



**AUGUSTA TOWNSHIP
APPLICATION FOR SITE PLAN CONTROL**

Information and material to be provided under Section 41 of the Planning Act

FOR OFFICE USE ONLY

Application Number _____

Assessment Roll Number **070 600 0** _____

Date Received _____

Date Application Deemed Complete _____

NOTE: All questions on this application must be answered or the application will be deemed incomplete and will be returned.

Part 1: Applicant Information

Registered Owner

Name of Owner(s)	Home Phone
Address	Postal Code
Email	Cell Phone
Business Phone	Fax

Agent (if applicable)

Name of Owner(s)	Home Phone
Address	Postal Code
Email	Cell Phone
Business Phone	Fax



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Please specify to whom all correspondence should be sent:

Owner

Agent

If the applicant is not the owner, the owner must appoint the applicant his/her agent. See page 11.

Part 2: Property Information

Legal Description of the Property

Assessment Roll Number **070 600 0** _____

Geographic Township _____

Registered Plan Number (if any) _____ Concession _____ Lot _____

Civic Address _____

Part 3: Land Use

Existing Use _____

Proposed Use _____

Official Plan

Official Plan Designation* _____

Does the proposed development and use **comply with the Current Official Plan requirements** and uses for the subject land?

Yes

No

If **No**, has an application for the **Official Plan Amendment** been applied for? Please provide the application number and if approved, the By-Law number.



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Zoning

Zoning* _____

Does the proposed development and use **comply with Current Zoning requirements** and permitted uses for the subject land?

Yes No

If **No**, has an application for the **Zoning Amendment (rezoning) or Minor Variance** been applied for? Please provide the application number and if approved, the By-Law number.

***If you are unaware as to the Official Plan and/or the current Zoning, please contact the Township of Augusta for this information.**

Purpose of the Application (describe your project)

Property Characteristics

Lot Frontage (Road) _____ ft _____ m (Water) _____ ft _____ m

Lot Depth _____ ft _____ m **Lot Area** _____ ac _____ ha



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Part 4: Building or Structures for Subject Lands

Existing Buildings or Structures for Subject Lands this includes dwellings, shed, etc.

Type of Structure	Floor Area m ²	Length m ²	Width m ²	Height m ²	Date Constructed

Proposed Buildings or Structures for Subject Lands

Type of Structure	Floor Area m ²	Length m ²	Width m ²	Height m ²	Date Constructed

Existing Setbacks for all Buildings or Structures for Subject Lands setbacks are measured from the closest part of the structure to the nearest lot line or high watermark (if a waterfront property, the water is considered to be the front yard).

Type of Structure	Front Yard (m)	Rear Yard (m)	Side Yard (m)	Side Yard (m)



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Proposed Setbacks for all Buildings or Structures for Subject Lands setbacks are measured from the closest part of the structure to the nearest lot line or high watermark (if a waterfront property, the water is considered to be the front yard).

Type of Structure	Front Yard (m)	Rear Yard (m)	Side Yard (m)	Side Yard (m)

Will the proposal add any of the following:

- | | | |
|--------------|------------------------------|-----------------------------|
| Living Area | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Bedrooms | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Bathrooms | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| New Plumbing | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Part 5: Servicing the Property

5.1 Access (Check appropriate box and state road name)

- Provincial Highway (#) _____
- Municipal Road, maintained year-round _____
- Municipal Road, seasonally maintained _____
- County Road (#) _____
- Private Road _____
- Right of Way _____
- Water Access _____



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5.2 Water Supply (Check appropriate box for type of service proposed)

- Privately owned and operated piped water system (communal)
- Drilled well
- Sand point
- Lake or other water body
- Other means (please state) _____
- Water service not proposed

5.3 Sewage Disposal (Check appropriate box for type of service proposed)

- Publicly owned and operated sanitary sewage system
- Privately owned and operated individual septic system
- Privately owned and operated communal septic system
- Privy
- Holding Tank
- Other (please state) _____
- Sewage disposal service not proposed

Where development will produce more than 4500 litres of effluent a day, applicants are required to submit a servicing options report and a hydrogeological report.

- Title and date of servicing options report:

- Title and date of hydrogeological report:

5.4 Other Services (Check if the service is available)



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- Electricity
- School bussing
- Garbage collection

5.5 Storm Drainage (Indicate the proposed storm drainage system)

- Storm sewers
- Ditches
- Swales
- Other (please state) _____

Part 6: Additional Information

North _____ South _____

East _____ West _____

The length of time the existing uses of the subject property have continued:

Uses on or within 500m of subject land



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Use or feature	On the subject Land	Within 500 m of subject land, unless otherwise specified (indicate approximate distance)
An agricultural operation including livestock facility (i.e. barn) or manure storage facility		
A landfill site (active or closed)		
A sewage treatment plant or sewage lagoon		
An industrial use		
A licensed pit or quarry or an aggregate reserve		
An operating mine		
A non-operating mine or mine hazard within 1 km of the subject lands		
An active rail line		
A municipal or federal airport		
A flood plain		
A natural gas or oil pipeline		
A hydro easement		
A provincially significant wetland (within 120 m)		
A designated heritage building, historic site or cemetery (within 100 m)		



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Part 7: Simultaneous Applications

Is the subject land or any land within 120 m of the subject land subject of any other planning applications at this time?

- Yes No

If yes, indicate the type and file number (i.e. consent, subdivision, minor variance, site plan control):

Please complete the following Table:

Item	Application # 1 (type)	Application # 2 (type)	Any land within 12 m of the subject land:
File Number			
Name of approval authority considering application			
Land affected by application			
Purpose			
Status			
Effect on requested amendment			

Disclaimer

Personal Information contained on this form is collected under the authority of the Planning Act, Section 41, and will be used to determine the eligibility of the proposed site plan.

NOTE

THE APPROVAL OF A SITE PLAN DOES NOT RELIEVE THE OWNER FROM THE REQUIREMENTS OF THE BUILDING CODE. ALL OTHER APPLICABLE PERMITS MUST BE APPLIED FOR BY THE OWNER.



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Submit your application to:

Planner
Township of Augusta
3560 County Road 26, Prescott, ON K0E 1T0
T: 613-925-4231
F: 613-925-3499

AFFIDAVIT

I/We, _____ of the Township of Augusta in the County of Leeds & Grenville solemnly declare that all the above statements contained in the application are true, and I/We make this solemn declaration conscientiously believing it to be true and knowing that this is the same force and effect as if it were made under oath.

Declared before me

At the _____

in the _____

this _____ day of _____, 20_____

Commissioner of Oaths

Owner/Agent Signature(s)



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OWNER'S AUTHORIZATION

I/We, _____, being the registered owner(s) of the subject lands hereby authorize _____ to prepare and submit the application for Site Plan Control on my/our behalf to the Corporation of the Township of Augusta.

Signature(s)

Date

CONSENT OF OWNER

Consent of Owner(s) to the use and disclosure of personal information and to allow site visits to be conducted.

I/We, _____, being the registered owner(s) of the lands subject of this application, and for the purpose of the Municipal Freedom of Information and Protection of Privacy Act, hereby authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

I/We also authorize and consent to representatives from the Township of Augusta and the persons and public bodies conferred with under the Planning Act entering upon the subject lands of this application for the purpose of conducting any site inspections as may be necessary to assist in the evaluation of this application.

Signature(s)

Date

SITE PLAN CHECKLIST



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A site plan shall be submitted with this application that provides the following information **to scale**.

- The boundaries and dimensions of the subject land;
- The location size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, the rear lot line, each side yard lot line and the shoreline of any water body, where applicable;
- Any vegetation or structures within the 15m ribbon of life;
- The approximate location of all natural and artificial features such as railways, roads, water body, drainage ditches, wetlands, wooded areas, wells and septic tanks, all easements, flood plain, organic (muck) soils or leda clay;
(NOTE: these features must be shown for both the subject land and on any adjacent lands where these features may affect the application.)
- The current use of land that is adjacent to the subject land;
- The location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public road, a private road or a right-of-way;
- If access to the subject land will be by water only, the location of the parking and docking facilities to be used;
- North arrow and scale;
- Other (as indicated by Municipality) _____



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COMPLETE APPLICATION REQUIREMENTS:

(May 25, 2012 Official Plan Section 9.4.9)

REQUIRED:

INFORMATION TYPE:	TRIGGER:
Planning Justification/Rationale	Where development is proposed that will result in intensification, change in use or requires multiple applications.
Natural Hazard Studies	Where development is proposed within the boundaries of hazardous lands.
Mineral Aggregate Studies	Where development is proposed within 300 metres of an identified pit, 500 metres of an identified aggregates operation or 500 metres of any lands identified as Bedrock Constraints.
Environmental Impact Assessment (EIA) (See Section 9.4.10 for details on EIA)	Where application provides for development in an environmentally sensitive area or on adjacent lands within 120 metres of the area (including within/adjacent lands to Significant Woodlands).
Traffic Study	Where application provides for development which may result in increased traffic or the need to alter roads or intersections.
Heritage Impact Assessment	Where development is proposed within 300 metres of a designated Heritage site.
Air, Noise or Vibration Study	When required by a provincial guideline.
Geotechnical Studies	Areas of unstable slopes/soils.
Archaeological Assessment	Development proposed on lands located within 300 metres of a shoreline.

POSSIBLY REQUIRED:

INFORMATION TYPE:	TRIGGER:
Land Use Compatibility Study	Where development is proposed adjacent a sensitive land use and vice versa.
Storm Water Management Plan	Where development will result in site alteration.
Servicing Options Report	Where development requires services.
Illumination Plans	Where development increases the possibility of light pollution.
Hydrogeology	Development on private services; or Development within an area subject to vulnerable or sensitive surface water or sensitive groundwater features.
Erosion Control	Development along shorelines or hazard areas.
Tree Preservation Plan	Where development could result in the loss of significant street trees or designated wooded areas.

Please contact the Township with any questions on the checklist or requirements.