

**AUGUSTA TOWNSHIP  
MINUTES  
PLANNING ADVISORY COMMITTEE MEETING  
June 4, 2025 at 5:30 p.m.**

**PRESENT**

Mayor Jeff Shaver (Acting Chair), Rob Jones, Glenn Mackey, Brian Purcell

**STAFF PRESENT**

Melissa Banford (Planner), Shannon Geraghty (CAO), Jessica Linn (Planning Coordinator)

**REGRETS**

Deputy Mayor Adrian Wynands, Lisa Severson

**1. Call to Order**

Acting Chair Jeff Shaver called the meeting to order at 5:30 p.m.

**2. Approval of Agenda**

Moved by Glenn Mackey seconded by Rob Jones

**THAT** the Committee approve the meeting agenda as presented.

Motion: Carried.

**3. Approval of Minutes of Previous Meeting – May 7, 2025**

Moved by Brian Purcell, seconded by Glenn Mackey

**THAT** the Committee approve the Minutes of the previous meeting as presented.

Motion: Carried.

**4. Disclosure of Interest and Nature Thereof**

None were noted.

**5. Planning Applications**

- Severance B-38-25

The applicant was in attendance.

The Planner summarized the staff report for the Committee.

The Committee discussed the application, noting that since the severed lot has no frontage on Hillbrook Road that the road widening condition be amended to include Fourth Concession Road only.

Moved by Glenn Mackey, seconded by Brian Purcell

**THAT** the Planning Advisory Committee recommends to Council that consent application B-38-25 be approved, subject to the following six (6) conditions of approval:

## AUGUSTA TOWNSHIP

1. That the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) (roll no. 0706 000 015 07000) shall be paid to Augusta Township.
2. That an acceptable reference plan, survey or legal description of the severed lands be submitted to Augusta Township.
3. That the road allowance of 4<sup>th</sup> Concession Road be widened, if required to provide for 10 metres from the centreline of the travelled road, across the frontage of the severed lands and that a Transfer/Deed conveying the said land to Augusta Township be prepared and executed and such lands be confirmed free/clear of any encumbrances, in consideration of the payment of \$1.00. If such widening already exists, a surveyor shall confirm such with the Township.
4. That a cash-in-lieu of parkland levy of \$617.00 (2025 rate) be paid to Augusta Township, as a new building lot is resulting.
5. That all costs associated with fulfilment of conditions are at the applicant's sole expense.
6. That the following note be placed on the Decision, to read as follows:  
**Note: The Township of Augusta advises that it is the responsibility of the property owner to ensure an adequate supply and quality of potable water to service the severed lot (new building lot).**

Motion: Carried.

- Zoning By-law Amendment Z-03-25

The applicant/owner was in attendance.

The Planner summarized the staff report for the Committee.

The Committee discussed the application.

Moved by Rob Jones, seconded by Brian Purcell

**THAT** the Planning Advisory Committee recommends that Zoning By-Law Amendment related to 13 Sarah Street for a temporary three (3) year RV-X4(T) zone, be approved, to permit indoor and outdoor assembly hall/venue use, as per site specific Zoning By-law provisions.

Motion: Carried.

- Zoning By-law Amendment Z-02-25

The Planner summarized the staff report for the Committee.

The Committee discussed the application.

Moved by Glenn Mackey, seconded by Rob Jones

**THAT** the Planning Advisory Committee recommends that Zoning By-Law Amendment related to 7025 County Road 18 be approved.

Motion: Carried.

## **AUGUSTA TOWNSHIP**

### **6. Correspondence**

- Decision B-13-25 (Complies with Township's recommendations)
- Decision B-14-25 (Complies with Township's recommendation)
- Ministry of Municipal Affairs and Housing Letter Re: Bill 17

Moved by Glenn Mackey, seconded by Brian Purcell

**THAT** the correspondence items are received and filed.

Motion: Carried.

### **7. Next Meeting Date**

Next meeting is currently scheduled for Wednesday, July 2, 2025 at 5:30 p.m.

### **8. Adjournment**

Moved by Brian Purcell

**THAT** the Committee adjourn at 5:58 p.m.

Motion: Carried