48
<b>25491</b>	<b>7/02/2020</b>	<b>SALLY BELL</b>	<b>POUND FEE</b>		
JUL2020		404-01-010 - ANIMAL CONTROL	POUND FEE	407.04	
		102-01-099 - HST RECEIVABLE	HST Tax Code	44.96	
		900-01-099 - HST TRACKING	HST Tax Code	52.00	452.00
<b>25492</b>	<b>7/02/2020</b>	<b>SECUREWAY</b>	<b>DOOR KEYS MADE</b>		
836820		402-01-013 - FIRE PROTECTION	DOOR KEYS MADE	100.74	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.13	
		900-01-099 - HST TRACKING	HST Tax Code	12.87	111.87
<b>25493</b>	<b>7/02/2020</b>	<b>STEVEN MENARD PROFESSION</b>	<b>LEGAL EXPENSE</b>		
10		401-01-028 - LEGAL EXPENSE	LEGAL EXPENSE	4,029.70	
		102-01-099 - HST RECEIVABLE	HST Tax Code	445.10	
		900-01-099 - HST TRACKING	HST Tax Code	514.80	4,474.80
<b>25494</b>	<b>7/02/2020</b>	<b>SUSAN BOSMAN</b>	<b>CLEANING SERVICES</b>		
JUN202020		401-01-001 - STAFF SALARIES	CLEANING SERVICES	82.53	82.53
JUN282020		401-01-001 - STAFF SALARIES	CLEANING SERVICES	82.53	82.53

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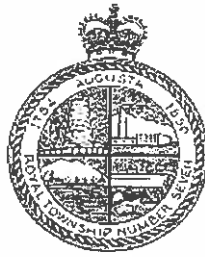
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	165.06
25495 JUN2020	7/02/2020	BRAD THAKE 438-01-010 - P.W. TELEPHONE	BRAD THAKE CELL /VACATION PAY BRAD THAKE CELL	106.85	
		102-01-001 - ACCOUNTS RECEI	BRAD THAKE CELL	1,375.00	
		102-01-099 - HST RECEIVABLE	HST Tax Code	11.80	
		900-01-099 - HST TRACKING	HST Tax Code	13.65	1,493.65
				Total for AP:	148,501.31

Certified Correct This July 3, 2020



Ray Munson



**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA  
BY-LAW NUMBER 3481-2020**

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP OF  
AUGUSTA AT ITS MEETING HELD ON JULY 6, 2020**

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**WHEREAS** section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality's capacity, rights, powers and privileges under section 9 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

**NOW THEREFORE** the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on July 6, 2020, in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 6<sup>th</sup> day of July, 2020.

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MAYOR

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CLERK