



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA

BY-LAW NUMBER 3004-2013

A BY-LAW TO ESTABLISH A NORTH AUGUSTA EDUCATION AND RECREATION COMMITTEE FOR THE TOWNSHIP OF AUGUSTA

WHEREAS by Section 5 of the Municipal Act, 2001, S.O. 2001, c. 25, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the Township of Augusta deems it expedient to establish a Committee in for the purpose of conducting educational and recreational activities in the Township on behalf of Council,

AND WHEREAS an existing group of citizens hereby know as North Augusta Education and Recreation Committee are desirous of being recognized and established as a Committee of Council

NOW THEREFORE the Council of the Corporation of the Township of Augusta enacts as follows:

THAT pursuant to this By-Law a Committee of Council to be know as The North Augusta Education and Recreation Committee is hereby established with the following terms of reference and conditions :

Purpose:

To operate and conduct educational and recreational activities for and on behalf of Council.

The Committee will plan, organize and administer recreational activities for the Village of North Augusta and surrounding areas as may be authorized by Council tournaments, and children's parties, (Halloween, Christmas, etc.)

The committee will also oversee the annual Labour Day Weekend Festival which includes baseball tournaments, volleyball tournament, euchre and similar tournaments, bingo, car show, food vendors, licensed bar, parade and several games for children and adults.

The Committee is responsible for maintaining the North Augusta Community Hall, renting it out to various groups and individuals in the Community.

Liaison and Reporting Relationships:

The North Augusta Education and Recreation Committee reports to the Augusta Township Council through the designated Councillor assigned to recreation. In addition, the Committee through its Chair or other designated person will liaise with the Township's CAO for conducting processes, procedures and required policies of the Municipality and the Provincial Government.

Composition of the Committee:

Council shall appoint the following persons to the North Augusta Education and Recreation Committee:

- One (1) member of Council who shall be a full voting member of the Committee.
- A minimum of (9) member of the public who are qualified to be an elector in Augusta Township under the Municipal Elections Act .
- The above members shall be appointed annually by separate resolution on a rotating term system yet to be established from a list of candidates suggested or recommended by the Committee or by Council.
- The appointed members shall elect from among themselvesm one President, one Treasurer, one Secretary and five (5) directors at an Annual General Meeting. This will be referred to as "The Executive Team"

Term of the Executive Team:

The Executive Team shall serve for one (1) year. If during the year a Position becomes vacant, the Executive Team shall either continue until the Next AGM or appoint a new member.

Term of General Membership:

Council will appoint annually by resolution members being recommended.

It is yet to be established what the terms for general members might be and if a rotating system will be identified and used so that all members are not replaced at once.

Once determined the By-Law will be revised.

Meetings:

Meetings shall be conducted monthly. Roberts Rules of Order will be followed. Minutes, financial reports and any correspondence will be reported each meeting . Minutes may be circulated to Members of Council through the CAO/Clerks office.

**Municipal Property-
Use of Buildings and Facilities:**

It is recognized by the Committee that the building and facilities area Owned by the Township and will accordingly be insured by the Township. Maintaining the building will be in accordance with Provincial guidelines and standards as prescribed by the Province for public buildings.

Accessibility facilities will be conducted in accordance with the Requirements of the Accessibility Act.

Procedures for repairs and maintenance and renovations will be Conducted in accordance with the Township's Procurement By-Law.

Financial Administration:

The Committee will submit annual budgets with respect to anticipated repairs and maintenance and will make recommendations on how such repairs are to be funded.

The Committee will evaluate and keep the CAO and Council apprised of present and future long range capital repairs and renovations that are needed or desired.

Annual financial statement of revenues, expenses and net surpluses or deficits will be filed with Council through the CAO by the end of February each year.

1. That this by-law will come into force and effect on the date of passing.

READ a first and second time this 11 day of March, 2013.

READ a third time and passed this 11 day of March, 2013.



REEVE



CLERK