



Job Title:	Summer Day Camp Registered Early Childhood Educator (RECE)
Reports to:	Parks, Recreation and Facilities Manager
Status:	Full time (temporary), Non-union/exempt, Contract
Dated:	March 14/2024

Location: Township of Augusta

Job Type: Seasonal, Full Time, 40.0 hours/week

Pay: \$25 - \$27 an hour

Augusta Township is a municipality in Eastern Ontario in the United Counties of Leeds and Grenville. Augusta is also one of the oldest townships in Ontario dating back to the 1700's. The Township is home to 6 communities each with a number of industries, small businesses, and attractions throughout. Augusta Township, a community of opportunities, truly is a great place to live and work and to enjoy life's many pleasures.

Position Summary

As a Summer Day Camp Registered Early Childhood Educator, you will play a key role in creating a fun and engaging summer camp experience for children. Your responsibilities include planning and implementing age-appropriate activities, ensuring the safety and well-being of all participants, and fostering a positive and inclusive environment that promotes social, emotional, and physical development. This job description is designed to outline the key responsibilities and qualifications essential for a RECE in a Summer Day Camp setting. The role demands a combination of creativity, adaptability, and a genuine commitment to ensuring a safe, enjoyable, and educational experience for all campers.

Duties

Some of the responsibilities of this position may include:

- Developing and implementing a diverse range of camp activities that are tailored to the age and interest of the campers, including arts and crafts, sports, games, and educational projects.
- Providing constant supervision during camp hours, ensuring the safety and well-being of all participants and staff.
- Implementing emergency procedures and responding promptly to any safety concerns.

- Fostering an inclusive and supportive atmosphere that encourages diversity and respects individual differences as well as ensuring all campers feel included and valued.
- Communicating effectively with campers, guardians, and fellow staff members.
- Providing regular updates to guardians on camp activities and their child's participation.
- Collaborating with other camp staff, including support personnel.
- Participating in daily team meetings to coordinate activities and address any concerns.
- Being flexible and adaptable to changes in the camp schedule or unforeseen circumstances. As well as being able to adjust activities based on the needs and preferences of the campers.
- Ensuring compliance with all relevant regulations and safety standards. As well as adhering to the policies and guidelines set by the camp organization.
- Implementing positive behavior management techniques and addressing any behavioral issues promptly and appropriately.
- Creating a positive and enjoyable camp atmosphere through enthusiasm and creativity and encouraging active participation and a sense of excitement among campers.
- Planning and executing creative and engaging activities suitable for a camp environment.

Qualifications:

- Legally entitled to work in Canada.
- Must have a current Vulnerable Sector Check
- Must be a registered member in good standing with the College of Early Childhood Educators of Ontario.
- Previous experience working in a camp setting or with school-aged children is an asset.
- Current certification in First Aid and CPR for infants and young children.
- A Valid Class G Ontario driver's license is required with an acceptable Ontario Drivers Abstract.
- Strong verbal and written communication skills in English.
- Excellent communication and interpersonal skills.
- Ability to collaborate effectively with a diverse team as well as ability to take initiative.
- Enthusiasm, creativity, and a passion for working with children and creating a positive camp experience.
- Ability to thrive in a fast-paced environment is a must.

- Ability to manage confidential information, to exercise discretion and sound judgment regarding sensitive or confidential issues and to project a professional image is required.

Working Conditions:

- This is a seasonal position taking place from April to September.
- Work hours may vary, including early mornings or occasional evenings.
- Outdoor work environment, exposure to varying weather conditions.
- Sufficient physical ability and mobility to work in an outdoor environment. As well as the ability to stand, sit, bend, kneel, crouch, reach, twist, lift and carry for extended periods of time.
- Will be working in association with internal contacts such as the Township CAO, department heads and other municipal staff. Will also be communicating externally with camper and their guardians.

The Township of Augusta is committed to providing a barrier free workplace. Accommodations are available upon request for candidates taking part in all aspects of the selection process.

Application Instructions: We thank all applicants for their interest in this position, however, only those selected for an interview will be contacted. Applicants are invited to submit their resume and cover letter to: kcole@augusta.ca or deliver it to 3560 County Road 26 Prescott, ON K0E 1T0 Attn: Kathleen Cole. Resumes will be received until March 31, 2024.