



**AUGUSTA TOWNSHIP
MINUTES
REGULAR MEETING
August 11, 2025 at 06:00 PM
Municipal Office, 3560 County Road 26**

PRESENT:

Mayor Shaver, Deputy Mayor Wynands, Councillor Bowman, Councillor Henry and Councillor Pape

STAFF PRESENT:

Shannon Geraghty, CAO, Lindsey Veltkamp, Clerk, Steve Lunn, Treasurer, Rob Bowman, Mgr. of Protective Services, Melissa Banford, Planner and Kathleen Cole, Mgr. of Parks, Recreation & Facilities

REGRETS:

Vikki Werner-Mackeler, Deputy Clerk, Jon Stadig, Mgr. of Public Works

1. Call to Order

Mayor Shaver called the meeting to order at 5:00 p.m.

2. Land Acknowledgement Statement

3. Mayor's Opening Remarks

4. Approval of Agenda

Moved By: Councillor Henry

Seconded By: Councillor Bowman

BE IT RESOLVED THAT the Council agenda for August 11, 2025 be adopted.

Carried

5. Disclosure of Interest and Nature Thereof

6. Approval of Minutes of Previous Meetings

6.1 Regular Council Minutes - July 14, 2025

Moved By: Councillor Bowman

Seconded By: Councillor Henry

BE IT RESOLVED THAT Council approve the minutes of the July 14, 2025 Council meeting as distributed to all members.

Carried

7. Business Arising from the Minutes

8. Delegations/Presentations

8.1 2024 Draft Financial Statements

James (Jamie) Pollock, MNP LLP, spoke to the 2024 draft financial statements. He provided Council with an overview of the Analysis of the Operating Surplus, the Financial Highlights, the Independent Auditors Report, and the Consolidated Statement of Financial Position.

Discussion was held regarding the deficit, the update in tax arrears, and tax sales.

James Pollock left the meeting at 5:41 p.m.

9. Correspondence and Petitions

9.1 MNP Letter re: 5th Annual MNP Eastern Ontario Charity Golf Tournament

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Pape

BE IT RESOLVED THAT Council approve the sponsorship of the 5th Annual MNP Eastern Ontario Charity Golf Tournament in the amount of \$300.00.

Carried

10. Committee Reports

10.1 United Counties of Leeds & Grenville Council

Mayor Shaver spoke to the upcoming AMO delegations for the United Counties of Leeds and Grenville.

10.2 South Nation Conservation Authority/Rideau Valley Conservation Authority

Deputy Mayor Wynands spoke to the current low water advisories for South Nation and Rideau Valley Conservation Authorities.

10.3 Recreation Committees

Councillor Bowman spoke to a MERC meeting to be held on September 9 and their upcoming Murder Mystery event and Halloween party.

Deputy Mayor Wynands spoke to the upcoming Labour Day celebrations organized by North Augusta Recreation Committee.

Shannon Geraghty, CAO, provided Council with an update on the current status of the light poles in North Augusta.

10.4 Public Library Board

Councillor Bowman spoke to the retirement celebration of Augusta Township Public Library Board Member Fran Wright.

10.5 Economic Development & Tourism Advisory Committee

Councillor Pape spoke to the recent Mid-Summer Vendor Market, Pickle-Ball Tournament, and the call for applications for the Business and Community Awards.

10.6 Planning Advisory Committee

Melissa Banford, Planner, spoke to the recent Planning Advisory Committee meeting held on August 6, 2025.

11. Staff Reports

11.1 Report 2025-083 - Parks, Recreation & Facilities Quarterly Report

Moved By: Councillor Henry

Seconded By: Councillor Bowman

BE IS RESOLVED THAT Council receive the Parks, Recreation & Facilities Department's Quarterly Activity Report for information.

Carried

Discussion was held regarding grant approval process, the Summer Day Camp, and

PA Day Camps.

11.2 Report 2025-084 - Roebuck Ball Diamond Lights Inspection

Moved By: Councillor Bowman

Seconded By: Councillor Henry

BE IT RESOLVED THAT Council approve the quote attached to Staff Report 2025-084, in the amount of \$2,714.20 from Beattie Dukelow Electrical Inc., to perform pole testing and inspection on six (6) ball field light poles and confirm electrical status of the six (6) poles.

Carried

Discussion was held regarding receiving a quote from an engineering firm versus a contractor.

11.3 Report 2025-085 - Semi-Annual Augusta Fire Rescue Activity Report

Moved By: Councillor Henry

Seconded By: Councillor Bowman

BE IT RESOLVED THAT Council receive Augusta Fire Rescue's Semi-Annual Activity Report for information.

Carried

11.4 Report 2025-086 - Semi-Annual Protective Services Activity Report

Moved By: Councillor Bowman

Seconded By: Councillor Henry

BE IT RESOLVED THAT Council receive the Protective Services Semi-Annual Activity Report for information.

Carried

11.5 Report 2025-087 - Severances B-48-25 & B-49-25 (3701 Blue Church Road)

Moved By: Councillor Henry

Seconded By: Councillor Bowman

BE IT RESOLVED THAT Council recommends that consent applications B-48-25 and B-49-25 be approved, subject to six (6) conditions of approval as detailed in

Staff Report 2025-087.

Carried

11.6 Report 2025-088 - Building Department Quarterly Activity Report

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Pape

BE IT RESOLVED THAT Council receive the Building Department's Monthly Activity Report for information.

Carried

12. Notice of Motion

13. By-Laws

13.1 3792-2025 United Counties of Leeds & Grenville Mutual Aid Agreement

Moved By: Councillor Pape

Seconded By: Deputy Mayor Wynands

BE IT RESOLVED THAT By-Law Numbered 3792-2025 being a By-Law to provide for the participation of Augusta Fire Rescue in the United Counties of Leeds and Grenville Mutual Aid Plan be read a first time, a second time, a third time, and be enacted as read.

Carried

13.2 3793-2025 Establishing Committees of Council & Terms of Reference

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Pape

BE IT RESOLVED THAT By-Law Numbered 3793-2025 being a By-Law to establish committees of Council and Committee Terms of Reference for the Township of Augusta be read a first time, a second time, a third time, and be enacted as read.

Carried

Discussion was held regarding the timing for the election of committee positions.

14. Announcements

Deputy Mayor Wynands spoke to the upcoming Labour Day celebrations.

Councillor Henry spoke to her attendance at MP Michael Barrett's Community BBQ held on August 4th.

15. Questions on Agenda Items for the Public

Darlene Banning provided comments on the Auditors Report. She commented on the deficiencies of the audit, the recent tax increase, and the path forward.

Mayor Shaver spoke to staffing changes, updating policies, the tax increase, and the need for increasing revenue.

Darlene Banning shared additional comments on the auditors recommendations.

16. Questions on Agenda Items for the Press

17. Closed Meeting as per Section 239 of the Municipal Act

18. Rise and Report Out from Closed Meeting

19. By-Law to confirm Proceedings of Council

Moved By: Councillor Pape

Seconded By: Deputy Mayor Wynands

BE IT RESOLVED THAT By-Law No. 3794-2025 being a By-Law to confirm the proceedings of Council of the Township of Augusta at its meeting held on August 11, 2025 be read a first time, a second time, a third time, and be enacted as read.

Carried

20. Adjournment

Moved By: Deputy Mayor Wynands

Seconded By: Councillor Pape

BE IT RESOLVED THAT this Council meeting be adjourned at 6:41 p.m. until September 8, 2025 at 5:00 p.m. or at the call of the Mayor subject to need.

Carried

Jeff Shaver, Mayor

Lindsey Veltkamp, Clerk