



Job Title:	Junior Day Camp Worker
Reports to:	Parks, Recreation and Facilities Manager
Status:	Full time (temporary), Non-union/exempt, Contract
Dated:	March 14/2024

Location: Township of Augusta

Job Type: Seasonal, Full Time, 40.0 hours/week

Pay: \$20 an hour

Augusta Township is a municipality in Eastern Ontario in the United Counties of Leeds and Grenville. Augusta is also one of the oldest townships in Ontario dating back to the 1700's. The Township is home to 6 communities each with a number of industries, small businesses, and attractions throughout. Augusta Township, a community of opportunities, truly is a great place to live and work and to enjoy life's many pleasures.

Position Summary

Reporting to the Manager of Parks, Recreation and Facilities, the Junior Day Camp Worker will play a vital role in creating a positive and engaging environment for camp participants ranging from 4 to 12 years of age. This position is ideal for individuals who are enthusiastic, responsible, and enjoy working with children in an outdoor setting. Junior Day Camp Workers assist in organizing and implementing a variety of activities, ensuring the safety and well-being of campers, and contributing to a memorable and enriching camp experience. This is a full-time, seasonal position taking place from the beginning of May to the end of August.

Duties

Some of the responsibilities of this position may include:

- Assisting in the supervision of campers during various activities, ensuring their safety and well-being.
- Providing guidance and support to campers in building positive relationships with peers.
- Collaborating with senior camp staff to plan and execute age-appropriate activities and games.
- Leading or assisting in the facilitation of activities, promoting active participation and a positive atmosphere.

- Following camp safety protocols and guidelines to ensure a secure environment.
- Acting responsibly in emergency situations, including basic first aid and CPR when necessary.
- Maintaining open and effective communication with campers, their guardians, fellow staff members, and camp leadership. Ensuring that any issues or concerns are reported promptly to senior staff.
- Assisting in the set-up, organization, and cleanup of camp facilities and equipment. Including helping with the distribution of snacks, lunches, and ensuring proper hygiene practices are followed.
- Demonstrating positive behavior and attitude as a role model for campers including encouraging teamwork, respect, and inclusivity.
- Being flexible and adaptable to changes in the daily schedule or unforeseen circumstances and being willing to take on additional responsibilities as needed.

Qualifications:

- Must be at least 16 years old and 30 years old or under.
- Legally entitled to work in Canada.
- Must have a current Vulnerable Sector Check
- Students working towards a degree or diploma in a related field such as Early Childhood Education, Social Work, Child and Youth Studies or Teaching preferred.
- Previous experience working with children in a camp or recreational setting is a plus.
- Basic knowledge of first aid and CPR is desirable.
- A Valid Class G Ontario driver's license is required with an acceptable Ontario Drivers Abstract.
- Strong verbal and written communication skills in English.
- Excellent communication and interpersonal skills.
- Ability to collaborate effectively with a diverse team as well as ability to take initiative.
- Enthusiasm, creativity, and a passion for working with children and creating a positive camp experience.
- Ability to thrive in a fast-paced environment is a must.
- Ability to manage confidential information, to exercise discretion and sound judgment regarding sensitive or confidential issues and to project a professional image is required.

Working Conditions:

- This is a seasonal position taking place from May to August.
- Work hours may vary, including early mornings or occasional evenings.

Junior Day Camp Worker – Job Description

- Outdoor work environment, exposure to varying weather conditions.
- Sufficient physical ability and mobility to work in an outdoor environment. As well as the ability to stand, sit, bend, kneel, crouch, reach, twist, lift and carry for extended periods of time.
- Will be working in association with internal contacts such as the Township CAO, department heads and other municipal staff. Will also be communicating externally with camper and their guardians.

The Township of Augusta is committed to providing a barrier free workplace. Accommodations are available upon request for candidates taking part in all aspects of the selection process.

Application Instructions: We thank all applicants for their interest in this position, however, only those selected for an interview will be contacted. Applicants are invited to submit their resume and cover letter to: kcole@augusta.ca or deliver it to 3560 County Road 26 Prescott, ON K0E 1T0 Attn: Kathleen Cole. Resumes will be received until April 5, 2024.