AUGUSTA TOWNSHIP

Job Title: Public Works Labourer (Summer Position)

Full Time	Part Time	Non Union	Contract	Salary	Date
X (Temporary)		X	X	$16.50/hr.	March, 2023

General Scope of Position:

The scope of this position is meant to identify relevant but broad areas of contribution to the community and is not restricted to any specific duties that may be listed. The scope encompasses a safety oriented teamwork approach and involves assistance to other departments as may be requested and/or required.

Reporting directly to the Public Works Civil Engineering Technician, the Public Works Labourer position encompasses assisting the Public Works Department with a wide range of seasonal maintenance.

Representative Duties, Responsibilities & Expectations:

1. Assist with road maintenance.
2. Monitor/collect weight tickets during gravel haul.
3. Grass trimming; will use a heavy-duty industrial grass trimmer.
4. Clearing brush, debris, and trees.
5. Ditch cleaning.
6. Traffic control as a flag or signaling person; prolonged standing while possibly holding a sign (training will be provided).
7. Assist with general maintenance and repair.
8. Maintain/clean municipal facilities.
9. Litter pickup.
10. Water sampling at waste management site for Ministry of Environment monitoring.
11. Other duties as assigned by the Public Works Manager or Working Foreman.

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Working Conditions:

- Seasonal; approximately May – August 2023.
- Work at a number of outdoor locations within the municipality.
- Interact with the public at large.
- Hours of work from 6:30 am to 5:00 pm, Monday to Thursday (40 hours/week).

Contacts:

- **Internal:**
  - CAO
  - Mayor
  - Councillors
  - Department Heads
  - Staff
  - Committee members and volunteers

- **External:**
  - General Public

Required Education, Specialized Training & Skills:

- **Education:**

  - College or University preferred. Civil engineering field preferred.

- **Requirements:**

  - Must be 30 years old or under.
  - Legally entitled to work in Canada.
  - Current Police Check.
  - Must hold a valid G2 driver's license with acceptable Ontario Drivers Abstract.
  - Must provide their own safety shoes (Township will provide all other safety equipment).
  - Ability to lift up to 20 kg.
  - Ability to work outdoors in warm, summer weather.

- **Skills:**

  - Capable of working individually and as part of a team.
  - Effective interpersonal, planning and organizational, and problem-solving skills are an asset.