

**AUGUSTA TOWNSHIP  
AGENDA  
C.O.W./REGULAR MEETING  
March 11, 2024 at 6:00 P.M.**

**PUBLIC MEETING – Building Permit Fees**

Take notice that the Council of the Township of Augusta will hold a public meeting on Monday, March 11, 2024 at 6:00 pm at the Township Office in Maynard to consider adopting changes to the building permit fee schedule.

**REGULAR COUNCIL – EXECUTIVE SESSION**

A. Call to Order

B. Land Acknowledgement Statement

Augusta Township acknowledges that we live and work on ancestral territories of indigenous people. The Township recognizes all indigenous peoples and honors their past, present, and future. The Township values and respects their cultural heritages and relationship to the land.

C. Mayor's Opening Remark

D. Approval of Agenda

E. Approval of Minutes of Previous Meetings

F. Disclosure of Pecuniary Interest and General Nature Thereof

G. Business Arising from the Minutes

H. Delegations and Presentations

I. Correspondence and Petitions

J. **REPORTS**

**COMMITTEES REPORTS**

UCLG Council	Mayor Shaver
SNCA/RVCA	Deputy Mayor Wynands
Recreation	Councillors
Library Board	Councillor Bowman
EDTAC	Councillor Henry
PAC	Deputy Mayor Wynands
Administration	CAO Geraghty

# **AUGUSTA TOWNSHIP**

## **STAFF REPORTS**

### **Administration and Finance**

- Report 2024 – 028 – Fees and Charges By-Law

### **Operations**

- Report 2024 – 029 – Front Loader Purchase
- Report 2024 – 030 – Crack Sealing Award
- Report 2024 – 031 – Line Painting Award

### **Planning and Building Services**

- Report 2024 – 027 – CBO Activity Report

### **Protective Services**

K. Notice of Motions

L. By-Laws

- 3696-2024 – Fees and Charges

M. Announcements

N. Questions on Agenda Items for the Press

O. Questions on Agenda Items for the Public

P. Closed Session as per Section 239 of the Municipal Act 2001

- Proposed or Pending Disposition of Land by the Municipality
  - Industrial Land Disposition
- Personal Matters about Identifiable Individuals
  - Volunteer Recreation Committee Management Processes

**Q. RISE FROM COMMITTEE OF THE WHOLE IN CAMERA**

R. Reporting Out from Closed Session

S. By-Law to confirm Proceedings of Council

T. Adjournment

**AUGUSTA TOWNSHIP  
MINUTES  
SPECIAL BUDGET C.O.W. MEETING  
February 21, 2024 at 2:30 P.M.  
at the Municipal Office, 3560 County Road 26**

**PRESENT**

Mayor Shaver  
Deputy Mayor Wynands  
Councillor Bowman  
Councillor Henry  
Councillor Pape

**STAFF PRESENT**

Shannon Geraghty, Vikki Werner-Mackeler

**CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001**

Moved by Councillor Bowman, seconded by Councillor Henry

**BE IT RESOLVED THAT** this Council move to a closed meeting at 2:30 pm., as per the Municipal Act c25, S.O. 2001 section 239 (2) to discuss:

- Proposed or Pending Acquisition or Disposition of Land by the Municipality
  - Potential Sale of Land by the Municipality
- Information supplied in confidence to the municipality which, if disclosed could reasonably be expected to prejudice or interfere significantly with negotiations
  - Potential Development Prospect in Augusta Township
- Labour Relations
  - Staffing

Carried

**RISE FROM COMMITTEE OF THE WHOLE IN CAMERA**

Moved by Councillor Bowman, seconded by Councillor Henry

**BE IT RESOLVED THAT** the closed session adjourned at 2:43 pm and that Council resumed the open meeting to report out.

Carried

**REPORTING OUT OF CLOSED SESSION**

Moved by Councillor Henry, seconded by Councillor Bowman

**BE IT RESOLVED THAT** Council met in closed session to discuss a proposed or pending acquisition or disposition of land by the municipality.

Council

- Took no action beyond receiving the information from staff

Carried

## **AUGUSTA TOWNSHIP**

Moved by Deputy Mayor Wynands, seconded by Councillor Henry

**BE IT RESOLVED THAT** Council met in closed session to discuss information supplied in confidence to the municipality which, if disclosed could reasonably be expected to prejudice or interfere significantly with negotiations.

- Took no action beyond receiving the information from staff

Carried

Moved by Councillor Henry, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** Council met in closed session to discuss labour relations.

Council

- Took no action beyond receiving the information from staff

Carried

### **PRESS**

#### **STAFF PRESENT**

Shannon Geraghty, Vikki Werner-Mackeler, Mark McDonald, Jon Stadig, Chief Rob Bowman, Melissa Banford, Karen Morrell, Ann Shorey, Kathleen Cole

#### **REGRETS**

Annette Simonian

#### **CALL TO ORDER**

Mayor Shaver called the meeting to order at 2:43 p.m.

#### **MAYOR'S OPENING REMARKS**

#### **APPROVAL OF AGENDA**

Moved by Deputy Mayor Wynands, seconded by Councillor Henry

**BE IT RESOLVED THAT** the agenda for February 21, 2024 be adopted.

Carried

#### **DISCLOSURE OF INTEREST**

#### **BUDGET OVERVIEW**

#### **2024 OPERATING BUDGET**

- Planning
- Building
- Council
- Administration/Finance
- Fire
- Conservation Authority/CEMC

## **AUGUSTA TOWNSHIP**

- By-Law
- Public Works/Roads
- Waste Disposal
- Parks, Recreation & Facilities
- Economic Development
- Municipal Drains
- Library

### **2024 CAPITAL BUDGET**

### **RESERVES & RESERVE FUNDS**

### **GRANTS & DONATIONS**

Moved by Councillor Pape, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** Council agrees to donate \$300 to the Prescott Figure Skating Club for their Ice Show Program.

Carried

### **QUESTION PERIOD FOR THE PRESS**

### **QUESTION PERIOD FOR THE PUBLIC**

### **ADJOURNMENT**

Moved by Councillor Henry, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** this Council do now adjourn at 7:00 pm until February 26, 2024 at 6:00 p.m. or until the call of the Mayor subject to need.

Carried.

**AUGUSTA TOWNSHIP  
MINUTES  
C.O.W./REGULAR MEETING  
February 26, 2024 at 6:00 P.M.  
at the Municipal Office, 3560 County Road 26**

**PRESENT**

Mayor Shaver  
Deputy Mayor Wynands  
Councillor Bowman  
Councillor Pape

**PRESS**

**STAFF PRESENT**

Shannon Geraghty, Annette Simonian, Mark McDonald, Chief Rob Bowman, Vikki Werner-Mackeler, Melissa Banford

**REGRETS**

Councillor Henry

**CALL TO ORDER**

Mayor Shaver called the meeting to order at 6:00 p.m.

**MAYOR'S OPENING REMARKS**

**APPROVAL OF AGENDA**

Moved by Councillor Pape, seconded by Deputy Mayor Wynands  
**BE IT RESOLVED THAT** the agenda for February 26, 2024 be adopted.  
Carried

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

Moved by Deputy Mayor Wynands, seconded by Councillor Pape  
**BE IT RESOLVED THAT** Council approve the minutes of the February 12, 2024  
Council meeting as distributed to all members.  
Carried

**DISCLOSURE OF INTEREST**

**BUSINESS ARISING FROM THE MINUTES**

**DELEGATIONS & PRESENTATIONS**

- Insurance Policy Overview – Matthew White, Vice-President, Partner at Halpenny Insurance Brokers Ltd.

## AUGUSTA TOWNSHIP

### CORRESPONDENCE & PETITIONS

Moved by Councillor Pape, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** Council receive the correspondence from Call2Recycle Canada Inc. regarding the Leader in Sustainability Award for information.

Carried

### COMMITTEE REPORTS

**UCLG:**

Mayor Shaver provided an update

**SNCA/RVCA:**

Deputy Mayor Wynands provided an update

**Recreation:**

Councillors provided an update

**Library Board:**

**EDTAC:**

**PAC:**

**Administration:**

### ADMINISTRATION AND FINANCE

#### **Report 2024-016**

Moved by Deputy Mayor Wynands, seconded by Councillor Pape

**BE IT RESOLVED THAT** Council direct staff to renew the River Route Transit Partnership Agreement for the period of April 1, 2024 to March 31, 2025; and

**THAT** Council authorize staff to explore funding options that could support the purchase of a new bus and shelters for the program and to report back to Council at a future date.

Carried

#### **Report 2024-025**

Moved by Councillor Pape, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** Council receive report 2024-025 for information; and

**THAT** Council direct staff not to proceed with the implementation of the Train Whistle Cessation Program.

Carried

#### **Report 2024-026**

Moved by Deputy Mayor Wynands, seconded by Councillor Pape

**BE IT RESOLVED THAT** Council approve the submission from Marsh Canada Limited for the general insurance program renewal covering the period of February 17, 2024 to February 17, 2025 in the amount of \$188,876.00 plus applicable taxes.

Carried

## AUGUSTA TOWNSHIP

### OPERATIONS

### PLANNING AND BUILDING SERVICES

#### **Report 2024-018**

Moved by Councillor Pape, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** Council receive the Planner's report 2024-018 for information.

Carried

#### **Report 2024-019**

Moved by Deputy Mayor Wynands, seconded by Councillor Pape

**BE IT RESOLVED THAT** Augusta Council recommend to the United Counties of Leeds and Grenville Consent Granting Authority that consent application B-157-23 be approved, subject to the four (4) conditions of approval and a note, as detailed in Staff Report 2024-019.

Carried

#### **Report 2024-020**

Moved by Councillor Pape, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** Council recommend to the United Counties of Leeds and Grenville Consent Granting Authority that consent application B-155-23 be approved, subject to the six (6) conditions of approval as detailed in Staff Report 2024-020.

Carried

#### **Report 2024-021**

Moved by Deputy Mayor Wynands, seconded by Councillor Pape

**BE IT RESOLVED THAT** Augusta Council recommend to the United Counties of Leeds and Grenville Consent Granting Authority that consent application B-135-23 and 136-23 be approved, subject to the seven (7) conditions of approval and a note, as detailed in Staff Report 2024-021.

Carried

#### **Report 2024-022**

Moved by Councillor Pape, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** Augusta Council recommend to the United Counties of Leeds and Grenville Consent Granting Authority that consent application B-167-23 be approved, subject to the nine (9) conditions of approval and one (1) note, as detailed in Staff Report 2024-022.

Carried



## AUGUSTA TOWNSHIP

### PROTECTIVE SERVICES

#### **Report 2024-023**

Moved by Deputy Mayor Wynands, seconded by Councillor Pape

**BE IT RESOLVED THAT** Council declares old SCBA Packs, Cylinders and Masks as surplus equipment and authorizes the Fire Chief to sell the equipment to Leeds and Thousand Islands Township in as is condition for a value of \$6,000.00.

Carried

#### **Report 2024-024**

Moved by Councillor Bowman, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** Council declares old Tanker 7 surplus equipment and authorizes the Fire Chief to sell the tanker in “as is” condition to Battlesield Industries Limited for \$65,000.00. Purchase agreement from Battlesield Industries is attached.

Carried

### NOTICE OF MOTIONS

#### BY-LAWS

Moved by Deputy Mayor Wynands, seconded by Councillor Bowman

**BE IT RESOLVED THAT** By-Law Numbered 3688-2024 being a By-Law to enter into an agreement for the purchase of land be read a first time, a second time, a third time, and be enacted as read.

Carried

Moved by Councillor Bowman, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** By-Law Numbered 3689-2024 being a By-Law to amend Zoning By-Law No. 2965, as amended be read a first time, a second time, a third time, and be enacted as read.

Carried

Moved by Deputy Mayor Wynands, seconded by Councillor Bowman

**BE IT RESOLVED THAT** By-Law Numbered 3690-2024 being a By-Law to appoint building officials for the Township of Augusta be read a first time, a second time, a third time, and be enacted as read.

Carried

Moved by Councillor Bowman, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** By-Law Numbered 3691-2024 being a By-Law to amend By-Law 3645-2023 being a By-Law respecting the regulation, control, protection, and identification of dogs in the Township of Augusta be read a first time, a second time, a third time, and be enacted as read.

Carried

## **AUGUSTA TOWNSHIP**

Moved by Deputy Mayor Wynands, seconded by Councillor Bowman

**BE IT RESOLVED THAT** By-Law Numbered 3692-2024 being a By-Law to appoint an Emergency Information Officer (EIO), an alternate Emergency Information Officer, a Community Emergency Management Coordinator (CEMC) and an Alternate Community Emergency Management Coordinator for the Corporation of the Township of Augusta be read a first time, a second time, a third time, and be enacted as read.

Carried

Moved by Councillor Bowman, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** By-Law Numbered 3693-2024 being a By-Law to set the 2024 general operating and capital budgets for municipal purposes only be read a first time, a second time, a third time, and be enacted as read.

Carried

Moved by Deputy Mayor Wynands, seconded by Councillor Bowman

**BE IT RESOLVED THAT** By-Law Numbered 3694-2024 being a By-Law to authorize an agreement between Automotive Materials Stewardship Inc. and the Corporation of the Township of Augusta be read a first time, a second time, a third time, and be enacted as read.

Carried

### **ANNOUNCEMENTS**

- Limerick Forest's Doors Open event is this Sunday, March 3, 2024 from 10-3pm.
- Interim tax bills will likely be mailed on Friday, March 1, 2024. Taxes are due the last business day of March, which this year will be Thursday, March 28, 2024 due to Friday being Good Friday.
- Flowers of the Field Greenhouse owner Brenda Visser was presented with a Certificate of Appreciation from MPP Steve Clark and the Hon. Charmaine Williams for contributing to the province's economic growth and advancing women's business.

### **QUESTION PERIOD FOR THE PUBLIC**

### **QUESTION PERIOD FOR THE PRESS**

### **CLOSED SESSION AS PER SECTION 239 OF THE MUNICIPAL ACT 2001**

### **RISE FROM COMMITTEE OF THE WHOLE IN CAMERA**

### **REPORTING OUT OF CLOSED SESSION**

## **AUGUSTA TOWNSHIP**

### **BY-LAW TO CONFIRM PROCEEDINGS OF COUNCIL**

Moved by Councillor Bowman, seconded by Deputy Mayor Wynands

**BE IT RESOLVED THAT** By-Law No. 3695-2024 confirm the proceedings of Council of the Township of Augusta at its meeting held on February 26, 2024 be read a first time, a second time, a third time, and be enacted as read.

Carried

### **ADJOURNMENT**

Moved by Deputy Mayor Wynands, seconded by Councillor Bowman

**BE IT RESOLVED THAT** this Council do now adjourn at 7:15 pm until March 11, 2024 at 6:00 p.m. or until the call of the Mayor subject to need.

Carried.

## **AUGUSTA TOWNSHIP**

**REPORT NUMBER:** 2024-028

**REPORT TO COUNCIL:** March 11, 2024

**RE:** Fees and Charges By-Law

**AUTHOR:** Annette Simonian, Clerk

### **RECOMMENDATION:**

**THAT** Council receive report 2024-028, for information; and

**THAT** Council adopt the Fees and Charges By-Law.

### **PURPOSE**

To propose a consolidation of fees and charges by-law for the Township, for Council's consideration.

### **BACKGROUND:**

The Township has a variety of fees and charges to provide for some cost recovery for a wide range of services and goods.

One report will be provided to Council for consideration instead of departments updating their fee By-Laws individually and fees can be updated consistently all at once.

Consistent fee review provides a stable revenue source to support financial sustainability for the Township.

User fees are used by municipalities to fund programs and services that provide limited, or no direct benefit, to the community as a whole and not funded from property taxes.

User fees are aligned with resources expended to determine a reasonable cost of each service provided by the Township, that is fair and equitable while remaining compliant with legislation and regulations.

A public meeting for the building fee changes was held on March 11, 2024 at 6:00pm prior to this meeting of Council. Notice was given at the February 12, 2024 meeting of Council and on Facebook and our website to meet the 21 day Public Notice requirement. There were no comments or concerns regarding the fee changes received prior to this report.

### **ANALYSIS**

Staff is proposing a consolidated fees and charges By-Law for Council's consideration.

Finance and Administration added some fees that were not charged for in the past. The Public Works Department updated their fees to be more in line with the current costs.

## **AUGUSTA TOWNSHIP**

The Building and Planning fees have increased as the complexity of building and planning permits has changed.

Staff are recommending that Council approve the Fee & Charges By-Law, which includes the current fees and the new proposed fees as outlined in the attached schedule of Fees and Charges.

Given the limitations to raising revenue in the municipal environment, municipalities recognize that user fees are a cost-effective way to recover full direct and indirect costs, which includes capital costs and administration, for applicants who receive the direct benefit.

Future fees and charges will be considered as part of the yearly budget process to ensure that they continue to align and reflect the resource allocations.

### **OPTIONS**

- Keep the current format of individual fees and charges By-Laws.
- Direct staff to amend the Fees and Charges By-Law as directed.
- Develop a phased in strategy to smooth the impact of fee changes.
- Adopt the proposed fees and charges By-Law.

### **LINK TO MUNICIPAL PLANS**

Accountability and Transparency Policy

### **CONSULTATION**

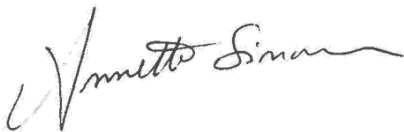
Other municipalities Fees and Charges By-Laws  
Staff

### **NEED FOR PUBLIC CONSULTATION**

N/A

### **FINANCIAL:**

No cost to implement this By-Law.



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Annette Simonian, Clerk



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Shannon Geraghty, CAO

**AUGUSTA TOWNSHIP**



**THE CORPORATION OF THE TOWNSHIP OF AUGUSTA  
BY-LAW NUMBER 3696-2024**

**A BY-LAW TO ESTABLISH FEES AND CHARGES TO BE COLLECTED BY  
VARIOUS MUNICIPAL DEPARTMENTS**

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**WHEREAS** the Municipal Act 2001, SO 2001, c25 (Municipal Act) permits a municipality to pass By-Laws imposing fees and charges on persons for services or activities provided or done by or on behalf of it;

**AND WHEREAS** the Planning Act, R.S.O. 1990, as amended, provides that Council may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

**AND WHEREAS** the Building Code Act, 1992, S.O. 1992, as amended, provides that Council may require the payment of fees on applications for an issuance of building permits and prescribing the amounts thereof;

**AND WHEREAS** the Municipal Act, and the Fire Protection and Prevention Act, 1997, as amended, authorize a municipality to establish a Fire Department to provide firefighting and fire protection services and for participating in an emergency services program;

**AND WHEREAS** the Corporation of the Municipality of Augusta has established a Fire Department being the Augusta Fire Rescue to deliver firefighting and related emergency services;

**AND WHEREAS** there is authorization to add unpaid fees and charges imposed by the Municipality to the tax roll for which the owners are responsible for paying the fees and charges;

**AND WHEREAS** the Council of the Corporation of the Municipality of Augusta (the Township) deems it expedient to consolidate the fees and charges to be collected by the various Departments;

**NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF AUGUSTA HEREBY  
ENACTS AS FOLLOWS:**

1. **THAT** the fees and charges for all municipal departments as set out in schedule 'A' attached hereto and forming part of this By-Law are hereby adopted.
2. **THAT** the Short Title, including any amendment from time to time, for this By-Law shall be Fees and Charges By-Law.
3. **THAT** the fees established in this By-Law may be adjusted annually using the average of the Consumer Price Index for the 12 month period ending in October up to a maximum of 6%. Any fee adjustment shall be rounded up to the nearest one dollar (\$1.00). If the CPI indicates negative growth, or is insufficient to result in a fee change, the fee shall remain the same. Where there are instances where the fee is not adjusted annually by the Consumer Price Index, composite index in one year, the cumulative adjustment for the past years may be made in future years, as approved by Council through the annual budget process.

**AUGUSTA TOWNSHIP**

- 4. **THAT** fees and charges are subject to any adjustment authorized by statute, regulation or By-Law.
- 5. **THAT** at the discretion of the CAO in consultation with the Department Head, fees may be waived, partially or in full, or adjusted to recover at a minimum, respective service, administration, and capital costs, as well as costs for any other purpose in any amount permitted under applicable law.
- 6. **THAT** any portion of a fee that remains unpaid beyond the date fixed for payment shall bear interest at the rate of 1.25% (15% per annum) after thirty (30) days and each month thereafter until such fee is paid in full.
- 7. **THAT** this By-Law may be enforced by every municipal By-Law Enforcement Officer and Police Officer.
- 8. **THAT** it is an offence for a person to contravene any provision of this By-Law, and every person who contravenes this By-Law is guilty of an offence and, on conviction, is liable to a fine in accordance with the provisions of the Provincial Offences Act and to any other applicable penalty.
- 9. **THAT** any fee or charges that are owing to the Township and that are unpaid, are debt to the Township and together with all interest and penalties accrued thereupon, may be collected in the same manner as municipal taxes and added to the tax roll, which the owners are responsible for paying.
- 10. **THAT** where this By-Law established a fee or charge that also exists in another By-Law that predates the effective date of this By-Law, the fee and charge in this By-Law shall be the applicable fee and charge and the other By-Law is effectively amended.
- 11. **THAT** By-Law 3164-2015 is hereby repealed.
- 12. **THAT** the Clerk or designate are hereby authorized to amend, from time to time the schedule of fees to add new fees and charges approved by Council resolution or delete fees no longer applicable and make the CPI increase adjustments.
- 13. **THAT** This By-law shall be reviewed by Council at least once every term of Council.
- 14. **THAT** in the event that any particular provision or provisions or part of a provision in this By-Law is found to be void, voidable or unenforceable for any reason whatsoever, then the particular provision or provisions or part of the particular provision shall be deemed severed from the remainder of this By-Law and all other provisions shall remain in full force.
- 15. **THAT** this By-Law is in full force on March 11, 2024.

**READ** a first, second, and third time and finally passed this 11<sup>th</sup> day of March, 2024

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**AUGUSTA TOWNSHIP  
SCHEDULE A  
FEES AND CHARGES**

Additional Costs: The fees listed in this By-Law are in addition to any costs incurred by the Township, which costs may be payable in addition to the fees set out in the By-Law.

Cost recovery fee for services and materials expended by the Township in carrying out the requirements of a Notice, Order, written correspondence in whole or in part, or in part, or cost incurred as necessary for By-Law Enforcement Officers to remediate or take necessary enforcement action to obtain compliance for services are in addition to any costs incurred by the Township, plus a 15% Administrative fee to cover staff time.

Fines are in addition to any fees as listed in associated By-Laws.

**CORPORATE**

ITEM	FEE	PROPOSED	NOTES
Commissioner of Oath		\$5.00, plus \$1.00 for each additional page	Fee waived for pension records
Lottery Licences	3% of total prize amount	3% of total prize amount	\$25 minimum
Photocopies		.20 cents per page	For 5 or more pages
Faxing		\$1 for first page, plus \$0.50 each additional page	
Copy of Zoning By- Law		\$30.00	
Copy of Official Plan		\$20.00	
Research Request		\$30.00/hour	
Marriage Licence	\$125.00	\$125.00	By-Law 3629-2023
Officiant Services	\$300.00	\$300.00	\$100 of fee to Township plus, mileage if applicable. By-Law 3629-2023
Wedding Rehearsal	\$75.00	\$75.00	
Noise Exemption Application	\$25.00	\$25.00	Per event
Auctioneer Licence	\$100.00	\$100.00	
Wrecking Yard Licence	\$100.00	\$100.00	
MFIPPA Requests	\$5.00	\$5.00	Plus, cost recovery allowable under the MFIPPA
Augusta Motorsport Park Special Event Licence	\$250/event	\$250/event	
Seasonal Special Events License	\$250/event	\$250/event	waived with Council approval for not-for- profit events.
Short Term Rental Licence		\$500.00/year	
Livestock Evaluators	\$100.00/Trip	\$100.00/trip	
Fence Viewing	\$330.00	\$100/trip/ viewer, plus \$200 admin fee	
Misc Public Notices		Cost Recovery	



**AUGUSTA TOWNSHIP**

**FINANCE**

ITEM	FEE	PROPOSED	NOTES
Tax Certificates	\$50.00	\$50.00	
Tax Certificates same day		\$75.00	
Tax Statements/Ledger per year	\$0	\$5.00	Waived for rate payers on Pre-Authorised Payment and Mortgage Plans
NSF cheques	\$0	\$45.00	
Duplicate Tax Bill	\$0	\$5.00	
Tax Sale Administration Fee	\$0	\$500.00	
Tax Sale Extension Agreement	\$0	\$150.00	

**OPERATIONS**

ITEM	FEE	PROPOSED	NOTES
Entrance/Culverts Permits	\$100.00 application fee plus cost recover of culvert	\$125.00	If culvert request refused, money refunded less \$50 admin fee
Civic number sign replacement	\$25.00	\$30.00	
Civic number signpost replacement	\$25.00	\$30.00	Includes installation
New Civic Number Request		\$125.00	Includes installation
Civic number sign Emily 911		\$60.00	
Infill Application	\$100.00	\$125.00	
Topsoil Removal	\$100.00	\$625.00	\$125.00, plus 4 inspections as per excess soil regulation
Spill Clean Up		\$250/hour	Plus, 15% admin fee

**WASTE MANAGEMENT**

Fees as per waste management contract.

**PARKS AND RECREATION FEES:**

As per individual recreation centres payment structure.

**AUGUSTA TOWNSHIP**

**BY-LAW ENFORCEMENT**

ITEM	FEE	PROPOSED	NOTES
Additional Inspections	\$75.00 per hour per inspector each additional inspection	\$75.00 per hour per inspector each additional inspection	Secondary inspections due to non-compliance
Dog Tags/License	\$15.00, plus \$2.00 for mailing if purchased online	Same	Before last business day of March or new dog/puppy. Service animal or working dog free with proof
Dog Tags/Licence	\$30.00	Same	After last business day in March
Replacement Dog Tag	\$5.00	Same	
Aggressive Dog Licence	\$150.00	Same	
Kennel Licence – Small	\$75.00	Same	Before last business day of March
Kennel Licence – Large	\$130.00	Same	Before last business day of March
Kennel Licence – Small	\$100.00	Same	Purchased after last business day in March
Kennel licence – Large	\$220.00	Same	Purchased after last business day in March
Vet Fees		Cost recovery	Plus, 15% admin fee
Legal Fees		Cost Recovery, plus 15% Admin fee.	Legal fees expended by the Township as a result of enforcement

**AUGUSTA TOWNSHIP**

**BUILDING**

ITEM	FEE	PROPOSED	NOTES
Compliance Letter	\$100.00	\$100.00	
Fast Tracked Compliance Letter		\$150.00	Within 48 hours
Occupancy Permit, (new construction)	\$95.00	\$95.00	
Residential Buildings	\$1.00/sq ft	1.00/sq ft	
Partially finished basement, non-living space	\$.85/sq ft	\$.85/sq ft	Excludes building services mechanical area
Accessory Buildings	\$.50/sq ft	\$.50/sq ft	
Solar Panels	\$.30/sq ft	\$.30/sq ft	Plus, engineering report on structural adequacy of building.
Designated Structures	\$10.00 per \$1,000.00 of evaluation cost	\$10.00 per \$1,000.00 of evaluation cost	
Agricultural Use Structures	\$.25/sq ft	\$.25/sq ft	Max. \$750.00 Building up to 20,000 sq ft
Agriculture Use Structures		\$.05/sq ft	Building over 20,000 sq ft
Commercial/Industrial	\$.40/sq ft	\$.40/sq ft	
Demolition Permit	\$110.00	\$110.00	
Pool Permits	\$75.00	\$95.00	Pool only
Tents		\$95.00	Greater than 646 sq ft
Decks, pool decks, porches, gazebos	\$.50/sq ft	\$.50/sq ft	
Plumbing	\$11.00/fixture	\$11.00/fixture	
Woodstove permits	\$75.00	\$95.00	Does not include WETT
Conditional Permit	\$110.00	\$110.00	
Re-inspections/Plan re-examination	\$85.00	\$95.00	2nd + inspections/ 2nd + examinations
Change of use permit	\$.35/sq ft	\$.35/sq ft	
Transfer or Renewal permit	\$95.00	\$95.00	With no changes
Insulation/vapour barrier retrofit	\$95.00	\$95.00	
Hydronic heating or Radon Piping	\$95.00	\$95.00	
Misc. inspections	\$85.00	\$95.00	
Revision permit	\$95.00	\$95.00	Based on new construction fees or min amount.
Revocation of Permit		65% of permit value	Minimum \$95
Building without a permit	Double the cost of the permit	Double the cost of the Permit	
Refundable deposit, new residential	\$500.00	\$500.00	After final inspection Deductions may apply
Non-refundable deposit	\$95.00	\$95.00	Applied to permit cost
Orders issued under the Building Code Act		\$250.00	
Inspections required beyond two years from date of permit issuance		\$250.00	

**AUGUSTA TOWNSHIP**

Alternative Solutions		\$1,000.00	Plus, any third-party review costs.
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Minimum fee \$95.00

The amount of fees that may be refunded shall be a percentage of the fees payable under this by-law, as follows:

- (a) 80% of the fees if administrative functions only have been performed;
- (b) 70% of the fees if administrative and zoning functions only have been performed;
- (c) 45% of the fees if administrative, zoning and plan examination functions have been performed;
- (d) 35% of the fees if the permit had been issued and no field inspections have been performed subsequent to permit issuance;
- (e) 5% of the fees shall additionally be deducted for each field inspections have been performed after the permit has been issued;
- (f) Notwithstanding Section 1 above, no refund shall be made of an amount less than \$25.00;
- (g) Refunds shall not be granted unless the owner requests a refund in writing to the CBO within six (6) months of issue of the permit; and
- (h) Requests for partial refunds due to changes in the estimated construction values must be submitted in writing to the CBO within six (6) months of substantial completion of the project.

AUGUSTA TOWNSHIP

FIRE AND EMERGENCY SERVICES

Emergency Response

ITEM	FEE	PROPOSED	NOTES
Nuisance False Alarms for All Properties excluding incorporated not-for-profit and registered charitable organizations	\$300.00 for Third and subsequent false alarm in one calendar year	For third and subsequent false alarms, Ministry of Transportation rate for response on Provincial Highways, per Township owned vehicle, per hour or part thereof	
Nuisance False Alarms for incorporated not-for-profit and registered charitable organizations	\$100.00 for third and subsequent false alarm in one calendar year	Same	
For attending at the scene of a motor vehicle accident and/or fire and providing fire protection services	In accordance with Ministry of Transportation rate for response on Provincial Highways	Ministry of Transportation rate for response on Provincial Highways, per Township owned vehicle, per hour or part thereof	No longer excludes Augusta landowners
For attending at the scene of a motor vehicle accident, motor vehicle fire or any other emergency caused by the traveling public on Highway	In accordance with Ministry of Transportation rate for response on Provincial Highways	Ministry of Transportation rate for response on Provincial Highways, per Township owned vehicle, per hour or part thereof	
For attending a property for a natural gas incident response, when a natural gas line locate was not completed, or the locate was not followed	In accordance with Ministry of Transportation rate for response on Provincial Highways	Ministry of Transportation rate for response on Provincial Highways, per Township owned vehicle, per hour or part thereof	
Any Open Burning which in the opinion of the Augusta Fire Rescue member in charge, requires extinguishment due safety concerns, not having a valid Burn Permit or not following set rules on the Burn permit and Augusta Fire Rescue provides Fire Protection Services, per Augusta Fire Rescue vehicle cost	In accordance with Ministry of Transportation rate for response on Provincial Highways	Ministry of Transportation rate for response on Provincial Highways, per Township owned vehicle, per hour or part thereof	
Fire watch Services per Augusta Fire Rescue vehicle cost	In accordance with Ministry of Transportation rate for response on Provincial Highways	Ministry of Transportation rate for response on Provincial Highways, per Township owned vehicle, per hour or part thereof	

## AUGUSTA TOWNSHIP

Extraordinary Expenses - Fee for retaining a private contractor, rent/contract special equipment, or use consumable materials other than water, and medical supplies, in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, investigate or otherwise control and eliminate an emergency	In accordance with Ministry of Transportation rate for response on Provincial Highways	Ministry of Transportation rate for response on Provincial Highways, per Township owned vehicle, per hour or part thereof and actual cost for all consumable materials.	
Extraordinary Expenses - Fee for responding to a property that is being used for the illegal manufacture, cultivation, trade or distribution of a controlled substance	In accordance with Ministry of Transportation rate for response on Provincial Highways	Ministry of Transportation rate for response on Provincial Highways, per Township owned vehicle, per hour or part thereof and actual cost for all consumable materials.	
Extraordinary Expenses - Fee for damage or contamination to any equipment or Personal Protective Equipment that require cleaning, decontamination and / or replacement.	Cost Recovery	Same	
Extraordinary Services - Fee for performing security at a scene where Fire Protection Services were performed and must be secured for investigative or safety concerns.	In accordance with Ministry of Transportation rate for response on Provincial Highways	Ministry of Transportation rate for response on Provincial Highways, per Township owned vehicle, per hour or part thereof	
Extraordinary Services - Fee retain specialized services offered by private contractors or other emergency services in order to provide a Fire Protection Service not offered by Augusta Fire Rescue,	Cost Recovery	Cost Recovery	

**AUGUSTA TOWNSHIP**

**Fire Inspection and Permits**

<b>Commercial (Group A, D, &amp; E Occupancy)</b> <ul style="list-style-type: none"><li>To inspect base building and property upon request or valid complaint.</li></ul>	\$50.00 - \$200.00	\$100.00 per hour, 1 hour minimum	
<b>Industrial (Group F Occupancy)</b> To Inspect base building and property upon request or valid complaint.	\$50.00 to \$200.00	\$100.00 per hour, 1 hour minimum	
<b>RESIDENTIAL (GROUP C)</b> To inspect base building and property upon request or valid complaint	\$50.00 to \$200.00	\$100.00 per hour, 1 hour minimum	
Propane License Application Review – per address	\$200.00	\$100.00 per hour, 1 hour minimum	
Liquor Licensing	\$55.00 per hour, 1 hour minimum	\$100.00 per hour, 1 hour minimum	
Special Occasion Permits	\$55.00 per hour, 1 hour minimum	\$100.00 per hour, 1 hour minimum	
Camp Fire Permit for Campsite	\$100.00	\$100.00	
Non-Legislated event standby for Fire Protection Services	In accordance with Ministry of Transportation rate for response on Provincial Highways	Ministry of Transportation rate for response on Provincial Highways, per Township owned vehicle, per hour	
Non-legislative fire safety plan review (reviews that are not required under the Ontario Fire Code)	\$100.00	\$100.00 per hour, 1 hour minimum	

**Administrative**

Fire and Carbon Monoxide Alarms	Cost Recovery	Cost Recovery	
Fire Agreements	\$55.00 Per hour, 1 hour minimum	\$100.00 per hour, 1 hour minimum	
Reports and file searches – fire reports	\$55.00	\$100.00	
Reports and file searches – fire code compliance letters	\$55.00	\$100.00	
Reports and file searches – response affidavits	\$55.00	\$100	
Attendance at non-valid complaints the charge to the complainant	1st – None 2nd - \$100 3rd and each time after - \$200.00	same	

**AUGUSTA TOWNSHIP**

**PLANNING**

ITEM	FEE	PROPOSED	NOTES
Zoning/OP Compliance Letter	\$100.00	\$100.00	
Radius List/Property Owner Mailing List		\$100.00	
Minimum Separation Distance (MDS)		\$100.00 for up to four (4) forms, \$200 for five (5) or more forms	Sign off of MDS questionnaires (for severances and building permits)
Pre Consultation Severance entrance inquiry review		\$150.00	\$100.00 for Public Works Site Visit & \$50.00 for Planning Administration
Minor Variance Application or Permission	\$1000.00	\$1000.00	
Zoning By-Law Amendment Application	\$2,000	\$1,500.00 plus \$1,000.00 deposit	\$1,000.00 deposit for newspaper ad for notice requirements, any balance to be refunded to applicant.
Temporary Use By-Law	\$1,000.00	\$1500.00, plus \$1000.00 deposit	\$1,000.00 deposit for newspaper ad notice requirements, any balance to be refunded to applicant.
Removal of Holding Symbol Application	\$500.00	\$500.00	
Official Plan Amendment Application	\$3,000.00	\$2,500.00 plus \$1,000.00 deposit	\$1,000.00 deposit for newspaper ad notice requirements, any balance to be refunded to applicant.
Site Plan/Site Plan Amendments (For Minor Development)	\$750.00	\$750.00	Plus, cost recovery of any required peer-review(s), legal fees and costs for registration of Site Plan Agreement/Amendment on title.
Site Plan/Site Plan Amendment (Major Development)	\$1,500.00	\$1,500.00	Plus, cost recovery of any required peer-review(s), legal fees and costs for registration of Site Plan Agreement/Amendment on title.
Severance/Consent Application	New Lot: \$500.00 new lot Plus \$300.00 for each new lot processed at the same time and on the same lot.  Lot Addition, Right-of-Way, Easement: \$500.00 for each application	\$550.00 per lot	Includes Lot additions, right of ways, easements, validations.  County and Conservation fees are not included.



## AUGUSTA TOWNSHIP

	Plus \$300.00 for each application processed at the same time and on the same lot.		
Cash in Lieu of Parkland	\$500.00	\$600.00 or 5% of value of land with appraisal	As per section 42 of Planning Act
Removal of Part Lot Control/Deeming		\$550.00	Plus, legal fee/cost for registration of By-law on Title
Plan of Subdivision Review/Agreement	\$2000.00 per application up to 5 new lots. Plus, an additional fee of \$100.00 per lot, for each lot above 5 new lots.	\$2000.00 per application up to 5 new lots. Plus, an additional fee of \$100.00 per lot, for each lot above 5 new lots.	Plus, cost recovery of any required peer-review(s), legal fees, costs for newspaper notices and registration of Subdivision Agreement on title.
Condominium Plan	\$2000.00 per application up to 5 new units. Plus, an additional fee of \$100.00 per unit, for each lot above 5 new units.	\$2000.00 per application up to 5 new units. Plus, an additional fee of \$100.00 per unit, for each lot above 5 new units.	Plus, cost recovery of any required peer-review(s), legal fees, newspaper notices and costs for registration of Condominium Agreement on title.
Revisions to Planning Application or Plans requiring recirculation		\$100.00	
Condominium Exemption	\$1,500.00	\$1,500.00	
Preparation and/or review, negotiation and attendance upon execution of Development Agreement or Miscellaneous Agreements.		\$750.00	<p>Including: Encroachment &amp; Servicing Agreements, Agreement to fulfill conditions of Council, Committee of Adjustment, and/or OLT decision, and any other planning related agreement the Township required to enter into.</p> <p>Plus, any legal fees/cost for registration of Development Agreement on Title. Legal costs incurred by the Township in the preparation of agreements shall be reimbursed by the proponent as a condition of the agreement in question.</p>

**AUGUSTA TOWNSHIP**

Telecommunications Towers Land Use Reviews	\$1200.00	\$500.00 plus \$100.00 for radius circulation list.	
Renewal Energy Project Less than 10KW		\$100.00	
Renewal Energy Project Between 10KW-1MW		\$100.00	
Renewal Energy Project Over 1 MW		\$2000.00	
Appeals to Ontario Land Tribunal (OLT)	<p>If a matter is appealed to the Ontario Land Tribunal (OLT), by any person other than the applicant, in which the Township has supported the application by the passing of a by-law or has granted approval, the Township will require from the applicant a deposit of \$2000 towards the hearing and the preparation thereof. The applicant will also be responsible for all actual costs (legal, consultant etc.) incurred by the Township at the OLT in support of the application.</p> <p>The applicant is responsible for all legal and other professional fees incurred by the municipality for any and all hearings referenced in Subsection 15. a. The choice of whether to actively participate in the</p>	<p>If a matter is appealed to the Ontario Land Tribunal (OLT), by any person other than the applicant, in which the Township has supported the application by the passing of a by-law or has granted approval, the Township can require from the applicant a deposit of \$2000 towards the hearing any Township’s preparation thereof, if applicable. The applicant will also be responsible for all actual costs (legal, planning consultant, other consultant, etc.) incurred by the Township at the OLT in support of the application.</p> <p>The applicant is responsible for all legal and other professional fees incurred by the municipality for any and all hearings referenced in Subsection 15. a. The choice of whether to actively participate in the hearing and the use of outside professional services or in-house</p>	

**AUGUSTA TOWNSHIP**

	hearing and the use of outside professional services or in-house professional services is at the sole and unreviewable discretion of the Township. The fee for the services of in-house staff is \$500.00 per day or partial day of the hearing.	professional services is at the sole and unreviewable discretion of the Township. The fee for the services of in-house staff is \$500.00 per day or partial day of the hearing. The applicant may be directed to provide their own planning and legal representation, in lieu of the Township's involvement.	
Peer Review	Where peer review of technical reports is, in the opinion of the CAO, required for the appropriate review of development applications, a \$1500.00 deposit shall be provided by the applicant with any additional costs to be paid by the applicant prior to the final approval of the application in question.	Where peer review of technical reports is, in the opinion of the CAO or Township Planner, required for the appropriate review of development applications, a \$1500.00 deposit shall be provided by the applicant with any additional costs to be paid by the applicant prior to the final approval of the application in question.	
Legal and Professional Costs		Legal costs incurred by the Township in the preparation of agreements shall be reimbursed by the proponent as a condition of the agreement in question.	Additional fees may include, but are not limited to: Peer review, consultant review, notices, staff time over and above normal expected time, legal fees, engineering, and survey fees. County and Conservation fees are not included.

## THE TOWNSHIP OF AUGUSTA

**REPORT NUMBER:** 2024-029

**REPORT TO COUNCIL:** March 11, 2024

**RE:** Front-End Loader Purchase

**AUTHOR:** Jon Stadig, Acting Public Works Manager

### RECOMMENDATION:

**THAT** Council authorizes the Chief Administrative Officer to enter into a purchase agreement with Equipment Sales and Service for a cost of \$271,175.00 plus HST for a new front-end loader.

### BACKGROUND:

The current loader is 20 years old with 8,100 hours, and parts are becoming harder to purchase. In 2023, \$5,500 was spent on parts with costs expected to continue. Public Works relies on the loader daily with its multi-use attachments that Augusta Township presently owns. The new loader will also have a life expectancy of 20 years.

As members of the Local Authority Services (LAS), the Township is able to obtain competitive pricing through this avenue which has been vetted and preferred pricing is provided to municipalities. LAS is a preferred provider of innovative and creative programs for Ontario municipalities and the broader public sector. LAS are initiative-taking leaders, focused on being responsive to sector priorities and collaborating with municipalities to understand and deliver what they need. LAS helps communities work better.

LAS was created in 1992 by the Association of Municipalities of Ontario (AMO). LAS is incorporated as a not-for-profit organization under the laws of Canada and is mandated to work with Ontario municipalities, as well as organizations from the broader public sector, to help realize lower costs, higher revenues, and enhanced staff capacity, through co-operative procurement efforts and innovative training, programs, and services.



## THE TOWNSHIP OF AUGUSTA

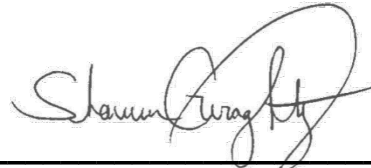
### FINANCIAL CONSIDERATIONS:

In the 2024 Capital Budget funds were allocated towards the purchase of a new front-end loader in the amount of \$300,000. The funds were allocated from the Road Construction Reserve Fund in the 2024 budget, and based on the net cost after the HST rebate the amount that will be transferred will be \$275,947.87.



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Jon Stadig, Acting Public Works Manager



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Shannon Geraghty, CAO

## THE TOWNSHIP OF AUGUSTA

**REPORT NUMBER:** 2024-030  
**REPORT TO COUNCIL:** March 11, 2024  
**RE:** Award of Crack Sealing  
**AUTHOR:** Jon Stadig, Acting Public Works Manager

### RECOMMENDATION:

**THAT** Council authorizes the Clerk to enter into an agreement with Roadlast Asphalt & Sealing Maintenance Inc. for 2024.

### BACKGROUND:

Crack sealing is the process of placing an adhesive sealant into cracks on the pavement surface, preventing the infiltration of moisture and non-compressible materials into the pavement. This method is a low-cost preventative treatment that slows down the deterioration of pavement, maintains or improves the existing road surface and extends its life expectancy. If left untreated, these cracks are the start of more significant issues, from potholes all the way to sub-base failure. Crack sealing should be performed before a pavement becomes too distressed causing costly major repairs.

These types of projects are completed through joint procurement with the Counties which provides further buying power and savings for all the municipalities. This is the final year of a three-year contract with the United Counties of Leeds and Grenville contract PW2022-02 for the application of crack sealing.



## THE TOWNSHIP OF AUGUSTA

### FINANCIAL CONSIDERATIONS:

In the 2024 Capital Budget funds were allocated towards the application of crack sealing in the amount of \$50,000.



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Jon Stadig, Acting Public Works Manager



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Shannon Geraghty, CAO

## THE TOWNSHIP OF AUGUSTA

**REPORT NUMBER:** 2024-031

**REPORT TO COUNCIL:** March 11, 2024

**RE:** Award of Line Painting

**AUTHOR:** Jon Stadig, Acting Public Works Manager

### RECOMMENDATION:

**THAT** Council authorizes the Clerk to enter into an agreement with Provincial Road Markings Inc. for the supply and application of line painting for the Township.

### BACKGROUND:

Line painting refers to the lines drawn on roads that delineate driving lanes for vehicles to operate within. Proper road markings are important for both drivers and pedestrians to stay safe and avoid accidents. The safety of all drivers on our roads is important, which is why the lines on Augusta Township roads are repainted each year.

The Township consults with other municipalities and the Counties to take advantage of economic of scale and joint procurement to reduce administrative costs where appropriate and feasible. This is the final year of a three-year contract with the United Counties of Leeds and Grenville contract PW2022-04.





## THE TOWNSHIP OF AUGUSTA

### FINANCIAL CONSIDERATIONS:

In the 2024 Capital Budget funds were allocated towards the supply and application of line painting in the amount of \$35,000.



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Jon Stadig, Acting Public Works Manager



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Shannon Geraghty, CAO

## THE TOWNSHIP OF AUGUSTA

**REPORT NUMBER:** 2024-027

**REPORT TO COUNCIL:** March 11, 2024

**RE:** Building Department Activity Summary

**AUTHOR:** Karen Morrell, CBO, CBCO

### RECOMMENDATION:

**THAT** Council receive the Building Department Activity Report for February 2024 for information.

### BUILDING DEPARTMENT ACTIVITY SUMMARY:

February 2024	Permit Number	Cost of Project	Permit Cost	Type of Permit
01/02/2024	2024-0002	\$ 30,000.00	\$ 750.00	Greenhouse
14/02/2024	2024-0004	\$ 8,000.00	\$ 95.00	Pergola
15/02/2024	2024-0005	\$ 16,000.00	\$ 120.00	Storage shed
14/02/2024	2024-0006	\$ 10,000.00	\$ 212.00	Renovation
<b>February 2024 TOTAL</b>		<b>\$ 64,000.00</b>	<b>\$1,177.00</b>	
<b>2024 TOTAL</b>		<b>\$184,000.00</b>	<b>\$1,327.00</b>	

February 2023	Permit Number	Cost of Project	Permit Cost	Type of Permit
06/02/2023	2023-7805	\$ 7,500.00	\$ 75.00	Woodstove
27/02/2023	2023-7811	\$ 85,000.00	\$ 450.00* *waived	Elevator (Roebuck)
<b>February 2023 TOTAL</b>		<b>\$ 92,500.00</b>	<b>\$ 525.00</b>	
<b>2023 TOTAL</b>		<b>\$167,000.00</b>	<b>\$1,930.00</b>	

Inspections performed in February; 21      Permits issued in February; 4  
Inspections performed for other Twp; 0      Inactive/abandoned permit applications; 0  
MPAC Finals for February; 2      MPAC Occupancies for February; 0  
Monthly reports submitted to MPAC, Statistics Canada, Tario and CMHC for February 2024.



Karen Morrell, CBO



Shannon Geraghty, CAO

THE TOWNSHIP OF AUGUSTA



THE CORPORATION OF THE TOWNSHIP OF AUGUSTA  
BY-LAW NUMBER 3697-2024

A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL OF THE TOWNSHIP  
OF AUGUSTA AT ITS MEETING HELD ON MARCH 11, 2024

**WHEREAS** section 5(1) and 5(3) of the Municipal Act S.O. 2001 c.25 states that a municipal power including a municipality’s capacity, rights, powers and privileges under section 9 shall be exercised by By-Law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Augusta at this meeting be confirmed and adopted by By-Law;

**NOW THEREFORE** the Council of the Corporation of the Township of Augusta hereby enacts as follows that:

1. The action of the Council of the Corporation of the Township of Augusta at its meeting held on March 11, 2024 in respect of each recommendation contained in the report of the Committees and each motion and resolution passed and other action taken by Council of the Corporation of the Township of Augusta at its meeting be hereby adopted and confirmed as it fall such proceedings were expressly embodied in the By-Law.
2. The Mayor and the proper officers of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf, and the said Clerk is hereby authorized and directed to affix the Corporate Seal of the Municipality to all such documents.

Read a first, second, and third time and finally passed this 11<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK